

GLENCOE CITY COUNCIL MEETING MINUTES
DECEMBER 4, 2017
7:00 P.M.

Vice President Alexander called the regular meeting to order at 7:00 p.m. in Mayor Wilson's absence. Members present: Neid, Schrupp, Alexander, Robeck and Ziemer arrived after the meeting was called to order. Also present: City Administrator Mark Larson, City Attorney Mark Ostlund, Finance Director Trippel, Assistant City Administrator Ehrke, PWDs Schreifels and Voigt, Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda as presented by Member Neid, second by Member Schrupp. All members present voted in favor.

A. Approve the minutes of the regular meeting of November 20, 2017.

B. Approve the following building permits:

1. Brian Coon, 301 Andrew Dr; Remodel
2. Lee Lemke, 1327 Elliott Ave N; Window Replacement
3. Anthony Paggen, 1503 15th St E; Re-side
4. Mark Walford, 1411 Birch Ave N; Window Replacement

C. Approve the following licenses:

1. Casey's General Stores; Tobacco License Renewal
2. Go For It Gas; Tobacco License Renewal
3. Super America; Tobacco License Renewal
4. Coborn's; Tobacco License Renewal
5. VFW; Dart Game-Music Machine License Renewal

PUBLIC HEARINGS:

A. 7:15 P.M. TRUTH IN TAXATION HEARING

City Administrator Mark Larson reviewed the proposed levy, general fund budget and debt services and special levies. The General Fund/Ad Valorem levy is proposed to be \$1,577,000 with debt service and special levy total \$806,000.00 for a total of \$2,383,000 for an overall increase from 2017 of 4.886%. The McLeod County Auditor's Office informed the City that the City's tax rate drops from 78.359% to 73.308% due to the increase value of property in the City due to commercial, industrial and new home construction.

Councilor Schrupp motioned to open the hearing and Councilor Neid seconded. All members voted in favor.

There being no public input, Councilor Neid motioned to close the hearing. Councilor Schrupp seconded. All members voted in favor.

BIDS AND QUOTES:

A. OAK LEAF PARK PLAYGROUND

Public Works Director Voigt informed the council members that the Park Board has determined that the needed repairs and safety issues with the existing playground at Oak Leaf Park, along with not being able to get parts for the equipment to make it ADA compliant, they would look at the cost for replacing the old outdated equipment with new equipment and give the park a new look, along with the new campground and everything else the park has to offer.

It was recommended by the Park Board to approve the plan with Midwest Playscapes quote for the new equipment along with installation of boarder sidewalk for a total quote in the amount of \$131,831.00. Funds will be provided for this project by the Park Improvement Fund.

Councilor Neid entered that motion with Councilor Schrupp seconding. All members voted in favor.

REQUESTS TO BE HEARD:

A. POLICE ADMINISTRATION ASSISTANT POSITION

Chief Raiter made the recommendation that Elisa Dording fill the position of Gloria Tonak who retired December 1, 2017. Elisa has been working part time for the Glencoe Police Department since May of 2015 and is currently employed by the McLeod County Sheriff's office as a Communications Officer and Records Clerk. She would accept the full time position on May 1, 2018 as she will be out on maternity leave until the end of April. Motion to approve the hiring of Elisa Dording by Member Schrupp, second by Member Neid. All members voted in favor.

It was further recommended to approve the memorandum of understanding with Michelle Scheidt to temporarily fill the full-time position and revert back to part time status on May 1, 2018.

Member Schrupp entered that motion with Member Neid seconding. All members voted in favor.

B. EMPLOYEE WAGES AND INSURANCE FOR 2018

City Administrator Mark Larson made the recommendation for employee contributions for dependent coverage be increased from 20% to 25% to help offset the increase in costs to the city for health insurance. He also recommended a 2.5% wage increase for employees.

Discussion led to a motion by Member Ziemer to approve wages and insurance costs as recommended. Second was entered by Member Alexander. Members voting in favor,

were Ziemer and Alexander. Entering a nay vote were members Robeck, Neid and Schrupp. Motion failed.

Schrupp then entered a motion for a 2% wage increase and insurance for dependents at a 25% contribution. Member Neid seconded the motion. Members voting in favor were Neid, Alexander and Schrupp. Voting no were Ziemer and Robeck. Motion carried.

ITEMS FOR DISCUSSION:

A. COUNCIL WORKSHOP – DECEMBER 11, 2017 AT 4:00 P.M.

Central Storm Sewer Project will be discussed.

ROUTINE BUSINESS:

PROJECT UPDATES: None

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: None

REPORTS: None

CITY BILLS: Councilor Schrupp motioned to approve payment of the city bills. Councilor Ziemer seconded. All members voted in favor.

CLOSE MEETING TO DISCUSS LAND ACQUISITION

Motion to close the regular meeting by Councilor Schrupp, second by Councilor Neid. Members voting in favor Schrupp, Neid, Ziemer and Alexander. Robeck voted no. Motion carried

Motion to re-open entered by Member Alexander, second by Member Schrupp. All members voted in favor.

ADJOURN: Motion to adjourn by Member Alexander, second by Schrupp. All members voted in favor.