



Mayor: Ryan Voss
Precinct 1 Councilor: Sue Olson
Precinct 2 Councilor: OPEN
Precinct 3 Councilor: Paul Lemke
Precinct 4 Councilor: Cory Neid
At-Large Councilor: Allen Robeck

GLENCOE CITY COUNCIL MEETING AGENDA

August 1, 2022 – 7:00pm

City Center Ballroom

- 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 2. CONSENT AGENDA**
 - A. Approve minutes of the regular meeting of July 18, 2022
 - B. Special Event Application: Budweiser Clydsdales
- 3. PUBLIC COMMENT (agenda items only)**
- 4. PUBLIC HEARINGS**
- 5. BIDS AND QUOTES**
- 6. REQUESTS TO BE HEARD**
 - A. Third Reading of Ordinance 613 – regulating Streets and Sidewalks for MS4 – City Attorney
 - B. Third Reading of Ordinance 614 – regulating Land Use Control for MS4 – City Attorney
 - C. Third Reading of Ordinance 615 – regulating General Regulations for MS4 – City Attorney
 - D. Appoint City Council Precinct 2 Councilor
- 7. ITEMS FOR DISCUSSION**
 - A. Bit 49 Update
- 8. ROUTINE BUSINESS**
 - A. Project Updates
 - B. Economic Development
 - C. Public Input
 - D. Reports
 - E. City Bills
- 9. ADJOURNMENT**



GLENCOE CITY COUNCIL MEETING MINUTES
July 18, 2022 – 7:00pm

Attendees: Ryan Voss, Sue Olson, Allen Robeck, Cory Neid, Paul Lemke

Absent: John Schrupp

City Staff: City Administrator Mark Larson, Finance Director Todd Trippel, Public Works Director Mark Lemen, Public Works Director Jamie Voigt, Deputy City Clerk Kelly Hayes, Police Chief Tony Padilla, City Attorney Mark Ostlund, Assistant City Administrator Jon Jerabek

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Meeting was called to order by Mayor Voss at 7:00pm with all members present except for John Schrupp.

2. CONSENT AGENDA

A. Approve minutes of the regular meeting of June 20, 2022

B. Approve the following 3.2 Off-sale liquor licenses: Go For It Gas, Casey's on 13th Street

C. Approve the following book transfers:

\$190,786.61 from American Rescue Plan to General Fund for CSAH 22 & Oak Leaf Park Trails

\$102,266.75 from American Rescue Plan to Aquatic Center for improvements

D. Oath of Office for Officer Morgan Attenberger – Mayor

Officer Morgan Attenberger has completed her orientation and took the Oath of Office.

Motion: Lemke, seconded by Neid to approve the consent agenda. All in favor, motion carried.

3. PUBLIC COMMENT (agenda items only) - None

4. PUBLIC HEARINGS

A. Public Hearing for Ordinance 613 – regulating Streets and Sidewalks for MS4 – City Attorney

B. Public Hearing for Ordinance 614 – regulating Land Use Control for MS4 – City Attorney

C. Public Hearing for Ordinance 615 – regulating General Regulations for MS4 – City Attorney

The public hearing for Ordinance 613, 614 and 615 was opened at 7:10pm. There were no public comments.

Motion: Lemke, seconded by Neid to close the public hearing at 7:12pm. All in favor, motion carried.

Public Works Director Mark Lemen noted that all of the changes suggested from SEH were in accordance with the MPCA.

Motion: Lemke, seconded by Neid to approve the second reading of Ordinances 613, 614, 615. Vote 3 – 1 with Robeck against, motion carries.

5. BIDS AND QUOTES

A. Change Order Number 2 on 2022 Pavement Improvement Project for Crosswalk Installation at 14th Street and Morningside Avenue – SEH

Crosswalk proposed to be on the north side of 14th Street and connecting to the trail on the west side. There is no sidewalk or trail on the east/south side. Curb and gutter would need to be replaced. Cost to install crosswalk would be \$18,632.

Motion: Neid, seconded by Olson to approve Change Order 2 for the crosswalk installation. All in favor, motion carried.

6. REQUESTS TO BE HEARD

A. Open City Council Position – City Attorney Ostlund

Councilperson John Schrupp gave his resignation of City Council seat for Precinct 2.

Motion: Neid, seconded by Lemke to approve Resolution 2022-019 for the vacancy of John Schrupp's council seat. All in favor, motion carried.

Applications will be accepted for Precinct 2 seat until July 28, 2022.

