

GLENCOE CITY COUNCIL MEETING MINUTES
SEPTEMBER 6, 2011
7:00 P.M.

At approximately 7:00 p.m. Mayor Wilson called to order the regular meeting of the City Council of the City of Glencoe with members Copas, Schrupp, Perschau and Ziemer present. Councilor Adamietz was absent. Also present: City Administrator Mark Larson, City Attorney Jody Winters, Finance Director Todd Trippel, Public Works Director Schreifels, Park Superintendent Mike Drew, Chief Raiter and Chamber President Dan Ehrke.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Copas motioned to approve the consent agenda as presented with Councilor Ziemer seconding the motion. All members present voted in favor. Motion carried.

- A. Approve the minutes of the regular meeting of August 15, 2011.
- B. Approve the following building permits:
 - 1. Good Shepherd Church, 1407 Cedar Ave N; Re-roof
 - 2. Mark Johnson, 920 10th St E; Remodel, Plumbing
 - 3. Scott Rhodes, 1527 Ford Ave N; Fence
 - 4. Richard McConnell, 1811 11th St E; Front Steps
 - 5. Donna Banks, 1413 Baxter Ave N; Re-roof
 - 6. Walter Patino, 1322 13th St E; Re-roof
 - 7. Jason Zehnder, 1025 Vernon Lane, Re-side, Window Replacement
 - 8. Lorraine Kurtsweg, 1701 Ives Ave N; Re-roof
 - 9. John Ingeman, 1714 Loudon Ave N; Re-side
 - 10. Don Drew, 930 Elliott Ave N; Re-roof
 - 11. Erin Rostberg, 913 Stevens Ave N; Mechanical Permit
 - 12. Ron Burandt, 1518 Armstrong Ave N; Re-roof
 - 13. Fran Vogt, 1419 10th St E; Re-side
 - 14. Jesse Mace, 1511 DeSoto Ave N; Re-roof
 - 15. Travis Lawrence, 1405 14th St E; Mechanical Permit
 - 16. Nolan Capra, 1231 Baxter Ave N; Plumbing Permit
 - 17. Patricia Longhenry, 605 Basswood St W; Deck
 - 18. LeRoy Sauter, 1820 11th St E; Shed
 - 19. Dave Brand, 1130 Ives Ave N; Pergola
 - 20. Cary Behrendt, 1614 Hennepin Ave N; Mechanical Permit
 - 21. Gary Lenzen, 1521 Elliott Ave N; Re-roof
 - 22. Lloyd Duenow, 1709 14th St E; Re-roof
 - 23. Alan Godel, 1122 Russell Ave N; Window Replacement
 - 24. Sid Samuelson, 1521 Chandler Ave N; Re-roof
 - 25. Bill Halbert, 2020 9th St E; Re-roof
 - 26. Elaine Schuette, 1118 Abbott Ave; Window Repair
- C. Swear-In Police Officer Erik Geroncin

Chief Raiter introduced Officer Erik Geronsin, the newest member of the Police Department. Mayor Wilson then proceeded to swear-in Officer Geronsin. Officer Geronsin thanked the City of Glencoe for the opportunity to work here and then introduced his family.

PUBLIC HEARINGS:

SET PUBLIC HEARING FOR DELINQUENT ACCOUNTS

City Administrator Mark Larson presented the delinquent bills owed to the city as of August 1, 2011.

There was no discussion held. Councilor Copas motioned to set the public hearing as recommended for October 17, 2011 at 7:15 p.m. Councilor Schrupp seconded the motion with all members present voting in favor. Motion carried.

BIDS AND QUOTES:

REJECT TRAIL BIDS AND RE-AUTHORIZE BID AND SET BID OPENING FOR BUFFALO HIGHLANDS TRAIL PROJECT

John Rodeberg, SEH, discussed with the council the current time line and requirements to proceed with the Buffalo Highlands Trail Project – Phase One. A new deadline of June 30, 2012 is now applicable and the scope of work has changed. It is required to reject the current bids on the project as they were too high with no additional funding provided at this time.

Discussion led to a motion by Councilor Copas and second by Councilor Ziemer to reject the current bids. All members present voted in favor. Motion carried.

