

GLENCOE CITY COUNCIL MEETING MINUTES
JUNE 21, 2021
7:00 P.M.

Mayor Voss called the regular meeting of the city council to order at 7:00 p.m. Members present: Neid, Lemke, Schrupp, Olson, Robeck. Also present: City Administrator Larson, City Attorney Ostlund, Assistant City Administrator Jerabek, Finance Director Trippel, PWDs Voigt and Schreifels and Police Captain Retzer.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Councilor Robeck motioned to approve the consent agenda as presented. Councilor Neid seconded. All members voted in favor.

- A. Approve the minutes of the regular meeting of June 7, 2021.
- B. Approve the following building permits:
 - 1. Minnesota Management LLC, 515 Abby Lane; Remodel
 - 2. Berkland & Associates, 1422 Ford Ave N; Remodel, Plumbing Permits
 - 3. Don Koestecka, 1106 10th St E; Deck
 - 4. Don Goetz, 823 9th St E; Re-roof
 - 5. Megan Hallett, 1722 11th St E; Fence
 - 6. Bob Johnson, 330 Interwood Dr; Patio Door
 - 7. Brad Klitzke, 1618 Knight Ave N; Re-roof
 - 8. Sam's Tire, 1231 Ford Ave N; Demolition
 - 9. Connie McBrady, 1321 11th St E; Mechanical Permit
 - 10. Mark Milbrett, 1802 Fairway Dr; Window Replacement
 - 11. Irma Mendoza, 1129 15th St E; Re-roof
 - 12. Aaron Grahn, 1214 13th St E; Re-side
- C. Approve the following licenses:
 - 1. Pla-Mor Ballroom, Consumption and Display Liquor License Renewal

PUBLIC HEARINGS: None Scheduled

BIDS AND QUOTES:

- A. 10TH STREET PROJECT – RESOLUTION NO. 2021-08 AWARDED BID
Brody Bratsch, SEH, presented the bids for the 10th Street Project. The low bid was from Duinick, Inc. of Prinsburg, MN in the amount of \$928,728.84. Engineer's estimate for the project was \$1,216,000. Discussion led to Councilor Lemke approving the low bid and entered the following resolution accepting the bid.

RESOLUTION NO. 2021-08
ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for the construction of the **10th Street Improvement Project**, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>Contractor</u>	<u>Total Bid</u>
Duininck, Prinsburg, MN	Inc. \$928,728.84
Mid Minnesota Hot Mix Annandale, MN	\$989,297.45
Wm. Mueller & Sons, Inc. Hamburg, MN	\$1,057,597.09
GMH Asphalt Corporation Chaska, MN	\$1,104,963.50

AND WHEREAS, it appears Duininck, Inc. of Prinsburg, Minnesota, is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLENCOE, MINNESOTA:

1. Contingent upon Federal approval, the mayor and city administrator are hereby authorized and directed to enter into a contract with Duininck, Inc. of Prinsburg, Minnesota, in the name of the City of Glencoe, Minnesota, for the construction of the 10th Street Improvement Project, according to the plans and specification therefore approved by the city council and on file in the office of the city administrator.

Councilor Robeck seconded the motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

It was then recommended to approve the Supplemental Letter Agreement with SEH for construction administration not to exceed \$79,800.

Councilor Robeck entered the motion authorizing the City Administrator to execute the SLA with the elimination of #11 language concerning 10% markup for cost of administration and insurance. Councilor Schrupp seconded. All members voted in favor.

REQUESTS TO BE HEARD:

A. LIQUOR STORE UPDATE

Jon Vandamme, Manager of Glencoe Wine and Spirits, provided a mid-year update on sales. All sales remain relatively strong post COVID with bars now open at full capacity.

B. ATV/UTV/GOLF CART ORDINANCE- MARK OSTLUND

City Attorney Mark Ostlund, reviewed the updated proposed Ordinance No. 609 for Regulation of Special Vehicles: Motorized golf carts, utility task vehicles, class 1 all-terrain vehicles. The language of the ordinance presented reflects Chief Padilla's requirements to operate these vehicles on city streets (no county or state), alleyways or public right-of-way.

Council members proposed their requirements and had lengthy discussion regarding the use of the vehicles on city streets.

This ordinance will not benefit all residents for all areas of the city as these vehicles can only cross county and state roads per state statute. City Attorney Ostlund will make the suggested changes to the language and add required education of use of said vehicles on city streets to the proposed ordinance and council will be given opportunity to review the draft.

C. AMEND RULES OF DECORUM TO ADDRESS TEXTING AND EMAILS DURING CITY COUNCIL MEETING

The Rules of Decorum were brought before the council to consider the change to regulate electronic communications during council meetings.

Councilor Robeck stated he does not agree with this garbage and infringes on his freedom of speech.

Councilor Lemke motioned to approve the amendment as stated to the Rules of Decorum. Councilor Olson seconded. Motion carried in a 4 to 1 vote with Robeck entering the no vote.

D. AMERICAN RESCUE PLAN (ARP) RESOLUTION 2021-09 TO AUTHORIZE APPLICATION AND ACCEPTANCE OF ARP FUNDS

City Administrator Mark Larson gave an update on the American Rescue Plan Funds. Estimated dollars to be made available are \$630,000. Resolution is required to accept the funds. Discussion will be held with all departments as to what purchases will qualify for use of these funds.

Councilor Neid entered the following resolution and moved for its adoption:

RESOLUTION NO. 2021-09

A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 575,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

WHEREAS, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

WHEREAS, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included **\$65 billion in recovery funds for cities across the country.**

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, Funds have been allocated to the City of Glencoe (“City”) pursuant to the ARPA (“Allocation”).

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of the ARPA funds.

WHEREAS, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury's ARPA guidance.

WHEREAS, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Glencoe, MINNESOTA AS FOLLOWS:

1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury's guidance.
2. City staff, together with the Mayor and the City Attorney are hereby authorized to take any actions necessary to receive the City's share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.
3. City staff, together with the Mayor and the City Attorney are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

Councilor Robeck seconded. Upon a roll call vote all members voted in favor. Where upon said resolution was adopted and approved

ITEMS FOR DISCUSSION:

A. JULY 6TH COUNCIL MEETING DISCUSSION

Discussion led to a motion by Councilor Schrupp to not hold the July 6th council meeting. Councilor Neid seconded the motion. Motion carried 4 to 1 with Robeck entering the no vote.

ROUTINE BUSINESS:

PROJECT UPDATES-Morningside Project- curb and gutter and other cement work to commence this Wednesday and completed by Friday- weather permitting.

ECONOMIC DEVELOPMENT: Panther Heights 2nd Addition apartment –bids are being sought to build the second complex.

PUBLIC INPUT; Robeck questioned who authorized cement plant on Seneca Foods property. Zoned industrial so it is allowable use of property and no permitting process required per City Administrator Larson.

REPORTS: All in packet.

CITY BILLS: Motion to approve payment of the city bills entered by Councilor Schrupp, second Councilor Lemke. All members voted in favor.

ADJOURN: Mayor Voss called for adjournment at 7:58 p.m. Councilor Schrupp entered that motion. Councilor Robeck seconded. All members voted in favor.