

GLENCOE CITY COUNCIL MEETING MINUTES
APRIL 19, 2021
7:00 P.M.

CALL TO ORDER/PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Voss called the regular meeting of the City Council to order at 7:00 p.m. Members present: Olson, Schrupp, Lemke, Neid and Robeck. Also present: City Administrator Mark Larson, City Attorney Mark Ostlund, Finance Director Todd Trippel, Public Works Directors Voigt and Schreifels, and Police Chief Padilla.

CONSENT AGENDA

Councilor Neid entered the motion to approve the consent agenda as presented with Councilor Robeck seconding. Motion carried 5 to 0.

A. Approve the minutes of the regular meeting of April 5, 2021.

B. Approve the following building permits:

1. Seneca Foods, Barracks Permit
2. Bruce Buska, 1328 14th St E; Re-roof
3. Amanda Johnson, 1131 Armstrong Ave N; Re-roof
4. Jesus Castillo, 1318 15th St E; Remodel
5. Holly Iverson, 104 14th St W; Window/Patio door replacement

C. Approve the following licenses:

1. Coborn's Inc; Retailer's Fire Works Permit

PUBLIC HEARINGS: None scheduled

BIDS AND QUOTES: None

REQUESTS TO BE HEARD:

A. APPROVE AIRPORT GRANT FROM FAA FOR \$13,000

City Administrator Mark Larson requested a motion to formally accept the \$13,000 FAA Grant for airport use from the latest Federal Stimulus Bill. Motion entered by member Lemke, second by Member Schrupp. Member Robeck questioned grant language and clarification was offered by City Attorney Ostlund. Motion carried in a 4 to 1 vote with Robeck entering the no vote.

B. WATER ACCESS CHARGE (WAC) AND SEWER ACCESS CHARGE (SAC) FOR SENECA BARRACKS REQUEST FOR RELIEF –JERRY ZASKE, SENECA FOODS

City Administrator Mark Larson presented this request in the absence of Seneca Foods Plant Manager Jerry Zaske, for relief of Water Access Charges and Sewer Access Charges for the new barracks construction and plumbing fixtures. The

reasoning presented was that this is seasonal housing and there will be no increase in number of people housed at the location with the new construction.

City Attorney Mark Ostlund advised against the relief request and stated that the ordinance does not allow for this reasoning for relief from city charges for WAC and SAC. Any relief would be considered a business subsidy.

Discussion led to a motion by Member Schrupp and second by Member Olson to deny the relief request of WAC and SAC charges for the Seneca Foods barracks f. Motion carried in a 4 to 1 vote with Robeck entering the no vote.

C. EAST INDUSTRIAL ROUTE

John Rodeberg, SEH, presented the proposal for determining an East Industrial Park Expansion Study as requested per discussion held at the city council workshop.

The final study will include a narrative describing existing conditions, along with the proposed improvements, project staging and development considerations. The report will include concept level mapping of the street, public utilities and project staging plan. Cost estimates will also be provided in the report. The report is intended to provide a high level overview. The study is proposed to give a better understanding of options for extending street and utilities to the east of the East Industrial Park, west of Diamond Avenue and south of the TC&W rail line.

Councilor Lemke entered the motion approving the Supplemental Letter Agreement with SEH for the Industrial Park Expansion Study not to exceed \$22,900. Councilor Robeck seconded. Motion carried 5 to 0.

D. AGENDA CHANGE TO INCLUDE “ PUBLIC INPUT REGARDING AGENDA ITEMS”

Mayor Voss is recommending to change the city council agenda format to include public comment on agenda items only. This input item will be added after the consent agenda.

Motion to approve the addition to the agenda entered by Member Schrupp, seconded by Member Neid. All members voted in favor.

E. APPOINT LIBRARY BOARD MEMBER

Councilor Neid motioned to appoint Debra Donnay to a 3 year term to the Library Board to fill the open position of Paula Bulau. Councilor Lemke seconded. Motion carried 5 to 0.

ITEMS FOR DISCUSSION:

A. MORNINGSIDE AVENUE PROJECT UPDATE

Contractor will be on site to begin the completion of this project the first week of May. The project is expected to be finished by July 4th.

ROUTINE BUSINESS:

PROJECT UPDATES: 10th Street Project plans are waiting on State approval. Bid opening is set for May 13th.

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: Member Neid would like the council members' individual emails on the city website instead of the group email address as currently listed.

REPORTS: Several in packet.
Mayor thanked Street Department for their work repairing potholes.

CITY BILLS: Councilor Schrupp entered the motion to approve payment of the city bills. Councilor Lemke seconded. Motion carried 5 to 0.

ADJOURN: Mayor Voss called for adjournment at 7:58 p.m. Councilor Neid entered that motion with Councilor Robeck seconding. Motion carried 5 to 0