



Mayor: Ryan Voss  
Precinct 1 Councilor: Sue Olson  
Precinct 2 Councilor: Arnie Brinkmann  
Precinct 3 Councilor: Paul Lemke  
Precinct 4 Councilor: Cory Neid  
At-Large Councilor: Allen Robeck

**GLENCOE CITY COUNCIL MEETING AGENDA**  
**November 21, 2022 – 7:00pm**  
City Center Ballroom

- 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 2. CONSENT AGENDA**
  - A. Approve Minutes of October 31, 2022
- 3. PUBLIC COMMENT (agenda items only)**
- 4. PUBLIC HEARINGS – NONE SCHEDULED**
- 5. BIDS AND QUOTES – NONE SCHEDULED**
- 6. REQUESTS TO BE HEARD**
  - A. Third Reading of the ATV Ordinance – Number 617 – City Attorney
  - B. City Charter Amendment regarding Commission Membership – Ordinance Number 618 – City Attorney
  - C. Occupancy and Rental Regulations
    - a. Short Term Rental - Ordinance Number 619 – City Attorney
    - b. Occupancy Regulations – Ordinance Number 620 – City Attorney
- 7. ITEMS FOR DISCUSSION**
  - A. Airport Terminal Bid Opening – November 22, 2022 at 10:00 AM – Virtual Bid Opening
- 8. ROUTINE BUSINESS**
  - A. Project Updates
  - B. Economic Development
  - C. Public Input
  - D. Reports
  - E. City Bills
- 9. ADJOURNMENT**

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Separate Agenda Items**



## GLENCOE CITY COUNCIL MEETING MINUTES

October 31, 2022 – 7:00pm

City Center Ballroom

Attendees: Ryan Voss, Sue Olson, Allen Robeck, Cory Neid, Paul Lemke, Arnold Brinkmann

City Staff: City Administrator Mark Larson, Finance Director Todd Trippel, Public Works Director Jamie Voigt, City Attorney Mark Ostlund, Public Works Director Mark Lemen, Deputy City Clerk Kelly Hayes, Officer Taylor Bruns

Others: Mike Drew, LaRane Krueger, Rich Glennie, Lowell Anderson, Don Ide

### 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

### 2. CONSENT AGENDA

- A. Approve Minutes of the Regular Meeting of October 17, 2022
- B. Resolution 2022-025 Appointing General Election Judges Moved to 6A
- C. Peddlers license Legacy Restoration

*Motion: Robeck, seconded by Neid to approve the consent agenda. All in favor, motion carried.*

### 3. PUBLIC COMMENT (agenda items only)

Resident Don Ide thanked the council for making changes to the ATV Ordinance so it is more in line with the state and other cities.

### 4. PUBLIC HEARINGS

Public Hearing on the ATV Ordinance Amendment

- A. Second Reading Ordinance 617 – Amending the ATV Ordinance

The public hearing was opened by Mayor Voss at 7:03pm. There was no public comment.

*Motion: Lemke, seconded by Neid to close the public hearing at 7:04pm. All in favor, motion carried.*

*Motion: Lemke, seconded by Neid to approve the Second Reading of Ordinance 617, Amending the ATV Ordinance. All in favor, motion carried.*

### 5. BIDS AND QUOTES

- A. 2023 Health Insurance Renewal with Medica

The proposed increase for Medica is 8.25%. A cost comparison was completed with other insurances and Medica had the lowest increase.

*Motion: Lemke, seconded by Olson to approve the 2023 Health Insurance Renewal with Medica. All in favor, motion carried.*

- B. 2023 Pavement Management Project – John Rodeberg, SEH

- a. Supplemental Letter Agreement with SEH for 2023 Pavement Project

*Motion: Neid, seconded by Olson to approve the Supplemental Letter Agreement with SEH for 2023 Pavement Project. All in favor, motion carried.*

- b. Resolution 2022-26 – Authorizing SEH to Prepare the Report for the 2023 Pavement Management Project

*Motion: Lemke, seconded by Olson to approve Resolution 2022-26 – Authorizing SEH to Prepare the Report for the 2023 Pavement Management Project. Vote 4 – 1 with Robeck against, motion carried.*

- C. Airport Terminal Bid – Adinda Van Espen, SEH

- a. Resolution 2022-27 – Approving Plans and Specifications for the Terminal Project at the Glencoe Airport (GYL) and setting a bid opening for November 22, 2022 at 10:00 AM.

*Motion: Lemke, seconded by Brinkmann to approve Resolution 2022-27 – Approving Plans and Specifications for the Terminal Project at the Glencoe Airport (GYL) and setting a bid opening for November 22, 2022 at 10:00am. All in favor, motion carried.*

**D. Replacement of 2021 TOOLCAT – James Voigt, Public Works Director – Streets and Parks**

*Motion: Neid, seconded by Olson to approve replacement of 2021 TOOLCAT. All in favor, motion carried.*

**6. REQUESTS TO BE HEARD**

**A. Resolution 2022-25 – Resolution Designating Election Judges for the 2023 General Election, November 8, 2022**

*Motion: Brinkmann, seconded by Neid to approve Resolution 2022-25 – Resolution Designating Election Judges for the 2023 General Election, November 8, 2022. All in favor, motion carried.*

**7. ITEMS FOR DISCUSSION – None Scheduled**

**8. ROUTINE BUSINESS**

**A. Project Updates - none**

**B. Economic Development - none**

**C. Public Input**

Robeck received complaints about Bitcoin. Lemke checked the noise out and it was the grain bins that were making noise. Voss noted that there are things happening; the company has been working on the sound issues.

**D. Reports**

**E. City Bills**

*Motion: Brinkmann, seconded by Neid to pay the city bills. All in favor, motion carried.*

**9. ADJOURNMENT**

*Motion: Robeck, seconded by Neid to adjourn at 8:01pm. All in favor, motion carried.*

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Ryan Voss, Mayor

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Mark Larson, City Administrator



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*City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336*  
*Phone: (320) 864-5586*

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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: November 18, 2022

Re: **Item 6A** – Requests to be Heard

**Item 6A** – It is recommended to approve the 3<sup>rd</sup> reading of Ordinance Number 617 amending the ATV Ordinance.

## ORDINANCE NO. 617

### AN ORDINANCE AMENDING SECTION 426 OF CHAPTER 4 OF THE GLENCOE CITY CODE REGULATING UTILITY TASK VEHICLES AND CLASS 1 ATVs

#### Findings and Purpose:

**WHEREAS**, The purpose of this section is to protect the public safety, health and welfare of the citizens of the City of Glencoe and to prevent and abate unnecessary injury or death.

**WHEREAS**, It is the intent of the City of Glencoe by the adoption of this Section to regulate Utility Task Vehicles or Class 1 All-Terrain Vehicles in compliance with Minnesota State law.

#### The City Council of Glencoe, Minnesota ordains:

**Section 1:** Section 426 of Chapter 4 of the Glencoe Municipal Code is hereby amended as follows:

Section 426.01 (A)(4) Permit Term. Permits shall be granted for a term of three calendar years from January 1 to December 31st (regardless of what month the permit is issued) and must be renewed through an annual application and payment applicable permit fee payment pursuant to the requirements of this section.

Section 426.01 (A)(8) Requirements Specific to Utility Task Vehicles. Notwithstanding anything to the contrary herein, UTVs shall not be operated pursuant to this section during inclement weather conditions.

Section 426.01 (A)(11) Compliance with Traffic and Motor Vehicle Laws. A permitted Driver or any person operating a Utility Task Vehicle or Class 1 All-Terrain Vehicle unlawfully without a permit under this section has all the rights and duties applicable to the driver of any other vehicle under the provisions of Minn. Stat. ch. 169, subd. 6, as it may be amended from time to time, except when these provisions cannot reasonably be applied and except as otherwise specifically provided in Minn. Stat. § 169.045, subd.7, as it may be amended. Notwithstanding the foregoing, a permitted Driver or any person operating a UTV or Class 1 ATV unlawfully without a permit shall at all time observe all Minnesota statutes and City ordinances applicable to traffic and motor vehicles, including but not limited to the following which shall be unlawful:

- a. At a rate of speed or rate of acceleration greater than reasonable or proper under all the surrounding circumstances and in no event at a rate of speed greater than the posted speed limit.