B. Approval of Glencoe Comprehensive Plan – Assistant City Administrator

The process for the Glencoe Comprehensive Plan began in 2020. There was a lot of participation from residents, committees/commissions, staff and council.

Motion: Robeck, seconded by Olson to approve the Glencoe Comprehensive Plan. All in favor, motion carried.

C. Supplemental Letter Agreement (SLA) for Design of Watermain removal and installation for Morningside Avenue and Highway 212 – SEH

Motion: Robeck, seconded by Lemke to approve the Supplemental Letter Agreement (SLA) for Design of Watermain removal and installation for Morningside Avenue and Highway 212. All in favor, motion carried.

D. SLA for Resident Project Representative (RPR) for TH 22 Project – SEH

Motion: Lemke, seconded by Olson to approve the Supplemental Letter Agreement (SLA) for Resident Project Representative (RPR) for TH 22 Project. Vote 3 – 1 with Neid opposing. Motion carried.

E. Authorize Conveyance of Property for Construction of Highway Truck Shop at the Glencoe/MNDOT Maintenance Site – City Administrator

Property is jointly owned by Minnesota State and City of Glencoe. Discussion included: recycling bins, if there has been an MS4 violation, amount of salt that runs down the road, the benefit to the city to have timely snowplowing. County Administrator Sheila Murphy believes the construction will start this fall.

Motion: Neid, seconded by Robeck to Authorize Conveyance of Property for Construction of Highway Truck Shop at the Glencoe/MNDOT Maintenance Site. Vote 3 – 1 with Olson opposing. Motion carried.

F. Authorize establishing a School Resource Officer Position with Glencoe/Silver Lake School District – City Administrator and Police Chief

Glencoe Police Department received 142 calls from the school last year. The City cost to hire a School Resource Officer would be around \$35k per year; the school would cover the rest with their safety grants. This would be a 3-year contract.

Motion: Lemke, seconded by Olson to approve establishing a School Resource Officer position with the Glencoe Silver Lake School District. Vote 2 – 2 with Neid and Robeck opposing. Mayor Voss broke the tie in favor of adding the CSO position. Motion passed 3 – 2.

G. Appoint Mitchell Hartwig as operator at the Wastewater Treatment Facility – PW Director Lemen

Motion: Lemke, seconded by Olson to approve the appointment of Mitchell Hartwig as operator at the Wastewater Treatment Facility. All in favor, motion carried.

H. Approve agreement with MNSPECT to provide Occupancy Inspection on Rental Properties through December 31, 2022 – City Administrator

Bob Scheidt retired in June 2022. The City reached out to MNSpect to see if they would be interested in providing this service. MNSpect quoted \$85 per hour. The Rental Inspection fee would remain \$50 per license.

Motion: Robeck, seconded by Neid to approve agreement with MNSPECT to provide Occupancy Inspection on Rental Properties through December 31, 2022. All in favor, motion carried.

- I. Approve Resolution 2022-17 to appoint Election Judges for 2022 Elections – Deputy Clerk
Primary Election is August 9, 2022. The General Election will take place on November 8, 2022. There are 16 returning election judges and 25 new judges.

Motion: Neid, seconded by Lemke to Approve Resolution 2022-17 to appoint Election Judges for 2022 Elections. All in favor, motion carried.

- J. City Council Meeting Date Change – Deputy Clerk
Request to change the date of the November 7, 2022, City Council meeting so the ballroom can be set up for the General Election on November 8, 2022.

Motion: Neid, seconded by Robeck to approve changing the City Council meeting date from November 7, 2022, to October 31, 2022. All in favor, motion carried.

- K. County Recycling – Marc Telecky, McLeod County Environmental Services
Discussion about location of the recycling bins. Telecky asked if there was something that can be done to keep at current location to make it more aesthetically appealing. Olson noted that the comments from the Glencoe residents is that they do not want the bins in the downtown area.

7. ITEMS FOR DISCUSSION

- A. Airport Grant for Terminal Building – City Administrator
Received a federal grant for \$712,500 for a new terminal building. Project estimated at \$750,000. Anticipating project to start next year.
- B. National Night Out – Police Chief
GPD and Fire Department will be participating in National Night Out on August 2. Officers will be making the rounds to the different parties.
- C. Mayoral Proclamation of Welcoming Week
Mayor Voss read the Mayoral Proclamation of Welcoming Week.
- D. Park Updates and Donations
 - 1) Pickle Ball – Donations were received from the Sno Pros and the Glencoe Lions Club. Looking at Oscar Olson for the Pickle Ball Court.
 - 2) Dog Park – Park Board and Glencoe Foundation working on this project.
 - 3) Floatables at the Pool – Lions Club donating \$17k to replace the lily pads at the pool.
 - 4) Fence at Oscar Olson – Looking at installing a fence at Oscar Olson for safety.
 - 5) Restroom Repair at Oscar Olson – Plan to start repairing this fall.