A motion was then made to reauthorize the bid and set bid opening for September 19, 2011 for the changed scope of phase one by Councilor Copas. Councilor Perschau seconded the motion. Members present voting in favor were Ziemer, Copas and Perschau. Councilor Schrupp voted nay. Motion carried.

AWARD QUOTE FOR CEMETERY STORM SEWER REPAIR

John Rodeberg, SEH reviewed the quote tabulation for the city council for the cemetery storm sewer repair. This project is being funded by FEMA grant monies. The low bid was from Juul Contracting of Hutchinson, Minnesota in the amount of \$20,129.50.

Discussion led to Councilor Ziemer motioning to approve the low bid and the following resolution was introduced:

RESOLUTION NO. (2011-21)

RESOLUTION AWARDING JUUL CONTRACTING THE QUOTE FOR WEST DITCH STORM SEWER REPAIR IN THE CEMETERY

WHEREAS, the City of Glencoe has received quotes for the repair of the west ditch storm sewer in the Glencoe Cemetery, and;

WHEREAS, it appears that Juul Contracting of Hutchinson, Minnesota has provided a low quote in the amount of \$20,129.50.

NOW, THEREFORE BE IT RESOLVED by the City of Glencoe

1) That the Mayor and City Administrator are authorized to execute a contract with Juul Contracting for said storm sewer repair.

Councilor Schrupp seconded the motion. A roll call vote found all members present voting in favor. Whereupon said resolution was adopted and approved.

REQUESTS TO BE HEARD:

LEGACY GRANT FOR NATIONAL HISTORIC REGISTER INCLUSION

Councilor Dan Perschau informed the council that the State of Minnesota has approved that the Glencoe City Center building is eligible to be placed upon the National Register of Historic Places. There is a Legacy Grant Application due September 16th, 2011 and it is recommended by Mayor Wilson, and Councilors Perschau and Ziemer to proceed with this application for \$2600.00 to hire a consultant to make the application for inclusion in to the National Historic Register. This inclusion will allow access to grant funds to provide further repairs and room completions. Three projects are currently earmarked for the application of these funds. Noted by all members is the need to understand if there would be any limitations for the type of work on the building with the inclusion on the Register. The consultant would help with the understanding of what the inclusion on the Register entails.

Councilor Ziemer made a motion and introduced the following resolution.

RESOLUTION NO. (2011-22)

RESOLUTION APPROVING APPLICATION FOR LEGACY GRANT FOR CONSULTING SERVICES

WHEREAS, the City of Glencoe seeks to place the Glencoe City Center on the National Historic Register; and,

WHEREAS, the State of Minnesota has a legacy grant for consulting services for said application,

WHEREAS, the City has received a quote for consulting services for Hoisington Preservation for said application;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GLENCOE

1) That the City Administrator is hereby authorized to complete a legacy grant application for consulting services.

Councilor Copas seconded the motion and upon a roll call vote all members present voted in favor. Whereupon said resolution was adopted and approved.

SPECIAL USE PERMIT REQUEST OF WESLEY & SUSAN OLSON TO MOVE MULTI-FAMILY UNIT APARTMENT

The Planning Commission recommended the approval of the Special Use Permit Request of Wesley and Susan Olson to move the house from 820 13th Street East to 928 13th Street East. The public hearing previously held by the Planning Commission produced no objections to this request.

Following Mr. Olson's presentation of the request Councilor Copas motioned to approve the relocation of the house on 820 13th Street East to 928 13th Street East. Councilor Ziemer seconded the motion with all members present voting in favor. Motion carried.

REQUEST OF SOUTHWEST INITIATIVE FOUNDATION FOR FUNDING

City Administrator Mark Larson presented the request for a donation in the amount of \$5,000 from the City of Glencoe to the Southwest Initiative Foundation. The council was informed of an upcoming breakfast meeting the foundation is holding. It was decided to have the City Administrator and Chamber President Dan Ehrke attend this meeting to gain information as to how this donation and foundation would be of benefit to the City of Glencoe.

