

GLENCOE CITY COUNCIL MEETING MINUTES  
MARCH 21, 2011  
7:00 P.M.

Mayor Wilson called to order the regular meeting of the City Council at approximately 7:00 p.m. with the following members present: Ziemer, Schrupp, Copas, Adamietz and Perschau. Also present: City Administrator Mark Larson, City Attorney Jody Winters, Finance Director Todd Trippel, Chamber President Dan Ehrke, Public Works Director Gary Schreifels, Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Ziemer motioned to approve the consent agenda as presented. Councilor Copas seconded the motion with all members voting in favor. Motion carried.

- A. Approve the minutes of the regular meeting of March 7, 2011.
- B. Approve the following building permits:
  - 1. Shandon Mathews, 2011 12<sup>th</sup> St E; Re-roof
  - 2. McLeod County Courthouse, 830 11<sup>th</sup> St E; Door installation
  - 3. Rick Fredin, 1427 Armstrong Ave N; Remodel, Mechanical, Plumbing
  - 4. Ruby Pollmann, 919 15<sup>th</sup> St E; Re-side, Window Replacement
  - 5. Darrel Beste, 408 20<sup>th</sup> St W; Mechanical Permit
  - 6. Jerry Mayer, 1406 Birch Ave N; Window Replacement
  - 7. Darrel Beste, 408 20<sup>th</sup> St W; Mechanical Permit
- C. Approve the following Licenses:
  - 1. First Lutheran Mission Team, 925 13<sup>th</sup> St E; Dance Permit for April 2<sup>nd</sup>

PUBLIC HEARINGS: There was none.

BIDS AND QUOTES: There was none.

REQUESTS TO BE HEARD:

A. GRANT APPLICATION FOR BUFFALO HIGHLANDS TRAIL

Dan Ehrke, Chamber President presented the grant application made to the Minnesota Department of Natural Resources for the Local Trail Connections Program. The Buffalo Highlands Recreational Trail will provide a connection to the City of Glencoe's Oak Leaf Park, McLeod County's Buffalo Creek County Park, and the City of Plato's Baseball Park. Oak Leaf Park serves as the official trailhead for the Buffalo Highlands Recreational Trail. The connection to this park is created by utilizing an existing paved pedestrian trail intersecting with Morningside Avenue and U S Highway 212 providing direct connection to the City of Glencoe's existing trail system.

Discussion and comments led to a motion by Councilor Copas introducing the following resolution of support:

RESOLUTION NO. 2011-04

**RESOLUTION OF SUPPORT OF GRANT APPLICATION FOR TRAIL**

WHEREAS, the City of Glencoe supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to construct five 2.56 miles paved trail for the Buffalo Highlands Recreational Trail. The trail system is located within McLeod County linking the communities of Glencoe and Plato, and

WHEREAS, the City of Glencoe recognizes the fifty (50) percent match requirement for the Federal Recreational Trail Program, and is in the process of securing the matching funds.

NOW, THEREFORE, BE IT RESOLVED, if the City of Glencoe is awarded a grant by the Minnesota Department of Natural Resources, the City of Glencoe agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Glencoe will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the City of Glencoe names the fiscal agent for the City of Glencoe for this project:

Mark D. Larson  
City Administrator  
City of Glencoe  
1107 11<sup>th</sup> St E; Suite 107  
Glencoe, MN 55336

BE IT FURTHER RESOLVED, the City of Glencoe hereby assures the Glencoe Recreational Trail will be maintained for a period of no less than 20 years.

Adopted and approved this 21<sup>st</sup> day of March, 2011.

Councilor Adamietz seconded the motion and upon a roll call vote members Ziemer, Copas Adamietz and Perschau voted in favor with Councilor Schrupp voting no. Whereupon said resolution was adopted and approved.

**B. COMMUNITY DEVELOPMENT UPDATE**

Dan Ehrke, President of GACC presented his quarterly Community Development update to the council.