- b. In a careless, reckless, or negligent manner so as to endanger other persons or property.
- c. To tow anything including any person or object, unless the UTV or Class 1 ATV is towing a street legal trailer to or from the City's yard waste and/or compost facility.
- d. In a manner creating loud, unnecessary, or unusual noise, or that otherwise disturbs or interferes with the peace and quiet of other persons.
- e. Without a headlight and taillight always illuminating each of minimum candlepower as prescribed by rules of Commissioner of Public Safety.
- f. Without brakes conforming to standards prescribed by rule of the Commissioner.
- g. Regarding UTVs, without a rear-view mirror to provide the driver with adequate vision from behind as required by Minn. Stat. § 169.70.
- h. Regarding UTVs, without property functioning front turn signals, rear turn signals, front headlamps, rear headlamps, an electronically actuated horn, and a speedometer.
- i. To operate an ATV or UTV upon City right-of-way without complying with manufacturer's guidance on safe street operation, including but not limited to tires designed for street operation.
- j. To travel with a passenger(s) except as authorized by Minn. Stat. §84.9257(a) or (b).
- k. A permitted Driver or any person operating a Class 1 All-Terrain Vehicle may use arm signals when practicable.
- l. Regarding Class 1 ATVs, the signals herein required shall be given either by means of the hand and arm or by a signal lamp or signal device of a type approved by the commissioner of public safety. When the signal is given by means of the hand and arm the driver shall indicate intention to start, stop, or turn by extending the hand and arm from and beyond the left side of the vehicle in the following manner and these signals shall indicate as follows:
  - i. left turn: hand and arm extended horizontally;
  - ii. right turn: hand and arm extended upward;
  - iii. stop or decrease speed: hand and arm extended downward.

**Section 2. Repeal.** Anything contrary language to the proposed amendment is hereby repealed upon the effective date of this ordinance.

**Section 3. Effective Date.** This ordinance becomes effective from and after its passage and publication.

Passed by the City Council of Glencoe, Minnesota this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Ryan Voss, Mayor

Attested:

\_\_\_\_\_  
Mark Larson, City Administrator

FOR REFERENCE PURPOSES:

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_



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*City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336*  
*Phone: (320) 864-5586*

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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: November 18, 2022

Re: **Item 6B** – Requests to be Heard

**Item 6B** – Attached is Ordinance Number 618 – Amending the Charter for membership on the Light and Power Commission



**HUEMOELLER, GONTAREK & CHESKIS PLC**  
ATTORNEYS AT LAW  
16670 FRANKLIN TRAIL  
P.O. BOX 67  
PRIOR LAKE, MINNESOTA 55372  
(952) 447-2131 (Office)  
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Email: hg@priorlakelaw.com

**ANTON CHESKIS  
ALLISON J. GONTAREK  
BRYCE D. HUEMOELLER  
MARK W. OSTLUND**

### **MEMORANDUM**

**TO:** CITY COUNCIL  
**FROM:** Mark W. Ostlund, City Attorney  
**DATE:** November 17, 2022  
**SUBJECT:** Charter Amendment

Tonight, City Council has before it a recommendation from the City's Charter Commission to proceed with the passage of the enclosed Ordinance 618 amending Section 9.02 relating to the appointment, Qualification of Commission Members for residential customers residing in the Glencoe Light and Power Territory.

The enclosed ordinance would amend the charter to allow for citizens residing within the GLPC service territory (but outside of the city limits of Glencoe) to be appointed to the commission as a member.

As a point of order, I would like to remind council that a unanimous vote of all city council members is necessary to amend the City's charter by ordinance.

## ORDINANCE 618

### AN ORDINANCE AMENDING THE CITY OF GLENCOE CHARTER, PARTICULARLY SECTION 9.02 RELATING TO THE APPOINTMENT, QUALIFICATION OF COMMISSION MEMBERS FOR RESIDENTIAL CUSTOMERS RESIDING IN THE GLENCOE LIGHT AND POWER SERVICE TERRITORY

**WHEREAS**, the Glencoe Charter Commission has made certain recommendations to the City Council pursuant to the provisions of Minnesota Statutes §410.12, Subd. 7, and

**WHEREAS**, the City Council is disposed to adopt the recommendations of the Charter Commission, and

**WHEREAS**, the public notice and hearings required by Minnesota Statutes §410.12, Subd. 7 have been complied with.

#### **THE CITY COUNCIL OF THE CITY OF GLENCOE ORDAINS:**

Section 1: Section 9.02 of the City of Glencoe Charter shall be amended to read in its entirety as follows:

Section 9.02 Appointment, Qualification and By Whom Made. Glencoe Light and Power Commission shall consist of five members, all of whom shall ~~qualified voters of the City of Glencoe~~ reside in the Glencoe Light and Power service territory and are residential customers of the Glencoe Light and Power Commission, and who shall be appointed by the City Council for the terms and at the times as herein set forth.

Section 2: This ordinance shall take effect 90 days following its passage and publication.

Adopted this 21st day of November, 2022.

**CITY OF GLENCOE**

**ATTEST:**

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Ryan Voss, Mayor

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Mark D. Larson, City Administrator

## Charter Commission Minutes October 10, 2022

The Charter Commission of the City of Glencoe convened their October 10, 2022 meeting at approximately 7:00 PM in the West Conference Room of the Glencoe City Center. The following members were present, Douglas Wagoner, Gary Zeimer, Cory Neid, and Charles Lemke. Also present were City Administrator Mark Larson, City Attorney Mark Ostlund, Arnold Brinkmann, Allen Robeck, and Ryan Voss.

Chairman Wagoner welcomed the Charter Commission.

Commissioner Zeimer made the motion to approve the Minutes from June 14, 2021 with a change to the date of the last meeting. Lemke seconded with all voting in favor.

Wagoner called for any old business. There was no old business.

Wagoner called for any new business. City Attorney Ostlund reviewed the role of the Charter Commission. Ostlund also reviewed the proposed rules of procedure, which are attached to the minutes. The Charter Commission should use Roberts Rules of Order.

Currently, there are 7 members of the Charter Commission and Zeimer noted that the City Council had previously set the maximum number of members at 11.

Commissioner Lemke made a motion to approve the attached rules of order of the Glencoe Charter Commission. Zeimer seconded with all members voting in favor.

Dave Meyer, General Manager of the Glencoe Light and Power Commission discussed a recommendation from the Light and Power Commission to allow for the appointment of a Commission member from outside of the City limits of the City of Glencoe, as long as they are within the Light and Power Service territory and a residential customer of the Light and Power Commission. This would be an amendment to Section 9.02 of the Glencoe City Charter.



Commission Neid made a motion to recommend to the City Council to amend the City Charter by Ordinance to allow 1 member of the Light and Power Commission to be appointed by the City Council as long as that member was a residential customer within the service territory of the Light and Power Commission. Neid further recommended that only one (1) member could be outside the City of Glencoe, the other four (4) members must be residents living within the City limits of the City of Glencoe. Zeimer seconded the motion with all members present voting in favor.

Commissioner Neid made the motion to send the minutes of the 2022 Charter Commission to the District Court Judge per state Statute. Seconded by Lemke with all members present voting in favor.

Neid made the motion to set the next meeting for September 11, 2023. Seconded by Zeimer with all voting in favor.

Neid made the motion to adjourn, seconded by Ziemer with all voting in favor.

Respectfully submitted:

Mark D. Larson  
City Administrator

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*City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336*  
*Phone: (320) 864-5586*

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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: November 18, 2022

Re: **Item 6C** – Requests to be Heard

**Item 6Ca** – City Attorney Ostlund will review the attached Ordinance Number 619 – Amending the City Code regarding Short Term Rental properties.

**Item 6Cb** – City Attorney Ostlund will review the attached Ordinance Number 620 – Amending the City Code regarding Occupancy Regulations.

## ORDINANCE 620

### AN ORDINANCE AMENDING SECTION 545 OF CHAPTER 5 OF THE GLENCOE CITY CODE REGULATING THE OCCUPANCY OF BUILDINGS

#### Findings and Purpose:

The City of Glencoe and its City Council have determined that the City's code of ordinances and the enforcement powers granted therein are insufficient to effectively and fairly ensure substantial code compliance across the community related to all buildings or portions thereof used, or deigned or intended to be let for human habitation, except rest homes, convalescent homes, nursing homes, hotels and motels. The purpose of this amendment to Section 545 of Chapter 5 of the Glencoe Municipal Code is to protect the public safety, health and welfare of the citizens of the City of Glencoe and to clarify the standards and occupancy requirements Owners of dwellings, dwelling units, or rooming units intended to be let for human habitation are expected to abide by.

