

GLENCOE CITY COUNCIL MEETING MINUTES
MAY 6, 2019
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Schrupp, Neid, Alexander, Robeck and Lemke. Also present: City Administrator Mark Larson, City Attorney Mark Ostlund, Assistant City Administrator Dan Ehrke. Finance Director Trippel, PWDs Schreifels and Voigt.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve consent agenda with correction to name change on liquor license renewal to Speedway, entered by member Lemke and seconded by member Neid. All members voted in favor.

- A. Approve the minutes of the regular meeting of April 15, 2019.
- B. Approve the following building permits:
 - 1. Compeer Financial, 1710 10th St E; Mechanical Permit
 - 2. Charlie Guerrero, 1421 Stevens Ave N; Interior drain tile
 - 3. Ryan Voss, 1010 Reeds Lane; Remodel/Addition
 - 4. Miller Manufacturing, 1400 13th St W; Demolition
 - 5. John Kunkel, 831 Chandler Ave N; Overhead Door
 - 6. Beverly Hussong, 218 20th St W; New Home
 - 7. Gene Moske, 702 10th St E; Re-roof
 - 8. Bob Polifka, 1321 13th St E; Re-roof
 - 9. Don Anderson, 206 Pleasant Ave N; Re-side
 - 10. Jeanine Wedin, 208 Pleasant Ave N; Re-side
 - 11. Dennis Davis, 210 Pleasant Ave N; Re-side
 - 12. Sharon Gerde, 212 Pleasant Ave N; Re-side
 - 13. Lloyd Duenow, 1709 14th St E; Window Replacement
 - 14. Eldon Hantge, 1716 11th St E; Re-side
 - 15. Ryan Aspholm, 1004 10th St E; Re-roof
 - 16. Kurt Schuman, 229 Hennepin Ave N; Re-roof
 - 17. Mark Kuhn, 1207 DeSoto Ave N; Landing and stairs
 - 18. Ronny Schuft, 1103 Union Ave N; Interior drain tile
 - 19. Richard Wilson, 1130 Loudon Ave N; Window Replacement
 - 20. Marlin Grack, 1507 11th St E; Interior drain tile
 - 21. Matt Alsleben, 1622 Knight Ave N; Window Replacement
 - 22. Seneca Foods, 101 8th St W; Re-roof housing facility
- C. Approve the following licenses:
 - 1. Speedway, 3.2 Off sale license renewal

D. Firefighter Oath of Office

Mayor Wilson administered the Firefighter Oath to new members, Tyler Ortloff, Lenny Donnay, Corey Lemke, Tyler Plihal, Brandon Rollins and Islam Barerra. New officers

were also sworn in. They were 2nd Lieutenant Scott Mathews, Training Officer Nick Pagel and 2nd Lieutenant John Krueger.

3. PUBLIC HEARINGS:

A. SET PUBLIC HEARING-VACATION OF 6TH STREET EAST AND ALLEY

Councilor Neid entered the motion setting the public hearing for the vacation of 6th Street west of DeSoto Avenue and the vacation of the N/S Alley in Block 75, Town of Glencoe for June 3, 2019 at 7:05 p.m. as requested by McLeod County Board of Commissioners. Councilor Alexander seconded the motion. All members voted in favor.

4. BIDS AND QUOTES:

A. FIRE DEPARTMENT SALE OF RESCUE TRUCK

City Administrator Mark Larson informed the council that one bid was received and it was recommended to accept the bid. City of Easton, Minnesota bid \$27,747.00 for the 1993 International Rescue Truck.

Councilor Alexander motioned to accept the bid from the City of Easton. Councilor Neid seconded. All members voted in favor.

The townships will receive credit on their first payment of the new fire truck due to the sale of this truck.

5. REQUESTS TO BE HEARD:

A. GLENCOE MUNICIPAL AIRPORT

1. TRANSFER OF ENTITLEMENT DOLLARS – RESOLUTION **2019-12**
SEH AERONAUTICS

Councilor Alexander entered the following resolution and moved for its adoption:

RESOLUTION NO. 2019-12

RESOLUTION TO TRANSFER FEDERAL AVIATION ADMINISTRATION
ENTITLEMENT FUNDING TO CITY OF TWO HARBORS

WHEREAS, pursuant to a request to transfer FAA entitlement funding in the amount of \$150,000 to the City of Two Harbors for an upcoming project.