2012 BUDGET

1. LEVY-GENERAL FUND & DEBT LEVY

The 2012 General Fund, Debt and Special Levy, Capital Expenditures were reviewed by City Administrator Mark Larson. The proposed budget is \$2,307,894.00. Discussion led to the Mayor and council members wanting the sealcoat amount of \$50,000 added in making the amount total \$2,357,894.00 and increase of 11.828%

Discussion will continue at upcoming budget workshops. Councilor Ziemer then motioned to approve the levy as discussed and the following resolution was introduced:

RESOLUTION SETTING PRELIMINARY 2012 TAX LEVY

(No. 2011-20)

WHEREAS, the Department of Revenue has set September 15th, 2011 as the deadline for certifying 2012 Preliminary tax levies; and,

WHEREAS, the City Administrator has provided the City Council with the preliminary 2012 City General Fund and Debt Service Budgets, which includes a recommended Ad Valorem Tax Levy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA:

1. That the following sums of money be levied for the current year, collectable in 2012, upon taxable property in the City of Glencoe, for the following purposes:

GENERAL

General Fund/Ad Valorem Levy \$ 1,520,000.00

DEBT SERVICE/SPECIAL LEVY

11th Street/Morningside \$133,000.00

1997 McLeod/NC Holding Pond \$145,000.00

1997 NC III, Morningside Ave \$ 41,000.00

1999 CSAH #33 \$ 33,670.00

1999 Aquatic Center \$ 78,000.00

2001 NorthCountry V/Popelka	\$ 65,000.00
2002 Willow Ridge Estates II	\$ 20,000.00
2003 Willow Pond Estates I	\$ 40,835.00
2003 CSAH #3	\$ 61,952.00
2004 NC #6/Glen Knoll Area	\$ 52,027.00
2004 Street Improvement	\$67,410.00
2010 City Center	\$100,000.00
2010 Public Safety	\$ <u> </u> ---
	\$837,894.00
 TOTAL	 \$2,357,894.00

1. That the City Administrator is hereby instructed to transmit a certified copy of the levy to the County Auditor of McLeod County, Minnesota by September 15, 2011.
2. This is an increase over the 2011 tax levy.
3. That the Truth in Taxation hearing is set for December 5, 2011 at 7:15 p.m.; continuation hearing is set for December 12, 2011 at 7:00 p.m.

Councilor Perschau seconded the motion and upon a roll call vote all members present voted in favor. Whereupon said resolution was adopted and approved.

PRESENTATION OF COMMUNITY SURVEY

Dan Ehrke, GACC presented the results of the direct mail survey to 500 households with 222 completed surveys returned to the Chamber office. This survey covered several community issues and was sent to randomly selected households. The Mayor would like to see the survey result concerns addressed and to use the information for the benefit of the community.

PUBLIC INFRASTRUCTURE GRANT APPLICATION FOR GRUENHAGEN DRIVE COMPLETION

Dan Ehrke, GACC presented a resolution required as part of the business development public infrastructure grant application that is being developed for street and storm sewer improvements for Gruenhagen Drive located in the Glencoe Industrial Park. The current street's gravel base is not built to a design standard to date. The City of Glencoe is now positioned to apply for funding through the Minnesota Department of Employment and Economic Development that would pay up to 50% of these costs. The program is tied to economic development and job creation, which is taking place with Midwest Porcine Recovery positioning to relocate Miromatrix Medical's research laboratory to their facility. The Gruenhagen Drive project would make the adjacent lots more appealing to other potential businesses looking to purchase land.

Estimated cost of the project with water access for 3 additional lots is \$254,523.19. The State grant would cover 50% of these costs. City staff would recommend utilization of tax increment revenue available within this TIF district to pay for the City's portion of the project.

After further discussion Councilor Ziemer motioned to approve this grant application with water access charges of \$6,000 included in the estimated amount and the following resolution was adopted:

RESOLUTION NO. (2011-19)
LOCAL GOVERNMENT RESOLUTION
BUSINESS DEVELOPMENT INFRASTRUCTURE APPLICATION

BE IT RESOLVED that the City of Glencoe act as the legal sponsor for project(s) contained in the Business Development Infrastructure Application to be submitted on September 14, 2011 and that the Mayor and City Administrator are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of City of Glencoe.