#### The City Council of Glencoe, Minnesota ordains:

**Section 1:** Section 545.02 of Chapter 5 of the Glencoe Municipal Code is hereby amended as follows:

545.02(l) Operator. ~~A person who has charge, care or control of a building or part thereof, in which dwelling units or rooming units are let.~~ A natural person residing or a business principally operating within fifteen (15) miles of the City who is authorized by the Owner to make decisions for the Owner about rent, occupancy, and maintenance of a building or part thereof, in which dwellings, dwelling units, or rooming units are let.

**Section 2:** Section 545.08 of Chapter 5 of the Glencoe Municipal Code is hereby amended as follows:

545.08(f) Management. Each dwelling, dwelling unit, or rooming unit must have an Operator designated in writing to the City by the owner, who resides or otherwise principally operates its business within 25 miles of the city.

545.08(g) Occupant Information. Once every year occurring from the date of issuance, an owner or Operator must provide the City Occupancy Inspector with a copy of the name, phone number, and address of each occupant of each dwelling unit or rooming unit. Owner(s) and/or Operator(s) must also provide the City Occupancy Inspector with a copy of the signed lease agreement.

**Section 3:** Section 545.09 of Chapter 5 of the Glencoe Municipal Code is hereby amended as follows:

545.09 (c) Maximum Occupancy. For Occupants unrelated by blood, marriage or adoption, the maximum occupancy of a dwelling, dwelling unit, or rooming unit shall not exceed more than two (2) Occupants per legally allowed Bedroom, as defined herein.

**Section 4. Repeal.** Anything contrary language to the proposed amendment is hereby repealed upon the effective date of this ordinance.

**Section 5. Effective Date.** This ordinance becomes effective from and after its passage and publication.

Passed by the City Council of Glencoe, Minnesota this 21<sup>st</sup> day of November, 2022.

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*Ryan Voss, Mayor*

Attested:

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*Mark D. Larson, City Administrator*

FOR REFERENCE PURPOSES:

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_



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## **ORDINANCE 619**

### **AN ORDINANCE ADDING ORDINANCE 576 TITLED "SHORT TERM RENTAL ORDINANCE." AND AMENDING ORDINANCE 509.05**

**WHEREAS**, the City of Glencoe has instituted and/or is instituting a Short-Term Rental regulatory structure; and

**WHEREAS**, as part of that regulatory structure, the City of Glencoe intends to regulate those Short Term Rentals within its City limits; and

**The City Council of Glencoe, Minnesota ordains:**

**Section 1.** Ordinance No. 576 titled "Short Term Rental Ordinance" shall read:

**Definition:**

Short Term Rental Unit – a dwelling unit, as defined by this Chapter, offered for trade or sale, whether for money or exchange of goods or services, for not more than 28 consecutive nights.

The following standards apply to Short Term Rentals:

1. The minimum rental period shall not be more than 28 consecutive nights.
2. The permit holder (owner) of a short-term rental must apply for and receive an Interim Use Permit. Owner occupied dwellings that are also short-term rentals do not require an Interim Use Permit.
3. The application for an Interim Use Permit shall include:
  - a. All information required for a Conditional Use Permit
  - b. Floor plan of the structure, including the number of bedrooms with dimensions and all other sleeping accommodations
  - c. A to-scale site plan which shows locations and dimensions of property lines, the dwelling unit intended for licensing, accessory structures, parking areas and shoreland recreational facilities.
  - d. A plan for garbage disposal by the permit holder.
  - e. A pet policy.
  - f. A representation that the permit applicant lives within 25 miles of the property, or in the alternative, substantiation that a property manager who does reside or hold an office within 25 miles of the property.
4. The permit holder shall post emergency contact information (police, fire, hospital) and show renters the location of fire extinguishers in the short-term rental.
5. A permit holder must provide the name, address, and phone number for the managing agent or local contact to all property owners within 100' of the property boundary. The permit holder shall notify all property owners within 100' of the property boundary within 10 days of a change in the managing

agent or local contact's contact information.

6. A permit holder must disclose in writing to their renters the following information:
  - a. The managing agent or local contact's name, address, and phone number
  - b. The maximum number of guests allowed at the property
  - c. The maximum number of vehicles, recreational vehicles, and trailers allowed at the property and where they are to be parked
  - d. Property rules related to use of exterior features of the property, such as decks, patios, grills, recreational fires, pools, hot tubs, saunas and other outdoor recreational facilities
  - e. Applicable sections of City ordinances governing noise, parks, parking and pets
7. The occupancy of a short-term rental shall be limited to not more than 2 people per bedroom.
8. Rooms used for sleeping shall be provided with egress windows and smoke detectors in locations that comply with the Minnesota state building code or the requirements of the Building Department, whichever is stricter.
9. The short-term rental shall be connected to city sewer and water.
10. A short-term rental shall have a full bathroom (sink, toilet and tub or shower).
11. Additional occupancy by use of recreational vehicles, tents, accessory structures or fish houses is not permitted.
12. The permit holder shall provide a physical visual demarcation of the property lines.
13. The permit holder shall keep a report; detailing use of the short-term rental by recording the full name, address, phone number and vehicle license number of guests using the rental. A copy of the report shall be provided to the Planning Department upon request.
14. A short-term rental shall be a licensed rental unit by the City and shall meet the requirements of all statutes, rules, regulations, and ordinances including, but not limited to the City's rental housing maintenance code. Each unit shall be inspected annually by the rental housing inspector and the fire marshal.
15. The Planning Commission may impose conditions that will reduce the impacts of the proposed use on neighboring properties, public services, nearby water bodies, public safety and safety of renters. Said conditions may include but not be limited to – fencing or vegetative screening, native buffer along the shoreline, noise standards, duration of permit, restrictions as to the docking of watercraft, and number of renters.
16. A permit holder must post their permit number on all print, poster or web

advertisements;

17. A permit holder must apply for and be granted state and local sales tax numbers, including hotel and motel use sales tax.
18. In addition to an Interim Use permit, short term rentals rented for less than 7 days are considered a hotel and are required to have a Minnesota Department of Health License.
19. All short term rentals, operating prior to the effective date of these standards, shall be in compliance with this section by May 1, 2023.

**Section 2.** Ordinance No. 509.05 titled "Special Uses" shall be amended to add the following additional language:

509.05(c)(i) Short Term Rental

Passed by the City Council of Glencoe, Minnesota this 21st day of November, 2022.

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Ryan Voss, Mayor

Attested:

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Mark D. Larson, City Administrator

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# GLENCOE

SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336  
Phone: (320) 864-5586

To: City Council

Date: 11/08/2022

From: Jon VanDamme

Re: Monthly Sales Summary – Glencoe Wine & Spirits

	<u>Monthly (October) Sales</u>	<u>Year-to-date Sales (1/1-10/31)</u>
2022	\$221,544.39 (GP 25.7%)	\$2,145,512.65
<u>2021</u>	<u>\$213,024.07</u>	<u>\$2,154,357.94</u>
	+4.00%	-0.41%

October was up from last year +\$8.5k, which is impressive considering we had 1 less Friday than last year during the month. The increase was assisted by the higher retail on most beer during the month. Customer counts were down 124 transactions from last year, while item count was down 136 items. Average transaction size was up: \$28.17 compared to \$26.66 last year. The last week of the month was very strong around Halloween.

