

GLENCOE CITY COUNCIL MEETING MINUTES
JUNE 6, 2016
7:00 P.M.

Vice President Schrupp called the regular meeting to order in Mayor Wilson's absence at 7:00 p.m. Members present: Perschau, Robeck, Ziemer, Dietz. Also present: City Administrator Larson, Finance Director Trippel, City Attorney Jody Winters, Police Chief Raiter, PWD Schreifels and Drew, Ass't City Admin. Ehrke.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Robeck motioned approval of consent agenda as presented. Councilor Ziemer seconded. All members voted in favor.

- A. Approve the minutes of the regular meeting of May 16, 2016.

- B. Approve the following building permits:
 - 1. Dennis Davis, 210 Pleasant Ave N; Window/Door Replacement
 - 2. Kevin Pries, 1323 Armstrong Ave N; Garage Addition
 - 3. Brad Werth, 1416 Ford Ave N; Finish Remodel
 - 4. Dan Perschau, 325 Scout Hill Dr; Windows, Remodel
 - 5. Adam Grimm, 1330 Chandler Ave N; Re-roof
 - 6. Seneca Foods, 101 8th St W; Utility Buidling
 - 7. Jeff Huhn, 707 Ford Ave N; Fence
 - 8. Harold Templin, 1601 9th St E; Re-roof
 - 9. Annette Zimmerman, 1603 9th St E; Re-roof
 - 10. Dorothy Rose, 1605 9th St E; Re-roof
 - 11. Mabel Abraham, 914 Pryor Ave N; Re-roof
 - 12. Dave Grimm, 210 Interwood Dr; Fence
 - 13. Dan Werth, 1015 10th St E; Re-roof
 - 14. Jim Adrian, 420 1st St E; Mechanical Permit
 - 15. Jason Otto, 1315 Pryor Ave N; Mechanical Permit
 - 16. Douglas Elias, 1707 McLeod Ave N; Plumbing Permit
 - 17. Brett Weibel, 1528 Hennepin Ave N; Fence
 - 18. Jerry Rannow, 1212 DeSoto Ave N; Re-roof
 - 19. GJW Group, 1209 Pryor Ave N; Demolition permit
 - 20. Casey Lemke, 608 19th St W; deck

Approve the following licenses:

- 1. Fire Relief Association, Heat in the Street Temporary On-Sale Liquor License
- 2. Casey's General Store, 2101 10th St E & 801 13th St E; 3.2 Off-Sale License

PUBLIC HEARINGS:

A.7:05 P.M. STORM WATER PROGRAM PUBLIC HEARING

Vice President Schrupp opened the public hearing. PWD Schreifels gave an overview of the Municipal Separate Storm Sewer System (MS4) general permit as mandated by the federal regulations under the Clean Water Act and administered by the Minnesota Pollution Control Agency. The MS4 permitting program gives owners or operators of municipal separate storm systems approval to discharge stormwater to lakes, rivers and wetlands. The primary goal of the MS4 general permit is to improve water quality by reducing pollutants in stormwater discharges and aims to ensure proper management of stormwater discharges into waters of the state.

A review of the six important components of Stormwater Pollution Prevention program of the City of Glencoe for 2015 was presented.

No public input was given. Motion to close the hearing by Ziemer, second by Dietz. All members voted in favor.

B. 7:15 P.M. PUBLIC HEARING SOLAR ORDINANCE NO. 594

Vice President Schrupp opened the hearing. City Attorney Jody Winters reviewed the ordinance noting that the appeals and abandonment sections were updated and the word “issue” to be changed to “impose” in Number 6 –Abandonments.

There was no public input. Motion to close by Councilor Perschau, second by Councilor Dietz. All members voted in favor.

Motion to approve the second reading of Ordinance Number 594 with changes stated by Attorney Winters by Dietz, second by Perschau. All members voted in favor

BIDS AND QUOTES: None

REQUESTS TO BE HEARD:

A. CENTRAL STORM WATER MODELING

John Rodeberg, SEH, gave a power point presentation of the Central Storm Water Modeling. The model of the existing system and showing an upgrade to a 48 inch pipe resulted in limited flood benefit- reduced flood time with minor elevation improvement. Revisions will be considered including a surge basin on north side of the railroad tracks. Additional information will be presented once preliminary scoping costs are developed for various alternatives.

Discussion concerned the fact that there is water flowing back from the east to west – this needs to be addressed. Rocks and debris need to be removed if possible from the arch pipe deterioration.

B. APPEAL OF BUFFALO CREEK WATERSHED DISTRICT PERMIT DENIAL

It was recommended by the Mayor and City Administrator not to appeal the permit denial of the BCWD for the NE Drainage Outlet. It was determined that the concerns of this 1100 acre watershed district north of the City is a regional problem and a petition to the BCWD will be forth coming when all information is gathered concerning the central corridor drainage and its effects on the City.

