

ORDINANCE NO. 607

**AN ORDINANCE SETTING THE NUMBER OF BOARDS AND COMMISSION
AN INDIVIDUAL MAY SERVE**

Findings and Purpose:

WHEREAS, the City of Glencoe has Boards and Commissions that serve an advisory role to the City Council; and,

WHEREAS, the Board and Commissions include, Planning and Industrial Commission, Airport Commission, Library Board, Park Board, Cemetery Commission, and City Center Board; and,

WHEREAS, the City of Glencoe has non-member candidates that have submitted applications of interest to serve on these boards and Commission; and,

WHEREAS, the City Council of the City of Glencoe would like to increase opportunities for other community members who wish to serve our community on these Boards and Commission; and

WHEREAS, this ordinance shall not apply to any board or commission created under the City's home rule charter or any section of the City's home rule charter applicable to boards or commissions, including the Light and Power Commission, and it shall not apply to the ad hoc committee known as the Downtown Revitalization Committee.

The City Council of Glencoe, Minnesota ordains:

Section 1: 115.02 Chapter One shall be amended as follows:

115.02. There is hereby created a Library Board to be known as the "Glencoe Library Board" which shall consist of five (5) legal voters of the City of Glencoe, except that one such member, at the option of the City Council, may be a legal voter, not residing in the City of Glencoe, but shall reside within at least ten miles of the City of Glencoe. Additionally, one of said Board members may be a member of the City Council or the Mayor. The City Council may remove a Library Board member at any time by 4/5th vote in the same manner and process required under Glencoe Charter section 2.07 to remove members of Commissions created under the Glencoe Charter. All members of the Library Board shall serve upon such compensation as determined by the City Council. Said compensation may be amended from time to time by resolution by majority vote of the City Council. All appointments to said Board shall be made by an affirmative vote of the majority of the members of the City Council. At its regular meeting after the effective date of this ordinance, or at a Special Meeting for that purpose, the City Council shall appoint five (5) members to serve upon the said Library Board and at its first regular meeting in January of each year, the City Council shall appoint one (1) person to a term of three (3) years to succeed that

member whose term expires in such year. All members of said Board shall hold their office until their respective successors have been appointed and have qualified. All vacancies on said Library Board shall be filled in a like manner, without undue delay, by the City Council, but only for the unexpired term of the vacating member. All members appointed shall file their acceptance with the City Clerk within five (5) days after notice from the City Clerk of their appointment. No person hereafter appointed to said Board shall serve more than two successive terms thereon. A candidate for the Glencoe Library Board shall not also be a member of the Glencoe Recreation Board, the Glencoe Park Board, the Glencoe Planning and Industrial Commission, the Glencoe Airport Commission, the Glencoe Cemetery Commission, or the City Center Board.

Section 2: 125.01 of Chapter One shall be amended as follows:

125.01 There is hereby created a Park Board to be known as the “Glencoe Park Board”, which shall consist of six (6) members. These six (6) individuals shall either be legal voters of the City of Glencoe or one individual who is a business owner who owns property within the city limits of Glencoe and who resides within ten (10) miles of the City of Glencoe. One of said Board members may be a member of the City Council or the Mayor. The City Council may remove a Park Board member at any time by a th vote, in the same manner and process required under Glencoe Charter section 2.07 to remove members of Commissions created under the Glencoe Charter. All members of said Park Board shall serve upon such compensation as determined by the City Council. Said compensation may be amended from time to time by resolution by majority vote of the City Council. All appointments to said Board shall be made by an affirmative vote of the Majority of the members of the City Council. At its next regular meeting after the effective date of this ordinance, or at a Special Meeting for that purpose, the City Council shall appoint six (6) members to serve upon the said Park Board, and at its first regular meeting in January of each year, the City Council shall appoint one (1) or two (2) persons depending on the year to a term of three (3) years to succeed that member whose term expires in such year. All members of said Board shall hold their office until their respective successors have been appointed and qualified. All vacancies on said Park Board shall be filled in like manner, without undue delay, by the City Council, but only for the unexpired term of the vacating member. All members appointed shall file their acceptance with the City Clerk within five (5) days after notice from the City Clerk of their appointment. No person hereafter appointed to said Board shall serve more than two successive terms thereon. A member of the Glencoe Park Board shall not also be a member of the Glencoe Recreation Board, the Glencoe Library Board, the Glencoe Planning and Industrial Commission, the Glencoe Airport Commission, the Glencoe Cemetery Commission, or the City Center Board.

Section 3: 130.02 of Chapter One shall be amended as follows:

130.02 “Such Planning Commission shall consist of five members to be appointed by the City Council and may be removed by 4/5 vote of the Council in the same manner and process required under Glencoe Charter section 2.07 to remove members of Commissions created under the Glencoe Charter; the City Engineer and the City Attorney shall be additional members ex officio; the Council may select one member of the Commission from among its own members. The City Council shall appoint five members to serve upon said commission for terms of three (3) years and at its first regular meeting in January of each year, the City Council shall appoint one member to a term of three (3) years to succeed that member whose term expires in such year. No person

hereafter appointed to the commission shall serve more than two successive terms thereon. Both original and successive appointees shall hold their offices until their successors are appointed and qualified. The terms of ex officio members shall correspond to their respective official tenures. Vacancies during the term shall be filed by the Council for the unexpired portion of the term. Every appointed member shall, before entering upon the discharge of his duties, take an oath that he will faithfully discharge the duties of his office. All members of the Joint Planning and Industrial Commission shall serve upon such compensation as determined by the City Council. Said compensation may be amended from time to time by resolution by majority vote of the City Council. A member of the Glencoe Planning and Industrial Commission shall not also be a member of the Glencoe Recreation Board, the Glencoe Park Board, the Glencoe Library Board, the Glencoe Airport Commission, the Glencoe Cemetery Commission, or the City Center Board.