BE IT FURTHER RESOLVED that the City of Glencoe has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds, adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Glencoe has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, City of Glencoe, may enter into an agreement with the State of Minnesota for the above referenced project(s), and that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED that upon approval of its application by the state, City of Glencoe, will commit \$134,184.10 towards the local match requirement.

BE IT FURTHER RESOLVED that City of Glencoe will repay the grant if milestones are not realized by the completion date identified in the Application.

The City of Glencoe certifies that it will comply with all applicable laws, regulations, and rules of the Business Development Infrastructure Application.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Administrator, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

Councilor Schrupp seconded the motion and upon a roll call vote all members present approved the resolution of support.

RESOLUTION FOR NATIONAL MOMENT OF REMEMBRANCE

City Administrator Mark Larson discussed with the Council United States Senator Frank Lautenberg of New Jersey resolution supporting A National Moment of Remembrance on September 11th, 2011 to stop and remember those we lost in towns across America. The city is to sound sirens at 12:00 noon.

Discussion led to a motion in support of the resolution by Councilor Copas.

RESOLUTION NO.(2011-23)
CITY OF GLENCOE JOINING THE NATIONAL MOMENT OF
REMEMBRANCE OF THE 10TH ANNIVERSARY OF SEPTEMBER 11TH

WHEREAS, the governing body of *City of Glencoe* expresses their support of the United State's Senate regarding coming together as a Nation and ceasing all work or other activity for a moment of remembrance beginning at 1:00 p.m. Eastern Daylight Time on September 11, 2011, in honor of the 10th anniversary of the terrorist attacks committed against the United States on September 11, 2001; and

WHEREAS, at 8:46 a.m., on September 11, 2001, hijacked American Airlines Flight 11 crashed into the upper portion of the North Tower of the World Trade Center in New York City, New York; and

WHEREAS, 17 minutes later, at 9:03 a.m., hijacked United Airlines Flight 175 crashed into the South Tower of the World Trade Center; and

WHEREAS, at 9:37 a.m., the west wall of the Pentagon was hit by hijacked American Airlines Flight 77, the impact of which caused immediate and catastrophic damage to the headquarters of the Department of Defense; and

WHEREAS, at approximately 10:00 a.m., the passengers and crew of hijacked United Airlines Flight 93 acted heroically to retake control of the airplane and thwart the taking of additional American lives by crashing the airliner in Shanksville, Pennsylvania, and, in doing so, gave their lives to save countless others; and

WHEREAS, nearly 3,000 innocent civilians were killed in the heinous attacks of September 11, 2001; and

WHEREAS, tens of thousands of individuals narrowly escaped the attacks at the Pentagon and World Trade Center and, as witnesses to this tragedy, are forever changed; and

WHEREAS, countless fire departments, police departments, first responders, governmental officials, workers, emergency medical personnel, and volunteers responded immediately and heroically to those horrific events; and

WHEREAS, the Fire Department of New York suffered 343 fatalities on September 11, 2001, the largest loss of life of any emergency response agency in United States history; and

WHEREAS, the Port Authority Police Department suffered 37 fatalities in the attacks, the largest loss of life of any police force in United States history in a single day; and

WHEREAS, the New York Police Department suffered 23 fatalities as a result of the terrorist attacks; and

WHEREAS, the impact of that day on public health continues through 2011, as nearly 90,000 people are at risk of or suffering from negative health effects as a result of the events of September 11, 2001, including 14,000 workers and 2,400 community residents who are sick, and tens of thousands of others whose health is being monitored; and

WHEREAS, 10 years later, the people of the United States and people around the world continue to mourn the tremendous loss of innocent life on that fateful day; and

WHEREAS, 10 years later, thousands of men and women in the United States Armed Forces remain in harm's way defending the United States against those who seek to threaten the United States; and

WHEREAS, on the 10th anniversary of this tragic day, the thoughts of the people of the United States are with all of the victims of the events of September 11, 2001 and their families; and

WHEREAS, the lives of Americans were changed forever on September 11, 2001, when events threatened the American way of life; and

WHEREAS, in 2009, Congress and the President joined together to designate September 11 as a National Day of Service and Remembrance under the Serve America Act (Public Law 111–13; 123 Stat. 1460); and

