

GLENCOE CITY COUNCIL MEETING MINUTES  
JULY 16, 2018  
7:00 P.M.

Vice president Alexander called the regular meeting of the City Council to order. Members present: Neid, Ziemer, Alexander, Robeck. Absent: Schrupp and Wilson. Also present: City Administrator Mark Larson, Finance Director Trippel, PWDs Voigt and Schreifels, City Attorney Mark Ostlund.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve consent agenda as presented by Member Neid and second by Member Ziemer. All present voted in favor.

- A. Approve the minutes of the regular meeting of June 18, 2018.
- B. Approve the following building permits:
  - 1. Forever Smiles Dental Clinic, 2100 11<sup>th</sup> St E; New construction & Plumbing permits
  - 2. Tim Betcher, 1327 DeSoto Ave N; Detached Garage
  - 3. Jerry Scharpe, 1519 Hennepin Ave N; Garage foundation/slab
  - 4. Sue Bacon, 1516 Ranger Dr; New Twin Home
  - 5. Marge Blasing, 1520 Ranger Dr; New Twin Home
  - 6. Milan Bonine, 620 11<sup>th</sup> St E; Re-roof
  - 7. Paul Varland, 919 Hennepin Ave N; Re-roof
  - 8. Greg Ettel, 305 Edgewood Dr; Addition
  - 9. Don Petrich, 1407 Birch Ave N; Overhead Garage Doors
  - 10. Shopko, 3225 10<sup>th</sup> St E; Re-roof
  - 11. Jake Olson, 905 Hennepin Ave N; Re-roof
  - 12. Connie Plihal, 614 15<sup>th</sup> St W; Re-roof
  - 13. Cesar Soto, 1424 Stevens Ave N; Re-roof
  - 14. Randall Warner, 1822 12<sup>th</sup> St E; Re-roof
  - 15. Nancy Ellefson, 1619 Ford Ave N; Drain Tile
  - 16. Martha Guerrero, 1311 Hennepin Ave N; Re-roof
  - 17. Adam Fimon, 1419 13<sup>th</sup> St E; Re-roof
  - 18. Louie Matic, 1521 10<sup>th</sup> St E; Re-side
  - 19. Aracely Mendoza, 1329 Knight Ave N; Re-roof
  - 20. Jesus Otero, 1303 Dogwood Ave N; Entry Door
  - 21. Griffith Properties, 1209 Pryor Ave N; Mechanical Permit
- C. Approve the following licenses:
  - 1. Casey's General Store, 801 13<sup>th</sup> St E and 2101 10<sup>th</sup> St E; 3.2 Off Sale license renewal

PUBLIC HEARINGS: None Scheduled  
BIDS AND QUOTES:

A. APPROVE PLANS & SPECIFICATIONS AND SET BID OPENING OF  
14<sup>TH</sup> STREET EXTENSION

John Rodeberg of SEH presented the plans and specifications and cost estimates for the 14<sup>th</sup> Street East extension.

Councilor Neid introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2018-20  
APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, the consulting engineer retained for the purpose has prepared plans and specifications for the construction of the **2018 14th Street Extension**, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published as required by law, shall specify the work to be done, and shall state that bids will be received by the City Administrator until 10:00 a.m. on Tuesday, August 14, 2018, at which time they will be publicly opened in the council chambers of the Glencoe City Hall by the City Administrator and engineer, will then be tabulated, and will be considered by the council at 7:00 p.m. on Monday, August 20, 2018, in the council chambers of the Glencoe City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cashier's check, bid bond, or certified check payable to the clerk for 5 percent of the amount of such bid.

Councilor Ziemer seconded. Upon a roll call vote all members present voted in favor. Whereupon said resolution was adopted and approved.

B. BID FOR DEMOLITION OF 1128 HENNEPIN AVENUE BUILDING

City Administrator Mark Larson reviewed the bids once again with the council. He suggested meeting with the architect and Home Solutions to determine a cost share on the repairs to the Home Solutions building. The contractor has agreed to hold their bid until the first meeting in August. Motion to table entered by Member Neid, second by Member Robeck. All present voted in favor.

REQUESTS TO BE HEARD:

A. THIRD READING OF ORDINANCE 603 REGARDING BREWERIES

Member Neid entered the motion to approve the third reading of the ordinance amending the liquor ordinance to allow for licensing of breweries and taprooms.

Member Robeck seconded. All members present voted in favor. Ordinance will be in force upon publication.

**B. PRESENTATION OF PUBLIC SAFETY FUNDS**

Leslie Schmidt with Center Point Energy presented a check for \$750 to replace batteries in the emergency sirens to Chief Raiter, the applicant for the grant.

