

GLENCOE CITY COUNCIL MEETING MINUTES
JANUARY 7, 2019
7:00 P.M.

Mayor Wilson called the 2018 final business meeting of the City Council to order at 7:00 p.m. Members present: Neid, Ziemer, Robeck, Alexander, Schrupp and member elect Lemke. Also present: City Administrator Mark Larson, Ass't City Administrator Ehrke, Finance Director Trippel, PWDs Voigt and Schreifels, Police Chief Raiter and Fire Chief Scheidt.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA FOR **2018** BUSINESS

Member Ziemer entered the motion to approve the consent agenda as presented. Member Neid seconded. All members voted in favor.

- A. Approve the minutes of the regular meeting of December 17, 2018
- B. City Liquor Store Bills for 2018

Mayor Wilson took this opportunity to thank Member Ziemer for his 12 years of service as a council member.

ADJOURN: Councilor Robeck entered the motion to adjourn the 2018 final business meeting. Councilor Neid seconded. All voted in favor.



2019 ORGANIZATIONAL MEETING AGENDA
JANUARY 7, 2019

CITY ATTORNEY ADMINISTER OATH OF OFFICE TO ELECTED COUNCILMEN

In the absence of the City Attorney, Mayor Wilson administered the oath of office to reelected and newly elected members Robeck, Schrupp and Lemke.

ELECT VICE PRESIDENT OF CITY COUNCIL

Motion entered by member Robeck to elect Council Alexander to serve as the Vice President of the City Council. Member Schrupp seconded. All members voted in favor.

- A. DESIGNATE DEPOSITORY OF CITY FUNDS
Security Bank & Trust Co. for City of Glencoe

Councilor Schrupp entered the motion to designate Security Bank and Trust as the depository of city funds. Councilor Neid seconded. All members voted in favor.

B. DESIGNATE REGULAR MEETING NIGHTS & TIME OF CITY COUNCIL MEETINGS

First and Third Mondays at 7:00 p.m. Except for Holidays on Following Tuesday.

Councilor Neid entered the motion with Councilor Lemke seconding to designate regular meeting nights and times for city council as stated. All members voted in favor.

C. SET PRICES FOR RENTAL EQUIPMENT, CITY CENTER RATES AND PART-TIME LABOR FOR 2019 See attached handout.

Councilor Robeck motioned to table the prices in red for further discussion at the next workshop and motioned to approve all other rental prices for 2019. Councilor Neid seconded the motion. All members voted in favor.

D. APPOINTMENTS MADE BY THE CITY COUNCIL AS RECOMMENDED BY MAYOR WILSON

Councilor Schrupp motioned to approve the following appointments as recommended by the Mayor. Councilor Neid seconded the motion. All members voted in favor.

- a. Cemetery Commission – Re-appoint Sue Bacon
- b. Airport Commission – Open Position – City Resident
- c. Light & Power Commission – Re-appoint Duane Klaustermeier
- d. Library Board – Open Position & Re-appoint Kerry Ward
- e. Park Board – Re-appoint Sarah Domoradzki & Open Position
- f. Planning & Industrial Commission – Re-appoint Wes Olson
- g. Charter Commission -Re-appoint Charles Lemke, Marie Thurn, Earl Dammann, Ron Knop, Sharon Hoesel

E. WORKSHOPS OR COMMITTEES

Mayor Wilson stated that a discussion will be held at the next workshop regarding returning to committees as recommendations are needed and helpful. Workshops to do not allow for recommendations.

F. LIAISONS

Councilor Lemke motioned for approval of the following liaison appointments. Councilor Schrupp seconded. All members voted in favor.

- a. Park Board – Cory Neid
- b. Library – Allen Robeck
- c. Light & Power Commission - John Schrupp (Full Appt)
- d. Planning & Industrial Commission – Paul Lemke
- e. Cemetery Commission – Randy Wilson

- f. Airport Commission – Milan Alexander
- g. Fire Department - Randy Wilson
- h. Glencoe Wine & Spirits - Randy Wilson
- i. Police Department - Randy Wilson
- j. Administration – Randy Wilson
- k. Economic Development Committee – Milan Alexander
- l. Senior Citizens – Allen Robeck

Fire Relief recommending council members attend their meetings. It was stated for the record that this is a public meeting and anyone can attend.

