

GLENCOE CITY COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 7, 2021
7:00 P.M.

Mayor Voss called the regular meeting of the city council to order at 7:00 p.m. Members present: Neid, Lemke, Schrupp, Robeck, Olson. Also present: City Administrator Larson, Assistant City Administrator Jerabek, City Attorney Ostlund, Finance Director Trippel, PWDs Schreifels and Voigt, Police Chief Padilla and Fire Chief Scheidt.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

CONSENT AGENDA

Motion to approve the consent agenda as presented entered by Member Neid, second by Member Schrupp. All members voted in favor.

- A. Approve the minutes of the regular meeting of August 16, 2021.
- B. Approve the following building permits:
 - 1. Sam's Tire, 1231 Ford Ave N; New Construction, Mechanical Permits
 - 2. Jon Niebuhr, 200 Edgewood Dr; Egress Window
 - 3. Randy Scrivner, 1412 15th St E; Remodel, Plumbing, Mechanical Permits
 - 4. Cory Roskamp, 1703 Ives Ave N; Remodel, Mechanical, Plumbing Permits
 - 5. Maria Martinez, 808 DeSoto Ave N; Plumbing & Mechanical Permits
 - 6. Silvner Hernandez, 105 9th St E; Plumbing Permit
 - 7. Anthony Pender, 1608 Ives Ave N; Window Replacement
 - 8. Beverly Templin, 1408 Cedar Ave N; Re-roof
 - 9. Ralph Aldrich, 1306 10th St E; Window Replacement
 - 10. Matthew Hins, 1215 10th St E; Re-roof
 - 11. Wes Olson, 1112 Hennepin Ave N; Window Replacement
 - 12. Werth Investment Trust, 1605 Newton Ave N; Mechanical Permit

PUBLIC COMMENT/AGENDA ITEMS ONLY- None

PUBLIC HEARINGS: None Scheduled

BIDS AND QUOTES:

A. SELF-CONTAINED BREATHING APPARATUS

Fire Chief Cory Scheidt reviewed the quote from MacQueen Emergency to replace the Self Contained Breathing Apparatus (SCBA) equipment for \$222,325.12. The funds to purchase will come from the ARAP funds that the City received. The City Auditor Christopher Knopik has approved the purchase from the ARAP funds, as the SCBA is used for every fire and rescue run by the Fire Department as part of a response to the Coronavirus Pandemic.

Councilor Olson motion to approve the purchase of the Self Contained Breathing Apparatus equipment from MacQueen Emergency in the amount of \$222,325.12. Councilor Robeck seconded. All members voted in favor.

B. 2023 PLOW TRUCK, CAB & CHASSIS

Public Works Director Voigt presented the quotes for a plow truck cab and chassis. Lead times for this purchase are at 18 months in scheduling the equipment installation of the plow, wing, belly blade, box and sander. Delivery will occur in 2022 and will be paid from the 2022 Street Department budget. Councilor Lemke entered the motion to approve the purchase of a 2023 HV507 International Plow Truck from North Central International of Glencoe for \$97,994.35. Councilor Schrupp seconded. Motion carried in a 4 to 1 vote with Neid entering the no vote.

C. 2023 PLOW TRUCK ACCESSORIES

Delivery will occur in approximately February of 2023 and will be paid from the 2023 Street Department budget for the equipment package. Councilor Lemke entered the motion to purchase the equipment package for the plow truck from Towmaster of Litchfield for \$136,927.00. Councilor Schrupp seconded. Motion carried in a 3 to 2 vote with Robeck and Neid entering the no votes.

REQUESTS TO BE HEARD:

A. RESOLUTION NO. 2021-20 –RESOLUTION REVOKING & ESTABLISHING MUNICIPAL STATE AID STREETS

City Administrator Mark Larson presented a memo for City Engineer John Rodeberg concerning the revoking of the MSA status on Union Avenue between 11th and 14th Streets and the addition of 14th Street from union to Morningside Avenues.

Councilor Schrupp entered the following resolution and moved for its adoption:

RESOLUTION 2021-20
RESOLUTION REVOKING AND ESTABLISHING
MUNICIPAL STATE AID STREETS

WHEREAS, it appears to the City Council of the City of Glencoe that the streets hereinafter should be revoked or designated as Municipal State Aid Streets under the provisions of Minnesota Law.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Glencoe that the road described as follows, to-wit: Union Avenue between 11th Street East and 14th Street East be, and hereby is, revoked as a Municipal State Aid Street of said City subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, by the City Council of the City of Glencoe that the road be described as follows, to-wit: 14th Street East between Union Avenue and Morningside Avenue (McLeod CSAH 15) be, and hereby is established, located and designated a Municipal State Aid Street of said City, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Administrator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon his approval of the revocation and designation of said roads or portion thereof, that same be constructed, improved and maintained as a Municipal State Aid Street of the City of Glencoe, to be numbered and known as a Municipal State Aid Street.

