

GLENCOE CITY COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2019
7:00 P.M.

Mayor Wilson called the regular meeting of the city council to order at 7:00 p.m. Members present: Neid, Schrupp, Robeck, Lemke. Member Alexander was absent. Also present: City Administrator Larson, City Attorney Ostlund, Finance Director Trippel, Assistant City Administrator Ehrke, PWDs Voigt and Schreifels and Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve consent agenda as presented entered by Councilor Neid and second by Councilor Schrupp. All members present voted in favor.

A. Approve the minutes of the regular meeting of August 19, 2019.

B. Approve the following building permits:

1. Kwik Trip, 2600 11th St E; Underground Storage Tanks
2. Lazy Loon Brewing Co, 610 13th St E; Mechanical Permit
3. Mike Jannusch, 205 13th St E; Detached garage
4. 918 Baxter Ave N; Windows and Doors
5. Fred Lipke, 1616 9th St E; Plumbing Permit
6. Mark Wagner, 101 Douglas Dr; Plumbing Permit
7. Ila Grams, 1628 16th St E; Front Steps
8. Julie Darland, 416 7th St E; Re-roof
9. Cynthia Ruiz, 720 Baxter Ave N; Demo Garage
10. Donald Petrick, 1407 Birch Ave N; Window Replacement
11. Steve Thayer, 1428 11th St E; Re-roof
12. Lonnie Roach, 1015 Ford Ave N; Re-roof
13. Bonnie Weltsch, 1312 14th St E; Re-roof

C. Approve the following licenses:

1. Lazy Loon Brewing Co., 610 13th St E; On Sale Brewer's Taproom and Sunday and Brewer Off Sale Intoxicating Liquor Licenses.

PUBLIC HEARINGS: None

BIDS AND QUOTES:

A. QUOTE TO REPLACE ROOF ON SOFTBALL CONCESSION STAND

Public Works Director Jamie Voigt presented the quote to replace the softball concession stand roof. The Park Board recommended approval of the quote in the amount of \$8,350.00 from 4-Square Builders, Inc. with Myron Schuette Construction to do the installation.

The Softball Association has agreed to contribute \$2,500.00 for the project. Work will be performed this winter.

Councilor Neid entered the motion to approve the quote in the amount of \$8,350.00 from 4-Square Builders to replace the softball concession stand roof with the Softball Association contributing \$2,500.00. Councilor Robeck seconded. All members present voted in favor.

Members would like two quotes presented for future projects.

REQUESTS TO BE HEARD:

A. RESOLUTION NO. 2019-23 TO EXECUTE MNDOT COMPANION GRANT FOR TAXILANE DESIGN

City Administrator Mark Larson reviewed the resolution for the companion grant with MNDOT Aeronautics for the taxilane design for the Glencoe airport. The FAA share is 36,000, MNDOT share is \$2,000 and local share is \$2,000.

Councilor Lemke entered the following resolution and moved for its adoption:

RESOLUTION NO. 2019-23
AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF
TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION

It is resolved by the City of Glencoe as follows:

1. That the state of Minnesota Agreement No. 1035116, "Grant Agreement for Airport Improvement excluding Land Acquisition," for State Project No. A4301-33 at the Glencoe Municipal Airport is accepted.
2. That the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Glencoe.

Councilor Schrupp seconded the motion. Upon a roll call vote members voting in favor were Neid, Lemke and Schrupp. Robeck voted no. Where upon said resolution was adopted and approved.

B. APPOINT JOHN WINTER TO THE PIONEER LAND LIBRARY BOARD- GLENCOE LIBRARY BOARD

Councilor Schrupp entered the motion to appoint John Winter to the Pioneer Land Library Board as recommended by the Library Board. Councilor Lemke seconded the motion. All members present voted in favor.

C. RESOLUTION NO. 2019-24 AUTHORIZING EXECUTING AGREEMENT FOR TOWARD ZERO DEATHS GRANT

Police Chief Raiter presented the resolution for grant funding for additional patrols "Toward Zero Deaths"

Councilor Robeck entered the following resolution and moved for its adoption:

RESOLUTION NO. 2019-24
AUTHORIZING EXECUTION OF AGREEMENT FOR TOWARDS ZERO DEATHS
GRANT

Be It Resolved by the City Council of the City of Glencoe that the Glencoe Police Department enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2019 through September 30, 2020.

Office Fiebelkorn is hereby authorized to execute such agreements and amendments as necessary to implement the project on behalf of the Glencoe Police Department and to be the fiscal agent and administer the grant.

Councilor Schrupp seconded the motion. Upon a roll call vote all members present voted in favor. Whereupon said resolution was adopted and approved.

D. DOWNTOWN REVITALIZATION COMMITTEE/BEAUTIFICATION SUB-COMMITTEE REQUEST

Dan Ehrke, Assistant City Administrator along with Gabby Fountain and Mike Drew, representing the Beautification Subcommittee, presented the request for permission to host a community painting day on September 14th to paint the crosswalks at 11th and Greeley. This community service/beautification project will be funded with donations. These improvements were recommended by the Downtown Action Plan.

Councilor Neid motioned approval of the request as stated with Councilor Lemke seconding the motion. All members present voted in favor.

ITEMS FOR DISCUSSION:

A. CENTRAL STORM SEWER UPDATE

Paving is complete, concrete work is wrapping up. Back filling and turf restoration underway. Tree planting will be a spring project.

B. WASTE WATER PHOSPHORUS UPDATE

Next monthly project update will be September 18th. Updates posted on the city website. Council encouraged to tour the project.

C. 2019 CRACK FILL AND SEALCOAT UPDATE

Crack fill and sealcoat complete. Fog seal to be done on September 10th.

D. CITY CENTER RESTROOMS UPDATE

The current fundraising efforts for the City Center restroom project have met and exceeded the goal. Total donations to date are \$34,760.58. Thank you notes will be mailed to all the individuals and organizations who contributed to this campaign.

Donations will continue to be accepted by those who are considering giving to this project.

ROUTINE BUSINESS:

PROJECT UPDATES: Nothing further

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: None

REPORTS: September 12th is the 2nd Annual Public Safety Open House hosted by the Police and Fire Departments from 5 to 7 p.m. Food is donated by Coborn's. All encouraged to attend.

CITY BILLS: Motion to approve payment of the city bills entered by Member Neid and seconded by Member Lemke. All members present voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 7:40 p.m. Member Robeck entered the motion with Member Neid seconding. All members present voted in favor.