WHEREAS, in September 2009 and 2010, President Obama issued Proclamation 8413 (74 Fed. Reg. 47045) and Proclamation 8559 (75 Fed. Reg. 56463) proclaiming September 11, 2009, and September 11, 2010, respectively, as Patriot Day and National Day of Service and Remembrance; and

WHEREAS, September 11 will never, and should never, be just another day in the hearts and minds of all people of the United States;

NOW, THEREFORE BE IT RESOLVED that the governing body of City of Glencoe:

(1) recognizes September 11, 2011, as a day of solemn commemoration of the events of September 11, 2001, and a day to come together as a Nation; and

(2) offers its deepest and most sincere condolences to the families, friends, and loved ones of the innocent victims of the September 11, 2001, terrorist attacks; and

(3) honors the heroic service, actions, and sacrifices of first responders, law enforcement personnel, State and local officials, volunteers, and countless others who aided the innocent victims of those attacks and, in doing so, bravely risked and often gave their own lives; and

(4) recognizes the valiant service, actions, and sacrifices of United States personnel, including members of the United States Armed Forces, the United States intelligence agencies, the United States diplomatic service, homeland security and law enforcement personnel, and their families, who have given so much, including their lives and well-being, to support the cause of freedom and defend the security of the United States; and

(5) reaffirms that the people of the United States will never forget the challenges our country endured on and since September 11, 2001, and will work tirelessly to defeat those who attacked the United States; and

BE IT FURTHER RESOLVED that on the 10th anniversary of this tragic day in United States history the governing body of the City of Glencoe calls upon all of the people and institutions of the United States to observe a moment of remembrance on September 11, 2011, including (i) media outlets; (ii) houses of worship; (iii) military organizations; (iv) veterans organizations; (v) airlines; (vi) airports; (vii) railroads; (viii) sports teams; (ix) the Federal Government; (x) State and local governments; (xi) police, fire, and other public institutions; (xii) educational institutions; (xiii) businesses; and (xiv) other public and private institutions; and

BE IT FURTHER RESOLVED that the governing body of City of Glencoe encourages the observance of the moment of remembrance to last for 1 minute beginning at 1:00 p.m. Eastern Daylight Time by, to the maximum extent practicable ceasing all work or other activity; and marking the moment in an appropriate manner, including by ringing bells, blowing whistles, or sounding sirens.

Councilor Perschau seconded the motion and upon a roll call vote all members present voted in favor. Whereupon said resolution was adopted and approved.

HANGAR SITE LEASE DISCUSSION

City Administrator Mark Larson presented the proposal of the Airport Commission and Finance Committee to recoup the local share of site improvements for hangar construction at the Glencoe Airport.

Non-Commercial hangar site preparation for a 60'x60' site would be \$30,000 with State match of \$15,000, local cost of \$15,000 and local land cost of \$1,000 leaving the total to recoup of \$16,000 per site. It is proposed to collect a down payment of \$8,000 and \$8,000 at 8% for 10 years for the balance.

Commercial hangar site preparation for 100'x100' would be \$75,000 with State match of \$37,500 and local cost of \$37,500 with land cost of \$5,000 making the total to recoup \$42,500. Proposed down payment of \$21,750 and \$21,750 at 8% interest for 15 years for the balance.

Annual operating lease proposal for mowing, snow plowing etc. is \$.25 per square foot. Commercial operations would be set on a case by case basis.

Discussion led to a motion by Councilor Perschau and second by Councilor Ziemer to authorize the City Attorney to draft an "Option to Lease" type of agreement to see what interest level would be from potential hangar builders. If there is substantial interest of at least 50%, the City would move ahead with construction in 2012. All members present voted in favor. Motion carried.

FEDERAL GRANT FOR ENVIRONMENTAL ASSESSMENT-PHASE ONE AT GLENCOE MUNICIPAL AIRPORT

City Administrator Mark Larson informed the council that the Federal Grant monies are now available for the environmental assessment-Phase One study to be conducted at the Glencoe Airport. This was approved earlier in the year by the Airport Commission to proceed with this project. The grant funds 95% of the project.

