

GLENCOE CITY COUNCIL MEETING MINUTES
AUGUST 17, 2020
7:00 P.M.

Mayor Wilson called the regular meeting of the city council to order at 7:00 p.m. Members present: Lemke, Neid Alexander, Schrupp and Robeck. Also present: City Administrator Larson, Ass't City Administrator Neumann, Finance Director Trippel, PWDs Voigt and Schreifels, Chief Raiter, Captain Padilla and Fire Chief Scheidt.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda as presented entered by Councilor Neid and seconded by Councilor Alexander. Motion carried in a 5 to 0 vote.

- A. Approve the minutes of the regular meeting of August 3, 2020.
- B. Approve the following building permits:
 1. Andy Giesen, 2005 12th St E; Misc repairs
 2. Lowell Ueland, 1515 Baldwin Ave N; Plumbing permit
 3. Brittney Mathews, 2011 12th St E; Plumbing permit
 4. Mark Schmitz, 1517 14th St E; Re-roof
 5. Maria Vasquez, 740 11th St E; Remodel
 6. Coborn's, 2211 11th St E; Sign updates
 7. Glencoe Fleet Supply, 3105 10th St E; Re-roof
 8. Jaelyn Elgren, 1715 10th St E; Mechanical Permit
 9. Alice Schwalbe, 1307 Dogwood Ave N; Re-roof
 10. Sigfredo Lopez, 1704 16th St E; Re-roof
 11. Amy Hill, 1528 Stevens Ave N; Interior Drain Tile
 12. Glencoe Light & Power; 305 11th St E; Re-roof

PUBLIC HEARINGS:

- A. SET PUBLIC HEARING FOR TUESDAY, SEPTEMBER 8, 2020 AT 7:05 P.M. FOR PEDESTRIAN HIKE AND BIKE PLAN

Motion to set Hike and Bike Plan public hearing for Tuesday, September 8th at 7:05 p.m. entered by Councilor Lemke and seconded by Councilor Neid. All members voted in favor.

This had to be reset as the Chronicle did not get the notice published for the August 17th hearing date originally scheduled.

BIDS AND QUOTES: None Scheduled

REQUESTS TO BE HEARD:

A. ENCROACHMENT EASEMENT WITH GLENCOE DEVELOPMENT FOR POST OFFICE FENCE ON CITY PROPERTY

City Attorney Mark Ostlund recommended that the City of Glencoe provide Glencoe Development Corporation with an encroachment easement to maintain the fence that is on City property. This was determined to be on City property based on the property survey that Glencoe Development recently completed. The Encroachment Easement Agreement is for the limited purpose of the existing fence. At what time the fence would have to be replaced it would have to be rebuilt so that it does not encroach upon City property.

Council members also proposed the attorney fees to prepare the agreement be paid for by Glencoe Development Corporation.

Councilor Robeck entered the motion to approve the agreement with the necessary language be incorporated into the agreement regarding use of easement for limited life of the fence. Attorney fees to be paid by Glencoe Development Corporation. Councilor Neid seconded the motion. All members voted in favor.

B. REVIEW GSL CARES ACT AGREEMENT

City Attorney Mark Ostlund presented the CARES ACT Agreement with GSL Schools. The agreement is for the distribution of funds not to exceed \$250,000 for COVID-19 related expenses the school will be incurring to bring classroom use to CDC guidelines. The City of Glencoe is responsible for monitoring the funds to ensure that they are used for authorized purposes in compliance with Federal Statutes, regulations, and the terms and conditions of the Agreement.

Motion entered by Councilor Neid to approve the agreement. Councilor Alexander seconded the motion. Motion carried 4 to 0 with Councilor Lemke abstaining.

ITEMS FOR DISCUSSION:

A. COVID-19 COMMUNITY TESTING, THURSDAY, AUGUST 20TH FROM 2:00 P.M. TO 9:00 P.M. AT THE CITY CENTER

The City, County and Minnesota Department of Health are partnering to offer this free of charge for anyone who would like testing done. City offices will be closing on Thursday at 1:00 p.m. and remaining closed through Friday. Service Master is scheduled to clean the facility after the testing.

ROUTINE BUSINESS:

A. PROJECT UPDATES: None

B. ECONOMIC DEVELOPMENT: None

C. PUBLIC INPUT: L. Krueger regarding intersection of 10th and Baxter Ave – semis are using the route and it is not a truck route. Chief Raiter will check on this situation.

D. REPORTS: None

E. CITY BILLS: Motion to approve payment of the city bills entered by Member Schrupp and seconded by Member Lemke. Motion carried in a 5 to 0 vote.

F. Mayor Wilson read a statement and asked for a motion to close the regular meeting. Motion to close entered by Councilor Neid and seconded by Councilor Lemke. Motion carried in a 4 to 1 vote with Robeck entering the no vote.

At 7:54 PM, the City Council meeting was reopened. Attorney David LaBerge stated that there was no motion required to reopen the meeting. The Mayor Stated that the next portion of the meeting would also be closed to discuss the pending litigation with Glencoe MNPEA, the Police Union. At 7:56 PM, Councilor Schrupp made a motion to close the meeting, seconded by Councilor Lemke; all members voted in favor.

At 8:07 PM, the meeting was reopened.

Mayor Wilson indicated that he would now entertain a motion on this matter with Glencoe MNPEA: Council Member Schrupp made a motion:

1. That the purported appeal to Step 4 of the labor contract grievance procedure by MNPEA, dated July 23, 2020, to be denied in its entirety.
2. That the City Administrator submit written correspondence to MNPEA on behalf of the City Council consistent with this motion containing reasons for similar to those stated in previous correspondence from the City in this matter.

Councilor Neid seconded the motion, with all members voting in favor, the motion carried.

G. Mayor Wilson stated that the next agenda item is preliminary consideration of allegations against a City of Glencoe employee under Minnesota Statutes, section 13D.05, subdivision 2(b). The Employee is Richard Howell. At 8:10 PM, Councilor Neid made a motion to close the meeting, seconded by Councilor Lemke, with all members voting in favor, the motion carried.

At 8:27, the City Council meeting was reopened. At this time Councilor Neid made a motion:

1. That Richard Howell be suspended from employment with the City of Glencoe effective immediately, for, but not limited to, the reasons stated in the City Administrator Mark Larson's letter to Richard Howell of July 16, 2020.

2. That City Administration provide Richard Howell with any appropriate notices related to this decision.

Councilor Alexander seconded the motion and after a roll call vote, the following members voted in favor, Neid, Alexander, and Robeck. The following voted “No”, Schrupp and Lemke. Schrupp and Lemke voted for the record that they were in favor of termination of Richard Howell from the Fire Department.

H. Motion to adjourn made by Lemke, seconded by Neid. All members voted in favor.