

GLENCOE CITY COUNCIL MEETING MINUTES  
JANUARY 4, 2021  
7:00 P.M

Mayor Wilson called the final 2020 city council business meeting to order at 7:00 p.m. Members present: Alexander, Neid, Lemke, Robeck, Schrupp. Also present: City Administrator Larson, City Attorney Ostlund, Finance Director Trippel, Public Works Directors Voigt and Schreifels and Police Captain Retzer.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA FOR FINAL 2020 BUSINESS

Motion and second to approve the consent agenda as presented by members Alexander and Neid with all members voting in favor.

- A. Approve minutes of the regular meeting of December 21,2020
- B. Glencoe Wine and Spirits Bills for 2020

ADJOURN

Motion to adjourn the final business meeting of 2020 entered by member Lemke with second by member Schrupp. All members voted in favor.

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2021 ORGANIZATIONAL MEETING MINUTES  
JANUARY 4, 2021

CITY ADMINISTRATOR TO ADMINISTER OATH OF OFFICE TO ELECTED OFFICIALS  
Oaths of office were administered to Ryan Voss, Mayor, Sue Olson, Councilor and Cory Neid, Councilor.

Mayor Voss then called the organizational meeting to order with members Olson, Neid, Lemke, Robeck and Schrupp present.

VOTE FOR VICE PRESIDENT OF CITY COUNCIL

Motion by member Robeck nominating Councilor Neid to serve as Vice President of the city council. Second by member Lemke. All members voted in favor.

DESIGNATE DEPOSITORY OF CITY FUNDS

Security Bank & Trust Company for City of Glencoe

Councilor Neid motioned to designate Security Bank and Trust as depository of city funds. Councilor Robeck seconded. All members voted in favor.

DESIGNATE REGULAR MEETING NIGHTS & TIME OF CITY COUNCIL MEETINGS

First and Third Mondays at 7:00 p.m. Except for Holidays on Following Tuesday

Councilor Robeck moved to designate regular meeting dates and times as stated. Councilor Neid seconded. All members voted in favor.

SET PRICES FOR RENTAL EQUIPMENT & PART TIME LABOR FOR 2021

See Attached- no changes made by departments for 2021  
Councilor Robeck moved to set prices for rental equipment and part time labor as presented.  
Councilor Olson seconded. All members voted in favor.

#### APPOINTMENTS MADE BY THE CITY COUNCIL

Motion entered by member Lemke and seconded by member Schrupp to appoint the following.  
Motioned failed in a 3 to 2 vote with Olson abstaining, Robeck and Neid entering no votes and Mayor Voss breaking the tie vote with a no vote.

Council then proceeded to individual motions for each of the following:

- A. Cemetery Commission-Re-appoint Gary Vogt 1-01-20 & open position  
1<sup>st</sup> Schrupp, 2<sup>nd</sup> Lemke; carried 5 to 0
- B. Airport Commission - Re-appoint Mike Drew 1-01-20, Darius Remus 1-01-21  
1<sup>st</sup> Schrupp, 2<sup>nd</sup> Neid; carried 5 to 0
- C. Light & Power Commission -Appoint Joseph Tousignant  
Neid motioned to appoint Kermit Terlinden, seconded by Robeck. Discussion held regarding honoring the process and respecting commission's recommendation. Mr. Terlinden approached the council and retracted his name. Neid rescinded his motion.  
1<sup>st</sup> Lemke, 2<sup>nd</sup> Schrupp to appoint Joseph Tousignant. All members voted in favor.
- D. Library Board - Re-appoint Judy Schuch 1-01-20, and position open  
1<sup>st</sup> Neid, 2<sup>nd</sup> Lemke; carried 5 to 0
- E. Park Board -Re-appoint Sue Olson 1-01-20, James Eiden 1-01-21  
1<sup>st</sup> Lemke, 2<sup>nd</sup> Schrupp; voting no Robeck and Neid, Olson abstained, Mayor Voss broke tie with a yes vote. Carried 3 to 2
- F. Planning & Industrial Comm.-Re-appoint Dave Stark 1-01-20, Kevin Dietz 1-01-21  
1<sup>st</sup> Schrupp, 2<sup>nd</sup> Lemke; carried 4 to 1 Robeck voted no
- G. Charter Commission -Re-appoint Duane Klaustermeier, Douglas Wagoner, Gary Ziemer, Randal Wilson, Cory Neid –recommend to District Court  
1<sup>st</sup> Lemke, 2<sup>nd</sup> Schrupp; carried 3 to 2, Robeck no, Neid abstained.

#### REVIEW COMMITTEE MEETINGS VS. SCHEDULED WORKSHOPS

Members held discussion. Either way form of meeting would be acceptable. Recording of meetings requested. Discussion to continue.

