

GLENCOE CITY COUNCIL MEETING MINUTES  
JUNE 18, 2018  
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Neid, Schrupp, Robeck, Ziemer, Alexander. Also present: City Administrator Mark Larson, Finance Director Trippel, City Attorney Ostlund, PWDs Schreifels and Voigt, Fire Chief Scheidt and Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda entered by member Neid. Second by member Alexander. Member Robeck wants the record to show that he is interested in serving on the committee for the transportation planning study. All members voted in favor of the motion.

- A. Approve the minutes of the regular meeting of June 4, 2018.
- B. Approve the following building permits:
  - 1. Good Shepherd Lutheran Church; Mechanical Permit
  - 2. SLS, 1721 10<sup>th</sup> St E; Re-roof
  - 3. Seneca Foods, 101 8<sup>th</sup> St W; Addition to shelter
  - 4. Mike Illg, 1611 Chandler Ave N; Deck
  - 5. Dorothy Ittel, 305 18<sup>th</sup> St W; Door Replacement
  - 6. Beau Vasek, 1615 11<sup>th</sup> St E; Re-side, Window Replacement
  - 7. Ken Custer, 710 11<sup>th</sup> St E; Re-roof garage
  - 8. Mike Wagner, 601 Basswood St; Re-roof
  - 9. Anita Theisfeld, 916 Elliott Ave N; Re-roof
  - 10. Wade Seifert, 1616 Hennepin Ave N; Fence
  - 11. Luke Johnson, 1203 Baldwin Ave N; Re-roof
- C. Approve the following licenses:
  - 1. Pla-Mor Ballroom; Consumption & Display Liquor License Renewal

PUBLIC HEARINGS: None scheduled

BIDS AND QUOTES:

A. 1128 HENNEPIN AVE BIDS FOR DEMOLITION

Three bids for this project were received and opened on Thursday, June 14. They ranged for a high of \$190,000 to a low of \$124,370. All were higher than engineer's estimate of \$100,000. Further consideration of the bids is required to determine what is contributing to the high demolition costs. A funding source for the project will need to be considered.

Motion to table the bids entered by member Neid and second by member Schrupp. All members voted in favor.

B. DEMOLITION BIDS – 912 13<sup>TH</sup> ST E

City Administrator Mark Larson reviewed the 3 quotes for demolition of the property at 912 13<sup>th</sup> St E.

Discussion was led by member Alexander. He recommended taking the bid of DRC, Inc. which was \$775.00 higher than the low bid as they also can abate asbestos if needed. He also stated his opinion on the low bid contractor regarding the Helen Baker School site purchase by Ken Polifka.

City Attorney Mark Ostlund explained that state statute requires acceptance of low bid.

Member Schrupp entered the motion to accept the low bid of Ken's Excavation in the amount of \$6,775. Member Ziemer seconded. It passed 4 to 1 with member Alexander entering the no vote.

REQUESTS TO BE HEARD:

A. RESOLUTION NO. 2018- 18 APPOINTING ELECTION JUDGES AND SETTING POLLING PLACES

Councilor Schrupp entered the following resolution and moved for its adoption:

RESOLUTION NO. 2018-18

RESOLUTION DESIGNATING CITY OF GLENCOE ELECTION JUDGES FOR THE PRIMARY ELECTION TO BE HELD ON AUGUST 14, 2018 AND GENERAL ELECTION TO BE HELD ON NOVEMBER 6, 2018 AND SET POLLING PLACE FOR ELECTIONS IN THE CITY CENTER GRAND BALLROOM

WHEREAS, the election laws of the State of Minnesota providing that the governing body of a municipality must designate election judges for the municipality and set the polling place for Primary and General Election:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA;

1) That the following persons are hereby declared to be judges of the Primary Election to be held on Tuesday August 14, 2018 & General Election on Tuesday, November 6, 2018 to be held in the City of Glencoe:

PRECINCT ONE

Frances Huwe

Scott Becker

Jodi Sell

Jan Wendorff

Carol Schrupp

PRECINCT TWO

Lesa Hueser

Dawn Peterson

Karen Jannusch

Cathy Haakenson

Coralis Eriksen

PRECINCT THREE

Sharel Hoops

Joan Wandrei

Karen Wendlandt

Marcia Miller

Ken Hults

PRECINCT FOUR

Gary Holmgren

Sarah Hueser

Joyce Schiroo

Kevin Dietz

2) That the following polling places will be used during the Primary and General Elections, Glencoe City Center, 1107 11<sup>th</sup> St E; Suite 112, Grand Ballroom.

