

GLENCOE CITY COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 19, 2019
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Neid, Lemke, Schrupp, Robeck, Alexander. Also present: City Administrator Larson, Assistant City Administrator Ehrke, Finance Director Trippel, City Attorney Ostlund, Public Works Director Voigt, Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Neid entered the motion to approve the consent agenda. Councilor Alexander seconded. All members voted in favor.

- A. Approve the minutes of the regular meeting of February 4, 2019.
- B. Approve the following building permits: None
- C. Approve the following licenses:
 - 1. Main Street Sports Bar, Liquor License Renewal
 - 2. Maria's Mexican Restaurant, Liquor License Renewal
 - 3. Happy Hour Inn, Liquor License Renewal

PUBLIC HEARINGS:

A. 7:05 P.M. MS4 PUBLIC HEARING

Mayor Wilson opened the public hearing. PWD Schreifels gave an overview of the Municipal Separate Storm Sewer System (MS4) general permit as mandated by the federal regulations under the Clean Water Act and administered by the Minnesota Pollution Control Agency. The MS4 permitting program gives owners or operators of municipal separate storm systems approval to discharge stormwater to lakes, rivers and wetlands. The primary goal of the MS4 general permit is to improve water quality by reducing pollutants in stormwater discharges and aims to ensure proper management of stormwater discharges into waters of the state.

A review of the six important components of Stormwater Pollution Prevention program of the City of Glencoe for 2018 was presented.

There was no public input. Motion to close the public hearing entered by Councilor Neid and seconded by Councilor Robeck. All members voted in favor.

B. SET PUBLIC HEARING FOR STREET AND EASEMENT VACATIONS FOR GLENCOE INDUSTRIAL PARK SECOND ADDITION

Motion to set the public hearing for the vacation of the portion of 11th Street cul-de-sac and north south utility easement in the Industrial Park Second Addition for March 4th at 7:05 p.m. entered by Member Schrupp and seconded by Member Neid. All voted in favor.

In further business regarding Development Agreement with McLeod Power discussion led to a motion by Member Lemke to approve the development agreement with

McLeod Coop Power. The motion was seconded by Member Robeck. The motion passed 5-0.

BIDS AND QUOTES:

A. HARPEL'S DEVELOPMENT TREE REMOVAL QUOTES

At 10:00 a.m. on Friday, February 8, 2019, three bids were received for the Harpel's Storm Sewer Improvements-Tree Removal. The bids ranged from a high of \$18,900 to a low of \$9,750. Low bid was submitted by Carr's Tree Service.

Councilor Alexander entered the following resolution to accept the low bid and moved for its adoption:

**RESOLUTION NO. 2019-03
ACCEPTING BID**

WHEREAS, pursuant to an invitation to bid for the construction of **Harpel's Storm Sewer Improvements - Tree Removals**, bids were received, opened and tabulated according to law, and the following bids were received complying with the invitation:

<u>Contractor</u>			<u>Total Bid</u>
Carr's Ottetail, MN	Tree	Service	\$9,750.00
Zinniel Sleepy Eye, MN	Tree	Service	\$13,764.62
Kivisto Dassel, MN	West Tree	Service	\$18,900.00

AND WHEREAS, it appears that Carr's Tree Service of Ottetail, Minnesota, is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. The mayor and city administrator are hereby authorized and directed to enter into a contract with Carr's Tree Service of Ottetail, Minnesota, in the name of the City of Glencoe, Minnesota, for the Harpel's Storm Sewer Improvements - Tree Removals, according to the plans and specification therefore approved by the city council and on file in the office of the city administrator.

Councilor Neid seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

B. WATER, WASTEWATER AND ELECTRIC METER ADVANCE METER INFRASTRUCTURE SYSTEM

The Light & Power Commission along with the City of Glencoe is looking to replace the reading system for meter reading as the current system installed in 2000 is failing and no longer supported and parts are no longer available.

