

GLENCOE CITY COUNCIL MEETING MINUTES
JUNE 6, 2011
7:00 P.M.

Mayor Wilson called to order the regular meeting of the city council of the City of Glencoe with members Ziemer, Copas, Adamietz and Perschau present. Councilor Schrupp was absent. Also present: City Administrator Mark Larson, City Attorney Jody Winters, Finance Director Trippel, Public Works Director Schreifels, Chamber President Dan Ehrke and Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Copas motioned to approve the consent agenda as presented with Councilor Ziemer seconding the motion. All members present voted in favor, motion carried.

- A. Approve the minutes of the regular meeting of May 16, 2011.
- B. Approve the following building permits:
 - 1. Carmen Kienenberger, 1306 16th St E; Addition
 - 2. Dan Werth, 2014 11th St E; Re-roof
 - 3. Wally Ruschke, 1312 Baxter Ave N; Re-roof
 - 4. Tosanna Hanson, 705 Baxter Ave N; Mechanical Permit
 - 5. Robert Stepien, 1506 Armstrong Ave N; Re-roof
 - 6. Thomas Walton, 1701 Judd Ave N; Re-roof
 - 7. Lawson Cline, 1320 Owen Ave N; Re-roof
 - 8. Brian Nagel, 101 Andrew Dr; Re-side and Window Replacement
 - 9. Bob Shanahan, 810 1st St E; Window Replacement
 - 10. Cleaning Crew, 1314 11th St E; Mechanical Permit
 - 11. Ken Voit, 1424 Ranger Dr; Finish Basement
 - 12. Brandon Lemke, 1322 Knight Ave N; Egress Windows
 - 13. GSL Middle School, 1621 16th St E; Re-roof
 - 14. GRHS Orchard Estates, 1900 Ford Ave N; Window Replacement
 - 15. Chris Jochum, 704 16th St W; Window, Door Replacement
 - 16. Robert Kaytor, 615 1st St E; Re-roof
 - 17. Jim Donnay, 513 9th St E; Re-roof
 - 18. Brent Wendlandt, 1520 Chandler Ave N; Re-roof
 - 19. James Simmons, 703 5th St E; Re-roof

PUBLIC HEARINGS: None Scheduled

BIDS AND QUOTES:

- A. BLACK TOP REPAIR QUOTATIONS

City Administrator Mark Larson presented quotes from William Mueller and Sons to repair frost boils on 11th Street near Baldwin Avenue, Falcon Avenue near Starkeys and 10th Street right turn lane near Morningside Avenue.

Discussion led to Councilor Copas motioning to approve the quote of William Mueller and Sons for \$6,533.00 for repairs to 11th Street funded by Municipal State Aid, \$10,335.00 for repairs to 10th Street funded by Municipal State Aid and \$12,880.00 for Falcon Avenue repairs funded by TID #4 (Industrial Park 1). Councilor Perschau seconded the motion with all members present voting in favor. Motion carried.

B. ELEVATOR MAINTENANCE AGREEMENT

City Administrator Mark Larson presented the Kone Elevators one year maintenance agreement for a cost of \$2,940.00. The agreement is for monthly maintenance required by the State of Minnesota.

Discussion led to Councilor Ziemer motioning to approve the one year agreement with Kone, Inc. for \$2,940.00. Councilor Adamietz seconded the motion. All members present voted in favor. Motion carried.

REQUESTS TO BE HEARD:

A. ECONOMIC DEVELOPMENT

Chamber President Dan Ehrke came before the council with the following requests on behalf of the Economic Development Committee:

1. NOKES LAW OFFICE – TAX ABATEMENT REQUEST

Scott Nokes updated the council on the progress of the renovation on the former Oriel Theater building at 821 11th Street East. The request is for property tax relief to minimize expenses during the initial start-up period. A five year tax abatement on the City's portion of the property taxes at \$2,105.54 per year request was reviewed by the Economic Development Committee and members overwhelmingly believed that this request is justified in that the project will redevelop a severely blighted property creating a positive economic impact to the community.

Councilors held little discussion followed by a motion to approve the request for five year tax abatement on the City's portion of property taxes at \$2,105.54 per year being made by Councilor Perschau and a second by Councilor Copas. All members present voted in favor. Motion carried.

