

GLENCOE CITY COUNCIL MEETING MINUTES
OCTOBER 17, 2011
7:00 P.M.

Vice President John Schrupp called the regular meeting of the city council to order at approximately 7:00 p.m. with members Copas, Adamietz, Pershau and Ziemer present. Mayor Wilson was absent. Also present: City Administrator Mark Larson, Finance Director Todd Trippel, City Attorney Jody Winters, Public Works Director Gary Schreifels and Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

- A. Approve the minutes of the regular meeting of October 3, 2011.
- B. Approve the following building permits:
 - 1. Bill Husted, 104 Pleasant Ave N; Re-roof
 - 2. James Wassenaar, 1513 Elliott Ave N; Re-roof
 - 3. Miller Mfg., 1400 13th St W; Remodel
 - 4. Timothy Casey, 1415 DeSoto Ave N; Re-roof Garage
 - 5. Richard Wolter, 325 8th St E; Mechanical Permit
 - 6. Ken Polifka, 1308 14th St E; Replace steps, Re-roof
 - 7. Lowell Rickheim, 1916 12th St E; Window Replacement
 - 8. Jerome Warzecka, 1520 12th St E; Re-roof
 - 9. Charles Reed, 1207 Abbott Ave; Re-roof
 - 10. Jeremy Kohout, 720 1st St E; Re-roof
 - 11. Ron Schrempp, 1525 Owen Ave N; Re-roof
 - 12. Beverly Janke, 620 1st St E; Re-roof
 - 13. Sandra Aaberg, 812 21st St E; Re-roof
- C. Approve the following licenses:
 - 1. Gert & Erma's, 1110 Hennepin Ave N; Wine and Beer On-Sale Liquor License Renewal

PUBLIC HEARINGS:

A. PUBLIC HEARING ON DELINQUENT BILLS TO BE CERTIFIED TO TAXES

At approximately 7:15 p.m. a public hearing was held on the delinquent bills owed to the City of Glencoe. There was no public input. It was recommended to certify the delinquent bills to taxes as presented.

Councilor Ziemer motioned to certify the delinquent bills to property taxes by resolution:

RESOLUTION NO. (2011-28)

RESOLUTION CERTIFYING COLLECTION OF DELINQUENT BILLS WITH 2012 TAXES

WHEREAS, certain properties have incurred costs to the Cit of Glencoe that have not been paid; and

WHEREAS, published and written notice has been sent to each property owner; ad

WHEREAS, the City of Glencoe has held a public hearing regarding the payment of sail bills:

NOW THEREFORE, BE IT RESOLVED by the City of Glencoe that:

1) The City Administrator is hereby authorized to certify to the County Auditor for collection with 2012 taxes those amounts owed to the City of Glencoe.

2) That those delinquent accounts are as follows:

A. Todd & Shannon Pooler, PID 22 134 0020	\$88.57
B. John Hudinski, PID 22 060 4160	\$435.64
C. Bryan & Joyce Koepp, PID 22 124 0200	\$69.90
D. Wells Fargo Bank, PID 22 050 0420	\$285.84
E. Chase Home Financial, PID 22 050 3470	\$472.95
F. BAC Home Loans, PID 22 128 0010	\$212.18
G. Wells Fargo Bank, PID 22 050 1480	\$487.35
H. Juan & Moises Acevedo, PID 22 060 1290	\$652.05
I. Thomas & Delores Dressel, PID 22-050 5280	\$169.81
J. Wells Fargo Bank, PID 22 065 0110	\$271.90
K. Wells Fargo Bank, PID 22 011 1000	\$498.60
L. Chase Home Financial, PID 22 050 0950	\$200.68
M. Northwood Apts of Glencoe, PID 22 104 0010	\$2,164.20

Councilor Adamietz seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

BIDS AND QUOTES: None presented

REQUESTS TO BE HEARD:

A. THIRD READING OF LIQUOR ORDINANCE AMENDMENT

Councilor Adamietz motioned to approve the third reading of the liquor ordinance amendment to allow liquor sales by the City of Glencoe at the City Center facility. Councilor Perschau seconded the motion with all members voting in favor. Motion carried. Ordinance adopted and approved pending publication.

B. SECOND INTERNMENT PRICE CHANGE

The Cemetery Board recommended to set a rate for a second internment on a single grave plot. The price for a second burial would be equal to ½ the cost of the grave at the time of the burial.

Discussion led to a motion by Councilor Ziemer approving the recommendation of the Cemetery Board to charge ½ the current plot price for a second burial on the plot. Councilor Perschau seconded the motion with all members voting in favor. Motion carried.

C. SPECIAL USE PERMIT FOR POWER LINE BY GLENCOE LIGHT AND POWER COMMISSION/PLANNING COMMISSION RECOMMENDATION

Dave Meyer, Manager of Light and Power Commission reviewed for the council the route, pole placement and height of the power line project expected to be built in the summer of 2012. The special use permit request was approved by the Planning and Industrial Commission at a public hearing October 13, 2011. Public input was in regards to working with the property owners on private property access and what impact the line will have on the environment, receptions for television and radio.

Discussion led to Councilor Perschau motioning to approve the special use request of the Light and Power Commission to exceed the height limitation of 35 feet in residential zones and 45 feet in commercial and industrial zones. Councilor Copas seconded the motion with all members voting in favor. Motion carried.

D. AIRPORT COMMISSION RECOMMENDATION

1. MAINTENANCE & OPERATION GRANT

It was recommended to approve the State Aid for Airport Maintenance and Operation Grant for State Fiscal Years 2012 and 2013 in the amount not to exceed \$13,776.00.

