

GLENCOE CITY COUNCIL MEETING MINUTES
TUESDAY, JANUARY 21, 2020
7:00 P.M.

Mayor Wilson called the regular meeting of the City Council to order at 7:00 p.m. Members present: Robeck, Alexander, Schrupp, Neid and Lemke. Also present: City Administrator Larson, City Attorney Ostlund, Finance Director Trippel, Public Works Directors Voigt and Schreifels, Police Chief Raiter and Fire Chief Scheidt.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda as presented entered by Alexander and seconded by Neid. All members voted in favor.

- A. Approve the minutes of the regular meeting of January 6, 2020.
- B. Approve the following building permits:
 1. Rodger Jenneke, 1811 Ives Ave N; Plumbing Permit
- C. Approve the following licenses:
 1. Glencoe Country Club; liquor license renewal
 2. Pla-Mor Ballroom; Wine and Strong Beer Licenses

PUBLIC HEARINGS: None scheduled

BIDS AND QUOTES:

A. 1. PRESENTATION OF 2020 PUBLIC IMPROVEMENT PROJECT
FEASIBILITY REPORT

Justin Black, SEH, presented the 2020 Public Improvement Project. Approximately 10 blocks of streets were chosen based on street condition. Proposed improvements were reviewed. Costs associated with the project are estimated at \$812,000 with financing to consist of assessing benefiting property owners and general tax levy, sanitary utility funds and water utility funds. Assessment rates and assessment policy was reviewed. The proposed project schedule was presented with notable dates for the public hearing and bid opening.

2. RESOLUTION NO. 2020-01 TO AUTHORIZE ENGINEER TO
PREPARE 11TH STREET FEASIBILITY REPORT

Councilor Alexander entered the following resolution authorizing City Engineer to prepare 11th Street Feasibility Report and moved for its adoption:

RESOLUTION NO. 2020-01

ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements to the following streets:

- 11th Street from Abbott Avenue to Cardinal Avenue

and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE,
MINNESOTA:

That the proposed improvement be referred to Short Elliott Hendrickson Inc. (SEH[®]) for study and that they are instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Councilor Lemke seconded the motion. Upon a roll call vote all members entered a yes vote. Whereupon said resolution was adopted and approved

2A. PRESENTATION OF 11TH STREET FEASIBILITY REPORT

Justin Black, SEH, then presented the amended Feasibility Report regarding the improvement of 11th Street between Abbott and Cardinal Avenues. Costs associated with this amendment are approximately \$290,000. This project will address the deterioration of the street near the new Kwik Trip store on 11th Street.

3. RESOLUTION NO. 2020-02 APPROVING REPORTS AND SETTING PUBLIC HEARING ON 2020 PUBLIC IMPROVEMENT PROJECT

Councilor Alexander entered the following resolution approving the Feasibility Report and setting the Public Hearing and moved for its adoption:

RESOLUTION NO. 2020-02 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT

WHEREAS, pursuant to resolutions of the council adopted November 18, 2019, and January 21, 2020, a report and an amendment to that report have been prepared by Short Elliott Hendrickson Inc. (SEH[®]) with reference to the improvement of the following streets:

Abbot Avenue and Baldwin Avenue “horseshoe” north of 11th Street
Vinton Avenue from 9th Street to 10th Street
12th Street from Greeley Avenue to Hennepin Avenue
Elliott Avenue from 10th Street to the railroad tracks
11th Street from Elliott Avenue to Ford Avenue
Greeley Avenue from the railroad tracks to 13th Street
16th Street from Judd Avenue to Knight Avenue
16th Street from Loudon Avenue to McLeod Avenue
11th Street from Abbott Avenue to Cardinal Avenue

and this report and amendment was received by the council on January 21, 2020, and

WHEREAS, the report and amendment provides information regarding whether the proposed project is necessary, cost-effective, and feasible,
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. The council will consider the improvement of such streets in accordance with the report and amendment and the assessment of abutting property and properties for which benefit can be attributed for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429, at an estimated total cost of the improvement of \$1,102,000.

A public hearing shall be held on such proposed improvement on the 18th day of February, 2020, at the Glencoe City Center at 7:15 p.m. and the city administrator shall give mailed and published notice of such hearing and improvement as required by law

Councilor Neid seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

REQUESTS TO BE HEARD:

A. APPOINT JOHN SCHRUPP TO THE GLENCOE LIGHT AND POWER COMMISSION

Mayor Wilson on behalf of the Light and Power Commission recommended re-appointing John Schrupp to his second term on the commission. Discussion was held and City Attorney Ostlund was called on to clarify language of Charter and incompatibility of office. Councilor Neid entered the motion to have John hold his place and continue to serve on the commission until clarification of Charter language and further discussion could be held. Councilor Robeck seconded. The motion carried 3 to 1 with Lemke voting no and Schrupp abstaining.

B. APPOINT LIAISONS TO BOARDS AND COMMISSIONS

Mayor Wilson appointed the following liaisons to the boards and commissions:

Park Board- Paul Lemke
Airport Commission – Milan Alexander
Senior Citizens – Allen Robeck
Library Board- Allen Robeck
Light & Power Commission –John Schrupp
Planning & Industrial Commission –Cory Neid
Cemetery –Randy Wilson
Fire Department- Randy Wilson
Glencoe Wine and Spirits- Randy Wilson
Police Department- Randy Wilson
Administration- Randy Wilson
Economic Development Committee – Milan Alexander

It is the obligation of the council members to serve as appointed by the Mayor.

After discussion and dissent by councilors Neid and Robeck, Mayor Wilson stated that the appointments will stand.

C. FIRST READING OF ORDINANCE NO. 607 TO LIMIT NUMBER OF BOARD AND COMMISSIONS AN INDIVIDUAL MAY SERVE AND LENGTH OF TERMS

Lengthy discussion led to a motion by Robeck to squash the first reading of Ordinance No. 607 and start the process over. Schrupp seconded the motion. Motion passed in a 3 to 2 vote with Alexander and Neid entering a no vote.

D. THIRD READING OF SUMP PUMP ORDINANCE NO. 606

After some discussion and clarification councilor Alexander entered the motion to approve the third reading of the sump pump ordinance. Councilor Neid seconded. Motion carried in a 4 to 1 vote with Robeck entering the no vote. The ordinance will be in effect after its publication.

ITEMS FOR DISCUSSION:

A. CREAMERY PROPOSAL

EDC has reviewed the proposal at their most recent meeting. The Light and Power Commission will be discussing at their January meeting. The discussion will continue at the February 3rd council meeting.

B. REST ROOM –CITY CENTER

This project is moving along. Needed corrections have been completed on some drain issues in the Chamber office bathroom.

ROUTINE BUSINESS:

PROJECT UPDATES: WWTP Project update will be given at the next council meeting. There are updates posted on the Glencoe website home page under current projects.

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: None

REPORTS: Nothing further reported.

CITY BILLS: Schrupp entered the motion to approve payment of the city bills. Lemke seconded. All members voted in favor.

ADJORN Mayor Wilson called for adjournment at 8:11 p.m. Robeck entered that motion with Neid seconding. All members voted in favor.