Precinct One in the City Center Grand Ballroom

Precinct Two in the City Center Grand Ballroom

Precinct Three in the City Center Grand Ballroom

Precinct Four in the City Center Grand Ballroom

Councilor Neid seconded. Upon a roll call vote all members voted in favor.

Whereupon said resolution was adopted and approved.

**B. SECOND READING OF ORDINANCE NO. 603-AMENDMENT TO LIQUOR ORDINANCE - CITY ATTORNEY**

Councilor Schrupp entered the motion to approve the second reading of Ordinance No. 603 amending the liquor ordinance to allow for breweries, brew pubs and taprooms. Councilor Alexander seconded the motion. All members voted in favor.

**C. LETTER OF SUPPORT FOR FEDERAL BUILD FUNDS FOR HWY 212**

Mayor Wilson shared with the members that the Southwest Corridor Transportation Coalition is working to secure federal funding to help improve and expand US Hwy 212. The coalition is getting close to securing the funding needed for construction and the successful grant application would make the project closer to reality.

Councilor Neid entered the motion to approve the letter of support or the application of Carver County for BUILD funds for Highway 212. Councilor Ziemer seconded. All members voted in favor.

**D. VARIANCE REQUEST OF TED NEWMANN OF 105 13<sup>TH</sup> ST E**

The Planning Commission voted 2 to 2 on the revised variance permit request of Ted Newmann for 105 13<sup>th</sup> St E to construct a garage over the 1000 square feet and a height higher than 15 feet as allowed by ordinance. The applicant's neighbors have given signed permission for this request for a variance.

Councilor Alexander entered the motion to approve the revised variance permit request for a garage larger and height greater than allowed by ordinance. Councilor Schrupp seconded the motion. All members voted in favor.

**E. RESOLUTION NO. 2018-19 FINAL PAYMENT ARMSTRONG PROJECT**

The state funded Armstrong Avenue Project requires approval of final payment for the project by resolution. Concern of members is items on the punch list needing to be addressed by the contractor. The members were informed that the 5% performance bond is still being held to cover the completion of concerns with the projects punch list completion.

Councilor Ziemer entered the following resolution and moved for its adoption:

**RESOLUTION NO. 2018-19**

**ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT**

WHEREAS, pursuant to a written contract signed with the City of Glencoe on March 7, 2016, R & R Excavating, Inc. of Hutchinson, Minnesota, has satisfactorily completed the Armstrong Avenue Improvements Project (SAP Nos. 226-105-001 and 226-115-001) in accordance with such contract,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF GLENCOE, MINNESOTA:

1. The work completed under said contract is hereby accepted and approved, and,
2. That the following summary and final payment is hereby approved:

Original Contract Amount:	\$3,520,064.09
Final Net Contract Amount, Proposed:	\$3,662,387.00
Actual Final Contract Amount As Constructed:	\$3,547,863.02
Less Previous Payments	\$3,483,949.02
FINAL PAYMENT DUE CONTRACTOR:	\$63,914.00

Councilor Schrupp seconded. Upon a roll call vote members Neid, Ziemer, Alexander and Schrupp voted in favor. Councilor Robeck entered a no vote. Whereupon said resolution was adopted and approved.

#### ITEMS FOR DISCUSSION:

##### A. JULY 2ND COUNCIL MEETING

Discussion led to a motion by member Neid and second by member Ziemer to not hold the July 2<sup>nd</sup> council meeting. All members voted in favor.

##### B. COMMITTEE MEETINGS VS. WORKSHOPS

Discussion was held at a committee meeting concerning conducting workshops instead of holding committee meetings and further discussion was held here leading to Neid entering a motion for the council members to conduct workshops on 2<sup>nd</sup> and 4<sup>th</sup> Mondays at 4:00 p.m. starting in July, 2018. Robeck seconded. All members voted in favor. The workshops will be conducted in the place of personnel and legislative and finance committee meetings. Mayor Wilson reiterated that no recommendations can be made at workshops as they can be by committee.

#### ROUTINE BUSINESS:

PROJECT UPDATES: none

ECONOMIC DEVELOPMENT: none

PUBLIC INPUT: none

REPORTS: Neid asked about food truck license for taproom. City has a peddler's license that is issued annually or daily for that situation.

CITY BILLS: Motion to approve payment of the city bills entered by member Neid. Second by Robeck. All members voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 7:35 p.m. Robeck entered that motion with Neid seconding. All members voted in favor.

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Mark D. Larson, City Administrator

ATTEST:

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Randy Wilson, Mayor