- Beer sales were up +4.2%, driven by price increases - Domestic +7.1%, Imports +17.7%, Malt bev +14.2%, while others were down Craft -16.4%, and Seltzers -23.6%. Our craft varieties seem to be more limited with the distributors stressing core products, and they have taken price increases as well.
- Liquor sales were up +6.7%. Again, Pre-Mix (+158.3% +\$3k) was the majority of the increase in Liquor. The other significant increase categories were Bourbon (+12.1%), Rum (+5.2%), and non-associated whiskeys (+11.3%). Most other categories were flat or down a bit, but we are looking ok as we head into the Holiday season.
- Wine sales were down -5.5%, with not much for highlights, other than that there seemed to be a little change in trend with strong sales at the end of the month. Bubbly (+31.1%), Cabernet (+10.9%), and Sauvignon Blanc (+30.7%) were the only bigger increase categories, most others were flat or down.
- October promotions included some aggressive monthly specials, some Facebook posts promoting the football season, along with some features for Halloween.
- YTD Quantity Sold – Product Count (1/1-10/31)

2022	150,049	(-4.2%)
<u>2021</u>	<u>156,629</u>	

## Sales Item Report

Glencoe Municipal Liquor

Sorts: Department Description

10/1/2022 - 10/31/2022

11/1/2022 10:50:07 AM

Page 1

Description 1	Price 1	Description 2	Ext Cost	Class Desc	Ext Disc	Sales	Gross Profit	Item #	GP %	Min Qty	Manufacturer On Order	QoH	Size	Ptd Qty	Mtd Qty	YTD Qty	Color	PY Qty
Avg Cost		GP % SaleQty																
Dept Desc: BEER - 10																		
Subtotal 481	Dept Desc: BEER - 10	7307.00	85897.52	153.49		111855.76	25960.46		23.2			6089.00	204.00		7.00	68729.00	80202.00	
Dept Desc: LIQUOR - 20																		
Subtotal 734	Dept Desc: LIQUOR - 20	5807.00	49859.64	121.54		68222.49	18364.71		26.9			17941.00	175.00		5.00	48540.00	54799.00	
Dept Desc: MISC 7.375% TAX																		
Subtotal 91	Dept Desc: MISC 7.375% TAX	759.00	2395.51	14.98		3351.51	956.18		28.5			1344.00	16.00		0.00	6858.00	8809.00	
Dept Desc: MISC LIQUOR																		
Subtotal 1	Dept Desc: MISC LIQUOR	4.00	0.00	0.00		19.96	19.96		100.0			0.00	0.00		0.00	11.00	14.00	
Dept Desc: MISC NONTAX																		
Subtotal 2	Dept Desc: MISC NONTAX	219.00	519.75	0.00		841.41	321.66		38.2			185.00	3.00		0.00	2152.00	0.00	
Dept Desc: MISC WINE																		
Subtotal 1	Dept Desc: MISC WINE	0.00	0.00	0.00		0.00	0.00		0.0			0.00	0.00		0.00	3.00	4.00	
Dept Desc: WINE - 30																		
Subtotal 484	Dept Desc: WINE - 30	1439.00	11257.15	187.22		17503.39	6246.29		35.7			10022.00	50.00		0.00	11515.00	15710.00	
Total 1794		15535.00	149929.57	477.23		201794.52	51869.26		25.7			35581.00	448.00		12.00	137808.0	159538.0	

## Sales Item Report

Glencoe Municipal Liquor

Sorts: Department Description

10/1/2021 - 10/31/2021

11/1/2022 10:50:24 AM

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Description 1	Description 2		Class Desc		Item #			Manufacturer		Size		Style		Color	
Avg Cost	Price 1	GP %	SaleQty	Ext Cost	Ext Disc	Sales	Gross Profit	GP %	Min Qty	On Order	QoH	PID Qty	MTD Qty	YTD Qty	PY Qty
Dept Desc: BEER - 10															
Subtotal 535	Dept Desc: BEER - 10		7638.00	89102.43	164.43	107382.34	18282.89	17.0		5175.00	185.00	7.00	64662.00	88447.00	
Dept Desc: LIQUOR - 20															
Subtotal 677	Dept Desc: LIQUOR - 20		5349.00	47807.15	260.14	63918.16	16113.05	25.2		15268.00	140.00	5.00	43022.00	56338.00	
Dept Desc: MISC 7.375% TAX															
Subtotal 90	Dept Desc: MISC 7.375% TAX		798.00	2397.46	5.79	3163.68	766.35	24.2		1200.00	15.00	0.00	6699.00	9267.00	
Dept Desc: MISC BEER															
Subtotal 1	Dept Desc: MISC BEER		2.00	0.00	0.00	10.98	10.98	100.0		0.00	0.00	0.00	30.00	40.00	
Dept Desc: MISC LIQUOR															
Subtotal 1	Dept Desc: MISC LIQUOR		4.00	0.00	0.00	32.88	32.88	100.0		0.00	0.00	0.00	11.00	14.00	
Dept Desc: MISC NONTAX															
Subtotal 3	Dept Desc: MISC NONTAX		279.00	667.70	0.00	1024.72	357.02	34.8		0.00	0.00	0.00	867.00	3832.00	
Dept Desc: WINE - 30															
Subtotal 501	Dept Desc: WINE - 30		1601.00	12362.60	191.86	18528.87	6166.34	33.3		9737.00	32.00	0.00	10865.00	17404.00	
Total 1808			15671.00	152337.34	622.22	194061.63	41729.51	21.5		31380.00	372.00	12.00	126156.0	175342.0	

Sales Item Report

Glencoe Municipal Liquor

Sorts: Department Description

1/1/2022 - 10/31/2022

11/1/2022 10:51:22 AM

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Description 1		Description 2		Ext Cost	Class Desc	Ext Disc	Sales	Gross Profit	Item #	GP %	Min Qty	Manufacturer	Size		Style		Color		
Avg Cost	Price 1	GP %	SalQty										QoH	Ptd Qty	Mtd Qty	Ytd Qty	PY Qty		
Dept Desc: BEER - 10																			
Subtotal 736	Dept Desc: BEER - 10	72655.00		885849.41	1795.70		1115981.86	230158.34		20.6		6415.00	204.00		7.00	72662.00	89161.00		
Dept Desc: LIQUOR - 20																			
Subtotal 1236	Dept Desc: LIQUOR - 20	52820.00		460530.28	1638.65		625061.22	164548.37		26.3		21176.00	175.00		5.00	52825.00	60433.00		
Dept Desc: MISC 7.375% TAX																			
Subtotal 129	Dept Desc: MISC 7.375% TAX	7227.00		23805.21	22.76		31804.42	8000.53		25.2		1508.00	16.00		0.00	7227.00	9589.00		
Dept Desc: MISC BEER																			
Subtotal 1	Dept Desc: MISC BEER	30.00		0.00	0.40		307.70	307.70		100.0		0.00	0.00		0.00	30.00	40.00		
Dept Desc: MISC LIQUOR																			
Subtotal 1	Dept Desc: MISC LIQUOR	11.00		0.00	0.00		115.75	115.75		100.0		0.00	0.00		0.00	11.00	14.00		
Dept Desc: MISC NONTAX																			
Subtotal 5	Dept Desc: MISC NONTAX	3019.00		7565.80	0.00		12313.54	4747.74		38.6		185.00	3.00		0.00	3019.00	3832.00		
Dept Desc: MISC WINE																			
Subtotal 1	Dept Desc: MISC WINE	3.00		0.00	0.00		19.97	19.97		100.0		0.00	0.00		0.00	3.00	4.00		
Dept Desc: WINE - 30																			
Subtotal 979	Dept Desc: WINE - 30	14284.00		112704.24	3205.06		168956.41	56252.43		33.3		14879.00	50.00		0.00	14284.00	20565.00		
Total 3088				150049.0			1490454.94	6662.57		1954560.87		464150.83	23.7		44163.00	448.00	12.00	150061.0	183638.0

