

GLENCOE CITY COUNCIL MEETING MINUTES  
OCTOBER 15, 2018  
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Ziemer, Neid, Schrupp, Alexander and Robeck. Also present: City Administrator Larson, City Attorney Ostlund, Finance Director Trippel, Assistant City Administrator Ehrke, Public Works Directors Voigt and Schreifels and Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda entered by Neid and seconded by Alexander. Minutes will reflect change to show that a thank you is to be sent to Gary Reinitz as he is retiring.

All members voted in favor.

A. Approve the minutes of the regular meeting of October 1, 2018.

B. Approve the following building permits:

1. Forever Smiles, 2100 11<sup>th</sup> St E; Mechanical Permit
2. David Schiroo, 210 Edgewood Dr. S; New Home
3. Madison Read, 918 Baxter Ave N; Addition
4. Carmen Kienenberger. 1306 16<sup>th</sup> St E; Deck, Screen Porch
5. Nick Cohrs, 1819 11<sup>th</sup> St E; Porch Foundation Repairs
6. Ben Wroblowski, 1611 Newton Ave N; Re-roof
7. City of Glencoe, 1400 Union Ave N; Re-roof, Re-side
8. Dave Kohout, 1602 Knight Ave N; Window Replacement
9. Richard Somerville, 2006 10<sup>th</sup> St E; Window Replacement
10. Paul Krueger, 1328 Ford Ave N; Window Replacement
11. Isreal Aguilar, 927 Baxter Ave N; Garage Re-roof
12. Sadie Gustafson, 1330 Greeley Ave N; Re-roof
13. Tony Stepien, 1327 15<sup>th</sup> St E; Re-roof, Re-side, Window Replacement
14. Tracy Christensen, 406 17<sup>th</sup> St W; Patio Door Replacement
15. Jerry Scharpe, 10<sup>th</sup> St E; Demolition Permit

C. Approve the following book transfers:

1. \$56,256.00 from Water to General for Hennepin Ave water improvements

PUBLIC HEARINGS:

A. 7:15 P.M. PUBLIC HEARING DELINQUENT BILLS OWED TO CITY

Mayor Wilson opened the public hearing for delinquent bills owed to the city. There was no public input. Motion to close the public hearing entered by Neid and seconded by Ziemer. All members voted in favor.

Councilor Neid entered the following resolution and moved for its adoption:

RESOLUTION NO. 2018-29

RESOLUTION CERTIFYING COLLECTION OF DELINQUENT BILLS WITH 2019 TAXES

WHEREAS, certain properties have incurred costs to the City of Glencoe that have not been paid; and

WHEREAS, published and written notice has been sent to each property owner; and

WHEREAS, the City of Glencoe has held a public hearing regarding the payment of said bills:

NOW THEREFORE, BE IT RESOLVED by the City of Glencoe that:

- 1) The City Administrator is hereby authorized to certify to the County Auditor for collection with 2019 taxes those amounts owed to the City of Glencoe.
- 2) That those delinquent accounts are as follows:
  - A. Meyers-Sterner Industries, Inc., PID 22 088 0060 \$1,563.52

Councilor Ziemer seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

BIDS AND QUOTES: NONE SCHEDULED

REQUESTS TO BE HEARD:

A. PRESENTATION OF FEASIBILITY STUDY FOR HARPEL'S STORM WATER INFRASTRUCTURE

John Rodeberg, SEH, presented the 2019 Harpel's Storm Water Improvements Feasibility Report. This project includes the construction of a regional storm water pond and trunk storm sewer improvements to serve commercial development on the property. The improvements would be constructed as a public improvement project by the City of Glencoe and fully assessed to the Harpel commercial property located west of Eagle Avenue between 11<sup>th</sup> Street and US Highway 212. Several trees that exist along the southerly property line, adjacent to US Highway 212 will need to be removed to accommodate the outlined storm water improvements. The City will take ownership of the pond and provide future maintenance. The approximately .25 acre wetland will be eliminated to accommodate the pond improvements. Wetland mitigation costs are included in the overall costs of \$318,000.