Councilor Olson seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

B. RESOLUTION NO. 2021-21-AUTHORIZING EXECUTION OF MNDOT GRANT TO UPGRADE FUELING SOFTWARE AT AIRPORT

City Administrator Mark Larson revisited the requirement for upgrade to the fueling system at the Airport. A chip reader is required to be in compliance with Federal mandates regarding credit card security and the ability to read chip cards when purchasing fuel. The council approved the purchase of the upgrade equipment at the May 3rd council meeting. The MnDOT Aeronautics Grant is for 70% of the purchase of the equipment or \$13,499.00. The city of Glencoe's share of \$5,785.50 is coming from a \$13,000 FAA grant from the most recent Federal stimulus bill.

Councilor Olson entered the following resolution and moved for its adoption:

**RESOLUTION NO. 2021-21
AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF
TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION**

It is resolved by the City of Glencoe as follows:

1. That the state of Minnesota Agreement No. 1048243, "Grant Agreement for Airport Improvement Excluding Land Acquisition," for State Project No. A4301-36 at the Glencoe Municipal Airport is accepted.
2. That the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Glencoe.

Councilor Lemke seconded. Upon a roll call vote motion carried in a 4 to 1 vote with member Robeck entering the no vote. Whereupon said resolution was adopted and approved.

**C. RESOLUTION NO. 2021-22 –RESOLUTION AUTHORIZING
EXECUTION OF MNDOT GRANT TO REMOVE WETLAND AT
AIRPORT**

City Administrator Mark Larson updated the council on the previous approval of the bid of Schneider Excavating and the purchase of Wetland Credits at the May 3, 2021 council meeting contingent upon the City receiving an FAA grant for the project.. The grant was received from the FAA on August 31, 2021. The grant is for 100% funding of the design, construction and the purchase of the wetland credits for the project. The grant total is \$153,148.00.

Councilor Lemke entered the following resolution and moved for its adoption:

RESOLUTION 2021-22

Resolution Authorizing Mayor and City Administrator to execute Grant Agreement with the Federal Aviation Administration (FAA) for Wetland Removal Airport Improvement Project (AIP) No 3-27-0158-010-2021

WHEREAS, the City of Glencoe has received Grant Agreement with Federal Aviation Administration (FAA) for Wetland Removal Airport Improvement Project (AIP) No 3-27-0158-010-2021 at the Glencoe Municipal Airport (GYL) – Vernon Perschau Field; and,

WHEREAS, said project is included in the Minnesota Department of Transportation (Mn/DOT), Office of Aeronautics Capital Improvement Program (CIP) for 2021-22; and,

WHEREAS, The City of Glencoe has previously awarded the construction contract for said project to Schneider Excavation contingent upon receiving the FAA Grant; and,

WHEREAS, The total cost for said project, including construction, engineering, and the purchase of Wetland Credits shall not exceed \$153, 148 to be funded with 100% Federal Dollars,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Glencoe: The Mayor and City Administrator are hereby authorized to execute said grant agreement with the FAA for \$153,148.00.

Councilor Schrupp seconded motion. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

D. RESOLUTION NO. 2021-23 –AGREEMENT WITH MNDOT FOR
DETOUR FOR TH 22 FOR CHANDLER AVENUE J TURN PROJECT

City Administrator Mark Larson presented the resolution to allow MnDOT to use 10th Street East as a detour the summer of 2022 for the construction of a Reduced Conflict Intersection at US Highway 212 and Chandler Avenue North. MnDOT will compensate the city for \$1,627.96 for the amount of the road life consumed due to the detour.

Councilor Olson entered the following resolution and moved for its adoption:

RESOLUTION NO. 2021-23

It is resolved that the City of Glencoe enter into MnDOT Agreement No. 1048229 with the State of Minnesota, Department of Transportation for the following purposes:

To provide payment by the State to the City for the use (and maintenance) of 10th Street East as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 212 from 1000 feet west of TH 22 to 100 feet east of TH 22 under Sate Project No. 4310-94 (T.H. 212=22).

It is further resolved that the Mayor and the City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Councilor Schrupp seconded. Upon a roll call vote all members voted in favor. Whereupon said resolution was adopted and approved.

ITEMS FOR DISCUSSION:

A. LIGHT & POWER COMMISSION –IN LIEU OF TAX CONTRIBUTION

The Light and Power Commission voted to increase the in lieu of taxes payment to the city by \$2500.00 for each of the next five years, making the 2022 payment \$102,500.00.

ROUTINE BUSINESS:

PROJECT UPDATES: 10th Street Project- chip sealed today. Monday, September 13, will lay pavement.

WWTP – seeding complete, punch list being addressed-
Morningside Avenue Project- back in town to complete 2nd or 3rd week of September

ECONOMIC DEVELOPMENT: None

PUBLIC INPUT: None

REPORTS: None

CITY BILLS: Motion to approve payment of the city bills entered by Councilor Neid, seconded by Councilor Olson. All members voted in favor.

ADJOURN: Mayor Voss called for adjournment at 7:41 p.m. Councilor Robeck entered that motion with Councilor Neid seconding. All members voted in favor.