

GLENCOE CITY COUNCIL MEETING MINUTES  
DECEMBER 19, 2011  
7:00 P.M.

Mayor Wilson called to order the regular meeting of the City Council at approximately 7:00 p.m. with members Adamietz, Perschau, Copas, Ziemer and Schrupp present. Also present: City Administrator Mark Larson, Finance Director Trippel, City Attorney Jody Winters and Chamber President Dan Ehrke.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Schrupp motioned to approve the consent agenda as presented. Councilor Ziemer seconded the motion with all members voting in favor. Motion carried.

A. Approve the minutes of the regular meeting of December 5, 2011.

B. Approve the following building permits:

1. Dairy Queen, 227 10<sup>th</sup> St E; Mechanical Permit
2. Dennis Wendlandt, 110 Woodcrest Dr.; Porch Reroof
3. John Kirchberger, 365 Edgewood Dr; Mechanical Permit
4. Aron Sieves, 1102 Morningside Ave; Mechanical Permit

C. Approve the following licenses:

1. Happy Hour Inn, 815 11<sup>th</sup> St E; Tobacco, Video Game and Music Machine License Renewal
2. SuperAmerica, 2306 9<sup>th</sup> St E; Tobacco License Renewal
3. Glencoe VFW, 923 Chandler Ave N; Video Game and Music Machine License Renewal
4. Casey's General Stores, 801 13<sup>th</sup> St E and 2101 10<sup>th</sup> St E; Tobacco License Renewal
5. Coborn's Inc.; 2211 11<sup>th</sup> St E; Tobacco License Renewal

C. Approve Hiring Hannah Huttner as Event Center Coordinator

PUBLIC HEARINGS:

A. 7:15 P.M. TAX ABATEMENT PUBLIC HEARING – SCOTT NOKES AND MARK JOHNSON PROPERTIES

Chamber President Dan Ehrke reviewed the tax abatement agreements as originally proposed for the Nokes property and the Johnson property. Both

abatements are for the City's portion of the increase in the annual real estate tax over the 2011 tax for five years.

Mayor Wilson opened the public hearing for comment and input from the public. There was no public input. Councilor Ziemer motioned to close the meeting with Councilor Schrupp seconding the motion. All members voted in favor. Motion carried.

Councilor Copas motioned to approve entering into a tax abatement agreement for five years with Scott Nokes for property located at 821 11<sup>th</sup> St E. Councilor Schrupp seconded the motion with all members voting in favor. Motion carried.

Councilor Perschau then motioned to approve entering into a tax abatement agreement for five years with Mark Johnson for property located at 920 10<sup>th</sup> St E. Councilor Copas seconded the motion with all members voting in favor. Motion carried.

#### **B. SET PUBLIC HEARING FOR ALLEY VACATION**

City Administrator Mark Larson recommended that a public hearing be set for the vacation of the North South Alley in Block 59, Town of Glencoe. The alley is between the funeral home and the Wes Olson property. Hantge Funeral Home has a purchase agreement for the property and is proposing the construction of a parking lot. There are no utility issues associated with the alley vacation.

Discussion led to Councilor Adamietz motioning to set the public hearing the vacation of the north-south alley of in Block 59, Town of Glencoe for January 17, 2012 at 7:15 p.m. Councilor Perschau seconded the motion with all members voting in favor. Motion carried.

This request for vacation will be on the Planning Commission meeting agenda in January prior to the public hearing date at the council meeting.

**BIDS AND QUOTES:** None Scheduled

**REQUESTS TO BE HEARD:**

#### **A. PLANNING AND INDUSTRIAL COMMISSION RECOMMENDATION 1. VARIANCE PERMIT REQUEST OF CHRIST LUTHERAN CHURCH**

City Administrator Mark Larson informed the council of the Planning and Industrial Commission's recommendation of approval of the variance request for setback to be 15 feet instead of 30 feet on the west property line of Christ Lutheran Church at 1820 Knight Avenue North. This will allow the church to build an addition of larger narthex and fellowship area with an elevator entrance.

Discussion was for clarification of traffic or visual issues with the proposed variance request. There being no issues, Councilor Copas motioned to approve the 15 foot variance on the west side of Christ Lutheran Church. Councilor Adamietz seconded the motion with all members voting in favor. Motion carried.

