

GLENCOE CITY COUNCIL MEETING MINUTES
NOVEMBER 18, 2019
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Lemke, Neid, Schrupp, Robeck and Alexander. Also present: City Administrator Larson, City Attorney Ostlund, Finance Director Trippel, Police Chief Raiter, Public Works Directors Voigt and Schreifels.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Alexander entered the motion to approve the consent agenda as presented. Councilor Lemke seconded. All members voted in favor.

A. Approve the minutes of the regular meeting of November 4, 2019.

B. Approve the following building permit:

1. McLeod County, 520 Chandler Ave N; Remodel
2. Steven Krueger, 831 11th St E; Window Replacement
3. Madison Read, 918 Baxter Ave N; Partial Foundation Replacement
4. Grand Meadows, 1420 Prairie Ave; Canopy Replacement
5. Jason Kuerschner, 345 Scout Hill Dr; Deck replacement
6. McLeod County, 1214 Morningside Ave; Demolition Permit
7. Don Nelson, 925 Glenmoor Lane; Gazebo Footings Replacement
8. Richard Fimon, 1504 11th St E; Re-roof
9. Scott Rech, 1226 Elliott Ave N; Re-roof
10. Mark Dallman, 711 5th St E; Window Replacement
11. Kevin Post, 1601 Fairway Dr; Entry door and garage doors

PUBLIC HEARINGS: None Scheduled

BIDS AND QUOTES: None Scheduled

REQUESTS TO BE HEARD:

A. POLICE UNION CONTRACT 2020

City Administrator Mark Larson presented the recommendation to approve the Glencoe Police Union Contract with a 3% wage increase with no contract language changes as accepted by the Glencoe Police Union.

Councilor Schrupp entered the motion approving the Glencoe Police Union Contract as presented and discussed in a previously closed meeting with the 3% wage increase. Councilor Lemke seconded. Voting in favor were Lemke, Alexander and Schrupp. Robeck and Neid voted no. Motion carried in a 3-2 vote.

B. CITY OF GLENCOE NON-UNION WAGES 2020

City Administrator Larson presented the recommendation to approve the non-union employee wage with a 3% wage increase.

Discussion led to Councilor Neid motioning approval of a 2.5% wage increase for non-union employees. A second was finally entered by Councilor Alexander. Motion failed in a 3 to 2 vote with the no votes entered by Robeck, Lemke and Schrupp.

Councilor Schrupp then entered a motion approving a 3% wage increase. Councilor Lemke seconded. Motion failed in a 3 to 2 vote with Alexander, Neid and Robeck entering a no vote.

Councilor Lemke then entered a motion approving a 2.75% wage increase. Councilor Alexander seconded. Motion passed in a 3 to 2 vote with Robeck and Neid voting no.

C. REQUEST FOR SICK LEAVE PAY OUT AT RETIREMENT –WWTP SUPERINTENDENT JEROME JASKEN

City Administrator Mark Larson presented a request from Waste Water Superintendent Jerome Jasken for sick leave payout of 100% for 2019 and 100% at retirement. He is making this request as he has chosen to decline health insurance coverage since 2018 from the City. This health insurance savings for the city amounts to \$15,001.34.

It was recommended by the Administration to approve the annual payback of accrued sick leave as stated in the Personnel Policy at 60%. Also, it is recommended to approve payback of accrued sick leave of 100% at retirement with the stipulation that Mr. Jasken would retire by December 31, 2020 with a notification of intended retirement 6 months prior to his last day of service.

Councilor Robeck entered that motion as recommended. Councilor Schrupp seconded. All members voted in favor.

D. FIRST READING OF SUMP PUMP ORDINANCE AMENDMENT

Public Works Director Schreifels reviewed the proposed Sump Pump Ordinance amendment. The purpose and intent of this amendment is to permit, but strictly limit and fully regulate, discharges from foundation drain tile systems and sump pumps to promote and protect city infrastructure, public health and safety, and property rights of citizens.

This amendment will allow enforcement of the sump pump ordinance.

Discussion led to Councilor Schrupp motioning approval of the First Reading of the ordinance amendment and setting a public hearing on the proposed amendment for December 16, 2019 at 7:00 p.m. Councilor Lemke seconded the motion. All members voted in favor.

Councilor Robeck was directed to sit down with city staff for language changes prior to a second reading.

E. STREET OVERLAY 2020 PROJECT-RESOLUTION NO. 2019-29 ORDERING REPORT ON 2020 PUBLIC IMPROVEMENT PROJECT

Justin Black, SEH, reviewed the proposed 2020 Public Improvement Project. This is the first project in the City's 5 year pavement management plan. The project includes improvements to the street surfacing, repairs to curb and gutter and installation of drain tile with sump pump services. The time line for the project was presented with a neighborhood open house scheduled for December 12th at which a draft assessment roll will be made available for the project.

Councilor Lemke entered the following resolution and moved for its adoption:

RESOLUTION NO. 2019-29
ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements to the following streets:

- Abbot Avenue and Baldwin Avenue "horseshoe" north of 11th Street
- Vinton Avenue from 9th Street to 10th Street
- 12th Street from Greeley Avenue to Hennepin Avenue
- Elliott Avenue from 10th Street to the railroad tracks
- 11th Street from Elliott Avenue to Ford Avenue
- Greeley Avenue from the railroad tracks to 13th Street
- 16th Street from Judd Avenue to Knight Avenue
- 16th Street from Loudon Avenue to McLeod Avenue

and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

That the proposed improvement be referred to pursuant to Short Elliott Hendrickson Inc. (SEH[®]) for study and that they are instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Councilor Neid seconded. Upon a roll call vote members Neid, Lemke, Alexander and Schrupp voted yes. Robeck entered a no vote. Whereupon said resolution was adopted and approved.

Councilor Neid entered the motion to approve the Supplemental Letter Agreement with SEH for the 2020 Public Improvement Project for services for a feasibility report and topographic survey not to exceed \$8,900 in fees. Councilor Lemke seconded. Voting in favor of the motion were members Neid, Lemke, Alexander and Schrupp. Robeck entered a no vote. Motion carried in a 4 to 1 vote.

Soil boring services will be needed and provided by Braun Intertec.

ITEMS FOR DISCUSSION:

A. COALITION OF GREATER MN CITIES FALL CONFERENCE

Mayor Wilson, City Administrator Larson, Councilors Neid and Alexander attended the conference. Topics of interest were the 2020 Bonding Bill, MPCA needing to increase

permit fees to cover expenses, economic development challenges including housing, childcare and workforce.

ROUTINE BUSINESS:

PROJECT UPDATES: Leaf vac service is finished for the season as posted, on November 15th. Yard waste site will remain open until December 1st, weather permitting. Councilor Alexander questioned some areas of the seal coat project.

ECONOMIC DEVELOPMENT: An update was made available to the members in writing by Assistant City Administrator Dan Ehrke.

PUBLIC INPUT: None

REPORTS: None

CITY BILLS: Councilor Schrupp entered the motion to approve payment of the city bills. Councilor Alexander seconded. All members voted in favor.

ADJOURN: Mayor Wilson called for adjournment at 7:49 p.m. Councilor Robeck entered that motion. Councilor Neid seconded. All members voted in favor.

Mark D. Larson
City Administrator

ATTEST:

Randy Wilson
Mayor