

CITY COUNCIL MEETING MINUTES
MARCH 15, 2021
7:00 P.M.

CALL TO ORDER/PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Voss called the regular meeting of the City Council to order at 7:00 p.m. Members present: Olson, Lemke, Neid, and Robeck. Absent: Schrupp. Also present: City Administrator Larson, City Attorney Ostlund, Finance Director Trippel, PWDs Voigt and Schreifels and Police Chief Padilla.

CONSENT AGENDA:

Councilor Lemke motioned approval of the consent agenda, Councilor Neid seconded. Discussion resulted minutes to include questioning the \$900 gutter bill. All members present voted in favor.

- A. Approve the minutes of the regular meeting of March 1, 2021
- B. Approve the following building permits:
 - 1. Maria Martinez, 808 DeSoto Ave N; Addition
 - 2. McBride Funeral Home; Window Replacement
 - 3. Scott Andree, 810 Reeds Lane; Mechanical Permit
 - 4. Jeff Mulenbach, 1616 15th St E; Mechanical & Plumbing Permits
 - 5. Jerry Marth, 1608 Louden Ave N; Patio door replacement
 - 6. Gary Fahrenkamp, 815 Baxter Ave N; Re-roof
 - 7. Mike Kettner, 825 Sumac Lane; Re-roof
- C. Approve the following licenses: None
- D. Approve the following book transfers: To close out funds
 - 1. \$2,148.26 from 1999 Swimming Pool Bond to City Sinking
 - 2. \$3.21 from 2003 Tax Increment Bond to City Sinking
 - 3. \$655.31 from 2003 County State Aid #3 Bond to City Sinking

PUBLIC HEARINGS: None Scheduled

BIDS AND QUOTES: None

REQUESTS TO BE HEARD:

A. SIDEWALK REMOVAL AT 1231 FORD AVE N- SAM'S TIRE

Jeremy Geib, owner of Sam's Tire, appeared before the council to request removal of the sidewalk on the west side of 1231 Ford Avenue to allow access for future truck bays. Discussion led to a motion by Councilor Neid and second by Councilor Robeck to allow for the removal of the sidewalk as requested with the request that there would be stripping for a sidewalk once the building project is complete.

All members present voted in favor.

B. PLANNING COMMISSION RECOMMENDATIONS

1. SPECIAL USE PERMIT FOR BARRACKS FOR SEASONAL HOUSING AT SENECA FOODS

The Planning and Industrial Commission held a public hearing on March 11th for Seneca Foods proposed expansion of seasonal housing. No public input was entered at the hearing. This project will not increase the capacity of the seasonal housing.

Discussion led to a motion to approve the request for Seneca Foods seasonal housing expansion by Councilor Lemke and second by Councilor Robeck. Motion carried 3 to 1 with Robeck entering the no vote.

2. VARIANCE PERMIT REQUEST FOR SETBACKS FOR ACCESSIBLE BATHROOM AT 808 DESOTO AVE N

The owners of 808 DeSoto Aveune North applied for a 9 foot variance on the side yard for construction of an addition for a handicapped accessible bathroom. The addition will not hinder visibility at the intersection.

Member Robeck entered the motion approving the variance as requested at 808 DeSoto Ave N. Member Lemke seconded the motion. All members present voted in favor.

C. ENGINEERING CONTRACTS

1. SLA FOR MUNICIPAL STATE AID

A motion to approve the Supplemental Letter Agreement with SEH for Municipal State Aid engineering services not to exceed \$7,500 for the remainder of 2021 entered by Member Lemke and seconded by Member Olson. All members present voted in favor.

2. SLA FOR CITY ENGINEERING SERVICE

A motion to approve the Supplemental Letter Agreement with SEH for General Engineering services not to exceed \$37,500 for the remainder of 2021 entered by Member Neid and seconded by Member Lemke. All members present voted in favor.

A. APPOINT AIRPORT ENGINEER-AIRPORT COMMISSION

The Airport Commission received three Statement of Qualifications. They were reviewed by the Commission and it is recommended to appoint SEH as the Airport Engineering Consultant to perform architectural, engineering and other professional services for projects at the Glencoe Municipal Airport.

Councilor Lemke entered that motion with Councilor Olson seconding. Vote was tied 2 to 2 with Neid and Robeck voting no. Mayor Voss voted in favor of the motion to break the tie resulting in the motion carrying in a 3 to 2 vote.

B. AUTHORIZE PLANS & SPECIFICATIONS FOR WETLAND REMOVAL AT AIRPORT- AIRPORT COMMISSION

The SEH engineering design contract for the proposed 2021 wetland removal project at the Glencoe Municipal Airport was reviewed. It was recommended to authorize SEH to proceed with the preparation of plans and specifications for the 2021 Wetland Removal Project at the airport to eliminate the wildlife safety hazard to aircraft. Councilor Lemke made that motion with Councilor Olson seconding. Vote was tied 2 to 2 with Neid and Robeck entering the no votes. Mayor Voss then entered a vote in favor of the motion to break the tie. Motion carried 3 to 2.

D. LEASE EXTENSION FOR COMMON CUP MINISTRIES AT CITY CENTER

City Attorney Mark Ostlund presented the request for a three year lease extension with Common Cup Ministries for the room in the Northwest corner of the first floor of the City Center. The rental fee would remain at \$100 per month. Councilor Neid entered the motion approving the three year extension of the lease as presented. Councilor Robeck seconded. All members voted in favor.

E. APPOINT PUBLIC WORKS OPERATOR FOR STREETS/PARKS

City Administrator Mark Larson recommended the appointment of Jeffrey Bieganek to the position of Public Works Operator Street/Parks. Jeff and his family reside in Glencoe and he is a graduate of GSL High School. There were 15 applicants for the position with 7 candidates interviewed. The appointment is conditional based upon a successful completion of a background investigation, pre-employment physical, and drug/alcohol testing. Councilor Neid motion to appoint Jeffrey Bieganek to the Operator Street/Parks position. Councilor Robeck seconded. All members present voted in favor.

ITEMS FOR DISCUSSION:

A. NEW STIMULUS FUNDING

City will receive approximately \$630,000 in two payments over a two year period from the latest stimulus bill.
A webinar is being offered for spending guidelines.

ROUTINE BUSINESS:

PROJECT UPDATES: Swimming pool hiring process for lifeguards has started. New guidelines allow for 250 people in attendance. Whether to provide concessions is an on-going discussion at this time.
Weather needs to warm up for the diamond brite to be applied at the pool.

ECONOMIC DEVELOPMENT: O'Reilly Auto Parts has submitted plans to build on the Coborn's Outlot.
Seneca Foods has submitted a building permit for the additional housing units.

PUBLIC INPUT: None

REPORTS; Mayor Voss attended the annual Fire Relief meeting held with the Township Boards. He commended the Fire Department for their work and professionalism and thanked the department for their service to the community.

CITY BILLS: Councilor Neid motioned to approve payment of the city bills. Councilor Olson seconded. All members present voted in favor.

ADJOURN: At 7:52 Mayor Voss called for a motion to adjourn. Councilor Robeck entered that motion with Councilor Neid seconding. All members present voted in favor.