

CITY COUNCIL MEETING MINUTES  
TUESDAY, FEBRUARY 21, 2017  
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Schrupp, Robeck, Alexander, Neid and Ziemer. Others present: City Administrator Mark Larson, City Attorney Jody Winters, Finance Director Trippel, Public Works Directors Schreifels and Voigt, Police Chief Raiter, Fire Chief Grack.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion by Member Ziemer second by Member Schrupp approving consent agenda as presented. All members voted in favor.

- A. Approve the minutes of the regular meeting of February 6, 2017
- B. Approve the following building permits:
  - 1. GRHS, 1805 Hennepin Ave; Remodel, Plumbing Permits
  - 2. Hector Santos, 707 Ford Ave N; Plumbing, Mechanical, Re-roof, Re-side
  - 3. Common Cup Thrift, 712 ½ 11<sup>th</sup> St E; Sign & Plumbing
  - 4. James Eiden, 1416 Hennepin Ave N; Radon Control System
  - 5. Julie Mielke, 205 9<sup>th</sup> St E; Window Replacement
  - 6. Maria Alvarado, 1519 12<sup>th</sup> St E; Window Replacement
  - 7. HC Revolutions Inc, 714 DeSoto Ave; Plumbing, Mechanical Permits
  - 8. TC & W, 2925 12<sup>th</sup> St E; Fire Alarm System
- C. Approve the following licenses:
  - 1. Glencoe Country Club, Club On-Sale and Sunday Liquor License Renewal
  - 2. Happy Hour Inn, On-Sale and Sunday Liquor License Renewal
  - 3. Glencoe Softball Assoc., 3.2 On-Sale Liquor License Renewal
  - 4. Carmelita's Mexican Cocina, On-sale and Sunday Liquor license Renewal
  - 5. Carmelita's Mexican Cocina, Dance Permit

PUBLIC HEARINGS

A. RESOLUTION NO.2017-06 SETTING PUBLIC HEARING ON WWTP FACILITY PLAN

Due to a misunderstanding as to who was to publish the original hearing notice a new hearing date is needed for March 6, 2017.

A motion to re-set the public hearing for the Waste Water Facility Plan by Member Ziemer with the following resolution:

RESOLUTION NO. (2017-06)  
CALLING HEARING WWTP FACILITY PLAN

WHEREAS, on July 18, 2016, the council approved an agreement for Short Elliott Hendrickson Inc. (SEH<sup>®</sup>) to prepare a report, entitled “Wastewater Treatment Facilities Plan, Glencoe Wastewater Treatment Facility” dated February 2017, and

WHEREAS, the proposed wastewater treatment upgrades will consist of:

- Improvements to the main wastewater lift station
- New preliminary treatment building
- Demolition of trickling filters and intermediate clarifiers
- Improvements to activated sludge system
- Addition of chemical phosphorus removal
- Improvements to existing final clarifiers
- New filters and UV disinfection
- Improvements to solids handling process

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. The council will consider the report and proposed upgrades at a public to be held on the 6th day of March, 2017, at the Glencoe City Center at 7:15 p.m. and the city administrator shall give mailed and published notice of such hearing and improvement as required by law.

Member Neid seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

**B. RESOLUTION NO. 2017-09 SETTING PUBLIC HEARING FOR HOST APPROVAL FOR THE ISSUANCE OF REVENUE OBLIGATIONS BY CITY OF PLATO, MINNESOTA**

As the City of Glencoe is the Host City for Glencoe Regional Health Services, the City must hold a hearing regarding conduit financing be issued for GRHS by the City of Plato. Due to the fact that the City of Glencoe was issuing its own bonds in 2017, it is not feasible for the City of Glencoe to act as a conduit this time.

Discussion led to Councilor Robeck introducing the following resolution to set the public hearing:

**CITY OF GLENCOE, MINNESOTA  
RESOLUTION NO. 2017-09**

**RESOLUTION CALLING A PUBLIC HEARING FOR THE PURPOSE OF PROVIDING HOST APPROVAL FOR THE ISSUANCE OF REVENUE OBLIGATIONS BY THE CITY OF PLATO, MINNESOTA**

BE IT RESOLVED by the City Council of the City of Glencoe, Minnesota (the “City”) as follows:

Section 1. Recitals.

1.01. Pursuant to the Constitution and laws of the State of Minnesota, particularly Minnesota Statutes, Sections 469.152 through 469.1655, as amended (the “Act”), a municipality is authorized to issue revenues bonds to finance, in whole or in part, the cost of the acquisition, construction, reconstruction, improvement, betterment, or extension of any properties, real or

personal, used or useful in connection with a revenue-producing enterprise, whether or not operated for profit, engaged in providing health care services, including, without limitation, hospitals and related medical facilities.

1.02. Minnesota Statutes, Section 471.656, as amended, authorizes a municipality to issue obligations to finance the acquisition or improvement of property located outside of the corporate boundaries of such municipality if the obligations are issued under a joint powers agreement between the municipality issuing the obligations and the municipality in which the property to be acquired or improved is located. Pursuant to Minnesota Statutes, Section 471.59, as amended, by the terms of a joint powers agreement entered into through action of their governing bodies, two municipalities may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised and the joint powers agreement may provide for the exercise of such powers by one or more of the participating governmental units on behalf of the other participating units.

