

GLENCOE CITY COUNCIL MEETING MINUTES
DECEMBER 17, 2018
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Schrupp, Robeck, Neid, Alexander and Ziemer. Also present: City Administrator Larson, City Attorney Ostlund, Finance Director Trippel, Councilor Elect Lemke, Police Chief Raiter, Public Works Directors Schreifels and Voigt.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda as presented entered by member Alexander, with second by member Neid. All members voted in favor.

- A. Approve the minutes of the regular meeting of December 3, 2018.
- B. Approve the following building permits:
 - 1. David Williams, 317 Edgewood Dr S; New Home
 - 2. Molly Markgraf, 907 14th St E; Foundation Repair
 - 3. Greg Copas, 2009 Judd Ave N; New Modular Home
 - 4. Dairy Queen, 227 10th St E; Repairs
- C. Approve the following licenses:
 - 1. Happy Hour Inn, Tobacco, Video Game, Music Machine License Renewal
 - 2. Glencoe Country Club, Tobacco License Renewal
 - 3. MSSB, Tobacco, Video, Music Machine License Renewal
 - 4. Unhinged Pizza, Video Game License Renewal
 - 5. Maria's Mexican Restaurant, 710 10th St E; Liquor License
 - 6. VFW, Video Game, Music, Machine License Renewal

PUBLIC HEARINGS: None scheduled

BIDS AND QUOTES: None scheduled

REQUESTS TO BE HEARD:

- A. 2019 BUDGET & TAX LEVY RESOLUTION NO. 2018-35

Councilor Ziemer entered the following resolution and moved for its adoption:

RESOLUTION NO. 2018- 35

RESOLUTION SETTING FINAL 2019 TAX LEVY AND BUDGET

WHEREAS, the Department of Revenue has set December 30, 2018 as the deadline for certifying 2019 Final Tax Levies; and,

WHEREAS, the City Administrator has provided the City Council with the final 2019 City General Fund and Debt Service Budgets, which include a recommended Ad Valorem Tax Levy.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Glencoe, Minnesota:

1. That the following sums of money be levied for the current year, collectable in 2019 upon taxable property in the City of Glencoe, for the following purposes:

GENERAL

General Fund/Ad Valorem Levy	\$1,577,000.00
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DEBT SERVICE/SPECIAL LEVY

11 th Street/Morningside	\$120,000.00
1999 Aquatic Center	\$ 85,000.00
2003 CSAH #3	\$ 65,000.00
2010 City Center	\$150,000.00
2014 Street Improvement	\$135,000.00
2015 Lincoln Park Project	\$145,000.00
2016 Armstrong Ave Project	\$ 34,000.00
2017 Baxter Avenue Project	\$120,000.00
Central Storm	<u>\$114,145.00</u>
	\$968,145.00

TOTAL	\$2,545,145.00
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Councilor Robeck seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

B. RESOLUTION NO. 2018-36 SETTING POLLING PLACES FOR 2019

Councilor Neid entered the following resolution and moved for its adoption:

**RESOLUTION NO. 2018- 36
RESOLUTION SETTING POLLING PLACE FOR ELECTIONS IN THE CITY CENTER
GRAND BALLROOM FOR 2019**

WHEREAS, the election laws of the State of Minnesota providing that the governing body of the municipality must set the polling place for elections for the following year by resolution.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA, That the following polling places will be used during elections for 2019: Glencoe City Center, 1107 11th Street East; Suite 112, Grand Ballroom.

- Precinct One in the City Center Grand Ballroom
- Precinct Two in the City Center Grand Ballroom
- Precinct Three in the City Center Grand Ballroom
- Precinct Four in the City Center Grand Ballroom

Councilor Alexander seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

C. SPECIAL USE PERMIT REQUEST FOR COLUMBARIUM-CHRIST LUTHERAN CHURCH

Scott and Mary Eckhoff, representing Christ Lutheran Church, presented the request to construct a columbarium on the church property. The Planning Commission held a public hearing on December 13th at 7:05 p.m. for this request. Of the 66 notifications sent to property owners only three attended the meeting and two spoke against the request. The Planning Commission split on votes to table and votes to approve. The Planning and Industrial Commission requested of Christ Lutheran additional information. A power point presentation was given on the proposed 45 niche columbarium to be built on the site. Each niche has a concealed locking system.

Discussion led to a motion to approve the Special Use Request of Christ Lutheran Church to construct a columbarium on the church property entered by member Alexander and seconded by member Neid. Members voting in favor, Neid, Robeck, Alexander and Schrupp. Ziemer entered a no vote. Motion carried 4 to 1.

D. 2019 POLICE UNION CONTRACT

City Administrator Mark Larson recommended to approve the Police Union Contract for 2019. The contract includes a 2.5% wage increase, additional one time contribution to the HSA, and continuation of the 20% employee contribution toward dependent coverage. Contract is effective January 1, 2019.

Motion entered by member Schrupp and second by member Alexander to approve the 2019 Police Union Contract as presented. All members voted in favor.