8. ROUTINE BUSINES

- A. Project Updates
Highway 22 project started today.
State didn't get any bids for the mumble strips.
- B. Economic Development – none
- C. Public Input
 - 1) Sandy Olson – 14 community members signed a letter for resident Sandy Olson to be the spokesperson. Complaint is regarding the noise from Bit 49. She believes that this noise has decreased their property value. Mayor Voss had spoken to a Bit 49 representative and was told that testing has been done and they are within state guidelines. Ms. Olson suggested some type of barrier because the chain-linked fence does nothing for the noise.

Resident Eddie Gould noted how they haven't been able to use their deck and it has ruined their summer. He said that the MPCA has offered to let the City use their equipment for testing but that Glencoe has ignored them.

Councillor Robeck has requested an affidavit for the first reading of Ordinances 613, 614, and 615. Larson will provide the council with the affidavit for the first reading.

D. Reports

E. City Bills

Motion: Neid, seconded by Robeck to pay the city bills. All in favor, motion carried.

9. ADJOURNMENT

Motion: Robeck, seconded by Neid to adjourn at 9:23pm. All in favor, motion carried.

Ryan Voss, Mayor

Date

Mark D. Larson, City Administrator

Date



City of Glencoe
Special Event Application
1107 11th Street East, Suite 107
Glencoe, MN 55336
320-864-5586
info@ci.glencoe.mn.us

Event name: Budweiser Clydsdales Location: Glencoe City Center

Date(s) of the event: 8/17/22 Time(s) of event: 4:30 pm - 8 pm

Group name or organization: Glencoe Wine and Spirits Contact Name: Jon VanDamme

Address: 630 10th St E City: Glencoe Zip: 55336

Email: jvandamme@ci.glencoe.mn.us Phone: 320-864-3013

Type of organization: For Profit ☐ Non-Profit ☐ Charity ☐

Location requested: City Parking Lot ☒ City Park ☐ Street Closure ☐

Estimated number of participants expected to attend the event: 200-500

Event Description: Budweiser Clydesdales (8 horses and hitch) will be available for viewing
and photo ops. We will also have food and other activities for people.
Would like to have at least 1 fire truck for size comparisons.

Assistance Requested: 6 -10 picnic tables, garbage containers, a few banquet tables

Street Closure Request - Describe the name and sections of the streets for requested closure.
Streets should be fine to remain open, but west side of the City Center parking lot will need to
be available for the horses and trailers and transportation vehicle(s) of the horses.

Date/Time for beginning of street closure: _____

Date/Time for reopening of streets: _____

NOTE: Events using public streets and parking lots must submit a map with precise locations.

See back side for guidelines and agreement.

Adopted: 6.6.2022

Special Event Guidelines

Special events include walk/runs, tournaments, concerts or gatherings of 50 participants or more in the City of Glencoe. Special Event Applications must be submitted at least 30 calendar days prior the event. Below is a list of additional items that may be required for your event, please review carefully.

Certificate of Liability Insurance: The City of Glencoe, at its discretion, may require the applicant to obtain a certificate of Liability Insurance. If required, applicants must provide a minimum of \$1,000,000 of general liability coverage for each occurrence and shall name the City of Glencoe as an additional insured. Based on special event activities, some events may be required to obtain additional coverage. If you don't have private insurance or your organization does not have insurance, you may obtain insurance through the League of MN Cities Tenant User Liability Insurance Program (TULIP). Information on TULIP is located online at: www.lmc.org

Alcohol: If alcohol is sold or provided, the event must have proper licensing through State of MN and City of Glencoe. Liquor Liability Insurance is required for events that sell or provide alcohol.

Security: If the Chief of Police determines security is needed for the event, the organizer will be charged an hourly rate per officer as set by the City's fee schedule.

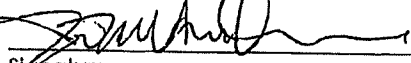
Street Closures: If a street closure occurs along residential streets, reasonable efforts must be made to alert all property owners along the street of the proposed closure. Failure to notify property owners in street closure areas or gain approval of street closures will result in revocation of permit.

Garbage: Organizers may be required to provide garbage containers and removal depending on the size of the event and the number of participants.

