

GLENCOE CITY COUNCIL MEETING MINUTES
AUGUST 15, 2016
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Dietz, Robeck, Ziemer and Perschau. Member Schrupp was absent. Also present: City Administrator Mark Larson, Finance Director Trippel, City Attorney Jody Winters, Public Works Directors Schreifels, Voigt and Drew, Police Officer Grack.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda as presented by Member Robeck, second by Member Ziemer. All members present voted in favor.

- A. Approve the minutes of the regular meeting of August 1, 2016.
- B. Approve the following building permits:
 1. Rice Companies Inc, 3301 11th St E; Plumbing Permit
 2. Northwoods Apts., 1411 16th St E; Re-roof, Re-side, Re-window
 3. Brian Blomer, 504 20th St W; New Home
 4. Brian Mathwig, 1528 15th St E; Foundation Repair
 5. Lorna Nemitz, 1921 15th St E; Deck replacement
 6. Todd Schmidt, 1603 Newton Ave N; Re-roof
 7. Brad Place, 110 Edgewood Dr.; Re-roof
 8. Jose Lopez, 1222 13th St E; Mechanical Permit
 9. Gary Ziemer, 1613 Loudon Ave N; Window replacement
 10. Kevin Dietz, 1803 Fairway Dr; Mechanical Permit
 11. Jason Otto, 1315 Pryor Ave N; Re-roof
 12. Richard Tabbert, 1807 Ives Ave N; Re-roof
 13. Edgar Brelje, 1212 Chandler Ave N; Re-side
 14. Paul Becker, 1921 10th St E; Re-roof
 15. Michael Jorgenson, 1509 13th St E; Re-side
 16. Dean Exsted, 1813 Judd Ave N; Re-roof
 17. Roger Gronholz, 108 Wacker Dr; Re-roof
 18. Thong Thammavongsa, 504 17th St W; Re-roof
 19. James Osborn, 1428 Ford Ave N; Mechanical Permit
 20. Ryan Dammann, 2104 Judd Ave N; Re-roof
 21. Dennis Haakenson, 1427 Armstrong Ave N; Re-roof
 22. Sarah Mizuhata, 1421 Armstrong Ave N; Re-roof
 23. Chad Sauter, 200 Interwood Dr.; Re-roof
 24. Josh Schilling, 1910 12th St E; Re-roof
 25. Patty Olson, 825 14th St E; Window/doors Replacement

PUBLIC HEARINGS:

- A. 7:15 P.M. PUBLIC HEARING ON "OPT-OUT" ORDINANCE NO. 595
Mayor Wilson opened the public hearing for Ordinance No. 595 Opting Out of the Requirements of Family Health Care Dwellings. No input by the public was given. Motion to close the hearing by Councilor Robeck, second by Councilor Ziemer. All members present voted in favor.
Motion and second to approve the third reading of Ordinance 595 by Ziemer and Dietz. All members present voted in favor. Ordinance to be in force upon publication.
- B. 7:30 P.M. PUBLIC HEARING ON HENNEPIN AVENUE ADA PUBLIC IMPROVEMENT PROJECT
Hearing opened by Mayor Wilson.
Justin Black, SEH, presented the Feasibility Report for the Hennepin Avenue ADA Improvements. The proposed project includes complete replacement of sidewalk along the east side of Hennepin Avenue between 11th Street East and 13th Street East to meet ADA standards and partial replacement of water main, along with associated road and utility restoration. The project area is along a trunk highway and the MN Department

of Transportation has a direct involvement in the project as both regulator and provider of partial funding.

Proposed assessments, cost estimates and proposed schedule were presented.

Public input concerned access to businesses and property owners concerns of length of time for project completion and if street parking would still be available.

Councilor Perschau motioned to close the hearing. Councilor Robeck seconded the motion.

All members present voted in favor.

No further action was taken at this time until funding sources can be identified.

BIDS AND QUOTES:

A. PRYOR AVENUE STORM STRUCTURE BID

Justin Black, SEH, reviewed the Pryor Avenue Storm Sewer Structure quote. This project consists of constructing a manhole structure with a stop log weir to prevent stormwater backflow from entering the Central Watershed from the East Watershed area.

The elevation in this portion of the East Watershed is now several feet higher than it was in 1997 and it has reached a point where water is flowing backwards from the originally intended flow and is now entering the Central Watershed through the North Central Ponds.

This is creating an additional burden for the Central Storm System.

