

GLENCOE CITY COUNCIL MEETING MINUTES
DECEMBER 18, 2017
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Neid, Schrupp, Alexander, Ziemer and Robeck. Also present: City Attorney Mark Ostlund, Finance Director Trippel, Public Works Director Voigt, Fire Chief Grack, Police Chief Raiter. City Administrator Mark Larson was absent.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Robeck motioned to approve the consent agenda as presented. Councilor Schrupp seconded. All members voted in favor.

A. Approve the minutes of the regular meeting of December 4, 2017.

B. Approve the following building permits:

1. Glen Knoll Park, 600 16th St W – New Mobile Home
2. Glen Knoll Park, 1704 Fir Ave N; New Mobile Home
3. David Williams, 305 Edgewood Dr S; New Home
4. Rosanne Ballard, 331 Hennepin Ave N; Step Replacement
5. Brian Schlecter, 1628 Greeley Ave N; Mechanical Permit
6. Jonathan Landaw, 203 13th St W; Mechanical Permit
7. Jessica Teske, 507 12th St E; Re-side
8. Justin Teske, 1110 Armstrong Ave N; Re-side, Window Replacement

C. Approve the following licenses:

1. Main Street Sports Bar; Tobacco & Music Machine License Renewal
2. Happy Hour Inn; Tobacco & Video Game, Music Machine License Renewal
3. Unhinged Pizza; Video Game License Renewal
4. Family Dollar Inc.; Tobacco License Renewal

PUBLIC HEARINGS: None scheduled

BIDS AND QUOTES: None Scheduled

REQUESTS TO BE HEARD:

A. 2018 BUDGET & TAX LEVY- RESOLUTION NO. 2017-40

Councilor Robeck entered the following resolution and moved for its adoption:

RESOLUTION NO. 2017- 40
RESOLUTION SETTING FINAL 2018 TAX LEVY AND BUDGET

WHEREAS, the Department of Revenue has set December 30, 2017 as the deadline for certifying 2018 Final Tax Levies; and,

WHEREAS, the City Administrator has provided the City Council with the final 2018 City General Fund and Debt Service Budgets, which include a recommended Ad Valorem Tax Levy.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Glencoe, Minnesota:

1. That the following sums of money be levied for the current year, collectable in 2018 upon taxable property in the City of Glencoe, for the following purposes:

<u>GENERAL</u>	
General Fund/Ad Valorem Levy	\$1,577,000.00
<u>DEBT SERVICE/SPECIAL LEVY</u>	
11 th Street/Morningside	\$113,000.00
1999 Aquatic Center	\$ 84,000.00
2003 CSAH #3	\$ 60,000.00
2010 City Center	\$125,000.00
2014 Street Improvement	\$130,000.00
2015 Lincoln Park Project	\$142,000.00
2016 Armstrong Ave Project	\$ 34,000.00
2017 Baxter Avenue Project	<u>\$118,000.00</u>
	\$806,000.00
TOTAL	\$2,383,000.00

Councilor Neid seconded. Upon a roll call vote all members voted in favor. Budget was adopted with stipulation that sealcoat dollars be designated in the general fund budget.

B. RESOLUTION 2017-41 REGARDING MUNICIPAL STATE AID FOR ARMSTRONG AVENUE

City Engineer John Rodeberg recommended the adoption of a resolution to commit Municipal State Aid funds to pay debt service on the \$1,575,000 portion of the Public Improvement Bond assigned to pay for State Aid eligible items on the Armstrong Avenue Project.

Councilor Ziemer entered the following resolution and moved for its adoption:

RESOLUTION NO. 2017-41

WHEREAS, the City of Glencoe has issued and sold bonds, dated May 18, 2016, in the amount of \$1,575,000.00, solely for the purpose of establishing, locating, relocating, constructing, reconstructing or improving its State Aid Streets in accordance with Minnesota Statute 162.18, and

WHEREAS, said City of Glencoe has irrevocably pledged to the sinking funds from which said obligations are payable, that amount of their future State Aid allotments needed to

pay the principal and interest thereon; which principal payments shall be made from the Construction Account and the interest payments made from their Maintenance Account, and

WHEREAS, the Municipality agrees to certify to the Commissioner of Transportation within 30 days following issuance of the bond, the amount of total obligation and the amount of principal and interest required to be paid annually in accordance with Minnesota Rules 8820.1500, Subp. 11.

NOW, THEREFORE, BE IT RESOLVED: That the Commissioner of Transportation be and is hereby requested upon receipt of this resolution to annually certify to the Commissioner of Finance the sum of money required for the principal and interest on said bonds.

Councilor Robeck seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

C. RESOLUTION 2017-42 AUTHORIZING MAYOR & CITY ADMINISTRATOR TO EXECUTE AGREEMENT WITH MNDOT TO DELEGATE CONTRACTING PROCESS

Approval of a resolution required to allow for MnDOT to act as the City's agent in accepting federal funds for eligible transportation related projects.

Councilor Ziemer entered the following resolution and moved for its adoption:

RESOLUTION FOR AGENCY AGREEMENT

(No. 2017 – 42)

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commission of Transportation be appointed as Agent of the City of Glencoe to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Mayor and the City Administrator are hereby authorized and directed for and on behalf of the City of Glencoe to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1029950", a copy of which said agreement was before the City Council and which is made a part hereof by reference.

Councilor Robeck seconded. Upon a roll call vote members Neid, Ziemer, Robeck and Alexander voted in favor. Member Schrupp voted no. Whereupon said resolution was adopted and approved.

ITEMS FOR DISCUSSION:

A. MORNINGSIDE AVENUE UPDATE

SEH is meeting with McLeod County December 19th

B. 2018 COMMITTEE & LIAISON ASSIGNMENTS

Mayor Wilson presented the opportunity to have the council members let him know what committees they would like to serve on as a liaison.

ROUTINE BUSINESS:

PROJECT UPDATES: None

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: None

REPORTS: None

CITY BILLS: Councilor Schrupp entered the motion to approve payment of the city bills. Councilor Alexander seconded the motion. All members voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 7:19 p.m. Councilor Robeck entered the motion. Councilor Neid seconded. All members voted in favor.