Sanitary Restrooms: Organizers may be required to provide sanitary restrooms depending on the size of the event and the number of participants.

Directional Markers: No paint or chalk paint should be used as directional markers on the trail systems in the parks or on the sidewalks and streets. Suggestions for directional markers include cones, sidewalk chalk, small signs or volunteers. Renter will be charged a fee if paint or permanent marks are placed on the trail system, sidewalks or streets. If you need cones or other materials from the Street Department, please make sure to include these items in the assistance requested section.

Contract Agreement: The renter will abide by all rules governed in City Ordinances and all City of Glencoe policies. The renter also understands that failure to abide by these rules and regulations could result in additional fees or denial of facility use.


Signature

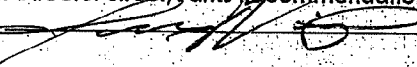
7/28/22
Date

City Staff Use Only

Date Received: _____

Public Works Director Street/Parks Recommendation:

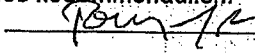
Approve ☒ Deny ☐

Comments: 

320-510-0369

Chief of Police Recommendation:

Approve ☒ Deny ☐

Comments: 

City Council: Approve ☐ Deny ☐

Date: _____

Adopted: 6.6.2022

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City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: July 29, 2022

Re: Item 6 – Third Readings of Ordinances

- A. Third Reading of Ordinance 613 – regulating Streets and Sidewalks for MS4 – It is recommended to approve the Third Reading.
- B. Third Reading of Ordinance 614 – regulating Land Use Control for MS4 – It is recommended to approve the Third Reading.
- C. Third Reading of Ordinance 615 – regulating General Regulations for MS4 – It is recommended to approve the Third Reading

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City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: July 29, 2022

Re: Item 6D – City Council Candidates

Item 6D – Attached are the Three applications for the Precinct 2 City Council Position.

Arnold Brinkmann

1305 Dogwood Ave N, Glencoe, MN 55336, Cell 320-469-7714 arne.brink54@gmail.com

July 26, 2022

City Administrator, Mayer, and Council Members:

I read with interest the vacated position of Ward 2. I believe that I possess necessary skills and experience you are seeking and would make a valuable addition to the City of Glencoe.

As my resume indicates, I possess more than 35 years of progressive experience in the supervisory field. My professional history indicates positions such as 16 years as the Chief Boiler Room Supervisor, Boiler and Turbine Operations Manager, Maintenance, and Cheese Plant Manager. I would bring a wide variety of boiler knowledge, strong work ethic, and dependability. I have knowledge of the workings and politics's of the City Council, understand each department, and its valuable role. I am approaching retirement and I feel that I would have the time to devote to the City of Glencoe..

Enclosed you will find a copy of my resume further outlining my qualifications. I hope you will agree they are well suited to fill the open position for the City of Glencoe. I would enjoy the opportunity to discuss my experience with you, and I am available for an interview at your convenience.

Thank you for considering my request. I will look forward to speaking with you further regarding the available position.

Sincerely,

A handwritten signature in cursive script that reads "Arnold Brinkmann". The ink is dark and the signature is fluid, with the first and last names being more prominent than the middle name.

Arnold Brinkmann

Arnold N. Brinkmann

1305 Dogwood Ave N

Glencoe, MN 55336

(320) 864-3463 (Home) – (Cell) 320-469-7714

Email: arne.brink54@gmail.com

Career Objective: As I end my formal career, I would like to devote my time, knowledge and experience to make the City of Glencoe a better community for all.

Work History:

6/2006-5/2019 **Heartland Corn Products, Winthrop, MN**

Position: Boiler Room Supervisor

Duties: Responsible for supervision, scheduling, and training of Boiler Operators. Also, responsible for thorough and complete knowledge of efficient and technical operation of boilers, turbines, RO units, and semi-annual boiler inspections. Start Up and Shut Down of boilers and Cooling Towers. General maintenance of equipment in boiler room, treatment of cooling towers, and efficiency of operations. Knowledge and experience with safety of all employees, chemicals, and boiler procedures. General knowledge of record keeping, water treatment, chemicals, and plant operations. Other duties include ordering of chemicals, parts, and supplies for plant operations.

6/2001-6/2006 **Bongards Creameries, Bongards, MN**

Position: Boiler Operator/Maintenance, General Cheese Plant Laborer

Duties: Efficient operation of boilers, generators, refrigeration units. Routine maintenance of dairy processing and boiler room equipment. Monitoring of security system for Plant Security and Utility Systems. Working knowledge of Matting Machine, Towers, Barrel Filler, Barrel Sealer, Cooler, Vats, Separator, HTST Starter Room. General Working Knowledge of Bagging Operations, Fork Lift Operations, Drying Operation, RO Units, and Evaporators.