AND WHEREAS, the City of Two Harbors agrees to repay the \$150,000 in full in the year 2020 for upcoming airport projects at the City of Glencoe.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE,
MINNESOTA:

1. The City will transfer the funds to the City of Two Harbors, and the City Administrator is hereby authorized to sign the transfer and repayment agreements.

Councilor Schrupp seconded. Upon a roll call vote members Neid, Lemke, Alexander and Schrupp entered an yes vote. Member Robeck entered a no vote. Whereupon said resolution was adopted and approved.

2. AIRPORT LAND LEASE – AIRPORT COMMISSION RECOMMENDATION

City Attorney Mark Ostlund reviewed the land lease agreement for hangar construction for Marty Ziermann to construct a hangar at the Glencoe Airport. The lease amount is payable annually in the amount of \$625.00.

Discussion led to a motion to approve the land lease as presented by member Alexander and second by member Schrupp. All members voted in favor.

3. RESOLUTION 2019-13 – AUTHORIZING THE EXECUTION OF AIRPORT MAINTENANCE AND OPERATIONS GRANT WITH MNDOT AERONAUTICS FOR \$22,642

Councilor Lemke entered Resolution No. 2019-13 and moved for its adoption. It is resolved by the City of Glencoe as follows:

1. That the state of Minnesota Contract Number 1033490“ Airport Maintenance and Operation Grant Contract,” at the Glencoe Municipal Airport is accepted.

Councilor Alexander seconded the motion. Upon a roll call vote members Neid, Lemke, Schrupp and Alexander voted in favor. Member Robeck entered a no vote. Whereupon said resolution was adopted and approved.

B. WASTEWATER TREATMENT FACILITY PHOSPHORUS PROJECT

1. GENERAL OBLIGATION WASTEWATER REVENUE NOTE RESOLUTION 2019-14 –INCLUDES AUTHORIZING THE EXECUTION OF THE MINNESOTA PUBLIC FACILITIES AUTHORITY (PFA) LOAN AGREEMENT WITH POINT SOURCE IMPLEMENTATION GRANT (PSIG) FUNDING

Grant Turpin of Dorsey and Whitney reviewed the process and that this step is simply to ratify what is in place approved previously by the council.

It was recommended to approve by resolution the General Obligation Wastewater Revenue note for the PFA Loan Agreement for \$15,397,062; which includes the Point Source Implementation Grant (PSIG) of \$5,810,667 and the Clean Water State Revolving Fund Principal Forgiveness Grant of \$691,822 for a total of \$21,899,551.

Councilor Schrupp entered the following resolution and moved for its adoption:
RESOLUTION NO. 2019-14

RESOLUTION RELATING TO \$15,397,062 TAXABLE GENERAL OBLIGATION WASTEWATER REVENUE NOTE, SERIES 2019A;

AUTHORIZING THE ISSUANCE AND SALE, FIXING THE FORM AND
DETAILS THEREOF AND PROVIDING FOR THE SECURITY THEREFOR

The complete resolution is on file in the office of the city administrator.

Councilor Alexander seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

C. REIMBURSEMENT RESOLUTION **2019-15** FOR HARPEL POND PUBLIC IMPROVEMENT PROJECT

Councilor Lemke entered the following resolution and moved for its adoption:
RESOLUTION NO. 2019-15

RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED PROJECTS TO BE
UNDERTAKEN BY THE CITY; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT
BOND REGULATIONS UNDER THE INTERNAL REVENUE COD

BE IT RESOLVED by the City Council of the City of Glencoe, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.

(c) The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

2. Official Intent Declaration.

(a) The City proposes to undertake the following project or projects and to make original expenditures with respect thereto prior to the issuance of reimbursement bonds, and reasonably expects to issue reimbursement bonds for such project or projects in the maximum principal amounts shown below:

<u>Projects</u>	<u>Maximum Amount of Bonds Expected to be Issued for Projects</u>
2019 Harpel's Storm Water Improvements	\$400,000

(b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the City will not seek reimbursement for any original expenditures with

respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters. As of the date hereof, there are no City funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the City to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the City maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Councilor Neid seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

D. THIRD READING OF DANGEROUS DOG ORDINANCE NO. 604

Councilor Alexander motioned approval of the third reading of Ordinance No. 604 amending the Dangerous Dog Ordinance. Councilor Schrupp seconded the motion. All members voted in favor. The ordinance will go into effect upon its publication.

