

GLENCOE CITY COUNCIL MEETING MINUTES  
FEBRUARY 1, 2021  
7:00 P.M.

Mayor Voss called the regular meeting of the city council to order at 7:00 p.m. Members present: Olson, Schrupp, Lemke, Neid and Robeck. Also present: City Administrator Larson, Finance Director Trippel, Assistant City Administrator Neumann, City Attorney Ostlund, Police Chief Padilla, Public Works Directors Voigt and Schreifels

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda as presented entered by Member Schrupp, seconded by Member Neid. All members voted in favor.

- A. Approve the minutes of the regular meeting of January 19, 2021.
  
- B. Approve the following building permits:
  - 1. Sam's Tire; Remodel Permit
  - 2. Jeff Mullenbach, 1616 15<sup>th</sup> St E; Kitchen Remodel Permit
  - 3. Sam's Tire, 719 Chandler Ave N; Demolition Permit
  - 4. Kimberly Smith, 212 DeSoto Ave N; Re-side and Window Replacement
  - 5. Andrew Larson, 1804 Judd Ave N; Mechanical Permit
  - 6. Mark Kuhn, 1207 DeSoto Ave N; Mechanical & Plumbing Permits
  - 7. Amy Smith, 205 14<sup>th</sup> St E; Interior drain tile
  - 8. Adam Dammann, 403 17<sup>th</sup> St W; Doors
  
- C. Approve the following licenses:
  - 1. Glencoe VFW; Club On Sale and Sunday Liquor License renewal
  - 2. Main Street Sports Bar; On Sale and Sunday Liquor License renewal
  - 3. Lazy Loon Brewing; Taproom Sunday On Sale, Brewer Off Sale Liquor License renewal
  - 4. Marias Mexican Restaurant, On Sale and Sunday Liquor License renewal
  - 5. Glencoe country Club, Club On Sale and Sunday Liquor License renewal

PUBLIC HEARINGS:

- A. SET PUBLIC HEARING FOR MS4 FOR 7:05 P.M., TUESDAY, FEBRUARY 16, 2021

It is a requirement of the City of Glencoe as a member of the MS4 Cities to have an annual public hearing on the Municipal Separate Storm Sewer System. Councilor Lemke motioned with Councilor Schrupp seconding to set the public hearing for MS4 for Tuesday, February 16, 2021 at 7:05 p.m. Motion carried 5 to 0.

## BIDS AND QUOTES:

### A. QUOTES FOR TOOL CAT REPLACEMENT

Public Works Director James Voigt presented two quotes for a 2021 Toolcat to replace the 2013 Toolcat. The quotes include a salt/sand spreader. The low quote recommended to approve is from Lano Equipment of Norwood Young America for \$36,022.52. This is a budgeted item.

Discussion led to a motion by Councilor Lemke and seconded by Councilor Olson to approve the low quote from Lano Equipment as presented. Motion carried 5 to 0.

## REQUESTS TO BE HEARD:

### A. THIRD READING OF ORDINANCE NO. 608 WAIVING 2021 LIQUOR LICENSE FEES

City Attorney Mark Ostlund reviewed the ordinance to waive the liquor license fees for 2021.

Discussion led to a motion to approve the third reading by member Neid with second by member Robeck. Upon a roll call vote all members voted in favor.

Whereupon said ordinance was adopted and approved.

The ordinance will be in effect upon its publication of February 3, 2021.

### B. REVIEW CITY COUNCIL RULES OF PROCEDURE/DECORUM GUIDELINES

At Mayor Voss' request, city staff and the city attorney have prepared a draft for council to review of City Council Rules of Procedure/Decorum Guidelines. The document serves as a guidelines to equally respect council members and staff and to send a consistent message to the community of cooperative efforts of members and staff to be supportive of one another.

Motion by member Robeck to table and further discuss at a council workshop.

Seconded by member Neid. Motion failed in a 3 to 2 vote with members Olson, Schrupp and Lemke voting no.

Councilor Schrupp motioned to adopt the City Council Rules of Procedure/Decorum Guidelines as stated. Councilor Lemke seconded. Discussion regarding the draft document favored the document as it is a good reminder of conduct required to run meetings in a professional and thoughtful manner.

Motion carried in a 3 to 2 vote with Neid and Robeck entering the no votes.

## ITEMS FOR DISCUSSION:

### A. ANNUAL FIRE DEPARTMENT/TOWNSHIP MEETING; FEBRUARY 23<sup>RD</sup> AT 7:00 P.M., CITY CENTER BALLROOM

As stated in the invitation, the Annual Fire Department/Township meeting will be held in the South Ballroom on February 23<sup>rd</sup> at 7:00 p.m. Social distancing will be practiced and no lunch will be provided following the meeting. Council members are encouraged to attend.

**ROUTINE BUSINESS:**

**PROJECT UPDATES:** Assistant City Administrator Lynn Neumann informed the council of the Comprehensive Plan virtual open house dates. Two open houses will be held on February 18<sup>th</sup> at 1:00 and 6:00 p.m. The link to register and materials can be found at [www.glencoeplan.org](http://www.glencoeplan.org).

**ECONOMIC DEVELOPMENT:** None

**PUBLIC INPUT:** Member Robeck- record workshops-

**REPORTS:** None

**CITY BILLS:** Councilor Schrupp entered the motion to approve payment of the city bills. Councilor Neid seconded. Motion carried 5 to 0.

**ADJOURN:** Mayor Voss called for adjournment at 7:26 p.m. Councilor Schrupp entered that motion with Councilor Neid seconding. All members voted in favor.