Business retention and expansion visits were conducted with various community entities as part of the local business development initiatives. Other activities completed include Annual Business Subsidy Reporting, grant writing, new business assistance, the former Buffalo Creek Consignment building in downtown Glencoe has been sold and a law firm will be opening this summer in the facility. Web site and general marketing has recently added a new business resource section featuring resources and tools geared towards prospective business owners.

**C. EXCESS LIABILITY WAIVER**

Terry Jones of Professional Insurance Providers explained that cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must

decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased.

After clarification and discussion Councilor Copas motioned to waive the statutory tort limits and purchase excess liability coverage by resolution. Councilor Schrupp seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

#### D. HANGAR RATE INCREASE

Dan Perschau representing the Airport Commission requested to increase hangar rent on the 22 rental hangars owned by the City of Glencoe. The increase requested is \$5.00 per month per hangar. A sixty day notice is required.

After little discussion Councilor Copas motioned to increase hangar rent on the city owned hangars by \$5.00 per month per hangar. Councilor Adamietz seconded the motion with all members voting in favor. Motion carried.

#### E. SECOND READING PARK IMPROVEMENT ORDINANCE

Councilor Copas motioned to approve the second reading of the Park Improvement Ordinance revision. Councilor Schrupp seconded the motion with all members voting in favor. Motion carried.

#### F. AT & T TOWER RENTAL AMENDMENT

Public Works Director Gary Schreifels presented the request of AT&T to swap out their six antennae on the south water tower with six Tower Mounted Amplifiers (TMAs) of similar size and weight and would like to add a Remote Electrical Tilt (RET) box. Then the engineer could change the tilt of the antennas by remote control from the ground.

Change in equipment requires a contract amendment. Current contract is recommended to be amended to increase by \$50.00 per month per antennae for this equipment upgrade.

Some discussion and inquiry was brought forth concerning contract language regarding Emergency 911 Service compliance of any equipment for any current or future federal, state or local mandated application. The City Attorney clarified that this language is acceptable

Councilor Ziemer motioned to amend the current contract allowing the new equipment and increase rental fee by \$50.00 per month per antenna. Councilor Adamietz seconded the motion with all members voting in favor. Motion carried.

#### ITEMS FOR DISCUSSION:

##### A. FLOOD UPDATE

Police Chief Raiter gave an update concerning the imminent flood and preparations to date. Residents most likely to be affected have been notified that they should make preparations concerning their property. Sand bags can be purchased and picked up at City Hall or the Police Department after hours. Sand is available for delivery to residents courtesy of Knife River and students at GSL are available to help where needed.

**B. BASEBALL LIGHTS UPDATE**

Councilor Copas of the Park Board informed the council that the installation of the lights at the baseball field was completed this past Thursday. All are aimed and ready for the first game of the season.

**C. LMC JOINT LEGISLATIVE CONFERENCE, MARCH 24, 2011**

City Administrator Mark Larson stated that this conference is held in conjunction with Schools, Townships, Counties and Cities. If interested in attending, please let Mark know.

**ROUTINE BUSINESS:**

**A. PROJECT UPDATES**

City Administrator Mark Larson mentioned the condition of 11<sup>th</sup> Street East between Union and Morningside – the street is breaking up due to frost and is under consideration to be rebuilt. This will be brought before the council for action at a later date.

Video switcher purchased for council chambers with Cable Franchise funds.

**B. ECONOMIC DEVELOPMENT:** No additional input.

**C. PUBLIC INPUT**

Public input was centered on flooding issues.

**D. REPORTS:** There was none

**E. CITY BILLS**

Councilor Copas motioned to approve payment of the city bills with Councilor Perschau seconding the motion. All members voted in favor. Motion carried.

**F. ADJOURN**

Councilor Adamietz motioned to adjourn the meeting with Councilor Perschau seconding the motion. All members voted in favor. Meeting adjourned.

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Mark D. Larson  
City Administrator

ATTEST:

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Randal Wilson  
Mayor

