

GLENCOE CITY COUNCIL MEETING MINUTES
JUNE 17, 2019
7:00 P.M.

Vice President Milan Alexander called the meeting to order at 7:00 p.m. in Mayor Wilson's absence. Members present: Neid, Schrupp, Robeck, Lemke and Alexander. Also present: City Administrator Mark Larson, Finance Director Trippel, Assistant City Administrator Ehrke, PWDs Schreifels and Voigt, Fire Chief Scheidt and Police Chief Raiter. Mayor Wilson and City Attorney Ostlund were absent.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Robeck entered the motion to approve the consent agenda as presented. Councilor Neid seconded. All members voted in favor.

- A. Approve the minutes of the regular meeting of. June 3, 2019
- B. Approve the following building permits:
 - 1. ADM, 1011 Elliott Ave N; New Construction
 - 2. Christ Lutheran, 1828 Knight Ave N; Modular Bldg installation
 - 3. Marilyn Salmela, 903 Vinton Ave N; Deck Replacement
 - 4. Burger King, 2200 10th St E; Roofing Restoration
 - 5. James Phillips, 1420 Baxter Ave N; Fence
 - 6. Raymond Cole, 1504 Greeley Ave N; Re-roof, Re-side
 - 7. Juan Hernandez, 1421 DeSoto Ave N; Pergola, Fence
 - 8. Richard Corrick, 450 Edgewood Dr; Re-roof
 - 9. Nick Nagen, 507 7th St E; Re-roof
- C. Approve the following licenses:
 - 1. Dance Permit June 29th-Main Street Sports Bar
 - 2. Consumption & Display Liquor License Renewal- Pla-Mor Ballroom

PUBLIC HEARINGS:

A. SET PUBLIC HEARING ON CHARTER AMENDMENT

Councilor Schrupp motioned to set the public hearing for July 15, 2019 at 7:05 p.m. on the proposed Charter Amendment. Upon a roll call vote members Schrupp, Alexander, Lemke and Neid voted in favor. Councilor Robeck entered a no vote. Whereupon said motion was approved.

BIDS AND QUOTES: NONE

REQUESTS TO BE HEARD:

A. FIRST READING OF ORDINANCE NO. 605 - CHARTER COMMISSION
RECOMMENDATION

Motion to approve the First Reading of Ordinance No. 605 to amend the Charter entered by member Lemke and seconded by member Schrupp. Voting in favor of the motion were Neid, Lemke, Alexander and Schrupp. Robeck entered a no vote. Motion carried.

B. JULY 1ST CITY COUNCIL MEETING

Councilor Neid entered the motion to not hold the July 1st council meeting. Councilor Schrupp seconded. All voted in favor.

C. ST. PIUS EASEMENT

Via phone call, City Attorney Mark Ostlund provided a review of the agreements pertaining to the sewer easement with St Pius Church.

The settlement agreement basically summarizes the compensation that was paid to the Church, and releases the City from any future claims related to the public taking of the easement rights in question. To clarify, no additional compensation is owed to the church because the improvements made to the property were worth more than the damages. The city is responsible for the appraisal costs.

The utility easement is the document which grants the City the permanent property rights for the pipes that are currently in place. This document will be recorded with the County once fully executed, and will stay with title to the property until the City no longer needs it. It restricts what the Church can use the easement area for (i.e. essentially only parking or uses incidental to parking), It gives the City the right to maintain or improve the pipes in the future, as needed.

The Church will be responsible for the special assessments as pertaining to the Central Storm Sewer Project.

Councilor Lemke entered the following resolution and moved for its adoption:

RESOLUTION NO. 2019-19

**A RESOLUTION APPROVING A CERTAIN UTILITY EASEMENT AND
COMPENSATION AGREEMENT BETWEEN THE CITY OF GLENCOE AND ST PIUS
CATHOLIC CHURCH**

WHEREAS, the City and St. Pius executed certain historical utility easements for storm sewer and sanitary sewer purposes over, under and across real property owned by St. Pius (the “Historical Easements”); and

WHEREAS, the City undertook a certain storm sewer and sanitary sewer improvement project which commenced in 2018 which required relocating the Historical Easements over, under and across that portion of property owned by St. Pius; and

WHEREAS, the Parties executed a certain Revocable License Agreement dated May 7, 2018 which granted the City the temporary property rights necessary to proceed with the above mentioned project, memorialized certain in-kind improvements the City would provide to the St Pius property, and stated how the parties would proceed to determine the compensation owed to St. Pius in conjunction with the grant of an eventual permanent easement; and

WHEREAS, the City and St. Pius now desire to execute a permanent utility easement, attached hereto as Exhibit “A,” and a compensation agreement, attached hereto as Exhibit “B,” as binding memorials to the agreement reached between the parties; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
GLENCOE, MINNESOTA AS FOLLOWS:**

1. That the Utility Easement, substantially in the form attached hereto as Exhibit “A,” is in the best interest of the City and is hereby approved as to material terms and form, and that they Mayor and City Administrator are hereby approved to execute said agreement upon approval by the governing body of St. Pius; and
2. That the Compensation Agreement, substantially in the form attached hereto as Exhibit “B,” is in the best interest of the City and is hereby approved as to material terms and form, and that they Mayor and City Administrator are hereby approved to execute said agreement upon approval by the governing body of St. Pius.

Councilor Neid seconded. Upon a roll call vote the following members voted in favor, Neid, Lemke, Alexander, Schrupp. Voting no was Robeck. Whereupon said resolution was adopted and approved.

D. VARIANCE PERMIT REQUEST- 1328 LOUDEN FOR FENCE CLOSER TO LOT LINES THAN ALLOWED BY ORDINANCE

The Planning and Industrial Commission recommended a 3 foot setback on the south and east property lines for the variance permit request at 1328 Louden Avenue North. Councilor Robeck entered the motion to approve the Planning Commission’s recommendation. Councilor Neid seconded the motion. All members voted in favor.

ITEMS FOR DISCUSSION:

A. FOX 9 HIGHLIGHTS TOWN TEAM BASEBALL AND GLENCOE ON JUNE 26TH

Dan Ehrke, Assistant City Administrator informed the council that the Glencoe Brewers Baseball and Town of Glencoe will be the subject of the Fox 9 News Town Baseball Tour on Wednesday, June 26th. Residents are encourage to come out to the game against the Young America Cardinals- free admission.

B. CENTRAL STORM SEWER UPDATE

Two utility crews on site making considerable progress. Judd Avenue milled. Black dirt and hydro seeding to be complete along with wear course by end of June as scheduled.

C. 14TH STREET/PANTHER HEIGHTS APARTMENT UPDATE

Waiting for Apartment complex to be further along before wear course installed. Mueller’s asked for extension to allow for the project to get closer to completion before laying the wear course.

D. HARPEL POND UPDATE

Pond to be completed by tomorrow (Tuesday), balance of project by end of this week.

ROUTINE BUSINESS:

PROJECT UPDATES: One month into the Restroom Fundraiser initiative – Goal is to have \$30,000 by September 1st-to date \$20,000 raised.

ECONOMIC DEVELOPMENT: Department of Transportation Survey – Link on website – must complete by June 19th.

PUBLIC INPUT: None

REPORTS; Packet contained all pertinent reports.

CITY BILLS: Motion to approve payment of the city bills entered by Councilor Alexander, seconded by Councilor Schrupp. All members voted in favor.

ADJOURN: V.P. Alexander called for adjournment at 7:30 p.m. Councilor Schrupp entered that motion. Councilor Neid seconded. All voted in favor.