

SPECIAL MEETING  
GLENCOE CITY COUNCIL  
MARCH 30, 2020  
3:00 P.M.

Mayor Wilson called the special meeting of the city council to order at 3:00 p.m. Members present: Alexander, Schrupp, Neid, Robeck; present via phone conference call, Member Lemke. Also present: City Administrator Mark Larson, City Attorney Mark Ostlund, Assistant City Administrator Lynn Neumann, Captain Tony Padilla, PWD Schreifels.

First order of business was presented by City Attorney Ostlund. He reviewed the resolution allowing under state statute for a declaration of a local government emergency due to the COVID-19 pandemic. This resolution will invoke the city's disaster plan. This is a necessary step to recover any monies that would become available through FEMA for the City responding to this emergency. This also gives formal powers to The City Administrator to continue city business and to potentially allow for the City Council to meet remotely.

Councilor Alexander introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 2020 - 07**  
**RESOLUTION ENACTED UNDER AUTHORITY OF**  
**MINNESOTA STATUTES §§ 12.29 AND 12.37 TO**  
**DECLARE A LOCAL EMERGENCY**

**WHEREAS,** THE MAYOR AND THE CITY COUNCIL, of the City of Glencoe has found that the following situation (the "Situation") exists:

*An outbreak of the novel coronavirus, known as SARS-CoV-2, has caused 100 international locations, including the United States and several counties across Minnesota, to have confirmed infections, hospitalizations and mortalities from virus known as coronavirus disease 2019 (abbreviated as COVID-19). The World Health Organization has officially characterized COVID-19 as a pandemic, the President of the United States has declared COVID-19 outbreak as a national emergency; the Governor of Minnesota has declared the COVID-19 outbreak as a state health emergency and has recently ordered stay home order; McLeod County has declared a county health emergency.*

**WHEREAS,** the Mayor has determined that the Situation is a local emergency; and

**WHEREAS,** the City Council of the City of Glencoe agrees with the Mayor's findings and further finds that the Situation will last for more than three (3) days, which would be the period of time defined in State Statute the Mayor could declare an emergency without consent of the Council;

**WHEREAS,** the City Council and the Mayor of Glencoe desire that the City's disaster plan, and the portions that are necessary for response to and recovery from this emergency, be implemented without exception.

**WHEREAS,** the City Council and the Mayor of Glencoe desire that the emergency actions directed or recommended by the federal and state government, or deemed necessary by City emergency management authorities, including those otherwise inconsistent with established laws, polices, and procedures be enacted.

**WHEREAS,** the City Council and the Mayor of Glencoe desire that the City's ordinance enforcement and policies be implemented in a manner which is consistent with state and federal

guidance(s) and order(s).

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Glencoe, Minnesota, as follows:

The city council declares the Situation constitutes a local emergency continuing until federal or state action declaring an end to the state of emergency or subsequent determination of the Glencoe City Council.

This declaration of a local emergency will invoke the city's disaster plan. The portions that are necessary for response to and recovery from the emergency must be used. Other appropriate emergency actions directed or recommended by federal and state government or health organizations, or deemed necessary by City emergency management authorities, including those otherwise inconsistent with established laws, policies and procedures, are hereby authorized to protect the public health, safety and welfare. Other appropriate emergency actions deemed necessary by emergency management authorities to ordinance enforcement and policies consistent with state and federal guidance(s) and order(s).

Councilor Robeck seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

Second order of business concerned the City of Glencoe COVID-19 Infectious Disease Operation Plan.

The Infectious Disease Continuity Of Operation Plan updated as of March 25, 2020 was presented by Fire Marshall Bob Scheidt. He reviewed that the plan was put into place to protect the health and safety of City staff while providing vital community services.

The decision for implementing any level of response rests with the City Administrator as directed by the City Council.

City Administrator Mark Larson updated all on steps taken to date. Daily staff meetings are held via conference call with the Mayor, Emergency Manager Chief Raiter, Assistant Emergency Manager Fire Marshall Scheidt and City Administrator Mark Larson. Operations are continuing with the implementation of department continuity plans to allow for limited operations with a reduced staff. Residents notified of City operations via website which is updated as needed.

Morningside Avenue Project information shared with a recommendation to be presented at the April 6<sup>th</sup> council meeting.

Mayor Wilson called for adjournment at 3:30 p.m. Councilor Robeck entered that motion with Councilor Schrupp seconding. All members voted in favor.