## Sales Item Report

Glencoe Municipal Liquor

Sorts: Department Description

1/1/2021 - 10/31/2021

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Page 1

Description 1	Price 1	Description 2	Ext Cost	Class Desc	Sales	Item #	Min Qty	Manufacturer	Size	Style	Color
Avg Cost	GP %	SaleQty		Ext Disc	Gross Profit	GP %	On Order	QOH	PD Qty	MFD Qty	PY Qty
Dept Desc: BEER - 10											
Subtotal 779	Dept Desc: BEER - 10	79672.00	940195.30	2211.87	1133905.12	193739.81	17.1	5425.00	195.00	7.00	66736.00 93380.00
Dept Desc: LIQUOR - 20											
Subtotal 1157	Dept Desc: LIQUOR - 20	49952.00	452882.75	1385.99	602833.95	149966.74	24.9	17968.00	155.00	5.00	47763.00 62053.00
Dept Desc: MISC 7.375% TAX											
Subtotal 131	Dept Desc: MISC 7.375% TAX	7980.00	26839.77	41.28	34455.90	7616.95	22.1	1376.00	15.00	0.00	6981.00 9685.00
Dept Desc: MISC BEER											
Subtotal 1	Dept Desc: MISC BEER	20.00	0.00	0.00	147.18	147.18	100.0	0.00	0.00	0.00	30.00 40.00
Dept Desc: MISC LIQUOR											
Subtotal 1	Dept Desc: MISC LIQUOR	10.00	0.00	0.00	86.34	86.34	100.0	0.00	0.00	0.00	11.00 14.00
Dept Desc: MISC NONTAX											
Subtotal 3	Dept Desc: MISC NONTAX	3479.00	8629.50	4.43	12626.02	3996.52	31.7	0.00	0.00	0.00	867.00 3832.00
Dept Desc: MISC WINE											
Subtotal 1	Dept Desc: MISC WINE	3.00	0.00	0.00	38.47	38.47	100.0	0.00	0.00	0.00	3.00 4.00
Dept Desc: WINE - 30											
Subtotal 976	Dept Desc: WINE - 30	15513.00	120161.69	3324.55	178603.65	58442.54	32.7	13175.00	44.00	0.00	13375.00 21300.00
Total 3049		156629.0	1548709.01	6968.12	1962696.63	414034.55	21.1	37944.00	409.00	12.00	135766.0 190308.0

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Separate Agenda Items**

**Glencoe Municipal Liquor Store**  
**Profit & Loss Statement for June 2022**

<b>Sales</b>	
Liquor	74,254.16
Beer	146,077.24
Wine	16,352.52
Other Merchandise	8,002.52
<b>Total Sales</b>	<u>244,686.44</u>

<b>Cost of Sales</b>	
Beginning Inventory	407,518.91
Purchases	203,523.39
<b>Total Merch. Avail. for Sale</b>	611,042.30
Less Inventory Ending	428,500.75
<b>Cost of Sales</b>	<u>182,541.55</u>
<b>Gross Profit on Sales</b>	62,144.89
	25.40%

<b>Operating Expenses</b>	
Sales Tax (Use tax)	98.00
Full-Time Employees	8,566.71
Full-Time Employees- Overtime	0.00
Part-Time Employees	7,585.70
PERA Contributions	1,211.82
FICA Contributions	994.92
Medicare Contributions	232.69
Health & Life Insurance	2,556.65
Operating Supplies	8,210.43
Cleaning Supplies	0.00
Repair & Maintenance	535.37
Professional Services	0.00
Training	0.00
Computer Repair/Equipment	0.00
Telephone	66.21
Travel Expense	0.00
Advertising	528.21
Printing & Binding	0.00
Electricity	977.32
Natural Gas	177.09
Uniforms	0.00
Miscellaneous	0.00
<b>Sub-total</b>	<u>31,741.12</u>
Insurance- Liquor, Property, Gen'l Liability	701.96
Depreciation	3,587.18
Audit	250.00
Worker's Comp	456.92
Bond Interest	1,042.29
<b>Total Operating Expenses</b>	<u>37,779.47</u>

<b>Non-Operating Expenses/Income</b>	
Interest Income	8.12
Miscellaneous	500.00
Sales Tax Variance	(7.44)
Cash Drawer +/-	(204.04)
Bottle Deposit/Paid Out	0.00
Bad/Collected Checks	0.00
<b>Total Non-Operating Exp./Inc.</b>	<u>296.64</u>

<b>Net Income</b>	24,662.06
<b>Year-To-Date Income</b>	106,817.47

**Comparative Figures**

**Previous Year (2021)**

Total Sales	218,888.18
Gross Profit on Sales	48,579.37
Total Operating Expenses	33,992.14
Total Non-Operating Exp./Inc.	635.55
Net Income	15,222.78
Year-To-Date Income	124,942.85

Current YTD Cash Balance	97,347.78
Last Month YTD Income	82,155.41

## FUND BALANCES

FUND #	2022 CASH BALANCES	MONTH JUNE	MONTH MAY	MONTH APRIL
101	General-Operating	\$ 1,476,201.72	\$ 756,417.80	\$ 1,126,514.15
101	General-Childhood Intervention	\$ 886.55	\$ 886.55	\$ 886.55
101	General-Crime Prevention	\$ 2,615.55	\$ 6,456.29	\$ 5,500.24
601	Water-Operating	\$ 2,354,396.75	\$ 2,311,931.46	\$ 2,253,100.28
601	Water-Water Availability Charge	\$ 565,163.65	\$ 565,114.17	\$ 565,065.56
601	Water-Trunk Water Charge	\$ 25,238.54	\$ 25,236.33	\$ 25,234.16
601	Water-Bonds	\$ 1,916.90	\$ 1,916.73	\$ 1,916.57
601	Water-Construction	\$ -	\$ -	\$ -
602	W.W.T.P.-Operating	\$ 2,686,715.02	\$ 2,602,227.60	\$ 2,498,921.42
602	W.W.T.P.-Sewer Availability Charge	\$ 1,097,742.87	\$ 1,097,646.76	\$ 1,097,552.34
602	W.W.T.P.-Trunk Sewer Charge	\$ 128,728.59	\$ 128,717.32	\$ 128,706.25
602	W.W.T.P.-Bonds	\$ 22,494.21	\$ 19,092.54	\$ 16,381.13
602	W.W.T.P.-Construction	\$ -	\$ -	\$ -
603	Sanitation	\$ 25,872.22	\$ 25,384.73	\$ 25,576.00
604	City Center-Operating	\$ (18,019.52)	\$ (72,924.15)	\$ (59,589.47)
604	City Center-Bonds	\$ (535,920.07)	\$ (535,873.15)	\$ (535,827.05)
609	Liquor Store	\$ 97,347.78	\$ 92,743.25	\$ 70,734.99
612	Airport	\$ (57,188.73)	\$ (45,921.73)	\$ (26,618.92)
651	Storm Water Management	\$ 183,345.89	\$ 134,811.13	\$ 117,933.96
213	Park Improvement	\$ 156,075.97	\$ 141,138.61	\$ 141,126.47
223	Aquatic Center	\$ (100,382.58)	\$ (112,741.33)	\$ (113,982.48)
223	Aquatic Center-Lifeguard Training	\$ 2,202.43	\$ 2,202.43	\$ 2,202.43
225	Cable TV	\$ 22,178.88	\$ 22,324.10	\$ 24,222.02
226	Cemetery	\$ (18,482.83)	\$ (9,579.95)	\$ (795.22)
229	Municipal State Aid	\$ 213,881.62	\$ 214,126.50	\$ 214,961.51
230	Engineering/Inspection Services	\$ (135,334.04)	\$ (135,322.19)	\$ (135,310.55)
231	American Rescue Plan	\$ 293,053.36	\$ (9,877.00)	\$ -
300	City Sinking	\$ 37,394.83	\$ 37,292.28	\$ 37,289.07
382	2007 Tax Increment Bond-2007 Industrial Park	\$ (63,296.85)	\$ (63,291.31)	\$ (63,285.87)
383	2014 Tax Increment Bond-West Industrial Park	\$ (5,247.68)	\$ (5,247.22)	\$ 47.78
384	2018 Tax Increment Bond-Panther Heights	\$ (30,968.51)	\$ (30,965.80)	\$ 16.70
409	Tax Increment #4-Industrial Park	\$ 369,990.60	\$ 245,074.62	\$ 245,053.54
421	Tax Increment #14-Downtown Redevelopment	\$ 24,060.86	\$ -	\$ -
424	Tax Increment #17-Miller Manufacturing	\$ 35,763.77	\$ 11,499.67	\$ 31,496.96
425	Tax Increment #18-West Industrial Park	\$ (35,615.19)	\$ (33,432.97)	\$ (32,878.74)
426	Tax Increment #19-Panther Heights	\$ 57,026.62	\$ 13,387.92	\$ 13,386.77
465	2021 Street Improvement-10th Street	\$ 107,542.26	\$ 109,796.78	\$ 110,225.30
523	2008 11th Street/Morningside Bond	\$ 66,422.15	\$ 2,645.55	\$ 2,645.32
524	2014 Street Improvement Bond	\$ (59,435.69)	\$ (144,290.31)	\$ (143,544.63)
525	2015 Street Improvement Bond-Lincoln Park	\$ 85,599.31	\$ (20,016.10)	\$ (20,014.38)
526	2016 Street Improvement Bond-Armstrong Avenue	\$ 169,250.11	\$ 120,675.11	\$ 120,664.73
527	2017 Street Improvement Bond-Baxter Avenue	\$ 276,870.99	\$ 175,090.17	\$ 175,075.11
528	2018 Storm Water Improvement Bond-Central Storm Sewer	\$ 230,747.98	\$ 143,450.01	\$ 143,437.67
529	2021 Street Improvement Bond-10th Street	\$ 151,448.78	\$ 128,036.58	\$ 135,421.87
<b>TOTALS</b>		<b>\$ 9,908,285.07</b>	<b>\$ 7,915,839.78</b>	<b>\$ 8,199,449.54</b>



