

GLENCOE CITY COUNCIL MEETING MINUTES  
JULY 20, 2020  
7:00 P.M.

Mayor Wilson called the regular meeting of the city council to order at 7:00 p.m. Members present: Schrupp, Neid, Robeck, Lemke and Alexander. Also present: City Administrator Mark Larson, Assistant City Administrator Lynn Neumann, City Attorney Mark Ostlund, Finance Director Trippel, Police Chief Raiter, PWDs Schreifels and Voigt, Fire Chief Scheidt.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda as presented was entered by Councilor Neid, second by Councilor Alexander. Motion carried in a 4 to 1 vote with Robeck entering the no vote.

- A. Approve the minutes of the regular meeting of June 15, 2020.
- B. Approve the following building permits:
  1. Hy-Vee, 3225 10<sup>th</sup> St E; Mechanical Permit, Sign Permit, Relocate Sprinkler heads
  2. Myron Schuette Construction, 1002 Mitchell Ct; Twin Home
  3. Coborn's, 2211 11<sup>th</sup> St E; Plumbing Permit
  4. Erik Duvall, 1304 Sunrise Dr; Mechanical Permit
  5. Trilogy Properties, 927 16<sup>th</sup> St E; Remodel Permit
  6. Myron Schuette Construction, 912 Mitchell Ct; Twin Home
  7. Mayra Alvarado, 1118 Abbott Ave N; Remodel
  8. James Peterson, 1612 12<sup>th</sup> St E; Window Replacement
  9. Lori Teschendorf, 501 20<sup>th</sup> St W; New Home
  10. Glen Fields, 2015 Hennepin Ave N; Lawn Sprinkler
  11. Mark Walford, 1411 Birch Ave N; Carport
  12. Rodney Profaizer, 1327 Armstrong Ave N; Fence
  13. Robert Nelson, 625 Baxter Ave N; Re-roof
  14. Jeff Boesche, 1520 McLeod Ave N; Window Replacement
  15. Crystal Arzate, 600 Basswood St W Re-roof
  16. Dale Johnson, 1605 Loudon Ave N; Patio Door Replacement
  17. Amanda Kerber, 204 18<sup>th</sup> St W; Plumbing permit
  18. Sigfredo Lopez, 1704 16<sup>th</sup> St E; Mechanical Permit
  19. Tami Lang, 2105 9<sup>th</sup> St E; Drain tile repairs
  20. Carsten Proehl, 1640 12<sup>th</sup> St E; Foundation repairs/radon mitigation
  21. Tyler Breyer, 302 Andrew Dr. shed cement slab foundation
  22. Yvonne Nelson, 1115 Baldwin Ave N; Window replacement
  23. Coborn's Inc, 2211 11<sup>th</sup> St E; Interior demolition, Remodel
  24. Jesse Peterson, 1314 11<sup>th</sup> St E; House demolition
  25. Gwen Lucht, 1230 10<sup>th</sup> St E; Re-roof
  26. Frank Romano, 1415 Birch Ave N; Detached Garage

PUBLIC HEARINGS:

A. 7:15 P.M. PUBLIC HEARING 2020 STREET IMPROVEMENT PROJECT PROPOSED ASSESSMENTS

Justin Black of SEH presented the purpose of the hearing, the proposed assessments as mailed to property owners in the project area, project scope, costs, financing and assessment policy and rates. This project is substantially completed as of July 15, 2020.

Mayor Wilson opened the public hearing and called for public input. There being no input from the public Mayor Wilson asked for a motion to close the hearing. Councilor Schrupp entered that motion with Councilor Neid seconding. All members voted in favor.

Councilor Robeck entered the following resolution with a change in the interest rate to 3% and moved for its adoption:

RESOLUTION NO. 2020-16  
RESOLUTION ADOPTING ASSESSMENT

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment for the **2020 Street Improvement Project**, which includes improvements on the following streets:

- Abbot Avenue and Baldwin Avenue “horseshoe” north of 11th Street
- Vinton Avenue from 9th Street to 10th Street
- 12th Street from Greeley Avenue to Hennepin Avenue
- Elliott Avenue from 10th Street to the railroad tracks
- 11th Street from Elliott Avenue to Ford Avenue
- Greeley Avenue from the railroad tracks to 13th Street
- 16th Street from Judd Avenue to Knight Avenue
- 16th Street from Loudon Avenue to McLeod Avenue
- 11th Street from Abbott Avenue to Cardinal Avenue

by construction of edge mill and overlay, pavement reclamation, bituminous street surfacing, drain tile, concrete curb and gutter repairs, turf restoration, and miscellaneous items required to complete the improvements, and has amended such proposed assessment as it deems just.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. Such proposed assessment, as amended, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments, including principal and interest, extending over a period of 5 years, the first of the

installments to be payable on or before the first Monday in January 2021, and will bear interest at a rate of 3.0 percent per annum after November 1, 2020. To the first installment shall be added interest on the entire assessment from November 1, 2020, until December 31, 2020. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor-Treasurer on November 2, 2020, pay the whole of the assessment on such property to the office of the City Administrator, and no interest shall be charged if the entire assessment is paid by November 1, 2020; and he may, at any time thereafter, pay to the City Administrator the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor-Treasurer to be extended on the property tax lists of the county. Such assessment shall be collected and paid over in the same manner as other municipal taxes.