4/1973-5/2001 **Associated Milk Producers Inc., Glencoe, MN**

Position: Cheese Plant Manager

Duties: Creation of plant production schedule. Oversee plant operations, renovations, and general management of a cheese plant. Participated in Human Resource activities such as interviews, disciplinary actions, and training. Day to day duties include employee scheduling, routine maintenance of equipment and, thorough knowledge of all jobs in the plant. Also, responsible for daily run schedules, ordering supplies, chemicals, and equipment. Worked closely with Quality Control and Quality Assurance on a wide variety of production improvement items.

Education:

- Wisconsin Cheese Grading Course, University of Wisconsin, 2000
 - Wisconsin Cheese Makers License, University of Wisconsin, 1999
 - Wisconsin Cheese Technology Short Course, 1997
 - Chiefs Boilers License, 1986
 - Steam Pressure Engineering License First Class, 1978
 - Steam Pressure Engineering License Second Class, 1976
 - Glencoe High School, Graduation Date, 1973
-

Leadership:

9/1988-1/1995

Glencoe City Council Member, Ward 2 and Ward 4, Glencoe, MN

Duties: Overlooked Operations of the City of Glencoe. Helped with General Planning and Long Range Projection, Personnel and Financial Advisor, Liaison to various boards including: Community Education, City Street Department, Witte Sanitation, Glencoe Library, Glencoe Senior Citizens, Glencoe Parks and recreation Department, Glencoe Cemetery Board, Wastewater Treatment Plant, Glencoe Airport, Occupancy Inspector, Planning and Industrial Committee, Transportation Task Force Member.

- Started Recycling Program in Glencoe and Surrounding Community
- Member of McLeod County Hazardous Waste Board

References:

1. David Schiroo
210 Edgewood Drive
Glencoe, MN 55336

Cell: 952-913-9143

2. Charles Grimm
78570 545th Street
Stewart, MN 55385

Cell: 320-583-1953

3. Dennis Murphy
70647 St Hwy 4
Hector, MN 55342

Cell: 507-430-5603

GLENCOE

SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336

Website: www.glencoe.mn.us Phone: (320) 864-5586 Email: info@ci.glencoe.mn.us

NAME	<u>Purple Hayes</u>	TODAY'S DATE	<u>7-21-22</u>
ADDRESS	<u>506 20th st w</u>	TELEPHONE	<u>952-393-7411</u>
EMAIL	<u>purplehayes@nutelecom.net</u>	EMPLOYER	<u>Purple Rolloff</u>
YEARS AS GLENCOE RESIDENT	<u>56</u>	OCCUPATION	<u>Owner</u>

Why you are interested in serving on the City Council?:

I love the City of Glencoe ! Serving on the Council would be a way to give back some of the things

Glencoe Given to me , Small town with a Big Future.

Describe any prior/current experience that may relate to serving on the City Council:

Currently a Business owner in the City of Glencoe along with severing on Glencoe Good Shepherd

Church Council

List other municipal boards/commissions/councils you have served on:

- | | | | | | |
|----|---------------------------------------|-------------|-------------|----|----------------------|
| 1. | <u>Good Shepherd Church</u> | Served from | <u>1-20</u> | to | <u>still serving</u> |
| 2. | <u>Mike Popelka Memorial bike run</u> | Served from | <u>2009</u> | to | <u>2011</u> |
| 3. | <u></u> | Served from | <u></u> | to | <u></u> |

Signature of Applicant

Date

GLENCOE

SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336

Website: www.glencoe.mn.org Phone: (320) 864-5586 Email: info@ci.glencoe.mn.us

NAME MARK HUBER TODAY'S DATE 7-19-22
ADDRESS 1403 Laurel Ave N. TELEPHONE 320-510-0376
EMAIL mhuber16@hotmail.com EMPLOYER Self
YEARS AS GLENCOE RESIDENT 3 yrs OCCUPATION Grain Buyer/Broker

Why you are interested in serving on the City Council?:

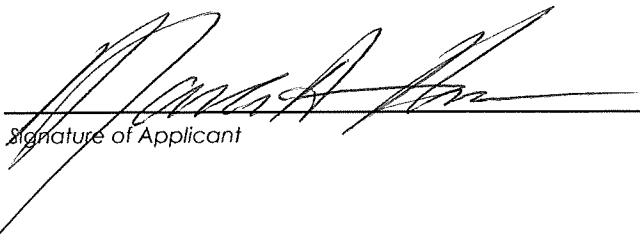
Give back to the Community

Describe any prior/current experience that may relate to serving on the City Council:

35 years of business experience

List other municipal boards/commissions/councils you have served on:

1. _____ Served from _____ to _____
2. _____ Served from _____ to _____
3. _____ Served from _____ to _____


Signature of Applicant

7-19-22
Date

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City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: July 29, 2022

Re: Item 7A – Bit 49

Item 7A – The City obtained the Testing equipment from the MPCA and tested the sounds from Bit 49. The results are attached.