1.03. Glencoe Regional Health Services, a Minnesota nonprofit corporation (the “Borrower”), has proposed that the City approve the issuance by the City of Plato, Minnesota (the “City of Plato”) of one or more series of revenue obligations (the “Bonds”) in the approximate aggregate principal amount of \$10,000,000. The Borrower intends to apply the proceeds of the Bonds to (i) finance the remodeling of the existing long-term care facility located at 705 East 18<sup>th</sup> Street, Glencoe, Minnesota and the acquisition, construction, and equipping of an expansion to the existing long-term care facility, which will result in a total of 108 private rooms (the “Project”); (ii) fund any required reserves; (iii) finance capitalized interest during the construction of the Project, if necessary; and (iv) pay costs of issuance of the Bonds. The Borrower will own and operate the Project.

1.04. Prior to the issuance of the Bonds by the City of Plato, the City Council of the City is required to (i) conduct a public hearing in accordance with the requirements of the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”) with respect to the proposal to issue the Bonds; and (ii) approve the issuance of the Bonds by the City of Plato to finance the Project.

## Section 2. Required Actions.

2.01. The City Council will meet at 7:00 p.m. on Monday, March 20, 2017, to conduct a public hearing and consider the proposed issuance of the Bonds by the City of Plato in accordance with Minnesota Statutes, Sections 471.59 and 471.656, as amended, to finance the Project.

2.02. The City Administrator is hereby authorized and directed to publish a notice of the public hearing, in substantially the form attached hereto as EXHIBIT A in the *McLeod County Chronicle*, the official newspaper of and a newspaper of general circulation in the City. The notice shall be published once at least fourteen (14) days prior to the date of the public hearing in accordance with the Code.

2.03. The Borrower shall pay to the City any and all costs paid or incurred by the City in connection with the Bonds or the financing of the Project, whether or not the financing is carried to completion, and whether or not the Bonds or operative instruments are executed and delivered.

Councilor Neid seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

BIDS AND QUOTES

A. RESOLUTION NO. 2017-08 AWARDED SALE OF \$1,516,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN REFUNDING BONDS, SERIES 2017A

Paul Donna, RW Baird, informed the council that Baird was able to obtain final pricing for the City's \$1,516,000 General Obligation Capital Improvement Plan Refunding Bonds, Series 2017 on February 7, 2017. The proceeds of the bonds will advance refund the 2019 through 2031 maturities of the City's Taxable General Obligation Capital Improvement Plan Bonds, Series 2010. True interest cost on the \$1,516,000 is 2.60%, Total savings realized will be \$69,777.

Councilor Neid then introduced the following resolution approving the sale of the bonds.

RESOLUTION NO. 2017-08  
**A RESOLUTION AWARDED THE SALE OF \$1,516,000  
GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN REFUNDING BONDS,  
SERIES 2017A; FIXING THEIR FORM AND SPECIFICATIONS;  
DIRECTING THEIR EXECUTION AND DELIVERY;  
AND PROVIDING FOR THEIR PAYMENT**

Complete resolution on file in office of the City Administrator.

Councilor Alexander seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

B. PURCHASE OF AIRPORT LAND

Joel Dresel, SEH, explained the need to purchase a strip of land adjacent to the Glencoe Airport. The boundary survey revealed that the 250 feet required by the FAA from the center of the runway was short. The primary service area must be 500 feet. Land to be purchased was appraised at \$6100.00. The FAA will reimburse the City 90% of that cost and 5% will potentially be paid by the Minnesota Department of Transportation Aeronautics, leaving the City with 5% of the cost totaling \$305.00.

Discussion led to Member Alexander motioning approval of the land purchase with Member Schrupp seconding. All members voted in favor.

C. SANITARY SEWER MANHOLE LINING

Public Works Director Schreifels presented quotes to reconstruct five manholes along the south trunk sewer line south of Buffalo Creek. The low quote was received from Innovative Foundation Supportworks of Pine City, Minnesota for \$22,515.00.

This is in the 2017 budget.

Councilor Schrupp motioned to accept the low bid in the amount of \$22,515.00 and Councilor Alexander seconded. All members voted in favor.

REQUESTS TO BE HEARD

A. THIRD READING ORDINANCE NO. 597 MINOR SUBDIVISION

Motion by Member Schrupp to approve the third reading of Ordinance No. 597 for Minor Subdivisions. Councilor Ziemer seconded. All members voted in favor. The ordinance will be in effect upon its publication.

B. THIRD READING ORDINANCE NO. 598 GRHS ANNEXATION

Motion by Member Ziemer to approve the third reading of Ordinance No. 598 GRHS Annexation. Councilor Schrupp seconded. The long term lease with GRHS will need to be amended to include this property. This annexation ordinance will be sent on to the MN Boundary Adjustment division for approval and then it will be recorded. All members voted in favor.

