

GLENCOE CITY COUNCIL MEETING MINUTES  
JANUARY 20, 2009  
7:00 P.M.

Mayor Wilson called to order the regular meeting of the City Council at approximately 7:00 p.m. with the following members present: Schrupp, Shamla, Copas, Pohland, Ziemer. Also present were City Administrator Mark Larson, Finance Director Todd Trippel, City Attorney Jody Winters, Public Works Director Gary Schreifels, Street Superintendent Terry Buska, Chamber President Dan Ehrke and Park Superintendent Mike Drew.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Pohland made the motion to approve the consent agenda. Councilor Ziemer seconded the motion with all members voting in favor. The motion carried.

A. Approve the minutes of the regular meeting of January 5, 2009.

B. Approve the following building permits:

1. Heartland Head Start, 2020 9<sup>th</sup> St E; Remodel

C. Approve the following licenses:

1. Pizza Ranch, 2408 9<sup>th</sup> St E; Video Game License Renewal

2. Glencoe Country Club, 1325 1<sup>st</sup> St E; Club On-Sale and Sunday Liquor License Renewal

3. Glencoe VFW, 923 Chandler Ave N; Club On-Sale and Sunday Liquor License Renewal.

4. Al's Sports Bar & Grill, 1226 Greeley Ave N; License Renewal Video games, Music Machines and Tobacco

PUBLIC HEARINGS: None Scheduled

BIDS AND QUOTES:

A. BID FOR OFFICIAL NEWSPAPER

Bids were submitted and opened on January 20<sup>th</sup> at 10:00 a.m. for the official newspaper of the City of Glencoe. The low bid was submitted by The Glencoe Enterprise to provide legal printing for the sum of \$3.00 per column inch and \$2.00 per column inch for camera ready.

Councilor Pohland made the motion approving the low bid of The Glencoe Enterprise. Councilor Copas seconded the motion with all members voting in favor thereof, the motion carried.

REQUESTS TO BE HEARD:

A. STREET LIGHTING

Wayne Tokesdahl of On Site Lighting was present to address questions from the council concerning the performance of the street lights during cold weather. The problem will be addressed further at an upcoming council meeting with Johnson Controls.

B. APPOINTMENTS:

1. REAPPOINT GENE ROTHSTEIN TO PLANNING AND INDUSTRIAL COMMISSION

Councilor Pohland made the motion to reappoint Gene Rothstein to the Planning and Industrial Commission. Councilor Copas seconded the motion with all members voting in favor thereof, the motion carried.

2. APPOINT BRIDGET KIENENBERGER TO LIBRARY BOARD

Councilor Copas made the motion to appoint Bridget Kienenberger to the Library Board. Councilor Ziemer seconded the motion with all members voting in favor, the motion carried.

C. RESOLUTION AWARDING TIF NOTE FOR GRAND MEADOWS PROJECT

City Administrator Mark Larson recommended the approval of the TIF note for the Grand Meadows project. The TIF Note is the official pay-as-you-go reimbursement for the incentives provided by the City of Glencoe. When Grand Meadows pays their property taxes, the City will reimburse them for the period of the note.

After little discussion Councilor Pohland made the motion approving the TIF Note for the Grand Meadows project and introduced the following resolution:

**RESOLUTION NO. (2009-05)**

**RESOLUTION AWARDING THE SALE OF AND PROVIDING THE FORM, TERMS, COVENANTS AND DIRECTIONS FOR THE ISSUANCE OF \$382,000 TAX INCREMENT FINANCING REVENUE NOTE, SERIES 2009**

BE IT RESOLVED By the City Council (the "Council") of the City of Glencoe, Minnesota (the "City") as follows:

Section 1. Authorization; Award of Sale.

1.01. Authorization. The City has heretofore approved the establishment of its Tax Increment Financing District No. 4-16, a housing district (the “TIF District”), within Municipal Development Project No. 4 (the “Project Area”), and has adopted a tax increment financing plan for the purpose of financing certain improvements within the Project Area.

Pursuant to Minnesota Statutes, Section 469.178, as amended, the City is authorized to issue and sell its bonds for the purpose of financing a portion of the development costs of the TIF District. Such bonds are payable from all or any portion of revenues derived from the TIF District and pledged to the payment of the bonds. The City finds and determines that it is in the best interests of the City that it issue its \$382,000 Tax Increment Financing Revenue Note, Series 2009 (the “Note”), for the purpose of financing certain development costs of the TIF District.