**C. REQUEST TO PURCHASE LAND IN THE GLENCOE INDUSTRIAL PARK**

Assistant City Administrator Dan Ehrke presented a proposal from McLeod Coop Power to purchase six acres in the Glencoe East Industrial Park for \$350,000 and for the City to acquire an additional three acres for the relocation of the Coop's Glencoe Campus. The City would be required to improve the access to Highway 212 with paved turn lanes and improve the entrance road into the industrial park from Highway 212.

Councilor Ziemer entered the motion to authorize the City Administrator to draft a development agreement contingent upon the formal approval of MNDOT to allow for paved turn lanes and the acquisition of the additional three acres. The motion was seconded by Councilor Robeck. All members present voted in favor.

**D. TRANSPORTATION STUDY PROJECT MANAGEMENT TEAM**

The Mayor and City administrator recommended that the council person that is a member of the Project Management Team be one of the members not up for reelection this year to provide continuity since the study will take over a year to complete. Member Robeck stated that he has mentioned three times that he would like to be the member to serve on the team. He then proceeded to call the City Administrator Despicable and plotting against the City.

Motion to table entered by member Robeck, second by Neid. All members present voted in favor.

**E. WWTP IMPROVEMENTS UPDATE AND PROCESS**

John Rodeberg, SEH, reviewed a memo with the City Council regarding the process and timing of the Waste Water Treatment Plant project.

Motion was entered approving the following resolution and move for its adoption by Councilor Robeck.

**Minnesota Public Facilities Authority  
Special Appropriation Resolution**

**RESOLUTION NO. 2018-21**

**RESOLUTION AUTHORIZING THE City of Glencoe TO SUBMIT INFORMATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY AND TO ENTER INTO A GRANT AGREEMENT FOR THE City of Glencoe.**

WHEREAS, under the provisions contained in Minnesota Laws of 2018, Chapter 214, Article 1, Section 22, Subd. #9, the 2018 Legislature appropriated \$3,000,000 for a one-time grant to the City of Glencoe to design, engineer, construct, and equip renovation of the municipal wastewater treatment facility and for other improvements to publicly owned

wastewater infrastructure. This appropriation is available when the commissioner of management and budget determines that sufficient resources have been committed to complete the project, as required by Minnesota Statutes, section 16A.502; and

WHEREAS, to receive this money, the Grantee must submit required information and enter into a Grant Agreement with the Minnesota Public Facilities Authority; and

BE IT FURTHER RESOLVED that the City of Glencoe has the legal authority to apply for the grant, and the financial, technical, and managerial capacity to ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED that the Grant Agreement shall be executed on behalf of the City of Glencoe by the signature of its mayor and its city administrator. In the event of disability or resignation or other absence of either such officer, the Grant Agreement may be signed by the manual signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Grant Agreement shall cease to be such officer before delivery of the Grant Agreement, such signature shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Glencoe on July 16, 2018

Councilor Neid seconded. Upon a roll call vote all members present voted in favor. Whereupon said resolution was adopted and approved.

#### ITEMS FOR DISCUSSION:

##### A. PANTHER HEIGHTS UPDATE

Assistant City Administrator Ehrke gave an update on ground breaking for the apartment project.

##### B. HENNEPIN AVENUE UPDATE

Hennepin Avenue Project is proceeding and nearing completion.

##### C. 2019 BUDGET

City Administrator Mark Larson informed the council that the first look at the 2019 budget would take place at the August 27<sup>th</sup>.

#### ROUTINE BUSINESS:

PROJECT UPDATES: PWD Voigt updated the council on the progress of the installation of the new playground equipment in Oak Leaf Park.

ECONOMIC DEVELOPMENT: No additional information

PUBLIC INPUT: City Administrator Larson addressed the City Council and stated that in nearly 30 years of making recommendations to this and other City Councils, he had never been so disrespected by a City Councilor. He stated he resented the use of the word “despicable” and “plotting” to describe him. He asked for no response.

REPORTS: All reports were in the council packet

CITY BILLS: Motion to approve payment of the city bills by Councilor Ziemer, second by Councilor Neid. All members present voted in favor.

CLOSE MEETING FOR POLICE NEGOTIATIONS: Motion to close the regular meeting by Member Neid and second by Member Ziemer. Carried in a 3 to 1 vote with Robeck voting no. Reopen motion by Robeck, second by Alexander. All members present voted in favor.

ADJOURN: Motion to adjourn the regular meeting by Member Neid, second by Member Alexander. All members present voted in favor.