# November 2022

November 2022							December 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 30	31	Nov 1	2	3	4	5
			9:00am MNSpect in Office 6:00pm Fire Relief (Fire Hall)			
6	7	8	9	10	11	12
	7:00pm City Council Meeting (City Hall)	8:30am Department Head (City Hall) 9:00am Safety Committee (City Hall West Conf)	9:00am MNSpect in Office	7:00pm Planning Commission (City Hall)		
13	14	15	16	17	18	19
	3:30pm City Council Workshop (City Hall)	8:30am Department Head (City Hall)	9:00am MNSpect in Office	5:00pm Airport Commission (City Hall)		
20	21	22	23	24	25	26
	7:00pm City Council (City Hall)		9:00am MNSpect in Office 12:00pm Economic Development Comm Meeting (City Hall West Conference)			
27	28	29	30	Dec 1	2	3
	7:00pm Library Board (Library) 7:00pm Light & Power (Light Plant)		9:00am MNSpect in Office			

# December 2022

December 2022							January 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 27	28	29	30	Dec 1	2	3
4	5 7:00pm City Council Meeting (City Hall)	6	7 9:00am MNSpect in Office 6:00pm Fire Relief (Fire Hall)	8 7:00pm Planning Commission (City Hall)	9	10
11	12 3:30pm City Council Workshop (City Hall)	13 8:30am Department Head (City Hall) 9:00am Safety Committee (City Hall) 10:00am Cemetery Commission (West)	14 9:00am MNSpect in Office 6:30pm Park Board (City Hall)	15 5:00pm Airport Commission (City Hall)	16	17
18	19 7:00pm City Council (City Hall)	20 8:30am Department Head (City Hall)	21 9:00am MNSpect in Office	22	23	24 Christmas Eve
25 Christmas Day	26 7:00pm Library Board (Library) 7:00pm Light & Power (Light Plant)	27	28 9:00am MNSpect in Office 12:00pm Economic Development Comm Meeting (City Hall West Conference	29	30	31 New Year's Eve

## NOVEMBER PERMITS

PERMIT #	PERMIT TYPE	PROPERTY ADDRESS
22GL-00185	Plumbing (Residential)	1009 MITCHELL CT, GLENCOE, MN 55336
22GL-00186	Mechanical (Residential)	1009 MITCHELL CT, GLENCOE, MN 55336
22GL-00178	New Structure - Other (Education/Institution/State)	1805 HENNEPIN AVE N, GLENCOE, MN 55336
22GL-00182	Fence (up to 7' high)	1020 ELLIOTT AVE, GLENCOE, MN 55336
22GL-00198	New Structure - Building (Commercial)	1214 BALDWIN AVE, GLENCOE, MN 55336
22GL-00187	Re-Side - Non-Lath (Residential)	1924 16TH ST E, GLENCOE, MN 55336
22GL-00222	Plumbing (Residential)	627 CHANDLER AVE N, GLENCOE, MN 55336
22GL-00224	Mechanical (Residential)	1613 N NEWTON AVE, GLENCOE, MN 55336
22GL-00194	Re-Window/Exterior Door (Residential)	140 Ford Street, Glencoe, MN 55336
22GL-00195	Re-Window/Exterior Door (Residential)	125 EDGEWOOD DR, GLENCOE, MN 55336
22GL-00205	Mechanical (Residential)	522 7TH ST E, GLENCOE, MN 55336
22GL-00219	Plumbing (Residential)	1519 HENNEPIN AVE, GLENCOE, MN 55336

# CITY OF GLENCOE BILLS

NOVEMBER 21, 2022

## \*\* PREPAID PAYROLL & WIRE TRANSFER BILLS \*\*

VENDOR	DEPARTMENT: DESCRIPTION	TOTAL
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 8-10-22	\$102,601.08
WIRE TRANSFER	MULTIPLE DEPTS.: MEDICA INSURANCE PREMIUMS	\$41,809.90
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$60,334.38
	TOTAL PREPAID BILLS ----->	<u><u>\$204,745.36</u></u>



# INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

NOV 21, 2022 - PREPAID BILLS

Date: 11/18/2022

Time: 2:15 pm

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	174538	08/05/2022	<u>2,601.40</u>
				Vendor Total:	<u>2,601.40</u>
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	174539	08/05/2022	<u>2,040.89</u>
				Vendor Total:	<u>2,040.89</u>
PAUSTIS WINE COMPANY	0916	LIQUOR STORE: MERCH FOR RESALE	174540	08/05/2022	<u>3,620.00</u>
				Vendor Total:	<u>3,620.00</u>
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	174541	08/05/2022	<u>4,002.10</u>
				Vendor Total:	<u>4,002.10</u>
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	174542	08/05/2022	<u>2,637.76</u>
				Vendor Total:	<u>2,637.76</u>
				Grand Total:	<u>14,902.15</u>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<u>14,902.15</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>14,902.15</u>
Total Invoices:	5				

## INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

NOV 21, 2022 - PREPAID BILLS

Date: 11/18/2022

Time: 2:16 pm

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	174641	08/16/2022	<u>1,719.29</u>
				Vendor Total:	<u>1,719.29</u>
CITY OF GLENCOE	0035	REIMB: LIQUOR STORE PAYMENT ON ACCOUNT FROM CUSTOMER	174642	08/16/2022	<u>180.27</u>
				Vendor Total:	<u>180.27</u>
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	174643	08/16/2022	<u>983.20</u>
				Vendor Total:	<u>983.20</u>
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	174644	08/16/2022	<u>126.00</u>
				Vendor Total:	<u>126.00</u>
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	174645	08/16/2022	<u>4,647.54</u>
				Vendor Total:	<u>4,647.54</u>
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	174646	08/16/2022	<u>4,040.01</u>
				Vendor Total:	<u>4,040.01</u>
				Grand Total:	<u>11,696.31</u>
				Less Credit Memos:	<u>0.00</u>
Total Invoices:	6			Net Total:	<u>11,696.31</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>11,696.31</u>

## INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

NOV 21, 2022 - REGULAR BILLS

Date: 11/18/2022

Time: 2:13 pm

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
4-SQUARE BUILDERS, INC.	0071	STREET, WWTP: LUMBER	0	00/00/0000	62.87
				Vendor Total:	62.87
A.H. HERMEL CO.	0573	COUNCIL, LIQUOR STORE: SUPPLIES, MERCH FOR RESALE	0	00/00/0000	699.05
				Vendor Total:	699.05
ABRAMS, SHAWN	0536	FIRE: FALL ARREST HARNESS VESTS	0	00/00/0000	515.38
				Vendor Total:	515.38
AEM MECHANICAL SVCS, INC.	1453	CITY CENTER: ICE MACHINE REPAIR	0	00/00/0000	269.05
				Vendor Total:	269.05
ALPHA TRAINING & TACTICS LLC	0976	POLICE: VEST, UNIFORMS, ACCESSORIES	0	00/00/0000	1,757.52
				Vendor Total:	1,757.52
ANDOVER ARMS LLC	2273	POLICE: FIREARM	0	00/00/0000	920.00
				Vendor Total:	920.00
AQUA PRO	1475	ADMIN: SPRINKLER SYSTEM REPAIR, WINTERIZATION	0	00/00/0000	1,703.90
				Vendor Total:	1,703.90
AT&T MOBILITY	1205	MULT DEPTS: CELL PHONE BILL	0	00/00/0000	630.02
				Vendor Total:	630.02
AUL, GARY	1544	PARK: INTERIOR PAINTING	0	00/00/0000	480.00
				Vendor Total:	480.00
AXON ENTERPRISE, INC	0439	POLICE: CAMERA MOUNTS	0	00/00/0000	73.05
				Vendor Total:	73.05
BARGMANN, DEBRA	0853	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	53.13
				Vendor Total:	53.13
BAYCOM, INC	2048	POLICE: COMPUTER	0	00/00/0000	2,462.00
				Vendor Total:	2,462.00
BORDER STATES INDUSTRIES INC	0852	ADMIN, PARK, LIQUOR STORE: BULBS	0	00/00/0000	353.91
				Vendor Total:	353.91
BRELJE, STEVEN	1764	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	165.63
				Vendor Total:	165.63
BROWN, MELANIE	1168	WWTP: I & I PROGRAM	0	00/00/0000	1,000.00
				Vendor Total:	1,000.00
BULAU, PAULA	2050	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	165.63
				Vendor Total:	165.63
BUMPS FAMILY RESTAURANT	0961	COUNCIL: ELECTION JUDGE MEALS	0	00/00/0000	115.96
				Vendor Total:	115.96
CARD SERVICES	0330	WWTP, LIQUOR STORE: FUEL, LAB SUPPLIES, MERCH FOR RESALE	0	00/00/0000	312.10
				Vendor Total:	312.10
CARGILL, INC	1636	WATER: SALT	0	00/00/0000	5,308.94
				Vendor Total:	5,308.94
CARTER, EILEEN	2192	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	103.13
				Vendor Total:	103.13
CARTER, GARY	2169	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	93.75
				Vendor Total:	93.75
CENGAGE LEARNING INC-GALE	1828	LIBRARY: BOOKS	0	00/00/0000	74.22
				Vendor Total:	74.22
CENTERPOINT ENERGY	0204	MULT DEPTS: NATURAL GAS	0	00/00/0000	7,087.60
				Vendor Total:	7,087.60
CLAREY'S SAFETY EQUIPMENT IN	0333	FIRE: FIRE BOOTS, SAFETY GEAR	0	00/00/0000	868.20

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	868.20
DAKOTA SUPPLY GROUP	0523	WATER: ACCESS COVERS, CURB BOXES, LID GRABBER	0	00/00/0000	1,030.47
				Vendor Total:	1,030.47
DIETZ, KEVIN	0411	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	234.38
				Vendor Total:	234.38
DONNAY, DEBRA	0770	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	103.13
				Vendor Total:	103.13
EISCHENS HOME FINISHING	0385	POLICE, STREET, WATER, LIQUOR STORE: CURB & GUTTER, STEPS	0	00/00/0000	4,300.00
				Vendor Total:	4,300.00
ERIKSEN, CORALIS	1587	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	90.63
				Vendor Total:	90.63
EXSTED, LYNN	0304	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	100.00
				Vendor Total:	100.00
FERGUSON WATERWORKS #2518	0567	WATER: ANGLE VALVES	0	00/00/0000	1,581.96
				Vendor Total:	1,581.96
FLEET SERVICES DIVISION	2144	POLICE: SQUAD CAR LEASES	0	00/00/0000	3,809.11
				Vendor Total:	3,809.11
FOREST CITY MODELS & PATTERN	0129	WWTP: RAIN BARRELS	0	00/00/0000	22,046.28
				Vendor Total:	22,046.28
FRANKLIN PRINTING INC.	0085	LIQUOR STORE: OFFICE SUPPLIES	0	00/00/0000	117.50
				Vendor Total:	117.50
GALLS, LLC	0452	POLICE; UNIFORMS	0	00/00/0000	1,784.78
				Vendor Total:	1,784.78
GAVIN, JANSSEN, STABENOW &	0087	POLICE: LEGAL SERVICES	0	00/00/0000	7,262.00
				Vendor Total:	7,262.00
GILLETTE PEPSI COMPANIES, INC	0496	LIQUOR STORE: MERCH FOR RESALE	0	00/00/0000	498.00
				Vendor Total:	498.00
GLENCOE AREA CHAMBER OF COM	0094	REIMB: SNO PRO'S HOLLY DAYS DONATION	0	00/00/0000	1,000.00
				Vendor Total:	1,000.00
GLENCOE CO-OP ASSN.	1842	FIRE, STREET, PARK, CEMETERY WATER, WWTP: FUEL	0	00/00/0000	10,569.77
				Vendor Total:	10,569.77
GLENCOE FLEET SUPPLY	2074	MULT DETPS: REPAIR & MAINT SUPPLIES, SMALL TOOLS	0	00/00/0000	1,169.34
				Vendor Total:	1,169.34
GLENCOE REGIONAL HEALTH	0099	POLICE: EMPLOYEE TESTING	0	00/00/0000	244.89
				Vendor Total:	244.89
GOPHER STATE ONE CALL	0482	WATER, WWTP, STORM WATER: LOCATE TICKETS	0	00/00/0000	278.10
				Vendor Total:	278.10
GREAT NORTHERN ENVIRONMEN	1601	WWTP: EQUIPMENT REPAIR & MAINTENANCE	0	00/00/0000	3,628.00
				Vendor Total:	3,628.00
HAHN, BONNIE	1899	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	93.75
				Vendor Total:	93.75
HARFF, EILEEN	1606	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	93.75
				Vendor Total:	93.75
HAYES, KELLY	1716	ADMIN: UNIFORM ALLOWANCE	0	00/00/0000	200.00



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				Vendor Total:	200.00
HEITZ, CONNIE	2022	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	100.00
				Vendor Total:	100.00
HILLYARD HUTCHINSON	0122	CITY CENTER: FLOOR MATS	0	00/00/0000	391.15
				Vendor Total:	391.15
HOESE, SHARON	1524	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	121.88
				Vendor Total:	121.88
HOOPS, SHAREL	1263	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	290.63
				Vendor Total:	290.63
HUEMOELLER, GONTAREK &	1800	ADMIN, TAX INC #18, WATER, AIRPORT: LEGAL SERVICES	0	00/00/0000	7,604.50
				Vendor Total:	7,604.50
HUESER, LESA	1689	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	281.25
				Vendor Total:	281.25
HUESER, SARAH	1229	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	237.50
				Vendor Total:	237.50
HUFF, LINDA	1177	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	112.50
				Vendor Total:	112.50
HULTS, KEN	2185	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	234.38
				Vendor Total:	234.38
JOHNSON CONTROLS FIRE	0874	WWTP: ANNUAL MONITORING FEE	0	00/00/0000	479.00
				Vendor Total:	479.00
K & M DIESEL	0768	FIRE: TRUCK REPAIR	0	00/00/0000	658.80
				Vendor Total:	658.80
KDUZ - KARP - KGLB	2248	MULT DEPTS.: ADVERTISING	0	00/00/0000	1,877.00
				Vendor Total:	1,877.00
KONE CHICAGO	0800	ADMIN, LIBRARY, CITY CENTER: QUARTELY ELEVATOR MAINT.	0	00/00/0000	1,020.51
				Vendor Total:	1,020.51
KWIK TRIP	1653	POLICE: FUEL	0	00/00/0000	2,366.38
				Vendor Total:	2,366.38
LEAGUE OF MN CITIES INS. TRUS	0389	ADMIN: WORK COMP INS	0	00/00/0000	65.00
				Vendor Total:	65.00
LIGHT & POWER COMMISSION	1484	MULT DEPTS: ELECTRICITY, BILLING FEES	0	00/00/0000	27,010.43
				Vendor Total:	27,010.43
MCBRIDE, JOHN	0323	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	68.75
				Vendor Total:	68.75
MCLEOD CO. AUDITOR-TREASURER	0428	ADMIN: ASSESSMENT & MAINT FEES FOR 2022 SERVICES	0	00/00/0000	25,399.50
				Vendor Total:	25,399.50
MCLEOD COOP. POWER ASS'N.	0201	ADMIN, AIRPORT: ELECTRICITY	0	00/00/0000	631.90
				Vendor Total:	631.90
MCLEOD COUNTY ATTORNEY	1215	REIMB: FORFEITURES	0	00/00/0000	1,694.93
				Vendor Total:	1,694.93
MCLEOD PUBLISHING, INC.	0339	ADMIN, SANITATION, STORM WATER: ADVERTISING	0	00/00/0000	380.41
				Vendor Total:	380.41
METERING & TECHNOLOGY	1050	WATER: METERS	0	00/00/0000	1,890.89
				Vendor Total:	1,890.89