The Sound is not in compliance with MPCA Standards.

Bit 49 Continues to work on solutions to abate the sound issues.

Mark Larson

From: Tony Padilla
Sent: Thursday, July 28, 2022 2:43 PM
To: Ryan Voss; Susan Olson; Dave Meyer
Cc: Mark Larson
Subject: RE: Meter
Attachments: LxT_0003743-20220728 111527-LxT_Data.063.xlsx

Afternoon,

Message from the MNPCA to follow.

"Hello,

Here are the modeling results from this afternoon. I also gave Jamey a hardcopy. The most important findings are the L10 and L50 levels, both of which are an exceedance of the NAC 1/residential daytime standards.

L10: Observed-74.4db Standard-65db

L50: Observed-67.6db Standard-60db.

Let me know if you have more questions before or after the city council meeting.

Thanks!

Maggie"



Tony J Padilla
Police Chief, City of Glencoe
320-864-6939 | Main: 320-864-5171 | Fax: 320-864-6868
911 Greeley Ave N. | Glencoe, MN 55336



From: Tony Padilla
Sent: Thursday, July 28, 2022 11:39 AM
To: Ryan Voss <rvooss@ci.glencoe.mn.us>; Susan Olson <solson@ci.glencoe.mn.us>; Dave Meyer <Dave@glencoelightandpower.com>
Cc: Mark Larson <mlarson@ci.glencoe.mn.us>
Subject: Meter

Morning,

The Glencoe Police Department (GPD) was tasked with getting a decibel reader from the MN Pollution Control Agency (MNPCA) on Monday July 25, 2022 and collecting decibel readings close to the Gould/Olson residence. Arrangements were made to pick the reader up on Tuesday from Maggie at 3:00 pm, at her office located in downtown St Paul. The reader was picked up and we were instructed on how to use the reader and that we needed to collect readings for an hour per use. (it should be noted the first reader Maggie attempted to give us didn't work) We returned to Glencoe on Tuesday evening. Wednesday morning Captain Retzer parked on 11th Street west of Armstrong, in the approximate

area the Gould/Olson's deck would be located. CPT Retzer sat there for one hour obtaining a reading. CPT Retzer went back at 4:00 pm to get another reading for an hour parked in the same spot. CPT Retzer returned the reader to the MNPCA Thursday morning. Shortly after the meter was returned, we received an e-mail from Maggie stating the results weren't captured on the reader. CPT Retzer returned to the MNPCA and spoke with Maggie about the reader. Maggie stated the reader had been turned on, however it was paused while the reading was supposed to be captured. CPT Retzer verified the procedure and was informed he could tell the reader was collecting data by watching the graph. CPT Retzer stated the graph was working and he was watching it while it was recording. Maggie issued CPT Retzer another reader and he returned to Glencoe. CPT Retzer is currently attempting to collect another reading and as soon as he has captured the reading, he will return the reader to ST Paul. Hopefully we will have the results prior to the council meeting on Monday night.

GPD has approximately 12 hours into this process so far. Between trips to ST Paul and sitting alongside the road actually collecting the data.



Tony J Padilla
Police Chief, City of Glencoe
320-864-6939 | Main: 320-864-5171 | Fax: 320-864-6868
911 Greeley Ave N. | Glencoe, MN 55336



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CITY OF GLENCOE BILLS

AUGUST 1, 2022

**** PREPAID PAYROLL & WIRE TRANSFER BILLS ****

VENDOR	DEPARTMENT: DESCRIPTION	TOTAL
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 5-4-2	\$63,977.09
WIRE TRANSFER	MULTIPLE DEPTS.: MEDICA INSURANCE PREMIUM	\$42,941.28
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$47,102.85
	TOTAL PREPAID BILLS ----->	<u><u>\$154,021.22</u></u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