1.02. Issuance and Terms of the Note. The City will issue the Note to Grand Meadows Investments, LLC (the “Owner”), pursuant to the terms of a Contract for Private Development, entered into by and between the City and the Owner, dated as of September 15, 2008 (the “Agreement”). The City delegates to the City Administrator the determination of the date on which the Note is to be delivered, in accordance with Section 3.3(a) of the Agreement. The Note shall be dated the date of delivery thereof, and shall bear interest from the date of issue at the rate of 6.75 percent per annum to the earlier of the date of maturity or prepayment. The City shall receive in exchange for the sale of the Note the evidence that the Owner paid Qualified Costs (as defined in the Agreement) in at least the principal amount of the Note.

Section 2. Form of Note. The Note shall be in substantially the following form, with the blanks to be properly filled in and the principal amount adjusted as of the date of issue:

Complete resolution on file in the office of the City Administrator, City Hall, City of Glencoe, MN.

Councilor Schrupp seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

#### D. AMBER WARNING LIGHTS ON SNOW REMOVAL VEHICLES ORDINANCE

Councilor Copas made a motion to have the first reading of the ordinance requiring flashing warning lights on vehicles for snow removal. Motor vehicle needs to be defined and a single light will be required with the fine to be set at \$50.00. Councilor Ziemer seconded the motion with all members voting in favor.

#### E. INTERNATIONAL PROPERTY MAINTENANCE CODE

City Administrator Mark Larson informed the council that after extensive reviewal of the International Property Maintenance Code by the Planning and Industrial Commission, the Commission recommended the adoption of the Code. This code will allow more access to properties that that are owner occupied that have safety issues for the occupants. No action was taken at this time as the council would like to familiarize themselves with the code. It will be addressed further at a future council meeting.

#### F. RESOLUTION FOR REDEVELOPMENT GRANT APPLICATION

Dan Ehrke, President of the Chamber of Commerce presented the grant application with DEED for \$425,000 for infrastructure of the City Center Project (parking lot and storm sewer).

After some discussion Councilor Schrupp made the motion approving the grant application and the following resolution was introduced:

**RESOLUTION FOR REDEVELOPMENT GRANT APPLICATION  
CITY CENTER PROJECT  
(NO. 2009-04)**

BE IT RESOLVED that the City of Glencoe act as the legal sponsor for project(s) contained in the Redevelopment Grant Program to be submitted on the 23<sup>rd</sup> of January, 2009.

The City Administrator is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of City of Glencoe.

BE IT FURTHER RESOLVED that the City of Glencoe has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified.

BE IT FURTHER RESOLVED that the City of Glencoe has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, The City of Glencoe may enter into an agreement with the State of Minnesota for the above referenced project(s), and that Glencoe certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that the City Administrator is hereby authorized to execute such agreements as are necessary to implement the project(s) on behalf of the applicant.

Councilor Pohland seconded the motion and upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

**ITEMS FOR DISCUSSION:**

**A. BUDGET WORKSHOP – JANUARY 28, 2009 AT 4:00 P.M.**

Council members were reminded of the budget workshop to be held on Wednesday, next week.

**ROUTINE BUSINESS:**

**A. PROJECT UPDATES**

Public Works Director Schreifels requested of the council a decision on paint color choice for the west water tower renovation. Councilor Pohland made a motion for the color drift blue. Councilor Ziemer seconded the motion. Discussion followed concerning the color choice being compatible with our logo. A rendering will be completed with what the color choice actually will look like with the logo. All members voted in favor. The motion carried.

#### B. ECONOMIC DEVELOPMENT

Chamber President Dan Ehrke invited the council members to a Stakeholders meeting this coming Thursday at 7:00 a.m. to discuss future of the downtown business community.

#### C. MICELLANEOUS

Midcontinent Communications is now the owner of the Charter Cable TV franchise. Councilor Ziemer would like a Midcontinent representative to update the council quarterly. Mark Larson will call Midcontinent and arrange for them to appear before the council.

Mayor Wilson and City Administrator Mark Larson were at the Capitol last week and were informed by legislators that LGA potentially could be cut by 15 to 50% for 2009.

B. ECONOMIC DEVELOPMENT: There was none

C. MISCELLANEOUS: There was none

D. PUBLIC INPUT: There was none.

E. REPORTS: There was none.

#### F. CITY BILLS

Councilor Ziemer made the motion to approve payment of the city bills. Councilor Copas seconded the motion with all members voting in favor. The motion carried.

#### G. ADJOURN

Councilor Schrupp motioned to adjourn the meeting with Councilor Copas making the second. All members voted in favor. The meeting was adjourned.

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Mark D. Larson  
City Administrator

ATTEST:

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Randal Wilson  
Mayor