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METRO SALES, INC	1066	ADMIN, POLICE, LIBRARY: OFFICE EQUIPMENT LEASE	0	00/00/0000	764.68
				Vendor Total:	764.68
MINI BIFF	0177	PARK, SANITATION: WASTE REMOVAL	0	00/00/0000	785.40
				Vendor Total:	785.40
MN DEPT OF HLTH	1216	PARK, CITY CENTER: OPERATING LICENSES	0	00/00/0000	580.00
				Vendor Total:	580.00
MN DEPT. OF LABOR & INDUSTRY	2002	ADMIN, WWTP: BOILER & ELEVATOR CHECK	0	00/00/0000	120.00
				Vendor Total:	120.00
MN FIRE SERVICE CERT. BOARD	0557	FIRE: FIREFIGHTER TEST FEE	0	00/00/0000	25.00
				Vendor Total:	25.00
MN. RURAL WATER ASSOC.	0175	WATER: TRAINING	0	00/00/0000	255.00
				Vendor Total:	255.00
MN. STATE FIRE DEPT. ASSOC.	0410	FIRE: MEMBERSHIP DUES	0	00/00/0000	290.00
				Vendor Total:	290.00
MNSPECT	0722	CODE ENFORCE: INSPECTIONS	0	00/00/0000	10,085.07
				Vendor Total:	10,085.07
MORRIS ELECTRONICS INC	1372	POLICE: IT SERVICE	0	00/00/0000	1,326.45
				Vendor Total:	1,326.45
MVTL , INC.	0353	WATER, WWTP: LAB TESTING	0	00/00/0000	1,208.00
				Vendor Total:	1,208.00
NEUBARTH LAWN CARE &	0467	FIRE: TAKE OUT & REINSTALL PAVERS	0	00/00/0000	1,400.00
				Vendor Total:	1,400.00
NORTH CENTRAL LABORATORIES	0631	WATER, WWTP: LAB SUPPLIES & TESTING	0	00/00/0000	1,641.06
				Vendor Total:	1,641.06
NUVERA	2120	MULT DEPTS: INTERNET, PHONE IT SUPPORT	0	00/00/0000	5,906.86
				Vendor Total:	5,906.86
O'DONNELL, SHARI	1818	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	103.13
				Vendor Total:	103.13
OFFICE OF MN. IT SERVICES	1423	POLICE: INTERNET SERVICE	0	00/00/0000	120.92
				Vendor Total:	120.92
OLMSTEAD, REBECCA	0752	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	78.13
				Vendor Total:	78.13
OLMSTEAD, STEVEN	0124	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	203.13
				Vendor Total:	203.13
OLTMANN, DENNIS	2270	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	93.75
				Vendor Total:	93.75
OXYGEN SERVICE COMPANY	0653	STREET: WELDING SUPPLIES	0	00/00/0000	15.50
				Vendor Total:	15.50
PETERSON, DAWN	1517	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	128.13
				Vendor Total:	128.13
PETERSON, JAMES	1023	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	112.50
				Vendor Total:	112.50
PIONEERLAND LIBRARY SYSTEMS	0227	LIBRARY, REIMB: QUARTERLY FUNDING, CARDS & FINES	0	00/00/0000	22,598.50
				Vendor Total:	22,598.50
PITNEY BOWES BANK INC	0271	ADMIN: POSTAGE	0	00/00/0000	201.00

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	201.00
PLUNKETT'S PEST CONTROL, INC	0446	ADMIN, POLICE, LIQUOR STORE: PEST CONTROL	0	00/00/0000	371.40
				Vendor Total:	371.40
PREMIUM WATERS, INC.	1081	MULT DEPTS: WATER	0	00/00/0000	276.74
				Vendor Total:	276.74
PRO AUTO GLENCOE, INC	0527	WWTP: VEHICLE MAINTENANCE	0	00/00/0000	48.15
				Vendor Total:	48.15
QT PETROLEUM ON DEMAND	0673	AIRPORT: FUEL SYSTEM ANNUAL SUPPORT PLAN	0	00/00/0000	1,425.00
				Vendor Total:	1,425.00
QUALITY FLOW SYSTEMS, INC.	1038	WWTP: INFLUENT LIFT STATION SERVICE CHECK	0	00/00/0000	1,450.00
				Vendor Total:	1,450.00
QUILL LLC	1691	LIBRARY: OFFICE SUPPLIES	0	00/00/0000	66.73
				Vendor Total:	66.73
RIVERA, YODEE	0889	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	90.63
				Vendor Total:	90.63
SAM'S TIRE SERVICE INC.	0250	POLICE: TIRE REPLACEMENTS, VEHICLE MAINT/REPAIRS	0	00/00/0000	2,464.11
				Vendor Total:	2,464.11
SCHIROO, LORI	2084	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	106.25
				Vendor Total:	106.25
SCHMIDT, CHERYL	0537	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	93.75
				Vendor Total:	93.75
SCHNEIDER EXCAVATING & GRAC	1146	AIRPORT: 2022 DRAINTILE INSTALLATION	0	00/00/0000	112,602.08
				Vendor Total:	112,602.08
SCHREIFELS, GARY	1456	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	100.00
				Vendor Total:	100.00
SCHWANKE, CORY	1998	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	93.75
				Vendor Total:	93.75
SECURITY BANK & TRUST CO.	0259	MULT DEPTS: BOND PRINCIPAL & INTEREST PAYMENTS	0	00/00/0000	374,136.25
				Vendor Total:	374,136.25
SEH	1757	AIRPORT: ENGINEERING SERVICES	0	00/00/0000	100,575.00
				Vendor Total:	100,575.00
SHRED-N-GO, INC	0032	FINANCE, POLICE: PAPER SHREDDING SERVICE	0	00/00/0000	79.08
				Vendor Total:	79.08
SOUTHWEST EYE CARE	0038	WWTP: SAFETY GLASSES	0	00/00/0000	526.30
				Vendor Total:	526.30
STAR GROUP, L.L.C.	0972	MULT DEPTS: LUBRICANTS, REPAIR PARTS	0	00/00/0000	112.85
				Vendor Total:	112.85
STATE OF MN - DEPT. OF FINANCE	1218	REIMB: 10% OF FORFEITURE	0	00/00/0000	398.06
				Vendor Total:	398.06
SUN LIFE	0926	MULT DEPTS: INS PREMIUMS	0	00/00/0000	6,193.72
				Vendor Total:	6,193.72
THELL, JOHN	1751	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	87.50
				Vendor Total:	87.50
THOMSON REUTERS	1260	POLICE: INVESTIGATION SERVICES	0	00/00/0000	171.55

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	171.55
TIBBS, TIFFANY	0548	CITY CENTER: DAMAGE DEPOSIT REFUND	0	00/00/0000	200.00
				Vendor Total:	200.00
TRI-COUNTY WATER	1016	STREET, REIMB: WATER	0	00/00/0000	23.00
				Vendor Total:	23.00
TRI-STATE PUMP & CONTROL, INC	0970	WATER: PUMP REPAIR	0	00/00/0000	3,651.27
				Vendor Total:	3,651.27
UNHINGED PIZZA	1412	COUNCIL: ELELECTION JUDGE MEALS	0	00/00/0000	568.70
				Vendor Total:	568.70
VAN DAMME, MYRANDA	1734	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	103.13
				Vendor Total:	103.13
VERIZON WIRELESS	1110	POLICE: SQUAD CAR PHONES	0	00/00/0000	200.07
				Vendor Total:	200.07
VONBERGE, RON	1339	WWTP: SAFETY BOOTS	0	00/00/0000	219.49
				Vendor Total:	219.49
WINTER, JOHN	1919	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	93.75
				Vendor Total:	93.75
WM. MUELLER & SONS, INC.	0206	STREET: 2022 IMPROVEMENT PROJECT, BLACKTOP	0	00/00/0000	448,418.46
				Vendor Total:	448,418.46
ZIEMER, GARY	0047	COUNCIL: ELECTION JUDGE PAY	0	00/00/0000	93.75
				Vendor Total:	93.75
				Grand Total:	1,261,510.90
				Less Credit Memos:	0.00
				Net Total:	1,261,510.90
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	1,261,510.90
Total Invoices:	124				