AUGUST 1, 2022 PREPAID BILLS

Date: 07/28/2022

Time: 10:17 am

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	173567	05/06/2022	435.72
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	173573	05/13/2022	894.18
				Vendor Total:	1,329.90
COLONIAL LIFE	0735	MULT DEPTS: INS PREMIUMS	173568	05/06/2022	263.70
				Vendor Total:	263.70
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	173569	05/06/2022	764.20
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	173574	05/13/2022	1,752.91
				Vendor Total:	2,517.11
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	173570	05/06/2022	126.00
				Vendor Total:	126.00
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	173571	05/06/2022	1,907.70
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	173575	05/13/2022	1,113.95
				Vendor Total:	3,021.65
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	173572	05/06/2022	4,301.03
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	173576	05/13/2022	3,822.59
				Vendor Total:	8,123.62
WINE MERCHANTS	0667	LIQUOR STORE: MERCH FOR RESALE	173577	05/13/2022	123.43
				Vendor Total:	123.43
				Grand Total:	15,505.41
				Less Credit Memos:	0.00
				Net Total:	15,505.41
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	15,505.41
Total Invoices:	11				

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

AUGUST 1, 2022 - REGULAR BILLS

Date: 07/27/2022

Time: 4:18 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
1ST LINE-LEEWES VENTURES LLC	0509	AQUATIC CENTER: MERCH FOR RESALE	0	00/00/0000	1,312.25
				Vendor Total:	1,312.25
AMERICAN RED CROSS	1732	AQUATIC CENTER: TRAIING	0	00/00/0000	43.00
				Vendor Total:	43.00
ARNOLD'S OF GLENCOE, INC.	1449	PARK: FILTER, LUBRICANTS	0	00/00/0000	34.49
				Vendor Total:	34.49
CARD SERVICES	0330	AQUATIC CENTER, CITY CENTER: MERCH FOR RESALE, SUPPLIES	0	00/00/0000	199.58
				Vendor Total:	199.58
CENTURYLINK (CHARLOTTE, NC)	1880	AQUATIC CENTER: PHONE BILL	0	00/00/0000	60.00
				Vendor Total:	60.00
CENTURYLINK	1394	MULT DEPTS: PHONE BILL	0	00/00/0000	789.02
				Vendor Total:	789.02
EGGERSGLUESS, BRAD	0869	ADMIN: MONTHLY CELL PHONE REIMB	0	00/00/0000	50.00
				Vendor Total:	50.00
FLEXIBLE PIPE TOOL COMPANY	0080	WWTP: 2006 SEWER EQUIPMENT TRAILER JETTER	0	00/00/0000	15,000.00
				Vendor Total:	15,000.00
FRANKLIN PRINTING INC.	0085	POLICE, WATER, WWTP: OFFICE SUPPLIES	0	00/00/0000	440.65
				Vendor Total:	440.65
FREITAG, BENTON	0659	CABLE TV: COUNCIL MEETING RECORDINGS	0	00/00/0000	100.00
				Vendor Total:	100.00
GACC TOURISM	0168	REIMB: LODGING TAX	0	00/00/0000	100.86
				Vendor Total:	100.86
GOLDEN TONGUE CONSULTANTS	1305	POLICE: TRANSLATION SERVICES	0	00/00/0000	80.00
				Vendor Total:	80.00
HAWKINS, INC.	1133	AQUATIC CENTER, WATER: CHEMICALS	0	00/00/0000	1,827.30
				Vendor Total:	1,827.30
HY-VEE ACCOUNTS RECEIVABLE	1996	WWTP: OPERATING SUPPLIES	0	00/00/0000	19.47
				Vendor Total:	19.47
JERABEK, JON	1994	CITY CENTER: MONTHLY CELL PHONE REIMB	0	00/00/0000	50.00
				Vendor Total:	50.00
LYNN LEMBCKE CONSULTING	0295	POLICE: CAMERA AUDIT	0	00/00/0000	1,000.00
				Vendor Total:	1,000.00
MCLEOD CO. AUDITOR-TREASURE	0428	TAX INC #18: PROPERTY TAX	0	00/00/0000	116.00
				Vendor Total:	116.00
MCLEOD COUNTY ATTORNEY	1215	REIMB: 20% OF FORFEITURES	0	00/00/0000	596.75
				Vendor Total:	596.75
MED COMPASS	0093	WATER, WWTP: EMPLOYEE TESTING	0	00/00/0000	428.00
				Vendor Total:	428.00
METRO SALES, INC	1066	LIBRARY: OFFICE EQUIPMENT LEASE	0	00/00/0000	187.03
				Vendor Total:	187.03
MINI BIFF	0177	PARK: WASTE REMOVAL	0	00/00/0000	785.40
				Vendor Total:	785.40
MN DEPT. OF EMPLOYMENT &	0559	REIMB: DEED LOAN INTEREST PAYMENT	0	00/00/0000	510.32
				Vendor Total:	510.32
MN PUBLIC FACILITIES AUTHORIT	0905	WWTP: LOAN PRINCIPAL & INTEREST PAYMENT	0	00/00/0000	819,494.65

