

GLENCOE CITY COUNCIL MEETING MINUTES
AUGUST 1, 2011
7:00 P.M.

Mayor Wilson called to order the regular meeting of the city council at approximately 7:00 p.m. with members Ziemer, Copas, Adamietz and Perschau present. Also present: City Administrator Mark Larson, City Attorney Jody Winters, Chief Raiter. Absent: Councilor Schrupp and Finance Director Trippel.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Perschau motioned to approve the consent agenda as presented with Councilor Ziemer seconding the motion. All present voted in favor. Motion carried.

- A. Approve the minutes of the regular meeting of July 18, 2011.
- B. Approve the following building permits:
 - 1. Miller Mfg., 1400 13th St W; Mechanical Permit
 - 2. McLeod County, 1805 Ford Ave; Remodel
 - 3. Gary Lenzen, 1521 Elliott Ave N; Window Replacement
 - 4. Glen Knoll Properties; 701 & 610 15th St W, 710 Park St W; Re-roof
 - 5. Kim Haukos, 1030 Reeds Lane; Re-roof
 - 6. George O'Donnell, 1119 Baldwin Ave N; Re-roof
 - 7. Elaine Schuette, 1118 Abbott Ave N; Window Replacement
 - 8. Jacob Dority, 1131 Newton Ave N; Addition
 - 9. Melvin Schmeling, 1110 McLeod Ave N; Re-roof garage

PUBLIC HEARINGS: None Scheduled

BIDS AND QUOTES:

A. BID RESULTS FOR BUFFALO HIGHLANDS TRAIL PHASE ONE

Justin Black, SEH presented the bids for Phase One of the Buffalo Highlands Trail. William Mueller and Sons of Hamburg, Minnesota had the low bid of \$396,398.00. The Engineer's Estimate was \$300,825.00. To proceed some decisions will need to be made if no additional monies can be acquired from the State. There is the option of not paving the first phase creating a savings of approximately \$90,000.00. This could be accomplished with a change order and no rebidding would be necessary.

The bid will need to be awarded in 60 days. Approval from MN Dot is required to delay the project.

Justin will get all information needed for the next council meeting so a timely decision can be made regarding how to proceed with this trail project once funding options are explored.

REQUESTS TO BE HEARD:

A. 2012 FIRE RELIEF ASSOCIATION CONTRIBUTION

Steve Millard and James Voigt of the Glencoe Fire Department reviewed for the Council the Actuarial Study for the Fire Relief Association. They requested an increase from \$2000 to \$2100 for each active member making and the City contribution of \$68,975.00. The budgeted amount is \$69,900.

Discussion led to Councilor Perschau approving the request of \$68,975.00 for city contribution to the Fire Relief Association. Councilor Copas seconded the motion with all members present voting in favor. Motion carried.

B. 2011 LOCAL GOVERNMENT AID

1. PROPOSED 2011 GENERAL FUND BUDGET MODIFICATIONS

City Administrator Mark Larson reviewed for the Council proposed reductions in the 2011 General Fund Budget totaling \$173,746.00. The budget was revisited due to cuts of \$209,752.00 in Local Government Aid. All departments had cuts made. Mayor Wilson was concerned about eliminating the sealcoat work again. Balancing maintenance of services and how to pay for projects is a challenge.

Discussion led to Councilor Adamietz motioning to reduce the 2011 General Fund Budget by \$173,746.00 as recommended. Councilor Perschau seconded the motion with all members present voting in favor.

C. POLICE DEPARTMENT STRUCTURE

Police Chief Raiter presented the Police Department proposal for restructuring of the Department. The proposal reduces the department to eight officers. This would eliminate an officer to perform duties as the School Resource Office for the GSL School District. With the reduction in officers the Chief would like to move Lt. Bienfang to Captain with the increase in pay due the position, part time officers rate of pay would be increased to \$19.00/hour, allow two additional part time positions to eliminate some overtime hours and reduce the squad car lease to five cars. The School Resource Office Position could be revisited in 2012. The department would hire for the open position August 1st allowing for proper training to assume Corporal Dietz's portion of the departments schedule as he plans to retire June of 2012 including some time off for accrued sick and vacation time by the June 30th retirement date.

Discussion regarded some concerns for the elimination of the SRO. Chief Raiter assured the council that the department would respond on an as needed basis to the school district calls for service but only in Glencoe.

Councilor Perschau motioned to approve the police department restructuring as proposed by Chief Raiter eliminating the SRO position, promoting Lt. Bienfang to Captain with pay raise and vacating the Lieutenant position, eliminate a squad lease. Councilor Ziemer seconded the motion with all members present voting in favor. Motion carried.

D. CHARITABLE GAMBLING SITE MODIFICATION

Jason Dahlke of the Glencoe Lions Club requested the Council consider a resolution to allow for two additional gambling sites within the City of Glencoe to their existing gaming license. The additional sites would be the Pla-Mor Ballroom and the Glencoe Country Club. Both businesses have approved the operation of pull-tab dispensing machines. The Lions have experienced a significant loss in revenue and the additional sites will help generate additional revenue.

Little discussion was held. Councilor Copas motioned to approve the request of the two additional sites and the following resolution was introduced:

**RESOLUTION APPROVING THE CHARITABLE GAMBLING LICENSE OF THE
GLENCOE LION'S CLUB IN DUBBS GRILL & BAR, PLA-MOR BALLROOM AND
GLENCOE COUNTRY CLUB
(No. 2011-17)**

WHEREAS, MSA 349.213, states that the local municipality must approve the premises permit of a charitable gambling organization's renewal of said permit by the State Board; and,

WHEREAS, the Glencoe Lion's Club has requested said approval of a premises permit of the Glencoe City Council for Dubbs Grill and Bar, Pla-Mor Ballroom and Glencoe Country Club.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA;

1. That the premises permit of the Glencoe Lion's Club is hereby approved with an effective date of August 1, 2011.
2. That said permit shall be for a two (2) year period of time.

Councilor Perschau seconded the motion and upon a roll call vote all members present voted in favor. Whereupon said resolution was adopted and approved.

ITEMS FOR DISCUSSION:

A. CEMETERY STORM SEWER UPDATE

City Administrator Mark Larson led the council in a discussion regarding the cemetery 48" storm sewer that washed out which is part of the west ditch system. This storm sewer serves a 2500 acre watershed with only a small portion of it actually in the city limits. Hold off on repairs is due to the fact that the City is not responsible for all the water flowing through this storm sewer. It is the city's intent to seek funding from other entities. Buffalo Creek Water Shed District has been contacted for assistance with this project. FEMA has observed the damage and will consider funding a portion of the project. A decision to repair or replace will need to be made once all parties determine funding available.

ROUTINE BUSINESS:

PROJECT UPDATES:

Dave Meyer, Light and Power Manager will attend a council meeting soon to give an update on their operations. Kim Busse, City Center Director will attend a meeting also to update council on first year of operations at the Event Center.

ECONOMIC DEVELOPMENT:

Community Survey results are being tabulated and will be presented soon.

PUBLIC INPUT: None

REPORTS: All reports in packet

CITY BILLS

Councilor Copas motioned to approve payment of the city bills with Councilor Ziemer seconding the motion. All present voted in favor. Motion carried.

ADJOURN

Councilor Copas motioned to adjourn the meeting. Councilor Perschau seconded the motion. All members present voted in favor. Mayor Wilson adjourned the meeting.

Mark D. Larson
City Administrator

ATTEST:

Randal Wilson
Mayor