

GLENCOE CITY COUNCIL MEETING MINUTES  
MARCH 2, 2020  
7:00 P.M.

Mayor Wilson called the regular meeting of the city council to order at 7:00 p.m. Members present: Lemke, Neid, Schrupp, Alexander and Robeck. Also present: City Administrator Mark Larson, City Attorney Mark Ostlund, Finance Director Trippel, PWDs Schreifels and Voigt, Fire Chief Scheidt, Police Chief Raiter.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion entered by Member Alexander to approve the consent agenda as presented. Member Neid seconded. Motion carried in a 5 to 0 vote.

- A. Approve the minutes of the regular meeting of February 18, 2020.
- B. Approve the following building permits:
  - 1. Steve Stoterau, 1416 Elm Ave N; Plumbing Permit
  - 2. Rena Klaustermeier, 602 Chestnut St; Mechanical Permit
- C. Approve the following licenses:
  - 1. Glencoe Brewers Baseball Assoc; 3.2 On Sale License Renewal
  - 2. Speedway Glencoe; Tobacco and 3.2 Off-Sale Licensing –change of ownership
  - 3. Coborn’s Inc; 3.2 Off Sale License

PUBLIC HEARINGS:

A. 7:05 P.M. MS4 PUBLIC HEARING – NO ACTION REQUIRED

Mayor Wilson opened the public hearing on MS4 which is mandated by the Federal regulations and administered by the MPCA.

Public Works Director Schreifels presented the topics for discussion concerning Municipal Separate Storm Sewer System (MS4). These topics include Environmental Harm, Defining MS4, Public Process, MS4 General Permit, Reducing storm water, Simple steps to better water quality and information regarding MS4.

No public input was given.

Motion to close the hearing entered by Councilor Robeck, with second by Councilor Alexander. Motion carried in a 5 to 0 vote.

Robeck presented concerns with several alleys washing out and gravel entering storm sewer. He was asked to address with staff which ones are causing him concern.

Staff documents all strategies concerning MS4 as required by the permit.

B. 7:15 P.M. ORDINANCE 607 PUBLIC HEARING- SECOND READING OF ORDINANCE NO. 607

Mayor Wilson opened the public hearing and reviewed the ordinance language which includes members of boards limited to serving on one board, terms of 2- three year terms and a board member removal by 3/5<sup>th</sup> council vote.

Public input was entered by concerned citizens regarding the removal of a member by 3/5<sup>th</sup> vote.

Motion to close the public hearing was then entered by Member Schrupp and seconded by Member Alexander. All members voted in favor.

Councilor Lemke then entered a motion to approve the second reading of Ordinance No. 607 with an amendment to the 3/5<sup>th</sup> vote to 4/5<sup>th</sup> vote to remove a board member. Councilor Neid seconded. A roll call vote was taken with members Lemke, Neid, and Alexander voting in favor. Councilors Schrupp and Robeck entered a no vote. Motion carried.

#### BIDS AND QUOTES:

##### A. APPROVE CONTRACT WITH RICE COMPANIES TO DEMOLISH 1128 HENNEPIN AVE

Jordan Frank, Rice Companies reviewed the proposal for Construction Management services for the demolition of the structure at 1128 Hennepin Avenue North. The Construction Management services will be provided to assist the city in contracting the demolition in accordance with preliminary design documents provided by SEH.

Scope of work that will be managed is limited to the demolition of the building, patching of roof of adjacent building, waterproofing of the foundation wall adjacent to the neighboring building to the south and backfilling of the basement. The finishing of the neighboring building exterior wall is excluded.

The fee for the services is \$96,263.

Motion to enter into contract with Rice Companies for the demolition of 1128 Hennepin was entered by Councilor Schrupp and seconded by Councilor Robeck. Motion carried in a 4 to 1 vote with Alexander entering the no vote.

##### B. RESOLUTION NO. 2020-05 TO APPROVE PLANS & SPECIFICATIONS FOR 2020 PUBLIC IMPROVEMENT PROJECT AND SET BID OPENING

Justin Black and Brody Bratsch of SEH presented the 2020 Street Improvement project scope, assessment policy and project schedule. With bid opening scheduled for April 2<sup>nd</sup>.

Councilor Neid entered the following resolution and moved for its adoption:

##### RESOLUTION NO. 2020-05 APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a resolution passed by the council on February 18, 2020, the consulting engineer retained for the purpose has prepared plans and specifications for the construction of the **2020 Street Improvement Project**, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published as required by law, shall specify the work to be done, and shall state that bids will be received by the City Administrator until 2:30 p.m. on Thursday, April 2, 2020, at which time they will be publicly opened in the council chambers of the Glencoe City Hall by the City Administrator and engineer, will then be tabulated, and will be considered by the council at 7:00 p.m. on Monday, April 6, 2020, in the council chambers of the Glencoe City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cashier's check, bid bond, or certified check payable to the clerk for 5 percent of the amount of such bid.

Councilor Schrupp seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

C. RESOLUTION NO. 2020-06 TO APPROVE PLANS & SPECIFICATIONS FOR 2020 SEALCOAT PROJECT AND SET BID OPENING

Justin Black of SEH, reviewed the project areas, approximately 50 blocks of the 2020 proposed sealcoat project.

Councilor Lemke entered the following resolution and moved for its adoption:

RESOLUTION NO. 2020-06  
APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, the consulting engineer retained for the purpose has prepared plans and specifications for the construction of the **2020 Seal Coat Project**, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published as required by law, shall specify the work to be done, and shall state that bids will be received by the City Administrator until 2:00 p.m. on April 2, 2020, at which time they will be publicly opened in the council chambers of the Glencoe City Hall by the City Administrator and engineer, will then be tabulated, and will be considered by the council at 7:00 p.m. on Monday, April 6, 2020, in the council chambers of the Glencoe City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed

with the City Administrator and accompanied by a cashier's check, bid bond, or certified check payable to the clerk for 5 percent of the amount of such bid.

Councilor Neid seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

REQUESTS TO BE HEARD: None

ITEMS FOR DISCUSSION: None

ROUTINE BUSINESS:

PROJECT UPDATES: City Center restroom project to be completed this week.

ECONOMIC DEVELOPMENT: Lynn Neumann, Assistant City Administrator was introduced to the council.

PUBLIC INPUT

Greg Copas share his concerns regarding council members' juvenile behavior when Mayor liaison appointments were made. Accept the Mayor's direction for the appointments and move on.

Gary Ballard shared his concerns with assessment policy.

REPORTS: None

CITY BILL: Motion to approve payment of the city bills entered by Councilor Schrupp with second to the motion by Councilor Lemke. Councilor Robeck would like monthly operating statements for Airport, Water and Waste Water. All members voted in favor.

CLOSE MEETING TO REVIEW CREAMERY PROPERTY PURCHASE-CITY ATTORNEY

Motion to close the regular meeting entered by Councilor Lemke and seconded by Councilor Robeck. All members voted in favor.

Motion to open the meeting entered by Councilor Alexander and seconded by Councilor Schrupp. All members present (Robeck did not attend the closed meeting) voted in favor.

ADJOURN: Motion to adjourn entered by Councilor Alexander, seconded by Councilor Schrupp. All members present voted in favor.