E. ANNEXATION RESOLUTION 2018-37 FOR GRUENHAGEN/MCLEOD COOP PROPERTY

City Attorney Mark Ostlund reviewed for the council the annexation process for the Gruenhagen property on the east side of the Glencoe Industrial Park for the McLeod Cooperative Power expansion. The City has a signed purchase agreement with McLeod Cooperative Power and the Helen Township signed waiver agreeing to terms and conditions of the orderly annexation.

Member Robeck entered the following resolution and moved for its adoption:

RESOLUTION NO. 2018-37

IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN
THE CITY OF GLENCOE AND HELEN TOWNSHIP
PURSUANT TO MINNESOTA STATUTES § 414.0325

WHEREAS, a request from all of the property owners of the area proposed for designation and immediate annexation was received.

WHEREAS, the City of Glencoe and Helen Township jointly agree to designate and request the immediate annexation of the following described land located within Helen Township to the City of Glencoe, County of McLeod, Minnesota;

See proposed descriptions on the attached Exhibit "A"

and

WHEREAS, the City of Glencoe and Helen Township are in agreement as to the orderly annexation of the unincorporated land described; and

WHEREAS, Minnesota Statutes § 414.0325 provides a procedure whereby the City of Glencoe and Helen Township may agree on a process of orderly annexation of a designated area; and

WHEREAS, the City of Glencoe and Helen Township have agreed to all the terms and conditions for the annexation of the above-described lands; and the signatories hereto agree that no alteration of the designated area is appropriate and no consideration by the Chief Administrative Law Judge is necessary. The Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

NOW, THEREFORE, BE IT RESOLVED, jointly by the City Council of the City of Glencoe and the Township Board of Helen Township as follows:

1. **(Property.)** That the following described land is subject to orderly annexation pursuant to Minnesota Statutes § 414.0325, and that the parties hereto designate the area for orderly annexation; and agree that the land be immediately annexed:

See proposed descriptions on the attached Exhibit "A"

2. **(Acreage/Population/Usage.)** That the orderly annexation area consists of approximately 3.38 acres, the population in the area is zero (0), and the current land use type is undeveloped agriculture land.

3. **(Jurisdiction.)** That Helen Township and the City of Glencoe, by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, confers jurisdiction upon the Chief Administrative Law Judge so as to accomplish said orderly annexation in accordance with the terms of this resolution.

4. **(Municipal Reimbursement).** Minnesota Statutes § 414.036.

a. Reimbursement to Towns for lost taxes on annexed property.

The City of Glencoe shall make a lump sum payment to Helen Township without delay in the amount of \$_____.

b. Assessments and Debt.

That pursuant to Minnesota Statutes § 414.036 with respect to any special assessment assigned by the Township to the annexed property and any portion of debt incurred by the Township prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described (herein or attached exhibit) there are (1) no special assessments or debt.

6. **(Review and Comment).** The City of Glencoe and Helen Township agree that upon receipt of this resolution, passed and adopted by each party, the Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

Member Neid seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

F. RESOLUTION NO. 2018-38 TO DECERTIFY TAX INCREMENT DISTRICT #15

Councilor Neid entered the following resolution and moved for its adoption:

RESOLUTION NO. 2018-38

RESOLUTION FOR THE DECERTIFICATION OF THE GLENCOE TAX INCREMENT FINANCING DISTRICT NO. 15 INDUSTRIAL PARK ECONOMIC DEVELOPMENT.

WHEREAS, the City of Glencoe City Council created Tax Increment Financing District No.15 Industrial Park Economic Development District on August 27, 2007, pursuant to Minnesota Statutes, Section 469.174, Subd. 12 inclusive, as amended; and

WHEREAS, the City of Glencoe is the official “Authority” for this TIF-15 “Industrial Park” tax increment financing district; and

WHEREAS, the development activity authorized by the TIF-15 Plan has been completed; and

WHEREAS, the required Decertification Date is December 31, 2018 for this 10 year Economic Development District that is eligible to receive 8 years of tax increments; and

WHEREAS, the City has determined that it is appropriate to decertify the District effective December 31, 2018 at this time declining any future tax increments; and

NOW THEREFORE, BE IT RESOLVED by the City Council of Glencoe, Minnesota that the Tax Increment Financing District No. 15 “Industrial Park” is hereby terminated, and the City Clerk is instructed to take all actions including notifying the Glencoe County Auditor, the MN Department of Revenue, and the Office of the State Auditor TIF Division, necessary to decertify the District.

Councilor Ziemer seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

ITEMS FOR DISCUSSION: None scheduled

ROUTINE BUSINESS:

PROJECT UPDATES: Hennepin Avenue Project railing has been installed.

ECONOMIC DEVELOPMENT: Harpels Development – 90% plan review complete. A quote for tree removal next step.

PUBLIC INPUT: Lorraine Krueger stated her concern for the blight issue at the former bowling alley property. Chief Raiter addressed this concern – there is a problem locating the owner.

REPORTS: None

CITY BILLS: Motion to approve payment of the city bills entered by member Schrupp, second by member Neid. R&R payment was questioned, this is a progress payment. All members voted in favor.

ADJOURN: Motion to adjourn called for at 7:26 p.m. by V.P. Alexander. Schrupp entered the motion with Neid seconding. All members voted in favor.