

GLENCOE CITY COUNCIL MEETING MINUTES
MAY 20, 2019
7:00 P.M.

Vice President Alexander called the regular meeting of the City Council to order in Mayor Wilson's absence at 7:00 p.m. Members present: Neid, Lemke, Schrupp. Absent: Robeck. Also present: City Administrator Larson, City Attorney Ostlund, Finance Director Trippel, PWDs Schreifels and Voigt, Assist. City Administrator Ehrke and Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda as presented entered by Member Lemke and seconded by Member Neid. All members present voted in favor.

A. Approve the minutes of the regular meeting of May 6, 2019.

B. Approve the following building permits:

1. Lowell Ueland, 1515 Baldwin Ave N; New home
2. Lazy Loon Brewing, 610 13th St E; Mechanical Permit
3. Glen Knoll Park, 809 Park St; Mobile home
4. Adam Dammann, 403 17th St W; Deck rebuild
5. Larry Macht, 1610 Ives Ave N; Re-roof
6. Kenneth Rand, 335 Scout Hill Dr; Egress windows
7. Christ Lutheran, 1820 Knight Ave N; Footings
8. Norb Hemmann, 1306 Fir Ave N; Door replacement
9. Sue Goebel, 1320 Armstrong Ave N; Window replacement
10. Mike Pouliot, 1215 Armstrong Ave N; Re-roof
11. Brian Grack, 208 Douglas Dr; Re-side, Window Replacement

C. Approve the following licenses:

1. Lazy Loon Brewing, 610 13th St E; Permit for Temporary On-Sale Liquor License for June 21 to June 23 and June 28 to June 30, 2019
2. Dish Network, Peddlers License
3. Glencoe Days, Inc.; Permit for Temporary On-Sale Liquor License

D. Approve the following book transfers:

1. \$11,606.40 from General to WWTP for 2019 Bobcat purchase
2. \$11,606.40 from Water to WWTP for 2019 Bobcat purchase
3. \$3,397.50 from Storm Water Mgmt to WWTP for 2019 Bobcat purchase

PUBLIC HEARINGS: None scheduled

BIDS AND QUOTES:

A. SUPPLEMENTAL LETTER AGREEMENT WITH SEH FOR 2019 SEALCOAT PROJECT

Justin Black, SEH, presented the Supplemental Letter Agreement for engineering services on the 2019 Seal Coat Project. The services provided will include preparation of plans and specifications and the overall bid documents for the project and assisting the City in the public bid process.

Fees for these services are not to exceed \$7,200.00

Councilor Schrupp entered the motion to approve the Supplemental Letter Agreement with SEH for engineering services for the 2019 Sealcoat Project. Councilor Neid seconded. All members present voted in favor.

REQUESTS TO BE HEARD:

A. PRE-PLANNING GRANT FOR AIRPORT TAXI LANE RECONSTRUCTION

It was recommended by the Airport Commission to authorize SEH to proceed with design of the pavement rehab and taxi lane extension at the Glencoe Airport with the actual construction taking place in 2020.

Councilor Lemke introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2019-16

**DESIGN WORK FOR REHABILITATION OF EXISTING HANGAR AREA PAVEMENT
AND EXTENSION OF TAXILANE FOR FUTURE HANGAR CONSTRUCTION**

WHEREAS, pursuant to initiating a capital improvement project to rehabilitate existing hangar area pavement at the airport as well as extension of a taxi lane for future hangar construction; AND WHEREAS, the Federal Aviation Administration (FAA) has indicated available funding for an FAA grant (90%) for "design only" engineering services related to developing plans and specifications for a 2020 bid opening;

AND WHEREAS, MnDOT Office of Aeronautics has indicated available funding for an accompanying State grant (5%) for said design engineering services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. The City will enter into an agreement with SEH for final design, plans and specifications for the 2020 Pavement Rehabilitation and Taxi lane Extension project, contingent upon receipt of a FY2019 grant from the FAA and MnDOT Office of Aeronautics

Councilor Schrupp seconded. Upon a roll call vote all members present voted in favor. Where upon said resolution was adopted and approved.

B. RE-ZONE PROPERTY AT 607 DESOTO AVE FROM R-2 TO B-1 FOR MCLEOD COUNTY PARKING LOT

Councilor Schrupp motioned approval of the Planning Commission's recommendation to rezone 607 DeSoto Avenue from R2 to B1 as requested of McLeod County for the construction of a parking lot at the new government building. Councilor Neid seconded. All members present voted in favor.

C. MORNINGSIDE AVENUE PROJECT UPDATE

Justin Black, SEH, provided an update on the Morningside Avenue Project. City of Glencoe cost share is at \$1.9 million with available funding of \$1.82 million from Municipal State Aid. A majority of the costs qualify for state aid funds, with the exceptions of some water main and infrastructure work estimated at \$100,000.

Original budget did not include added work for North Central Ponds, work related to move rail traffic further east, lighting for the project was originally proposed to be outside the project and inflationary costs are also included.

No assessments are proposed but may consider assessment to Coborn's. Balance of funding to possibly come from utility funds and cost of lighting from Glencoe Light & Power.

TC&W Railroad & Team Development agreements close to completion. All other properties acquired.

TH 22 routing options from MnDOT's Comprehensive study included Morningside as a potential route but was rated very low by the community stakeholders.

Construction is still being considered to begin in 2019 with a majority of the work occurring in 2020.

ITEMS FOR DISCUSSION:

A. CENTRAL STORM WATER PROJECT UPDATE

This project is progressing favorably- with paving underway and concrete sidewalks being installed and backfilling behind curb to take place this week. Phase 5 temporary waterlines installed with excavation and installation of utilities to begin later this week.

B. HARPEL STORM WATER PROJECT UPDATE

The underground piping is complete for this project. The excavation of the pond is to begin this week and take approximately one week, weather permitting.

ROUTINE BUSINESS:

PROJECT UPDATES: City Center fundraising campaign for additional bathrooms mailing to previous donors complete with first donation being made today. Informational meeting to be held June 13th at 6:00 p.m. in North Conference Room.

ECONOMIC DEVELOPMENT: Businesses and community members are encouraged to attend the Downtown Advisory Committee stakeholders meeting on Wednesday, May 22 at 7:00 a.m. in the City Center.

PUBLIC INPUT: None

REPORTS: All reports included in the packet

CITY BILLS: Motion approving payment of the city bills by Councilor Schrupp, seconded by Councilor Neid. All members present voted in favor.

CLOSE MEETING TO DISCUSS REAL ESTATE NEGOTIATIONS

Motion to close the regular meeting entered by Councilor Schrupp, second by Councilor Neid. All members present voted in favor.

Motion to reopen the meeting by Neid, second by Lemke. All present voted in favor.

ADJOURN: Motion to adjourn by Member Schrupp, seconded by Member Neid. All present voted in favor.