Juul Contracting had the low bid of \$17,889.00 to install the structure.

Discussion and questions led to a motion by Councilor Perschau to approve the low bid of Juul Contracting for \$17,889.00 for the installation of this structure contingent upon permit approval of Buffalo Creek Watershed District. Councilor Dietz seconded. Members present voting in favor Dietz, Ziemer and Perschau. Member Robeck voted no. Motion carried.

REQUESTS TO BE HEARD:

A. BAXTER AVENUE PUBLIC IMPROVEMENT PROJECT

Justin Black, SEH presented the Feasibility Report for the 2017 Baxter Avenue Improvement Project in which existing conditions and proposed improvements along with estimated costs, proposed assessments and proposed project financing were reviewed.

The City and SEH will also be working with TC & W Railroad regarding railroad crossings within the project as well as the crossing on Hennepin Avenue.

Councilor Perschau motioned to accept report and set the public hearing with the following resolution:

RESOLUTION NO. (2016-28)
RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT

WHEREAS, pursuant resolutions of the council adopted March 21, 2016, and August 1, 2016, a report has been prepared by Short Elliott Hendrickson Inc. (SEH[®]) with reference to the improvement of the following streets:

Baxter Avenue from 12th Street to 7th Street
Chandler Avenue from the railroad tracks south to 10th Street
Elliott Avenue from 12th Street to 10th Street
Ford Avenue from 11th Street to 10th Street
12th Street from Baxter Avenue to Greeley Avenue
11th Street from Elliott Avenue to Ford Avenue
10th Street from Baxter Avenue to Chandler Avenue
9th Street from Armstrong Avenue to Chandler Avenue
8th Street from Armstrong Avenue to Chandler Avenue
6th Street from Baxter Avenue to Chandler Avenue
Fairway Drive from Pleasant Avenue east and south to First Street
Fairway Circle

and this report was received by the council on August 15, 2016, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

The council will consider the improvement of such streets in accordance with the report and the assessment of abutting property and properties for which benefit can be attributed for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429, at an estimated total cost of the improvement of \$5,575,000.

A public hearing shall be held on such proposed improvement on the 6th day of September, 2016, at the Glencoe City Center at 7:30 p.m. and the city administrator shall give mailed and published notice of such hearing and improvement as required by law.

Councilor Dietz seconded the motion. Upon a roll call vote members present voting yes were Perschau, Ziemer and Dietz, Member Robeck voted no. Whereupon said resolution was adopted and approved.

B. GLENCOE FIRE RELIEF ASSOCIATION 2017 BUDGET

Kelly Mahon, President, James Voigt, Treasurer and Jon Dahlke, Secretary presented the Fire Relief Association 2017 funding request. The request is for city funding of \$26,983.00 for the 2017 budget which reflects a 7% increase over 2016.

This will be further discussed at Finance Committee Meeting as part of 2017 budget process.

ITEMS FOR DISCUSSION:

A. ARMSTRONG AVE PROJECT UPDATE

In spite of rain delays, staying on schedule. Boring under railroad tracks to be performed next.

B. LINCOLN PARK PROJECT UPDATE

Five percent retainage is being held until turf restoration occurs-meeting with contractor and subcontractor on this problem next week

C. MS4 ADMINISTRATIVE PENALTY ORDER

Justin Black, SEH presented the notification of the MPCA issuance of an Administrative Penalty Order to the City of Glencoe for violations of Minnesota's environmental requirements as a result of MCPA site inspections on May 9, 2016. Fines totaling \$6,794.00 for the violations on the Armstrong Avenue Project were reviewed.

SEH, as the responsible party for the monitoring of the project, will reimburse the City for the costs of the fine and bring the matter to a close.

The contractor was also fined for their part in the APO violations.

ROUTINE BUSINESS:

PROJECT UPDATES: Monitoring Buffalo Creek-rose 5 feet in one day, camp ground closed, 5th Street barricaded

ECONOMIC DEVELOPMENT: TC & W Railroad Purchase Agreement prepared.

PUBLIC INPUT: Robeck – status of DeSoto Avenue property demolition. Quotes to be presented at next council meeting

REPORTS: None

CITY BILLS: Motion to approve payment of the city bills by Member Perschau, seconded by Member Dietz. All members present voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 8:05 p.m. Member Robeck motioned with second by Member Ziemer. All members present voted in favor.

Randy Wilson
Mayor

ATTEST:

Mark D. Larson
City Administrator