Councilor Schrupp seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

#### BIDS AND QUOTES:

##### A. POOL REPAIRS 2020

James Voigt, PWD, presented pool repair quotes. It was recommended to set aside \$75,000 for the repairs that can be made in 2020 and budget for the recoating in 2021.

Councilor Neid motioned and Councilor Lemke seconded to set aside \$75,000 for pool repairs and to authorize the City Administrator upon consultation with the City Attorney and Mayor to enter into agreements with appropriate vendors as needed. All members voted in favor.

#### REQUESTS TO BE HEARD:

##### A. DOWNTOWN REVITALIZATION COMMITTEE UPDATE

Assistant City Administrator Lynn Neumann presented update on the DRC.

##### 1. APPOINT REPLACEMENT MEMBER TO DRC

Councilor Alexander motioned to appoint Jon Dahlke and Michael Donnay to the open voting positions on the committee. Councilor Lemke seconded. All members voted in favor.

## 2. POCKET PARK PROPOSAL-HENNEPIN AVENUE

It was recommended to authorize the DRC to move ahead with the proposal for construction of a pocket park with a pergola, pavers, and benches in the alley south of Home Solutions as presented at the workshop on July 13<sup>th</sup>. This would be contingent upon securing all funding for the project.

Councilor Lemke entered that motion with Councilor Alexander seconding. All members voted in favor.

## 3. MURALS

DRC member Gabby Fountain presented the committee's request to paint a mural on the side of Well House #4 by the skating rink. Paint will be donated by Fashion Interiors.

Councilor Alexander motioned to approve the painting of a mural on this well house. Councilor Schrupp seconded. All members voted in favor.

## B. WASTE WATER FACILITY STAFFING

### JEROME JASKEN RETIREMENT

Motion to accept the retirement of Waste Water Superintendent effective December 31, 2020 entered by Councilor Neid. Seconded by Councilor Lemke. All members voted in favor.

### APPOINT RON VONBERGE TO REPLACE JEROME JASKEN

Motion by Councilor Lemke, second by Councilor Neid to appoint Ron VonBerge to fill Jerome's position. All members voted in favor. Ron will begin his new duties January 1, 2021.

### AUTHORIZE HIRING OF OPERATOR

Councilor Schrupp motioned to begin the process of hiring an operator for the Waste Water Treatment Facility to fill the position of Ron VonBerge. Councilor Robeck seconded. All members voted in favor.

## C. MNDOT HIGHWAY 212 PROJECTS UPDATE

Aaron Vacek, SRF and Ron Mortenson, MNDOT, reviewed for the council the Highway 212 J-turns proposed to be constructed in 2022. The projects will enhance safety for vehicles and pedestrians.

## D. WASTE WATER TREATMENT FACILITY PROJECT UPDATE

Eric Miller, SEH presented a power point showing the progress of the project at the Waste Water Treatment facility. It is on schedule to be completed in October of 2021.

E. COMPREHENSIVE PLAN CONSULTANT SELECTION –Mayor Wilson

Councilor Lemke motioned to accept the proposal of CDG/MOXIE/SEH. Councilor Schrupp seconded. The council failed to accept a proposal in a 2 to 3 vote for a Comprehensive Plan for the City of Glencoe. Alexander, Neid and Robeck voted no.

F. CARES ACT FUNDING REQUEST

Motion by Councilor Neid to authorize the Finance Department to apply to the Minnesota Department of Revenue to receive the City of Glencoe CARES Act Entitlement of \$415,000. Councilor Lemke seconded the motion. All members voted in favor.

G. ABOLISH CEMETERY COMMISSION

Gary Vogt, Chairman of the Cemetery Commission, spoke on behalf of the commission members to leave the commission in tact in its advisory role.

Councilor Robeck motioned to leave the Cemetery Commission in place. Councilor Neid seconded. All members voted in favor.

ITEMS FOR DISCUSSION:

A. COVID-19 UPDATE

Chief Raiter encouraged all departments to continue with proper guidelines and protocol. 111 positive cases in McLeod County to date.

ROUTINE BUSINESS:

PROJECT UPDATES: Project on Morningside Avenue to begin July 27<sup>th</sup>.

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: There are openings on the Library Board, Park Board and Cemetery Commission.

REPORTS; None

CITY BILLS: Motion to approve payment of the city bills was entered by Councilor Schrupp and seconded by Councilor Lemke. All members voted in favor.

CLOSE MEETING for Preliminary consideration of allegations against City of Glencoe employee under Minn. Stat. sec. 13D.05, subd. 2(b).

Councilor Lemke entered the motion to close the meeting. Councilor Neid seconded. Motion carried 4 to 1 with Robeck entering the no vote.

Motion to re-open entered by Councilor Schrupp. Second by Councilor Alexander. All voted in favor.

Motion to discharge Richard Howell entered by Councilor Lemke and seconded by Councilor Schrupp. Motion failed in a 2 to 3 vote.

ADJOURN: Motion to adjourn entered by Councilor Schrupp, second by Councilor Neid. All voted in favor.