2. MIDWEST PORCINE/MIROMATRIX MEDICAL REVOLVING LOAN REQUEST

David Theis of Midwest Swine Research presented information on current operations at their facility in the Glencoe Industrial Park and the

expansion project needing additional financial assistance to accommodate the operations of Miromatrix Medical, Inc. The loan request is for \$60,000 for 5 years at 2.5% interest. President of Miromatrix Medical, Inc. Robert Cohen, presented the information regarding the research process of decellularization/recellularization of organs and tissues to a human recipient. The process is unique in that it removes the animal cells and then adds human cells without compromising the matrix.

Councilors discussed at length and Councilor Ziemer motioned to set a public hearing for June 20, 2011 at 7:05 p.m. to adopt a spending plan to specifically authorize the loan to Midwest Porcine using TIF #15 dollars. Councilor Perschau seconded the motion with all members present voting in favor. Motion carried.

B. WATER CONSERVATION PLAN

Public Works Director Gary Schreifels presented the Water Supply Plan as approved by the DNR upon "Certification of Adoption" by the City Council. Corrections and updates were highlighted for the overview of the plan to the council. Public Works Director Schreifels fielded questions regarding the plan and the delay of approval from the DNR. Councilor Copas then motioned to approve the Certification of Adoption of the Water Supply Plan with Councilor Adamietz seconding the motion. The plan is effective from 2004 to 2014. Conservation rate implementation will need to be addressed with the Personnel and Legislative Committee in the near future. All members present voted in favor. Motion carried.

C. SAFE ROUTES TO SCHOOLS GRANT

Chamber President Dan Ehrke informed the Council of the work on a grant application through the Minnesota Department of Transportation's Safe Routes to School program. The program provides 100% funding with the goal of increasing bicycle, pedestrian, and traffic safety. The first component would be constructing a new off-street trail starting at Hennepin Avenue and traveling east to the GSL High School and Lincoln Junior High. This new trail would be approximately 1.46 miles in length. The second component is an on-street trail that would be .40 miles in length following 18th Street beginning at Hennepin Avenue traveling east to Newton Avenue including pavement marking and signage.

The total cost of the improvements would be approximately \$300,000 including engineering. Both components of this trail grant application are included in the City's Trail Master Plan that was adopted by the Park Board and City Council in 2006.

A Resolution of Support has been received from McLeod County, a letter of support from GRHS and Police Chief Raiter. The school district will review at their June 14th meeting.

Discussion led to a motion by Councilor Perschau to approve the resolution of support:

RESOLUTION NO. (2011-09)
RESOLUTION OF SUPPORT FOR CITY OF GLENCOE SAFE ROUTES TO
SCHOOL TRAIL GRANT APPLICATION

WHEREAS, the Safe Routes to School (SRTS) program is a federal program that was created in Section 1404 of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users Act (SAFETEA-LU); and,
WHEREAS, the Safe Routes to School program provides communities with the opportunity to improve the built environment and promote bicycling and walking to school with infrastructure and non-infrastructure projects; and,
WHEREAS, the City of Glencoe, Minnesota has developed and adopted a comprehensive Hike and Bike Trail Plan; and,
WHEREAS, the City of Glencoe has prepared a project to connect various portions of its community to the high school with a Hike and Bike Trail; and,
WHEREAS, the City Park Board has requested a resolution of support from the City of Glencoe,

THEREFORE, BE IT RESOLVED,

- 1) That the City of Glencoe supports the project and grant application as proposed.
- 2) That there is no financial commitment required of the City of Glencoe for this trail project; except future maintenance.
- 3) That the project will have a positive aesthetic and economic impact for the City of Glencoe, McLeod County and the Glencoe Silver Lake School District.

Councilor Copas seconded the motion and upon a roll call vote of members present all voted in favor. Whereupon said resolution was adopted and approved.

D. LMC WORKER'S COMPENSATION AUDIT – ADD CITY CENTER
BOARD

City Administrator Mark Larson discussed the need to add the City Center Board to the Workers' Compensation Plan as recommended upon completion of the audit by the LMC.

Councilor Ziemer motioned and introduced the following resolution:

RESOLUTION NO. (2011-10)
RESOLUTION ADDING CITY CENTER BOARD TO WORKERS'
COMPENSATION PLAN

WHEREAS, the League of Minnesota Cities Insurance Trust (LMCIT) provides Workers' Compensation coverage for the City of Glencoe; and,
WHEREAS, the LMCIT recently conducted an audit of the City of Glencoe Workers' Compensation Plan and made the recommendation to add the Glencoe City Center Board to the Plan.