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

AUGUST 1, 2022 - REGULAR BILLS

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	819,494.65
MVTL , INC.	0353	WATER, WWPT: LAB TESTING	0	00/00/0000	718.80
				Vendor Total:	718.80
MYTANA LLC	0404	WATER: INSPECTION CAMERA	0	00/00/0000	8,299.00
				Vendor Total:	8,299.00
NORTH CENTRAL LABORATORIES	0631	WWTP: LAB SUPPLIES	0	00/00/0000	111.26
				Vendor Total:	111.26
PRINCIPAL LIFE INSURANCE CO	1167	MULT DEPTS: INS PREMIUMS	0	00/00/0000	4,854.44
				Vendor Total:	4,854.44
QUALITY FLOW SYSTEMS, INC.	1038	WWTP: PUMP REPAIR PARTS	0	00/00/0000	447.09
				Vendor Total:	447.09
SEH	1757	MULT DEPTS: ENGINEERING SERVICES	0	00/00/0000	71,184.58
				Vendor Total:	71,184.58
SHRED-N-GO, INC	0032	FINANCE, POLICE: PAPER SHREDDING SERVICE	0	00/00/0000	79.08
				Vendor Total:	79.08
SOUTHWEST CORRIDOR	0740	ADMIN: ANNUAL DUES	0	00/00/0000	1,500.00
				Vendor Total:	1,500.00
STATE OF MN - DEPT. OF FINANCE	1218	REIMB: 10% OF FORFEITURE	0	00/00/0000	133.56
				Vendor Total:	133.56
STREICHER'S	0273	POLICE: UNIFORMS	0	00/00/0000	177.96
				Vendor Total:	177.96
VERIZON WIRELESS	1110	POLICE: SQUAD CAR PHONES	0	00/00/0000	200.05
				Vendor Total:	200.05
VISA	0350	MULT DEPTS: TRAINING/TRAVEL, SUPPLIES, REPAIR/MAINTENANCE	0	00/00/0000	3,105.34
				Vendor Total:	3,105.34
VOSS, RYAN	2217	ADMIN: MONTHLY CELL PHONE REIMB	0	00/00/0000	50.00
				Vendor Total:	50.00
WINGS FINANCIAL CREDIT UNION	1674	POLICE: INVESTIGATION MATERIALS	0	00/00/0000	15.00
				Vendor Total:	15.00
				Grand Total:	934,100.93
				Less Credit Memos:	0.00
Total Invoices:	37			Net Total:	934,100.93
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	934,100.93

August 2022

August 2022							September 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	8	9	10
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 31	Aug 1	2	3	4	5	6
	7:00pm City Council Meeting (City Hall)		6:00pm Fire Relief (Fire Hall)			
7	8	9	10	11	12	13
	3:30pm City Council Workshop (City Hall)	8:30am Department Head (City Hall) 9:00am Safety Committee (City Hall West Conf)		7:00pm Planning Commission (City Hall)		
14	15	16	17	18	19	20
	7:00pm City Council (City Hall)	8:30am Department Head (City Hall)		5:00pm Airport Commission (City Hall)		
21	22	23	24	25	26	27
	7:00pm Library Board (Library) 7:00pm Light & Power (Light Plant)		12:00pm Economic Development Comm Meeting (City Hall) 6:30pm Park Board (City Hall)			
28	29	30	31	Sep 1	2	3

July 2022 Building Permits

627 chandler ave	new structure
1509 16th st e	deck
2031 10th st e	comm: baseboard heat replace
2121 E 11th st	comm, sign
209 w 18th st	replace furnace/air
1608 chandler	rewindow
1514 Elsie Dr	plumbing
1514 Elsie Dr	mechanical
829 14th st e	remodel
505 9th st	reroof
627 chandler ave	demolition
1311 14th St E	fence
713 desoto ave n	replace patio door
829 14th st e	remodel
829 14th st e	remodel
105 12th st e	mech air condition
1504 10th St E	reroof

**This Page is Blank to
Separate Agenda Items**