E. PLANNING COMMISSION RECOMMENDATIONS

1. ONE-WAY STREET DESIGNATION FOR GREELEY AVENUE

The Planning Commission recommended to change the one-way street designation on Greeley Avenue to two-way traffic. This designation is suggested due to the fact that the reason for the one-way designation no longer exists as the main entrance of the hospital is off of Hennepin Avenue. Also noted in the recommendation is that there are safety issues with garbage trucks and trailblazer transit use by Millie Beneke Manor. The street width at 34 feet is comparable to other streets.

Discussion and further information was shared regarding petition that was presented to the residents. Residents were misinformed in regards to assessments, widening the street, cutting down trees when approached to sign the petition.

Mayor Wilson recommended that a public hearing be held.

Motion to hold a public hearing for providing more information and to acquire input from community entered by member Neid and second by member Lemke. Motion failed in a 3 to 2 vote with Schrupp, Alexander and Robeck voting no.

Motion to deny the Planning Commission recommendation to change the Greeley Avenue one-way designation to two-way traffic entered by member Neid and seconded by member Robeck. Motion carried 4 to 1 with member Lemke voting no.

2. STREET WIDTH FOR “MINOR STREETS” IN NEW RESIDENTIAL SUBDIVISION

The recommendation of the Planning Commission concerning street width allowance for 32 foot wide streets in new residential subdivisions on “Minor Streets” was the next topic of discussion. Terry Schneider, Project Developers, Inc. appeared on behalf of owners of property previously ghost platted for future development in Glenview Estates. For a project to be economically feasible, an interested developer/contractor is requesting a reduction of street width from 40 feet to 32 feet and right-of-way width from 66 feet to 60 feet.

Assistant City Administrator Dan Ehrke contacted 13 surrounding communities regarding street width. Most of these communities had streets 28ft to 32ft wide and 60 ft right-of-way. City staff has had discussion regarding allowing for 32 ft street width for new subdivisions and they are comfortable with the narrower width.

Councilor Lemke entered the motion to allow for 32 foot wide streets in new residential subdivision on “Minor Streets” Councilor Neid seconded. The motion carried 5-0.

F. SIDEWALK REMOVAL AT 1306 16TH STREET EAST

This sidewalk on the McLeod Avenue side of the property owner, Carmen Kienenberger, does not span the entire block but stops at the entrance to the unpaved alley next to the south parcel property line. The property owner to the south has been approached to remove his piece and he is considering it.

Councilor Lemke entered the motion to approve the request of Carmen Kienenberger of 1306 16th Street East to remove the sidewalk on the west side of his property at his expense. Councilor Schrupp seconded the motion. Motion carried 4-1 with Neid entering the no vote.

6. ITEMS FOR DISCUSSION:

A. CENTRAL STORM SEWER IMPROVEMENT UPDATE – PROGRESS MEETINGS WEDNESDAYS AT 10:00 AM.

John Rodeberg, SEH –work on schedule. Curb in place, grading underway with paving to start May 13th if weather holds.

B. WASTEWATER TREATMENT FACILITY UPDATE – NEXT MEETING MAY 15, 2019 AT 11:00 AM

Demolition work close to completion.

7. ROUTINE BUSINESS:

PROJECT UPDATES: Harpel’s Pond pre-con held. Work to start this week or early next week. William Mueller and Sons will be doing patching work.

ECONOMIC DEVELOPMENT: Downtown Advisory Committee had its kick-off meeting last week. Six students participated! Next meeting is May 22 at 7:00 a.m.

Three businesses opened recently – Sweet Charlies Pet Shop, Alsleben Meats, and Saw Dust & Lace Designs.

PUBLIC INPUT: None

REPORTS: Bowling Alley blight issue- where does this stand – Police Department will be proceeding with prosecution of the blight problem- owners are not cooperating.

Rain barrels still available for those that would like one. Cost is \$30.00 for residents and \$60.00 for non-residents.

CITY BILLS: Motion to approve payment of the city bills entered by Councilor Neid, second by Councilor Lemke. All voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 8:26 p.m. Councilor Robeck entered that motion with Councilor Neid seconding the motion. All members voted in favor.