NOW THEREFORE, BE IT RESOLVED:

1) That the City Administrator will add the Glencoe City Center Board to the LMCIT Worker's Compensation Plan.

Councilor Perschau seconded the motion and upon a roll call vote of members present all voted in favor. Whereupon said resolution was adopted and approved.

E. LEACHATE AGREEMENT WITH SPRUCE RIDGE

Public Works Director Gary Schreifels presented the Waste Management Spruce Ridge Leachate Trail information. The WWTP would like to accept leachate on a trail basis from WM Spruce Ridge. The acceptance of the leachate during the trial period will help determine if the WWTP can handle the flow of leachate on a regular basis. This trial is a step toward a possible exchange of leachate for biosolids in the future.

Lengthy discussion led to a motion by Councilor Ziemer to approve the three trial periods for WM Spruce Ridge to deliver leachate to the WWTP granting the Public Works Director the authority to reject delivery or stop the trial at any time for any reason. Councilor Adamietz seconded the motion with all members present voting in favor. Motion carried.

F. JULY 4, 2011 COUNCIL MEETING

Council held little discussion regarding whether or not to hold a meeting on July 5th. Councilor Perschau motioned to have one meeting in July on the 18th with Councilor Copas seconding the motion. All members present voted in favor. Motion carried.

G. PLANNING COMMISSION RECOMMENDATION

1. SPECIAL USE PERMIT REQUEST OF WES AND SUE OLSON TO MOVE MULTI-FAMILY DWELLING TO 611 CHANDLER AVENUE.

Planning and Industrial Commission held a public hearing for a Special Use Request of Wes and Sue Olson on June 2nd to move a multi-family dwelling they currently own just east of McBride Funeral Chapel. The Planning and Industrial Commission is recommending council approval with the conditions that a new sewer service be installed and the structure be re-roofed. Hantge Brothers have offered to purchase the property that currently houses the structure for a parking lot.

Some clarification was made which led to Councilor Copas motioning to approve the special use request of Wes Olson to move an existing structure to 611 Chandler Avenue North with the conditions for new sewer installation and new roof installed. Councilor Perschau seconded the motion with all members present voting in favor. Motion carried.

2. SPECIAL USE PERMIT REQUEST OF WES AND SUE OLSON TO MOVE A MULTI-FAMILY DWELLING TO 826 CHANDLER AVENUE

Planning and Industrial Commission held a public hearing for a Special Use Permit Request of Wes and Sue Olson on June 2nd to move a multifamily dwelling/business that they own to 826 Chandler Avenue. The Planning and Industrial Commission is recommending approval with the conditions that new siding and a new roof be installed. This house is located two houses from the McBride Funeral Chapel. Hantge Brothers are interested in purchasing the property the house sits on.

Clarification and discussion led to a motion by Councilor Copas to approve the special use request of Wes Olson to move an existing structure to 826 Chandler Ave North with the conditions for new siding and roof installation on the structure. Councilor Perschau seconded the motion with all members present voting in favor. Motion carried.

ITEMS FOR DISCUSSION:

A. LMC ANNUAL CONFERENCE

City Administrator Mark Larson and Councilor Lori Adamietz will be attending this conference in Rochester on June 15-17.

B. LOUDEN AVENUE UPDATE

Public Works Director Gary Schreifels informed the council that the Loudon Avenue project is complete. The main line had to be replaced so assessments will be a bit higher than originally quoted.

C. 2011 LEGISLATIVE SESSION

City Administrator Mark Larson will continue to monitor the actions and pass on updates from the League.

ROUTINE BUSINESS:

A. PROJECT UPDATES:

Dave Meyer, Light and Power Commission Manager, explained the power outage that occurred June 6th. Power affected some business and residents and was back on within a half hour.

B. ECONOMIC DEVELOPMENT: No additional information

C. PUBLIC INPUT: There was none.

D. REPORTS: There were no additional reports

E. CITY BILLS

Councilor Copas motioned to approve payment of the city bills with Councilor Ziemer seconding the motion. All members present voted in favor. Motion carried.

F. ADJOURN

Councilor Adamietz motioned to adjourn the meeting with Councilor Ziemer seconding the motion. All members present voted in favor. Meeting adjourned.

Mark D. Larson
City Administrator

ATTEST:

Randal Wilson
Mayor