

GLENCOE CITY COUNCIL MEETING MINUTES
AUGUST 15, 2011
7:00 P.M.

Mayor Wilson called to order the regular meeting of the City Council at approximately 7:00 p.m. with members Schrupp, Adamietz, Perschau, Ziemer and Copas present. Also present: City Administrator Mark Larson, City Attorney Jody Winters, Finance Director Todd Trippel, Public Works Director Gary Schreifels and Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Copas motioned to approve the consent agenda as presented with Councilor Schrupp seconding the motion. All members voted in favor. Motion carried.

- A. Approve the minutes of the regular meeting of August 1, 2011.
- B. Approve the following building permits:
 - 1. Church of St. Pius, 1014 Knight Ave N, Shed Re-roof and Re-side
 - 2. Alan Godel, 1122 Russell Ave N; Window Replacement
 - 3. Averyon Homes, 907 14th St E; Re-side
 - 4. Elaine Schuette, 1118 Abbott Ave; Window Replacement
 - 5. Cesar Ramirez, 1228 15th St E; Re-roof
 - 6. Glen Knoll Properties, 717 Park St W; Re-roof
 - 7. Deborah Shand, 601 Park St W; Mechanical Permit
 - 8. Robert Allison, 1329 Pryor Ave N; Utility shed
 - 9. Lola Buckentin Estate, 1014 13th St E; Re-roof
 - 10. Stanley Schermann, 130 16th St E; Re-roof
 - 11. Nicole Howell, 2015 15th St E; Re-roof
- C. Approve the following licenses:
 - 1. Happy Hour Inn, 815 11th St E; Dance Permit for 8-26-11

PUBLIC HEARINGS: None Scheduled.

BIDS AND QUOTES:

A. AUTHORIZE QUOTES TO REPAIR CEMETERY STORM SEWER

FEMA conducted a site visit in due to the spring flooding. Paper work has been submitted for areas that have sustained damage. FEMA has approved costs involving repair of the west ditch cemetery storm sewer, Pryor Avenue and 18th Street storm sewer and Baxter Avenue and 13th Street storm sewer. The total allocated for these projects is \$29,645.33 of which 75% will be funded federally and 25% funded by the state.

Repair costs for projects were reviewed by the council and discussion led to Councilor Ziemer motioning to authorize city staff to solicit quotes for the repairs

of the three areas as stated. Councilor Perschau seconded the motion with all members voting in favor. Motion carried.

B. UPDATE ON BUFFALO HIGHLANDS TRAIL PROJECT

City Administrator Mark Larson updated the council on the Buffalo Highlands Trail project. The city engineer is working with MN Dot to obtain additional funds from the State. More information will be presented at the next council meeting.

REQUESTS TO BE HEARD:

A. 2012 BUDGET UPDATE

City Administrator Mark Larson informed the council that the preliminary budget will be presented at the Finance Committee Meeting on Wednesday, August 24.

1. LUTHERAN SOCIAL SERVICE REQUEST

Lutheran Social Services has withdrawn their request for funding of the phone service at the Senior Nutrition site. They will now be paying for the phone service with no additional funding needed from the City of Glencoe.

B. RESOLUTION TO DECERTIFY TAX INCREMENT DISTRICT #13-KESTRAL TOWNHOMES

City Administrator Mark Larson recommended decertification of TID #13 as the City obligation has been satisfied. Monies were used for the Kestral Park Townhome project.

Discussion led to Councilor Copas motioning to approve the decertification and the following resolution was introduced:

RESOLUTION NO. (2011-18)

RESOLUTION FOR THE DECERTIFICATION OF THE GLENCOE TAX INCREMENT FINANCING DISTRICT NO. 13 "KESTRAL TOWNHOMES".

WHEREAS, the City of Glencoe City Council created Tax Increment Financing District No.13 Kestral Townhomes Housing District on September 21, 1998, pursuant to Minnesota Statutes, Section 469.124 to 469.134 and Sections 469.174 to 469.179, inclusive, as amended; and

WHEREAS, the City of Glencoe is the official "Authority" for this TIF-13 "Kestral Townhomes" tax increment financing district; and

WHEREAS, the development activity authorized by the TIF-13 Plan has been completed; and

WHEREAS, the required Decertification Date is December 31, 2025 for this 25 year Redevelopment District that is eligible to receive 25 years of tax increments; and

WHEREAS, the City has determined that it is appropriate to decertify the District at this time declining any future tax increments; and

NOW THEREFORE, BE IT RESOLVED by the City Council of Glencoe, Minnesota that the Tax Increment Financing District No. 13 “Kestral Townhomes” is hereby terminated, and the City Clerk is instructed to take all actions including notifying the Glencoe County Auditor, the MN Department of Revenue, and the Office of the State Auditor TIF Division, necessary to decertify the District.

Councilor Schrupp seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

C. WALKING LANE ON 16TH STREET

City Administrator Mark Larson stated the need for a walk and bike lane on the south side of 16th Street from Fir Avenue to DeSoto Avenue by Helen Baker School. Parking would need to be eliminated. There are only three driveways that exit onto 16th Street in this area. Chief of Police Raiter is in favor and supports this lane for walking and biking. The City would need to stripe for the lane and provide signage stating the no parking on that side in the area affected. Discussion regarded the safety issue of providing this lane for students. It was suggested to have the school inform the students of establishment of the lane for walking and biking on the route stated.

Councilor Schrupp motioned to authorize the City to stripe and place signage for a walk bike lane from Fir Avenue to DeSoto Avenue on 16th Street. Councilor Copas seconded the motion with all members voting in favor. Motion carried.

ITEMS FOR DISCUSSION:

A. CITY CENTER LANDSCAPING

City Administrator Mark Larson informed the council of the \$800.00 donation received from Glencoe Development Association to be used to complete the landscaping around the City Center sign.

Council members were very appreciative of the donation.

Mayor Wilson brought up the need to complete the courtyard by the City Center. City Staff will be working with Kahnke Brothers during the winter months for suggestions and costs.

B. POLICE DEPARTMENT STRUCTURE

City Administrator Mark Larson informed the council that the Police Department hired a new officer. He is currently doing his field training. He will be introduced at a future council meeting.

C. LIGHT & POWER UPDATE

Dave Meyer, Light and Power Manager updated the council on projects the Light and Power plant has undertaken. Of main interest is the transmission line that will be built with Excel Energy.

ROUTINE BUSINESS:

A. PROJECT UPDATES

Gary Schreifels, Public Works Director had several items to discuss with the Council members.

- Louden Avenue project is now complete
- Water softening tank liner is in need of repair – proposals will be presented at a future council meeting – tank is currently down
- Storm produced power surges creating equipment problems at the WWTP – City does have Equipment Breakdown insurance coverage to possibly cover some costs of repair
- WWTP pond erosion has been repaired with plantings.
- 3rd leachate trial will be starting soon

B. ECONOMIC DEVELOPMENT: August meeting is the 24th at noon.

C. PUBLIC INPUT: None.

D. REPORTS: No additional reports were given

E. CITY BILLS

Councilor Schrupp motioned to approve payment of the city bills with Councilor Copas seconding the motion. All members voted in favor. Motion carried.

F. ADJOURN

Councilor Copas motioned to adjourn the meeting with Councilor Ziemer seconding the motion. All members voted in favor. Mayor Wilson adjourned the meeting.

Mark D. Larson
City Administrator

ATTEST:

Randal Wilson
Mayor