Total base infrastructure cost of \$116,933.00 will be split 50/50 between the Light Plant and the City. City cost (\$58,466.50) will then be split 50/50 between Water and Wastewater Departments (\$29,233.25). This cost does not include water meter

replacement. The buildout of water meters will take place over the next 3 to 5 years. The cost of the water meters will be budgeted out of the Water and Wastewater departments. The city staff and Light & Power Commission made the recommendation to move forward with EATON to supply the City with a new AMI system as quoted.

Discussion ensued.

Motion to table and for the Water and Wastewater budgets be amended to allow for the purchase and contingent upon approval of the Light & Power Commission to be discussed at their upcoming monthly meeting by member Robeck, second by member Neid. Motion carried 3 to 2 with Alexander, Neid and Robeck voting in favor and Lemke and Schrupp voting no.

REQUESTS TO BE HEARD:

A. APPROVE INDUSTRIAL PARK 3RD ADDITION FINAL PLAT

Planning and Industrial Commission held a public hearing at the regularly scheduled February meeting and voted to approve the final plat for the Industrial Park 3rd Addition. Motion to approve the Industrial Park 3rd Addition final plat entered by Councilor Neid and seconded by Councilor Lemke. All members voted in favor.

B. EXCESS LIABILITY WITH LEAGUE OF MINNESOTA INSURANCE TRUST

The Waiver of Tort Limits for the League of Minnesota Cities Insurance Trust liability insurance was reviewed. The City must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. It is recommended to waive the limits and purchase excess liability coverage. Kevin Post, our new agent, does not anticipate any additional premium for this coverage.

Councilor Robeck motioned to approve the waiver of statutory liability limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT and purchase excess the liability coverage. Councilor Neid seconded the motion.

All members voted in favor.

C. EASEMENT FOR MCLEOD COOP POWER TRANSMISSION LINE

City Attorney Ostlund reviewed the easement agreement for a transmission line to the McLeod Coop Power property in the Industrial Park.

A motion was entered by Member Neid and seconded by Member Alexander to authorize the Mayor and City Administrator to execute the easement agreement with McLeod Cooperative Power to serve their electrical needs of their new facility with power that is currently to be located in Highway 212 Right of Way. All members voted in favor.

D. CITY OF GLENCOE PROSECUTION SERVICES

Chief Raiter brought before the council the four mandated police policies previously reviewed during the council workshop. Policy revisions reflect language needing to be revised.

Councilor Alexander entered the motion to approve the Police Policy revisions as presented. Councilor Neid seconded. All members voted in favor.

E. POLICE DEPARTMENT POLICY UPDATES

Chief Raiter recommended to the Council to continue to retain the Gavin Law Firm for the City of Glencoe's criminal prosecutions. The decision was made due to quality of service provided, cost at \$125/hour vs. County Attorney fees of \$130/hour, and give the opportunity to a local business. Yearly service fees are capped at \$50,000 with services continuing to be provided after cap is reached.

Motion entered by Councilor Schrupp with second by Councilor Lemke to continue using the Gavin Law Firm as the prosecutor for the City of Glencoe under terms as stated and to work with Mark Ostlund to draft a contractual agreement with the Gavin Firm for these services. All members voted in favor.

ITEMS FOR DISCUSSION:

A. MCLEOD COOP POWER UPDATE

Closing is February 22.

B. WASTE WATER PHOSPHORUS IMPROVEMENTS- PRECONSTRUCTION MEETING FEB 21 AT 1:00 P.M.

Reminder of this upcoming meeting.

ROUTINE BUSINESS:

PROJECT UPDATES: None

ECONOMIC DEVELOPMENT: Kwik Trip permit received.

PUBLIC INPUT: Concerns regarding pedestrian crossing north of railroad tracks to access City Center. It was stated that the McLeod Ave crossing is open. Others are closed as they are in a construction zone.

REPORTS: None

CITY BILLS: Motion to approve payment of the city bills entered by Councilor Lemke and seconded by Councilor Alexander. All members voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 8:04 p.m. Councilor Robeck entered the motion with Councilor Neid seconding. All members voted in favor.

Mark Larson, City Administrator

ATTEST:

Randy Wilson, Mayor