#### LIAISONS

- A. Park Board – Sue Olson (Full appt)  
1<sup>st</sup> Schrupp, 2<sup>nd</sup> Lemke; Olson abstained, Robeck, Neid no votes, Mayor Voss broke tie with a yes vote
- B. Library Board – Allen Robeck  
1<sup>st</sup> Schrupp, 2<sup>nd</sup> Neid; Robeck abstained; all others voted in favor
- C. Light & Power Commission – John Schrupp (Full Appt)  
1<sup>st</sup> Lemke, 2<sup>nd</sup> Olson; Schrupp abstained, Robeck voted no; all others voted in favor
- D. Planning & Industrial Commission – John Schrupp  
1<sup>st</sup> Lemke, 2<sup>nd</sup> Olson; carried 5 to 0
- E. Cemetery Commission- Ryan Voss

- At this time Schrupp motioned and Lemke seconded for Mayor to be appointed as stated to serve his appointed commissions and departments. Carried 5 to 0
- F. Airport Commission – open  
Schrupp nominated Robeck failed due to lack of 2<sup>nd</sup>; Schrupp nominated Neid failed due to lack of second. The position remains open.
  - G. Fire Department – Ryan Voss  
carried
  - H. Glencoe Wine & Spirits – Ryan Voss  
carried
  - I. Police Department – Ryan Voss  
carried
  - J. Administration – Ryan Voss  
carried
  - K. Economic Development – Paul Lemke  
1<sup>st</sup> Schrupp, 2<sup>nd</sup> Olson; carried 5 to 0

## REGULAR BUSINESS MEETING FOR JANUARY 4, 2021

### CONSENT AGENDA

Member Lemke motioned with member Robeck seconding approval of the consent agenda as presented for the regular business meeting. All members voted in favor.

- A. Approve following building permits
  - 1. McLeod County Gov't Center; sign permit
- B. Approve following Licenses  
Happy Hour Inn, Tobacco, gaming and music machine license renewal

PUBLIC HEARINGS: None Scheduled

### BIDS & QUOTES

#### OFFICIAL NEWSPAPER BID FOR 2021 PRINTING

The bid from the McLeod Chronicle was presented. Proposed is \$8.00 per column inch and \$6.00 per column inch for Camera Ready publications.

Motion to approve the bid for the official newspaper bid for 2021 entered by Councilor Robeck, seconded by Councilor Lemke. All members voted in favor.

### REQUESTS TO BE HEARD

#### A. APPOINTMENTS TO COMPREHENSIVE PLANNING PROJECT STEERING COMMITTEE

City Administrator Mark Larson informed the council that applications have been received from Barb Jenneke, Brian O'Donnell, Gary Ballard and Lawrence Hackett. Motion to appoint these applicants to the Comprehensive Planning Steering Committee entered by Councilor Schrupp and seconded by Councilor Lemke. All members voted in favor.

## B. RONALD DONNAY RETIREMENT

Mark Larson, City Administrator, informed the council of Ron Donnay's intention to retire on April 2, 2021. Mr. Donnay is requesting that the city pay for his individual premium for health insurance for April 2021 to October 2021 at which time he will be eligible for Medicare. The approximate cost of continuation of coverage is \$2500.00. This request is being made by Mr. Donnay based in lieu of the fact that there was no cost to the city for the first 1 ½ years that he worked for city as the wages were paid a program that Pillsbury offered at that time.

Discussion led to approval of the request with a motion by Councilor Robeck and second by Councilor Lemke. Motion carried 5 to 0.

## C. LIQUOR LICENSE RENEWAL FEE WAIVER

Mark Ostlund, City Attorney reviewed the process to allow the city council to waive the fees for liquor license renewal fees for 2021 license year. The stated reason for this waiver would be to recognize the reality that the COVID pandemic has severally limited these local business's ability to utilize and or capitalize the on-sale sales of liquor.

Discussion led to member Schrupp motioning approval of the first reading of Ordinance No. 608 amending the city code to \$0.00 for liquor license holders and taproom license holders for 2021. Councilor Neid seconded. Motion carried in a 5 to 0 vote.

## ITEMS FOR DISCUSSION

### A. COVID-19 UPDATE

City Administrator Larson gave a brief update on the rink flooding and warming house closure. Governor Walz will be speaking on Wednesday at 2:00. If guidelines change for opening of warming house staff will follow those guidelines. In the meantime picnic tables have been provided at the rink.

### ROUTINE BUSINESS

PROJECT UPDATES: MNDOT plowing of Hwy 22 revisited- answer was given mid-winter 2020. Staff will provide the e-mail with answer from MNDOT.

ECONOMIC DEVELOPMENT: land sale discussion in closed meeting

PUBLIC INPUT: None

REPORTS: None

CITY BILLS: Councilor Lemke motioned to approve payment of the city bills with Councilor Robeck seconding. All members voted in favor.

CLOSE MEETING TO DISCUSS LAND SALE OF GLENTECH PARK PROPERTY

Mayor Voss closed the regular meeting for consideration of a land sale.

ADJOURN: Mayor Voss called for adjournment after the closed meeting at 8:55 p.m. Member Schrupp entered that motion with member Lemke seconding. All members voted in favor