1. RESOLUTION TO APPROVE AND ORDER PREPARATION OF PLANS AND SPECIFICATIONS

Councilor Alexander entered the following resolution and moved for its adoption:

RESOLUTION NO. 2018- 30

ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a certain petition requesting the improvement of Harpels Eleventh Street Addition by storm sewer and stormwater ponding, including tree removal, was duly presented to the council on September 4, 2018, and

WHEREAS, pursuant to resolution of the council adopted September 4, 2018, a report has been prepared by Short Elliott Hendrickson Inc. (SEH<sup>®</sup>) with reference to the improvement, and this report was received by the council on October 15, 2018.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. The council finds and determines that said petition was signed by all owners of real property abutting and affected by the improvement.
2. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
3. Such improvement is hereby ordered as proposed in the council resolution adopted the 4th day of September, 2018.
4. Short Elliott Hendrickson Inc. (SEH<sup>®</sup>) is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement, according to the feasibility report dated October 15, 2018.
5. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax exempt bond.

Councilor Ziemer seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

#### B. RESOLUTION TO CLOSE UNION AVENUE RAILROAD CROSSING

MNDOT is requiring the closure of a railroad crossing to accommodate the opening of a new crossing on the proposed Morningside Avenue Project. The city is not vacating the right of way, crossing only to be closed. The closure is contingent upon the construction of the new crossing on Morningside Avenue.

Councilor Neid entered the following resolution and moved for its adoption:

##### RESOLUTION NO. 2018-31

BE IT RESOLVED, that the City of Glencoe enter into an agreement with the Twin Cities and Western Railroad Company for the permanent closure of Union Avenue North (aka MSAS111 ) USDOTNO. 393372B; over the tracks of the Twin Cities & Western Railroad Company in the City of Glencoe, McLeod County, Minnesota.

BE IT FURTHER RESOLVED, that the Mayor and City Administrator be and they are hereby authorized to execute said agreement and any amendments thereto for and on behalf of the County.

Councilor Alexander seconded. Upon a roll call vote members voting in favor were Neid, Alexander and Ziemer. Members voting no were Schrupp and Robeck. Whereupon said resolution was adopted and approved.

#### C. REQUEST TO REMOVE SIDEWALK AT 105 16<sup>TH</sup> ST E.

Owners of the property located at 105 16<sup>th</sup> Street East requested in writing their desire to remove the sidewalk on the property at their expense.

Discussion led to a motion approving the request by Member Schrupp and second by Member Robeck. All members voted in favor.

## ITEMS FOR DISCUSSION:

### A. CENTRAL STORM WATER PROJECT UPDATE

Finishing up on the underground utilities soon. Curb and gutter to be installed next. Contractor is on schedule in spite of weather delays to wrap up the project at the end of the month.

## ROUTINE BUSINESS:

PROJECT UPDATES: 14<sup>th</sup> Street Extension- progressing on schedule

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: Rich Glennie approached the council in regard to flooding in his backyard. Contractor communication problems addressed on this.

REPORTS: Mayor Wilson welcomed the senior class attendees fulfilling requirements for class credits.

CITY BILLS: Motion to approve payment of the city bills entered by Councilor Schrupp. Second by Councilor Alexander. Final payment to Chard was questioned. Documentation must be provided on the punch list then the check will be released. Voting in favor of the motion, Neid, Ziemer, Alexander and Schrupp. Robeck vote no. Motion carried.

## CLOSE MEETING REGARDING EMPLOYEE NEGOTIATIONS

Motion to close the meeting entered by Councilor Neid, second by Councilor Ziemer. Entering votes in favor were Neid, Ziemer, Schrupp and Alexander. Robeck voted no. Motion carried.

Motion to re-open regular meeting by Member Schrupp and seconded by Member Ziemer. All voted in favor.

ADJOURN: Motion to adjourn entered by Robeck and second by Neid. All voted in favor.