C. THIRD READING ORDINANCE NO. 599 PREDATORY OFFENDERS

Motion by Member Neid to approve the third reading of Ordinance No. 599 concerning predatory offenders. Member Schrupp seconded. All members voted in favor. The ordinance will be in effect upon its publication.

D. RESOLUTION NO. 2017-07 SUPPORTING STATE OF MN LONG TERM TRANSPORTATION FUNDING

The Transportation Alliance of Minnesota and the Southwest Corridor Coalition recommend the approval the resolution of support a State of Minnesota long-term transportation funding package.

Councilor Neid motioned support with the following resolution:

**RESOLUTION NO. (2017-07)  
RESOLUTION SUPPORTING A STATE OF MINNESOTA  
LONG-TERM TRANSPORTATION FUNDING PACKAGE**

**WHEREAS,** Cities all across Minnesota are struggling to maintain city streets and local bridges with an estimated annual shortfall of \$400 million.

**WHEREAS,** A safe and effective transportation system is necessary to grow and expand the state's economy;

**WHEREAS,** The House, Senate and Governor all agree that Minnesota faces a highway funding shortfall of \$600 million annually which should be addressed during the 2017 Legislative Session;

**WHEREAS,** A number of programs have been offered and funded in previous years to assist local units of government in addressing growing street and bridge maintenance and replacement needs including the small cities assistance account, the Local Bridge program and the Local Road Improvement program;

**WHEREAS,** Minnesota projects a \$1.4 billion budget surplus and has significant bonding capacity after the legislature failed to pass a capitol bonding bill last year;

**WHEREAS,** Several potential long-term transportation funding approaches and mechanisms have been identified and are being considered by policymakers, including the development of additional efficiencies to existing agencies, departments, services, functions and implementations, that may be appropriate to address long-term local and state-wide system needs;

**WHEREAS,** Highway 212 serves a critical role in connecting the Twin Cities to South Dakota and Beyond and has been designated a High Priority Interregional Corridor in the Twin Cities, while also being placed on the National Highway System;

**WHEREAS,** A consistent four-lane highway through Carver County will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the Highway 212 corridor's mobility and safety for all users;

**WHEREAS,** Without additional resources, important road and bridge needs including improvements to Highway 212 will not be met;

**WHEREAS,** Trunk Highway 15 is an important corridor that provides a direct north/south connection between Interstates 90 and 94 that is significantly utilized for local traffic, long-distance commuting, freight hauling, agricultural functions and recreational travel purposes;

**WHEREAS,** Potential safety and mobility improvements to the Trunk Highway 15 corridor have been identified and should be implemented in the near future;

**THEREFORE BE IT RESOLVED,** that the City of Glencoe, Minnesota strong urges the Legislature and Governor to pass and enact a long-term transportation funding package that includes revenue streams and funding tools for local units of government to meet growing needs and rising costs for maintenance of the transportation system.

**BE IT FURTHER RESOLVED** that a copy of this resolution should be passed onto Glencoe's Legislators to express the City's support of a long-term transportation funding package.

Councilor Ziemer seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

#### E. AIRPORT COMMISSION RECOMMENDATION – APPOINT MIKE DREW TO OPEN POSITION

Motion by Councilor Alexander and second by Councilor Schrupp to appoint Mike Drew to the Airport Commission as recommended. Members voting in favor, Schrupp, Neid, Alexander and Ziemer. Member Robeck voted no. Motion carried.

#### F. LAND LEASE

City Administrator Mark Larson presented the request of Jared Huepenbecker owner of H Equipment LLC to find a temporary location to store his equipment. Mr. Huepenbecker is in the process of developing land east of Midwest Equipment on Hwy 212. A lot in the East Industrial Park by Midwest Porcine is available currently and no one has an interest in it at this time. A lease has been drafted as his current lease with Jungclaus Implement expires at the end of February. Payment of \$350.00 per month is recommended by city staff. The lease is for a maximum of 6 months. Discussion led to Councilor Neid authorizing the Mayor and City Administrator to execute the lease with the stated terms. Councilor Schrupp seconded. All members voted in favor.

#### G. GLENCOE LIGHT & POWER RATES

Dave Meyer, Glencoe Light and Power, gave an extensive power point presentation on electric rates for residential and commercial customers. Overall, residents can expect a small decrease in costs for their electricity.

Public hearing will be held on February 22, 2017 at the Glencoe Light and Power Commission during their monthly scheduled meeting.

ITEMS FOR DISCUSSION:

A. 2017 BAXTER AVENUE PROJECT - BID OPENING MARCH 9, 2017

West Conference Room, 10:00 a.m. A contractors list is available for those that would like to see who is bidding on the Baxter Avenue Project.

B. FINANCE COMMITTEE MEETING FEBRUARY 22, 2017, 4:00 P.M.

Shannon Sweeney, David Drown Associates, will give a power point presentation on Tax Increment Financing. Potential Sunday liquor law will be discussed.

ROUTINE BUSINESS:

PROJECT UPDATES: None

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: None

REPORTS: In packet

CITY BILLS: Motion by Councilor Ziemer to approve payment of city bills. Councilor Neid seconded. All members voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 8:10 p.m. Member Schrupp entered that motion. Second by Member Neid. All members voted in favor.