

GLENCOE CITY COUNCIL MEETING MINUTES
SEPTEMBER 17, 2018
7:00 P.M.

Mayor Wilson called the regular meeting of the city council to order at 7:00 p.m. Members present: Neid, Robeck, Ziemer, Schrupp, Alexander. Also present: City Administrator Mark Larson, City Attorney Mark Ostlund, Finance Director Trippel, PWDs Schreifels and Voigt, Fire Chief Scheidt and Police Officer Johnson.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Neid entered the motion approving the consent agenda as presented. Councilor Ziemer seconded. All members voted in favor.

A. Approve the minutes of the regular meeting of September 4, 2018.

B. Approve the following building permits:

1. Tabitha Winkleman, 718 15th St W; Mechanical Permit
2. David Hay, 1205 Elliott Ave N; Drain Tile
3. Donald Friauf, 1905 14th ST E; Drain Tile
4. David Armstrong, 1721 Hennepin Ave N; Garage Re-roof
5. Madison Read, 918 Baxter Ave N; Re-roof
6. Nick Cohrs, 1819 11th St E; Re-side, Window Replacement
7. Tim Kaczmarek, 1404 Birch Ave N; Re-side
8. Ardith Navarro, 1028 Newton Ave N; Re-roof
9. Chuck Shamla, 1724 Ford Ave N; Re-roof
10. Ray Schmeling, 202 DeSoto Ave N; Window Replacement
11. Carmen Kienenberger, 1306 16th St E; Re-side, Window & Doors replacement
12. Jeremy Schneider, 207 9th St E; Re-roof
13. Howard Melchert, 726 DeSoto Ave N; Re-side

PUBLIC HEARINGS:

A. SET PUBLIC HEARING CERTIFYING DELINQUENT BILLS OWED TO CITY FOR OCTOBER 15, 7:15 P.M.

Councilor Schrupp entered the motion to set the public hearing for certification of delinquent bills owed to the city for October 15 at 7:15 p.m. Councilor Neid seconded. All members voted in favor.

BIDS AND QUOTES:

A. HARPEL'S STORM SEWER & POND PROJECT PROFESSIONAL SERVICES

Justin Black of SEH reviewed the supplemental letter agreement for proposed engineering and professional services necessary for the design and bidding of the stormwater improvements on the Harpel property on 11th Street East for a cost not to exceed \$29,140 of which Harpel's are responsible for payment. Harpels have been working with the City and SEH for the past three years on this project proposal.

Discussion led to a motion to approve the supplemental letter agreement with SEH for the Harpel Stormwater improvements by Member Ziemer, second by Member Schrupp. All members voted in favor.

B. HENNEPIN AVE PROJECT RAILING QUOTES

PWD Voigt reviewed the quotes to replace the railing on Hennepin Avenue as it is found to be unsatisfactory. The State of Minnesota has approved the replacement request.

Motion by Councilor Schrupp to award the bid of Revier Welding in the amount of \$2,869.28 to fabricate the railing. Second by Councilor Alexander.

Discussion concerned the acceptance of the high bid verses the low bid of which it is required by state statute unless there is specific findings to the contrary that finds the contractor unacceptable. It would be a wrong move to take the higher bid as stated by Mayor Wilson.

Members voting in favor were Neid, Robeck, Alexander and Schrupp. Ziemer voted no. Motion carried.

REQUESTS TO BE HEARD:

A. PRELIMINARY 2019 LEVY – RESOLUTION NO. 2018-26

City Administrator Mark Larson presented the 2019 Preliminary Tax Levy which must be certified by September 30th. This levy as presented includes the previous approval of the council to levy for the Central Storm Sewer Project. This levy reflects no increase in the tax rate for 2019 as there has been growth in value in the City.

The \$2,545,145 proposed levy cannot be increased. Workshops will have further discussions on the final levy amounts.

Councilor Ziemer entered the following resolution and moved for its adoption:

RESOLUTION NO. (2018-26) RESOLUTION SETTING PRELIMINARY 2019 TAX LEVY

WHEREAS, the Department of Revenue has set September 30th, 2018 as the deadline for certifying 2019 Preliminary tax levies; and,

WHEREAS, the City Administrator has provided the City Council with the preliminary 2019 City General Fund and Debt Service Budgets, which includes a recommended Ad Valorem Tax Levy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA:

1. That the following sums of money be levied for the current year, collectable in 2019, upon taxable property in the City of Glencoe, for the following purposes:

GENERAL

General Fund/Ad Valorem Levy	\$1,577,000.00
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DEBT SERVICE/SPECIAL LEVY

11 th Street/Morningside	\$120,000.00
1999 Aquatic Center	\$ 85,000.00
2003 CSAH #3	\$ 65,000.00
2010 City Center	\$150,000.00
2014 Street Improvement	\$135,000.00
2015 Lincoln Park Project	\$145,000.00
2016 Armstrong Ave Project	\$ 34,000.00
2017 Baxter Avenue Project	\$120,000.00
Central Storm	<u>\$114,145.00</u>
	\$968,145.00

TOTAL	\$2,545,145.00
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2. That the City Administrator is hereby instructed to transmit a certified copy of the levy to the County Auditor of McLeod County, Minnesota by September 30, 2018.
3. This is an increase over the 2018 tax levy.
4. That the Truth in Taxation hearing is set for December 3, 2018 at 7:15 p.m.; continuation hearing is set for December 17, 2018 at 7:05 p.m.

Councilor Neid seconded. Upon a roll call vote members voting in favor were Neid, Ziemer, Alexander and Schrupp. Member Robeck voted no. Whereupon said resolution was adopted and approved.

B. GSL SCHOOL LEVY REFERENDUM

GSL Superintendent Chris Sonju appeared before the council to review the school levy vote for the November 6th election and to inform the public of the upcoming Operating Referendum Informational Meetings locations and dates.

This is a 10 year operating levy request authorizing a \$460.00 per pupil increase.

C. SCOTT CONKLIN EASEMENT ON CITY PROPERTY

PWD Schreifels presented the request for an easement on city property in the Verndale Addition for the purpose of burying a sump pump line.

Councilor Neid entered the motion to approve the request of Scott Conklin to bury his sump pump line on city property to the catch basin in the street. Councilor Alexander seconded. All members voted in favor.

ROUTINE BUSINESS:

PROJECT UPDATES: Justin Black, SEH – updated progress on Central Storm Sewer Project.

ECONOMIC DEVELOPMENT: McLeod Coop Power Purchase Agreement for land in the East Industrial Park will be completed soon.

PUBLIC INPUT: None

REPORTS: No addition to packet reports.

CITY BILLS: Motion to approve payment of the city bills entered by Member Schrupp, second by Member Ziemer. All members voted in favor.

ADJOURN: Mayor Wilson called for a motion to adjourn at 7:43 p.m. Member Robeck entered that motion. Member Neid seconded. All members voted in favor.

Mark D. Larson
City Administrator

ATTEST:

Randy Wilson
Mayor