AUTHORIZE EXECUTION OF CONTRACT FOR ENVIRONMENTAL ASSESSMENT WITH SEH

The contract for services with SEH was also reviewed to conduct the study for \$50,000 with City cost being \$2500.00 which is funded through the airport fund.

After some clarification and discussion Councilor Copas made the motion to execute both the grant and the contract for services and the following resolution was introduced:

RESOLUTION NO. (2011-24)

RESOLUTION TO EXECUTE FEDERAL GRANT AND CONTRACT FOR SERVICES FOR ENVIRONMENTAL ASSESSMENT-PHASE ONE PURPOSE & NEED

WHEREAS, the City of Glencoe has applied for a grant for an environmental assessment-Phase One study at the Glencoe Municipal Airport; and,

WHEREAS, the Federal Aviation Administrator (FAA) has awarded a grant for \$47,500 for said study.

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF GLENCOE

1) That the Mayor and City Administrator are authorized to execute the FAA Agreement for Environmental Services.

Councilor Perschau seconded the motion and upon a roll call vote all members present voted in favor. Whereupon said resolution was adopted and approved.

CITY CENTER LIQUOR SALES FOR CITY SPONSORED EVENTS

City Attorney Winters confirmed that it would be legal for the City of Glencoe to conduct its own liquor sales of wine, beer and set-ups at the City Center for City sponsored events only with a non-profit agency. Patrons would be allowed to bring their own alcohol on premises for these events. It is proposed by the City Center Board to have event volunteers staff the bar.

Liquor liability would be an additional \$4,000 annually.

Councilor Ziemer motioned to proceed with the proposal of the City conducting its own liquor sales at City sponsored events to authorize the City Attorney to draft an ordinance revision concerning liquor sales at the City Center by the City of Glencoe. Councilor Copas seconded the motion with all members present voting in favor. Motion carried.

ITEMS FOR DISCUSSION:

GLENVIEW ESTATES UPDATE

City Administrator Mark Larson informed the council that a preconstruction meeting has been held with Chard Excavating regarding the completion of phase one in the Glenview Estates subdivision. The work is to start soon and be completed in two weeks.

5TH STREET BERM PROJECT

City Administrator Mark Larson reviewed for the council the memorandum from SEH regarding the 5th Street Dike Project on the south side of Buffalo Creek. For the proposed dike to be effective, a backflow preventer should be installed on the storm line that extends north of 5th Street and drains into Buffalo Creek. If the backflow preventer is not installed, the water from Buffalo Creek will back flow into the storm sewer system behind the proposed dike.

If the backflow preventer is installed, it will be necessary to install a pump, either temporary or permanent, to pump the storm water from the storm sewer system over the proposed dike into Buffalo Creek. These pumps would need to be operational during high water events when the back flow preventer is closed. The pumps would need to be properly sized to handle the inflow of water from the storm sewer during rain events.

All costs need to be considered and the project could create additional liability and responsibility for the city. Due to this fact it is recommended not to proceed with this project.

After some further discussion Councilor Schrupp motioned to not proceed with the 5th Street berm project. Councilor Copas seconded the motion with all members present voting in favor. Motion carried.

ROUTINE BUSINESS:

PROJECT UPDATES:

Park Superintendent Mike Drew informed the Council that the RV dump site is now open and available for use by the public. The Park Board recommended an honor system for paying for the use of the site. A pay box will be installed for payment.

The American Legion donated \$1,100 to the City Center for landscaping around the flag pole. This will be completed this fall.

ECONOMIC DEVELOPMENT: No additional information to Dan Ehrke's previous update.

PUBLIC INPUT: There was none.

REPORTS

Councilor Copas gave a report on the success of the Amateur Baseball Tournament held three weekends in Glencoe and Brownston. Attendance was down a bit with approximately 4700 people attending the games held in Glencoe.

CITY BILLS

Councilor Ziemer motioned to approve payment of the city bills with Councilor Copas seconding the motion. All members present voted in favor. Motion carried.

ADJOURN

Councilor Schrupp motioned to adjourn the meeting with Councilor Copas seconding the motion. All members present voted in favor. Mayor Wilson adjourned the meeting.

Mark D. Larson
City Administrator

ATTEST:

Randal Wilson
Mayor