Section 4: 135.01 of Chapter One shall be amended as follows:

135.01 Section 1: Airport Commission Appointment “There is hereby created an Airport Commission to be known as the “Glencoe Airport Commission” which shall consist of five legal voters of the City of Glencoe, except that one of such persons may reside without the limits of the City of Glencoe, but shall be within the general service area of the Glencoe Airport defined as territorial limits of McLeod, Carver and Sibley counties. One of said Board members may be a member of the City Council or the Mayor. The City Council may remove an Airport Commission member at any time by a 4/5th vote in the same manner and process required under Glencoe Charter section 2.07 to remove members of Commissions created under the Glencoe Charter. Each member shall be appointed for a three (3) year term by the affirmative vote of the majority of the members of the City Council. No person hereinafter appointed to the Commission shall serve more than two consecutive terms thereon. All members of this Commission shall serve upon such compensation as determined by the City Council. Said compensation may be amended from time to time by resolution by majority vote of the City Council. All members shall serve however, until their respective successor has been appointed and qualified. All vacancies on the Airport Commission shall be filled in a like manner without undue delay by the City Council, but only for the unexpired term of the vacating member. All members appointed shall file their acceptance with the City Clerk/Administrator within five (5) days after the notice from the City Clerk/Administrator of their appointment. A member of the Glencoe Airport Commission shall not also be a member of the Glencoe Recreation Board, the Glencoe Park Board, the Glencoe Planning and Industrial Commission, the Glencoe City Center Board, the Glencoe Cemetery Commission, or the City Library Board.

Section 5: 140.02 of Chapter One shall be amended as follows:

140.02 Section 1. “Such Commission shall consist of five members to be appointed by the City Council and the membership thereof may be removed at any time by a 4/5 vote of the Council in the same manner and process required under Glencoe Charter section 2.07 to remove members of Commissions created under the Glencoe Charter. One of said Board members may be a member of the City Council or the Mayor. As the terms of said members expire on January 1st of each year, an appointment shall be made to fill the vacancy thus created for a term of three (3) years. No person hereinafter appointed to the Commission shall serve more than two consecutive terms thereon. Both original and successive appointees shall hold their offices until their successors are

appointed and qualified. Vacancies during the term of any Commission member shall be filled by the Council for the unexpired portion of the term. Every appointed member shall, before entering upon the chart of the duties as a Commission member, take an oath to faithfully discharge the duties of the office. All members of the Cemetery Commission shall serve, upon such compensation as determined by the City Council. Said compensation may be amended from time to time by resolution by majority vote of the City Council. A member of the Cemetery Commission shall not also be a member of the Glencoe Recreation Board, the Glencoe Park Board, the Glencoe Planning and Industrial Commission, the Glencoe Airport Commission, the Glencoe Library Board, or the City Center Board.

Section 6: 142.02 of Chapter One shall be amended as follows:

142.02. The Glencoe City Center Board Appointment, shall be as follows:

There is hereby created a Glencoe City Center Board to be known as the “City Center Board”, which shall consist of five (5) members. These five (5) individuals shall either be legal voters of the City of Glencoe or one individual who is a business owner who owns property within the city limits of Glencoe and who resides within ten (10) miles of the City of Glencoe. One of said Board members may be a member of the City Council or the Mayor. The City Council may remove a City Center Board member at any time by a 4/5th vote in the same manner and process required under Glencoe Charter section 2.07 to remove members of Commissions created under the Glencoe Charter. All members of said City Center Board shall serve upon such compensation as determined by the City Council. Said compensation may be amended from time to time by resolution by majority vote of the City Council. All appointments to said Board shall be made by an affirmative vote of the Majority of the members of the City Council. At its next regular meeting after the effective date of this ordinance, or at a Special Meeting for that purpose, the City Council shall appoint five (5) members to serve upon the City Center Board, for terms of variant tenures arranged so that the term of one (1) member shall expire on the first day of January of each year and at its regular meeting in January of each year, the City Council shall appoint one (1) person to a term of five years to succeed that member whose term expires in such year. All members of said Board shall hold their office until their respective successors have been appointed and qualified. All vacancies on said City Center Board shall be filled in like manner, without undue delay, by the City Council, but only for the unexpired term of the vacating member. All members appointed shall file their acceptance with the City Clerk within five (5) days after notice from the City Clerk of their appointment. No person hereafter appointed to said Board shall serve more than two successive terms thereon. A member of the Glencoe City Center Board shall not also be a member of the Glencoe Recreation Board, the Glencoe Park Board, the Glencoe Planning and Industrial Commission, the Glencoe Airport Commission, the Glencoe Cemetery Commission, or the City Library Board.

Section 7. Effective date. This ordinance becomes effective from and after its passage and publication, and shall apply to all board or commission appointments taken under consideration by the City Council after its passage. It shall not have the effect to otherwise invalidate a duly appointed board or commission member then serving an appointment at time this ordinance is passed.

Passed by the City Council of Glencoe, Minnesota this 16th day of March, 2020.

Randy Wilson, Mayor

ATTEST:

Mark D. Larson, City Administrator