REGULAR MEETING BUSINESS FOR JANUARY 7, 2018

CONSENT AGENDA

Councilor Neid entered the motion to approve the consent agenda as presented. Councilor Robeck seconded. All members voted in favor.

- A. Approve the following building permits:
 - 1. Nick Cohrs, 1819 11th St E; Remodel
 - 2. Eileen Popelka, 730 17th St E; Re-roof
 - 3. Marathon Management, 915 Stevens Ave N; Railings on Patio Doors

PUBLIC HEARINGS:

A. 7:15 P.M. PUBLIC HEARING- POLICE BODY CAMERA POLICY

Mayor Wilson opened the hearing. Chief Raiter reviewed the use of body worn cameras (BWCs) policy. The policy is intended to provide officers with instruction on when and how to use the cameras so that they may reliably record their contacts with the public in accordance with the law. Use of the recorders is intended to enhance the Department's mission by accurately documenting contacts between officers of the Department and the public.

Chief Raiter stated the BWCs will provide transparency, complaint reduction and officer accountability as well as assist with criminal investigations.

Public input consisted of inquiries of how the data is protected? What is considered public, what is private? Policy draft provided for consideration is within the policy of the MN Government Data Practices Policy.

Motion to close the hearing entered by Member Neid and seconded by Member Robeck. All members voted in favor.

BIDS AND QUOTES:

A. OFFICIAL NEWSPAPER BID FOR 2019 PRINTING

The bid from the McLeod Chronicle was presented. Proposed is \$7.50 per column inch and \$5.25 for Camera Ready publications.

Motion to approve the bid for the official newspaper bid for 2019 entered by Member Schrupp and seconded by Member Lemke. Voting in favor, Schrupp and Lemke. Entering a no vote were Neid, Robeck and Alexander. Motion failed. City Administrator Mark Larson stated that it is required by law to have an official newspaper for publications.

Member Schrupp voiced his concerns regarding the no vote – bring solutions if not in agreement with what is recommended.

Discussion will need to be held at the next workshop.

REQUESTS TO BE HEARD:

A. 2019 FLOWER BASKET PROGRAM

Assistant City Administrator Dan Ehrke informed the Council of the Chamber of Commerce decision to no longer oversee the flower basket program due to limited staff time. The Chamber would like to see the City pick up the administrative responsibilities and the Chamber would continue to support the program financially.

Estimated costs for baskets, fertilizer and staffing to water the baskets totals \$5,500 annually. Funding would be provided by sponsorships from local civic organizations and business. The Chamber would still continue supporting the program financially as a program sponsor.

Motion entered by Councilor Robeck and second by Councilor Neid to continue the Flower Basket Program. All members voted in favor.

B. REVIEW 2018 CITY DEVELOPMENT AND ACTIVITIES

Mayor Wilson presented an overview of the approximately 20 development projects and activities that took place in 2018.

C. SMALL CELL WIRELESS POLICY

Public Works Director Schreifels and General Manager of the Light & Power Commission Dave Meyer, presented a placeholder policy needing to be adopted prior to January 14th, 2019 to allow the City of Glencoe to protect its ability to manage the use of the rights-of-way in the short term after the FCC Order takes effect, while providing an opportunity to assess making other changes and to review the model recommendations from the League of Minnesota Cities once they are developed prior to the April 15th deadline.

An application process will be required for the placement of antennae.

Councilor Alexander moved for the adoption of the policy/guidelines containing aesthetic standards for deployment of small cell wireless antennas on power or light poles in right-of way in the Glencoe community. Councilor Schrupp seconded the motion. All members voted in favor.

Ordinance amendment language will be written for this policy and brought before the council for approval and adoption prior to the April, 2019 deadline.

ITEMS FOR DISCUSSION: None Scheduled

ROUTINE BUSINESS:

PROJECT UPDATES: Central Storm Project liquidated damages meeting held with R&R. Memo on discussion held will be prepared and presented at next council meeting. Workshop discussion will be held prior to next council meeting

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: None

REPORTS: None

CITY BILLS: Member Neid entered the motion to approve payment of the city bills. Councilor Alexander seconded. All members voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 8:18 p.m. Member Robeck entered that motion. Member Neid seconded. All members voted in favor.