

GLENCOE CITY COUNCIL MEETING MINUTES  
MAY 1, 2017  
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Neid, Robeck, Ziemer, Alexander and Schrupp. Also present: City Administrator Mark Larson, City Attorney Jody Winters, Finance Director Trippel, PWD Schreifels and Voigt, Police Chief Raiter, Fire Chief Grack.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion by Councilor Robeck, second by Councilor Neid to approve consent agenda as presented. All members voted in favor.

- A. Approve the minutes of the regular meeting of April 17, 2017.
- B. Approve the following building permits:
  - 1. Go For It Gas, Sign Permit
  - 2. Gene Becker, 1405 Elm Ave N; Window Replacement
  - 3. Charles Ramirez, 1227 14<sup>th</sup> St E; Attached Garage
  - 4. John Noenning, 209 18<sup>th</sup> St W; Re-roof
  - 5. Laurina Zajicek, 213 18<sup>th</sup> St W; Re-roof
  - 6. Travis LaFontaine, 1303 Elm Ave N; Fence
  - 7. Randy Mielke, 1812 Judd Ave N; Re-roof/Re-side
  - 8. Ken Schrupp, 1520 15<sup>th</sup> St E; Window Replacement
  - 9. Jeffrey Schultz, 1327 Hennepin Ave N; Mechanical Permit
  - 10. Carl Schwing, 620 DeSoto Ave N; Re-roof
  - 11. Greg Odegaard, 1408 20<sup>th</sup> St E; Re-roof
  - 12. Paul Harpel, 2006 Judd Ave N; Re-roof
  - 13. Kurt Pevestorf, 2405 11<sup>th</sup> St E; Re-roof
  - 14. Mark Dressen, 1225 Armstrong Ave N; Re-roof
- C. Approve the following licenses:
  - 1. Shopko, Retailer's Fireworks License

PUBLIC HEARINGS: None Scheduled

BIDS AND QUOTES:

- A. RESOLUTION NO. 2017-20 PROVIDING FOR THE SALE OF APPROXIMATELY \$5,035,000 GO BONDS SERIES 2017B

Paul Donna of RW Baird presented the financing plan for the Baxter Avenue Project. Estimated sources and uses were reviewed for the \$5,035,000 bank qualified GO Bonds Series 2017B. The bond will be priced the week of May 22 and closing of the bond week of June 12, 2017. This will be a 15 year repayment with estimated interest at 2.48%.

Discussion led to Councilor Ziemer introducing the following resolution providing for issuance and sale of the bonds:

RESOLUTION NO. 2017-20  
RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE  
OF APPROXIMATELY \$5,035,000 GENERAL OBLIGATION BONDS,  
SERIES 2017B

BE IT RESOLVED By the City Council (the “Council”) of the City of Glencoe, Minnesota (the “City”) as follows:

1. Background. It is determined that:

(a) the City has identified a need to construct various public improvements in the City as a part of its 2017 Baxter Avenue Street & Utility Improvement Project (the “Project”), consisting of street, sanitary sewer, storm sewer, and water main improvements in an area generally consisting of work to be done on (i) 12th Street traveling west from Greeley Avenue to Baxter Avenue, (ii) Baxter Avenue traveling south from 12th Street to 7th Street, (iii) 11th Street, 10th Street, 9th Street, and 8th Street consisting of one block on either side of Baxter Avenue, (iv) 6th Street in between Baxter Avenue and Chandler Avenue, (v) Elliott Avenue in between 9th Street and 10th Street, (vi) Ford Avenue in between 9th Street and 10th Street, and (vii) Fairway Drive and Fairway Circle;

(b) the City is authorized by Minnesota Statutes, Chapters 429 and 475, as amended (collectively, the “Act”) to finance the Project by the issuance of general obligation bonds of the City payable in part from special assessments levied on benefited property within the City, in part from net revenues of the City’s sanitary sewer system, in part from net revenues of the City’s storm sewer system, in part from net revenues of the City’s water system, and in part from ad valorem taxes levied on all taxable property in the City. The costs allocable to the Project are presently estimated to be as follows (the “Project Costs”):

<u>Project Designation &amp; Description:</u>	<u>Total Project Cost</u>
Street Improvements	\$3,008,390
Sanitary Sewer Improvements	482,389
Storm Sewer Improvements	637,105
Water Main Improvements	805,681
Costs of Issuance/Rounding Amount (including underwriter’s discount)	<u>101,435</u>
Total	\$5,035,000

(c) it is necessary and expedient to the sound financial management of the City that the City issue its General Obligation Bonds, Series 2017B, in the approximate aggregate principal amount of \$5,035,000 (the “Bonds”) pursuant to the Act to provide financing for the Project Costs;

(d) this Council desires to proceed with the sale of the Bonds by direct negotiation with Robert W. Baird & Co. Incorporated (the “Purchaser”); and

(e) the City is authorized by Section 475.60, Subdivision 2(9) of the Act to negotiate the sale of the Bonds to the Purchaser, it being determined that the City has retained an independent financial advisor, David Drown Associates, in connection with such sale. The actions of City staff in negotiating the sale of the Bonds and in retaining David Drown Associates are ratified and confirmed in all respects.