Councilor Copas motioned to approve maintenance and operations grant and the following resolution was introduced:

RESOLUTION NO. (2011-29)
AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF
TRANSPORTATION GRANT AGREEMENT FOR AIRPORT MAINTENANCE AND
OPERATION

It is resolved by the City of Glencoe as follows:

1. That the State of Minnesota Agreement No. 99232, "Grant Agreement for Airport Maintenance and Operation," at the Glencoe Municipal Airport is accepted.
2. That the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Glencoe.

Councilor Perschau seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

2. PHASE ONE GRANT WITH MNDOT

City Administrator Mark Larson recommended the approval of the resolution for the Phase I Environmental Study at the Glencoe Airport. The Federal Grant has been previously approved for this project and SEH has been contracted for the project. This action is required as approval from the State is needed also and is the conduit for the funds.

Councilor Perschau motioned to approve the following resolution:

RESOLUTION NO. (2011-30)
RESOLUTION AUTHORIZING GRANT AGREEMENT FOR AIRPORT
IMPROVEMENT EXCLUDING LAND ACQUISITION
STATE PROJECT NO. A4301-25
MNDOT AGREEMENT NO. 99777

It is resolved by the City of Glencoe as follows:

1. That the State of Minnesota Agreement No. 99777, State Project No. A4301-25 "Grant Agreement for Airport Improvement Excluding Land Acquisition," at the Glencoe Municipal Airport is accepted.
2. That the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Glencoe.

Councilor Adamietz seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

E. SPECIAL ASSESSMENT FOR I & I AT 1129 LOUDEN AVENUE NORTH

Public Works Director Gary Schreifels requested special assessment for Loudon Avenue public improvements for property at 1129 Loudon Ave N for three years at 8% interest for a total of \$1852.00.

After clarification and discussion Councilor Copas motioned to approve the special assessment for 1129 Loudon Ave N in the amount of \$1852.00 and the following resolution was introduced:

RESOLUTION NO. (2011-31)
RESOLUTION PROVIDING FOR SPECIAL ASSESSEMENT FOR I & I AT 1129
LOUDEN AVENUE NORTH.

WHEREAS, the City of Glencoe has received a request from the property owner at 1129 Loudon Avenue North to specially assess the property for costs incurred in the installation of mainline sanitary sewer and service lateral during the reconstruction of Loudon Avenue North; and,

WHEREAS, the City Public Works Director has determined that the property meets the definition of “hardship case”; and,

WHEREAS, the cost incurred are for public improvements in the amount of \$1852.00 as defined by MSA 429.

NOW THEREFORE, BE IT RESOLVED by the City of Glencoe, Minnesota, that:

- 1) The property located at 1129 Loudon Avenue North; Block 33, North ½ Lots 7 & 8, Glencoe Town Site is hereby assessed \$1852.00 to be collected by McLeod County.
- 2) That the terms are three (3) years at 8% interest.

Councilor Ziemer seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

ITEMS FOR DISCUSSION:

A. FINANCE COMMITTEE MEETING – OCTOBER 19, 2011 AT 4:00 P.M.

City Administrator Mark Larson informed the council members that a Finance Committee meeting will be held this week on Wednesday at 4:00 p.m.

B. CHARTER COMMISSION RECOMMENDATIONS

Charter Commission recommendations were presented by City Administrator Mark Larson. Boards and Commissions have submitted their recommendations. Mayor Wilson and Councilor Adamietz have requested to serve as council representatives and to fill the two at-large positions by reappointing from the last Charter Commission, namely Charles Lemke and Duane Klaustermeier.

After little discussion Councilor Perschau motioned to approve the appointments as presented and designating two year term members and four year term members and the following resolution was introduced:

RESOLUTION NO. (2011-27)

RESOLUTION FILLING VACANCIES OF THE GLENCOE CHARTER COMMISSION

WHEREAS, the City of Glencoe previous Charter Commission members were approved by resolution adopted July, 2001.

WHEREAS, all terms of the previous Charter Commission have now expired.

WHEREAS, the Chief Judge of the First Judicial District has not appointed persons to fill positions on the commission and they are now vacant; and

WHEREAS, Minnesota Statute § 410.05, Subd. 2 permits the governing body of a city to fill vacancies on the Charter Commission should the District Court fail to do so,

NOW THEREFORE, BE IT RESOLVED by the City Council of Glencoe, Minnesota that in order to fill the vacancies on the Glencoe Charter Commission, the following persons are hereby appointed to serve two year terms on the Glencoe City Charter Commission commencing November 1, 2011.

Charlie Lemke
Duane Klaustermeier
Brian Schlegel
Peter Arnold
John Winter
Lori Adamietz

The following persons are hereby appointed to serve four year terms on the Glencoe City Charter Commission commencing November 1, 2011.

Tim Kaczmarek
Bruce Moe
Gary Ziemer
James Gomez
Randal Wilson

Councilor Copas seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

ROUTINE BUSINESS:

PROJECT UPDATES: None presented

ECONOMIC DEVELOPMENT

Manufacturers Breakfast reminder – October 27 at 7:00 a.m. at Delta Fabrication. RSVP required to the Chamber of Commerce.

PUBLIC INPUT

Marie Thurn questioned if the public could attend the Charter Commission meetings. City Administrator Mark Larson stated that these would be open meetings. Meeting dates will be published in the paper.

REPORTS

Shelter #2, in its current condition is not structurally stable and cannot be used until the issues are corrected.

CITY BILLS

Councilor Copas motioned to approve payment of the city bills with Councilor Perschau seconding the motion. All members voted in favor. Motion carried.

ADJOURN

Councilor Adamietz motioned to adjourn the meeting with Councilor Perschau seconding the motion. All members voted in favor. Vice President Schrupp adjourned the meeting.

Mark D. Larson
City Administrator

ATTEST:

Randal Wilson
Mayor