C. GRUENHAGEN AND DOSTAL REQUEST FOR SERVICES

Public Works Director Gary Schreifels presented the recommendation of the Personnel and Legislative Committee to approve the request of Gruenhagen and Dostal for city services across from GlenTech Park. He reviewed the Cooperative Agreement Between the City of Glencoe and Property Owner located outside the city limits for the provision of municipal sewer and water to the properties. Number 4 language will be removed from the contract. The property owners will be responsible for the costs to provide the connection to the city system. Monthly water/sewer fees will be billed to the property owners.

Motion by Councilor Perschau, second by Councilor Dietz to approve the request of Gruenhagen and Dostal for City services across from GlenTech Park and to enter into the Cooperative Agreement with the City to provide water/sewer services. Members voting in favor were Schrupp, Dietz, Ziemer and Perschau. Councilor Robeck voted no. Motion carried.

D. ARMSTRONG AVENUE PROJECT

WORK ORDER #1- John Rodeberg, SEH, presented the work order for minor extra work. The existing pipe size was found to be too small and in poor shape upon excavation. Prior to excavation it was confirmed by the MN DOT, BCWD and SEH that the pipe that existed was 72 inches. It was discovered to be a 48 inch square. A new larger pipe size is required to complete the storm sewer crossing of Lindbergh Trail. Work order amount is \$46,152.02.

CHANGE ORDER #1- Mr. Rodeberg also presented the change order of the contractor providing for a revised schedule for phasing of the project. The proposed schedule will complete Phases 5 and 6 prior to Phase 4. This will provide permanent water connection to Seneca Foods as soon as possible. This request will not alter the completion date of the project.

Mr. Rodeberg handled questions and the discussion from Member Robeck regarding SEH's liability of the work order costs.

Councilor Ziemer motioned approval of the Work Order and Change Order. Councilor Perschau seconded the motion. Members voting in favor, Perschau, Ziemer, Dietz and Schrupp. Member voting no, Robeck. Motion carried.

E. HAZARDOUS PROPERTY LOCATED AT 307 DESOTO AVENUE

City Attorney Jody Winters update the council on the Order of Repair for the hazardous residence at 307 DeSoto Avenue. The property owner did not address the issues in the Order for Repair within the 30 days given. A summons and proposed motion for summary

enforcement was served on her. After conversations held with the City Attorney and Chief of Police and the property owner, the owner decided to deed the property to the City so the issues could be addressed. Once deeded over, the property would be demolished. No demolition bids were presented at this time.

A motion by Councilor Robeck to accept the property at 307 DeSoto Avenue. Second by Councilor Dietz. All members voted in favor. Once the house is removed the land would become part of Oak Leaf Park.

F. OFFER TO PURCHASE PROPERTY IN GLENTECH PARK

Assistant City Administrator Dan Ehrke presented the proposal of P B Seeds, a retail seed distribution business, for land purchase located in Block 2 of the GlenTech Park. Purchase price derived at is \$.65 per square foot for 16,070 square feet of property making the total purchase price \$10,445.50. The location gives the buyer the option for future expansion with the First Right of Refusal on the adjacent lot. The City would have design approval for the building and landscaping.

Councilor Schrupp entered the motion to approve the offer for 16,070 square feet at \$.65 per square foot of P B Seeds of Block 2 in GlenTech Park with First Rights of Refusal on the adjacent lot and design approval. Councilor Dietz seconded the motion. All members voted in favor.

G. CITY CENTER FEE SCHEDULE

Assistant City Administrator Dan Ehrke presented the proposed changes to the fee schedule for the Glencoe City Center as discussed and recommended by the Finance Committee. The changes will improve the operations, as well as adjust some of the rental fees to offset set-up and clean-up costs associated with space/room rentals. Changes include specifying a block of hours and fee increases.

Motion to approve the fee schedule and rental hours as proposed entered by Councilor Perschau and seconded by Councilor Dietz. All members voted in favor. The new schedule will go into effect immediately.

H. DEPARTMENT OF PUBLIC SAFETY GRANT

Police Chief Raiter presented the resolution for grant monies for traffic safety projects with Officer Fiebelkorn as the executor of the grant monies.

Motion by Councilor Dietz approving the following resolution:

RESOLUTION NO. (2016-18)
RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that the Glencoe Police Department enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2016 through September 30, 2017.

Officer Fiebelkorn is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Glencoe Police Department and to be the fiscal agent and administer the grant.

Councilor Perschau seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

ITEMS FOR DISCUSSION:

A. LINCOLN PARK PROJECT UPDATE

John Rodeberg, SEH - paving will be taking place this week. Tree planting delayed until the fall.

ROUTINE BUSINESS:

PROJECT UPDATES: Archery Range – will be staking site, legal description and contract needed with Light & Power Commission.

ECONOMIC DEVELOPMENT: Nothing additional

PUBLIC INPUT: None

REPORTS: No additional.

CITY BILLS: Motion and second to approve payment of city bills by members Perschau and Dietz. All members voted in favor.

ADJOURN: V.P. Schrupp called for adjournment at 8:18 p.m. Councilor Dietz motioned to adjourn, Councilor Perschau seconded. All voted in favor.

Mark D. Larson
City Administrator

ATTEST:

Randy Wilson
Mayor