2. Sale and Issuance of Bonds. The Purchaser intends to purchase the Bonds in an arm’s-length commercial transaction with the City. The Mayor and the City Administrator are authorized to approve the sale of the Bonds and to execute a Bond Purchase Agreement with the Purchaser for the

purchase of the Bonds, provided the total aggregate principal amount does not exceed \$5,035,000 and the true interest cost does not exceed 3.25% per annum. The Bonds will carry a tax-exempt interest rate and will be certified by the City as “bank qualified” obligations under the \$10 million annual limit contained in Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

3. Adoption of Ratifying Resolution. Upon approval of the sale of the Bonds by the Mayor and the City Administrator under the parameters set forth in Section 2 hereof, this Council will take action at its next scheduled meeting thereafter to adopt the necessary ratifying resolution, as prepared by Eckberg Lammers, P.C., Bond Counsel to the City.

4. Expiration of Authority. If the Mayor and the City Administrator have not approved the sale of the Bonds to the Purchaser and executed a Bond Purchase Agreement by August 1, 2017, the authority granted in this Resolution shall expire and be of no further force and effect.

Councilor Neid seconded the motion. Upon a roll call vote members Neid, Ziemer, Alexander and Schrupp voted in favor. Councilor Robeck voted no. Whereupon said resolution was adopted and approved.

#### REQUESTS TO BE HEARD:

##### A. ADMINISTER FIREFIGHTERS OATH OF OFFICE

After council approved officers, Mayor Wilson administered the oath of office to the officers and new firefighters. New members are Andy Hoffman, Jason Oelfke, John Krueger, Jeremy Hardel, Edgar Tobon and Tony Pagen.

##### B. SPECIAL USE PERMIT/MINOR SUBDIVISION REQUEST – GLENCOE PROGRESSIVE PARTNERS

Motion by Councilor Neid and second by Councilor Schrupp to take the special use request and minor subdivision request of Glencoe Progressive Partners for townhome construction in an R-1 zone back to the Planning and Zoning Commission for reconsideration at their May 11<sup>th</sup> meeting.

All members voted in favor.

Glencoe Progressive Partners will present additional information regarding their request at the commission meeting to clarify the commissions concerns.

##### C. APPROVE FIRE DEPARTMENT OFFICERS

Motion to approve the following Fire Department officers by Member Robeck and second by member Schrupp. All members voted in favor.

Ron Grack-Chief, James Voigt-Assistant Chief

Engine Co. 331- Jeremy Mattson-Captain, James Schroepfer-1<sup>st</sup> Lt, Jon Dahlke-2<sup>nd</sup> Lt

Engine Co. 33- James Madden-Captain, Tom Brinkmann-1<sup>st</sup> Lt, Grant Schwendemann-2<sup>nd</sup> Lt

Engine Co. 335-John Van Duynhoven-Captain, Brandon Hahn-1<sup>st</sup> Lt, Andy Wiedendorf-2<sup>nd</sup> Lt

Training Officers –Kelly Mahon, John Van Duynhoven

D. APPOINT SHARON HOESE TO OPEN PARK BOARD POSITION – PARK BOARD RECOMMENDATION

Motion to appoint Sharon Hoese to Park Board open position by member Schrupp and second by member Alexander. All members voted in favor.

ITEMS FOR DISCUSSION:

A. ARMSTRONG AVE PROJECT UPDATE

Rain has delayed the project. Gravel base is in place – next is concrete work. Traffic control issues have been addressed to keep truck traffic off of residential streets.

B. BAXTER AVE PROJECT UPDATE

Utility work is underway on various phases of the project.

C. CENTRAL STORM CORRIDOR UPDATE

John Rodeberg, SEH met with First Lutheran to provide more information on surge basin.

2<sup>nd</sup> property acquisition process for the project has been started.

D. HOUSING STUDY UPDATE

Housing Study was presented to a joint meeting of the Council, EDC and Planning Commission. EDC and city staff found this study to be beneficial as they are working with developers on projects concerning housing in the City of Glencoe

ROUTINE BUSINESS:

PROJECT UPDATES: Member Robeck questioned when additional boring quote would be presented? Work is being done with another contractor and should be presented at next council meeting.

ECONOMIC DEVELOPMENT: City Administrator and Assistant City Administrator have had discussions with interested developers for a few projects in the City of Glencoe.

PUBLIC INPUT: none

REPORTS: Mayor Wilson presented 10 year of service appreciation plaque to Gary Ziemer and thanked him for his service.

CITY BILLS: Motion to approve payment of city bills entered by Councilor Schrupp, seconded by Councilor Neid. All members voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 7:33 p.m. Councilor Robeck entered the motion with Councilor Ziemer seconding. All members voted in favor.