## B. 2012 BUDGET AND LEVY

City Administrator Mark Larson presented the 2012 Budget and Levy. The proposed levy and budget is an increase over 2011 of 8.27%.

Items discussed concerned City Center reduction to \$75,000 and sealcoat dollars eliminated. General Fund budget reflects a 2% wage increase. Health insurance costs decreased by 2%. The skating rink budget was reduced to \$2500. Plowing of paths was further discussed as well as plowing snow on Hennepin Avenue from 9<sup>th</sup> Street to 5<sup>th</sup> Street. The snow would be pushed to the side leaving one side open for walking instead of plowing to the middle and hauling away.

Discussion led to motion by Councilor Schrupp to accept the proposed 2012 Budget and levy and eliminating plowing of walk paths and plowing snow to west side of Hennepin Avenue from 9<sup>th</sup> St to 5<sup>th</sup> St. and the following resolution was approved:

### RESOLUTION NO. (2011-33)

#### RESOLUTION SETTING FINAL 2012 TAX LEVY AND BUDGET

WHEREAS, the Department of Revenue has set December 30, 2011 as the deadline for certifying 2012 Final Tax Levies; and,

WHEREAS, the City Administrator has provided the City Council with the final 2012 City General Fund and Debt Service Budgets, which include a recommended Ad Valorem Tax Levy.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Glencoe, Minnesota:

1. That the following sums of money be levied for the current year, collectable in 2012 upon taxable property in the City of Glencoe, for the following purposes:

#### GENERAL

General Fund/Ad Valorem Tax	\$1,470,000.00
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#### SPECIAL LEVY

Debt Retirement	
11 <sup>th</sup> Street/Morningside	\$133,000.00
1997 McLeod/NC Holding Pond	\$145,000.00
1997 NC III, Morningside Ave	\$ 41,000.00
1999 CSAH #33	\$ 33,670.00

1999 Swimming Pool	\$ 78,000.00
2001 North Country V/Popelka	\$ 65,000.00
2002 Willow Ridge Estates II	\$ 20,000.00
2003 Willow Ridge Pond Estates I	\$ 48,835.00
2003 CSAH #3	\$ 61,952.00
2004 NC #6/Glen Knoll Area	\$ 52,027.00
2004 Street Improvement	\$ 67,410.00
City Center	<u>\$ 75,000.00</u>
	\$812,894.00

TOTAL \$2,282,894.00

Councilor Ziemer seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

ITEMS FOR DISCUSSION:

A. CHARTER COMMISSION UPDATE

City Attorney Jody Winters read the order of First Judicial District Chief Judge Lynch regarding the appointment of members to the Glencoe City Charter Commission. Those appointed to serve a four year term: Tim Kaczmarek, Linda Radtke, Gary Ziemer, Marie Thurn, Randal Wilson. Those appointed to serve two years: Charles Lemke, Duane Klaustermeier, Brian Schlegel, Peter Arnold, John Winter and Lori Adamietz.

B. PAY EQUITY UPDATE

Mayor Wilson read the letter of congratulations regarding the City of Glencoe's compliance with the Local Government Pay Equity Act.

ROUTINE BUSINESS:

PROJECT UPDATES: No further updates

ECONOMIC DEVELOPMENT:

Midwest Porcine has decided to now execute the loan agreement previously discussed.

PUBLIC INPUT

Marie Thurn: Will the Charter Commission meetings be taped? Mayor Wilson replied that this has not yet been considered.

REPORTS: Nothing further to report

CITY BILLS:

Councilor Perschau motioned to approve payment of the city bills. Councilor Adamietz seconded the motion with all members voting in favor. Motion carried.

CLOSE MEETING FOR POLICE NEGOTIATIONS

Councilor Copas motioned to close the regular meeting. Councilor Ziemer seconded the motion with all members voting in favor. Motion carried.

Councilor Perschau motioned to reopen the meeting. Councilor Ziemer seconded the motion with all members voting in favor. Motion carried.

ADJOURN:

Councilor Schrupp motioned to adjourn the meeting with Councilor Copas seconding the motion. All members voted in favor. Motion carried.

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Mark D. Larson  
City Administrator

ATTEST:

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Randal Wilson  
Mayor