

GLENCOE CITY COUNCIL MEETING MINUTES
FEBRUARY 1, 2016
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. with members Perschau, Ziemer, Dietz, Robeck and Schrupp present. Also present: City Administrator Mark Larson, City Attorney Jody Winters, Finance Director Trippel, Public Works Directors Schreifels and Drew, Police Chief Raiter and Fire Chief Grack.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Ziemer motioned to approve the consent agenda as presented. Councilor Robeck seconded. All members voted in favor.

- A. Approve the minutes of the regular meeting of January 19, 2016.
- B. Approve the following building permits:
 - 1. Ken Aaberg, 812 21st St E, Window Replacement

PUBLIC HEARINGS:

A. SET PUBLIC HEARING FOR UNDERGROUND UTILITY ORD. NO. 591

Councilor Perschau motioned to set the public hearing for the Underground Utility Ordinance for February 16, 2016 at 7:15 p.m. Councilor Schrupp seconded. All members voted in favor. It was noted that this meeting will be on a Tuesday due to Presidents Day Holiday.

BIDS AND QUOTES:

A. TOOLCAT QUOTE

Public Works Director Drew presented the quote for a new toolcat. Lano Equipment of Norwood quoted \$45,095.92 with a trade allowance of \$18,395.92 for the 2007 Bobcat 5600 toolcat making the net price \$26,700.00. As discussed at Finance Committee this would be a 3 year lease purchase with annual payments of \$9,442.67. Budgeted amount was \$9,000 for 3 years.

Discussion led to motion approving the purchase of a 2016 Bobcat 5600 Toolcat for \$26,700 from Lano Equipment as a three year lease purchase for a total of \$9442.67 annually by Councilor Robeck and second by Councilor Dietz. All members voted in favor.

REQUESTS TO BE HEARD:

A. STORMWATER RATE INCREASE

City Administrator Mark Larson presented the request for a Stormwater rate increase for 2016 to \$7.50 and 2017 to \$10.00 which would generate an additional \$160,000 in revenue. This revenue would help with annual debt service payments for the N. E. Drainage project and future proposed projects. Also, the Public Works Directors would like an additional operator to assist with the requirements of the MS4.

Discussion and comments led to a motion approving the stormwater rate increase for 2016 to \$7.50 and for 2017 to \$10.00 by Councilor Perschau and seconded by Councilor Robeck. All members voted in favor. Whereupon said resolution was adopted and approved.

RESOLUTION NO. (2016-04)
RESOLUTION SETTING STORM WATER RATES

WHEREAS, City Code 250 established the Storm Water Drainage Utility; and,

WHEREAS, just and reasonable charges for the usage and availability of Storm Sewer Drainage facilities will be calculated and determined by the City Council; and,

WHEREAS, the City of Glencoe has established a Municipal Separate Storm Sewer System (MS4) as required by the Minnesota Pollution Control Agency; and

WHEREAS, the City of Glencoe has need for additional revenues to implement the requirements of the MS4.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF GLENCOE RESOLVES:

1. That the new rate for the Residential Equivalency Factor for the Storm Water Drainage System will be as follow

<u>RESIDENTIAL</u>	<u>2016 MONTHLY RATE</u>	<u>2017 MONTHLY RATE</u>
Single/Duplex	\$7.50	\$10.00
Multi-Family	\$7.50	\$10.00
Mobile Home	\$7.50	\$10.00

ALL OTHER BASED UPON NON-RESIDENTIAL LAND USE

<u>RANGE</u>	<u>2016 MONTHLY RATE</u>	<u>2017 MONTHLY RATE</u>
0 REF TO 1.00 REF	\$15.00	\$20.00
1.01 REF TO 4.99 REF	\$22.50	\$30.00
5.00 REF TO 9.99 REF	\$30.00	\$40.00
10.00 REF TO 19.99 REF	\$37.50	\$50.00
20.00 REF TO 49.99 REF	\$45.00	\$60.00
50.00 REF +	\$52.50	\$70.00

2. These rates will be in effect on March 1, 2016.

B. RESOLUTION NO. 2016-03 AUTHORIZING CITY ADMINISTRATOR TO EXECUTE AGREEMENT FOR MN COURT DATA SERVICES

City Attorney Jody Winters explained the need to authorize the execution of the Master Subscriber Agreement to access Court Data Services electronically as now records are paperless.

Councilor Dietz motioned approval of the authorization with the following resolution:

**RESOLUTION NO. (2016-03)
RESOLUTION AUTHORIZING CITY ADMINISTRATOR TO EXECUTE
AGREEMENT FOR MINNESOTA COURT DATA SERVICES**

WHEREAS, the Office of the State Court Administration offers Court Data Services; and,

WHEREAS, the City of Glencoe desires to use court data services,

NOW THEREFORE be it resolved by the City of Glencoe:

- 1) That the City Administrator is authorized to execute the Master Subscriber Agreement for Minnesota Court Data Services for Government Agencies.

Second by Councilor Robeck. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

C. WASTE MANAGEMENT CONTRACT EXTENSION

City Administrator Mark Larson presented the proposal to extend the contract with Waste Management for 4 years to include municipal recycling. This proposal will save the City approximately \$9,000 through the 2017 contract period. This is being proposed in lieu of paying the County to pick up the municipal recyclables. Rates proposed for the extension include the municipal facilities trash and recycling fees. Once this is approved, the contract amendment will be drafted and presented to the City Council at the February 16th meeting.

Councilor Schrupp motioned approval of the 4 year contract extension to 2021 with Waste Management. Councilor Perschau seconded the motion. Members Schrupp, Dietz, Ziemer and Perschau voted in favor. Councilor Robeck voted no. Motion carried.

ITEMS FOR DISCUSSION:

A. MECA CONFERENCE

Public Works Director Drew gave a brief overview of this conference he attended along with Ryan Scheidt.

B. FIRE DEPARTMENT TOWNSHIP MEETING FEBRUARY 23RD, 7:00 P.M.

Council is invited and encouraged to attend the annual meeting.

ROUTINE BUSINESS:

PROJECT UPDATES: N.E. Drainage discussion on-going. Engineers involved from all parties will be discussing culvert size for under the railroad tracks.

ECONOMIC DEVELOPMENT: Chamber President gave a brief update on conference she attended.

PUBLIC INPUT: None

REPORTS; Councilor Robeck had a question concerning brine use. PWD Schreifels will e-mail the information to council members.

CITY BILLS: Motion to approve payment of the city bills by Councilor Perschau, second by Councilor Ziemer. All members voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 7:37 p.m. Motion by Councilor Dietz, second by Councilor Robeck. All members voted in favor.

Mark D. Larson
City Administrator

ATTEST:

Randy Wilson
Mayor