



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336  
Phone: (320) 864-5586 Website: [www.glencoe.mn.org](http://www.glencoe.mn.org) Email: [info@ci.glencoe.mn.us](mailto:info@ci.glencoe.mn.us)

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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: August 17, 2023

Re: Item 7A – Presentation by Coalition of Greater MN Cities

Item 7A – Darrin Lee, a Lobbyist with the Coalition of Greater MN Cities will review the 2023 Legislative Session.

**Mayor:** Ryan Voss    **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



DEDICATED TO A STRONG GREATER MINNESOTA

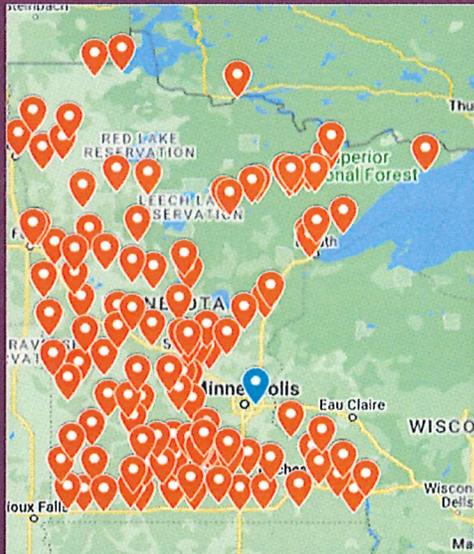
# 2023 City Visit

Glencoe

Darrin Lee



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## CGMC – Over 100 cities across the state working together

- Local Government Aid/Property Taxes
- Environment and Energy
- Economic Development
- Transportation
- Annexation and Land Use
- Labor and Employment



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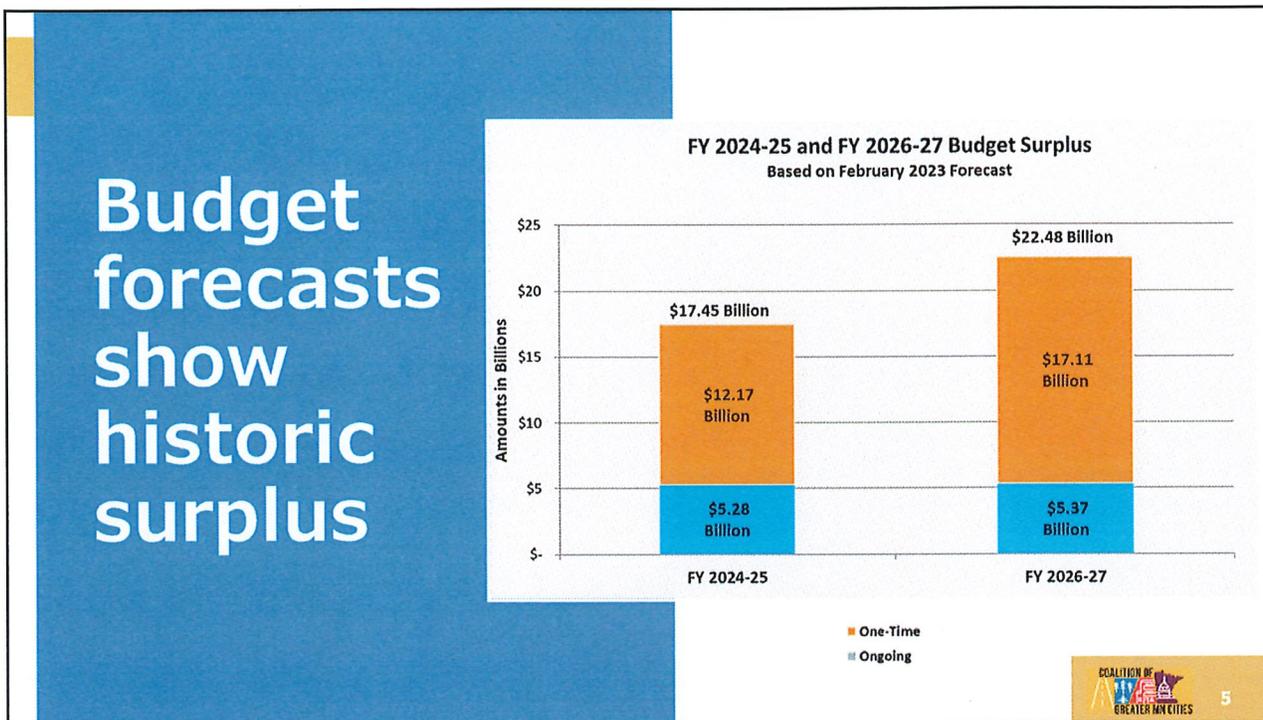
## CGMC 2023 top legislative priorities

- \$150 million LGA increase, formula update, and inflation/population adjustment
- Bonding bill
  - Public Facilities Authority funds
  - Greater Minnesota Child Care Facilities grants
  - Business Development Public Infrastructure grants
  - Infrastructure projects across Greater MN
- Lead line inventory and replacement
- Permanent and ongoing funding for city streets of all sizes
- Corridors of Commerce reforms and funding
- Child Care Economic Development grants & community support programs
- Greater MN Workforce Housing Development Fund



## 2023 LEGISLATIVE SESSION: THE BIG PICTURE





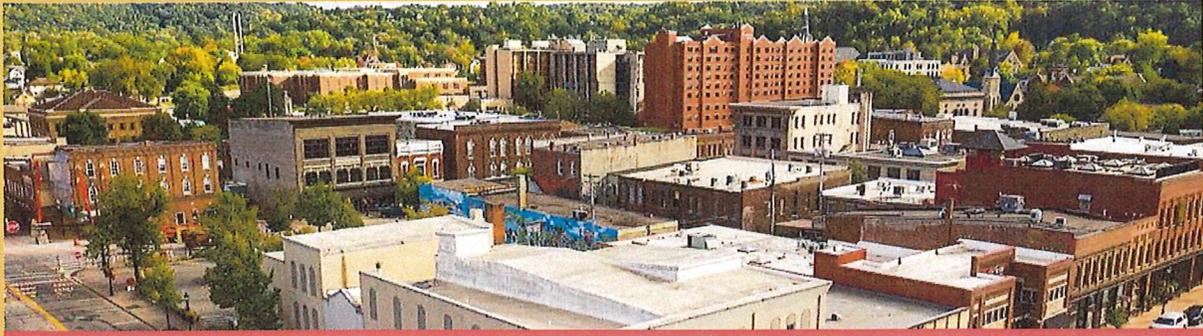
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## ... but DFL trifecta poses some unique challenges

- Volume and speed of legislation
- DFL majorities dominated by metro-area members
- No backstop for potentially harmful proposals

COALITION OF GREATER MN CITIES 6

6



## Local Government Aid



7

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### Refresh: CGMC's LGA ask

Increase appropriation by at least \$150 million

Update LGA formula to ensure maximum impact for Greater Minnesota cities

Add inflation and population growth adjustment



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## LGA faced stiff competition with DFL priorities in tax proposals



- Joint \$3 billion tax target was small for DFL agenda
- LGA boost contended with:
  - Child & dependent tax credits
  - Walz checks
  - Public safety aid
  - Housing aid

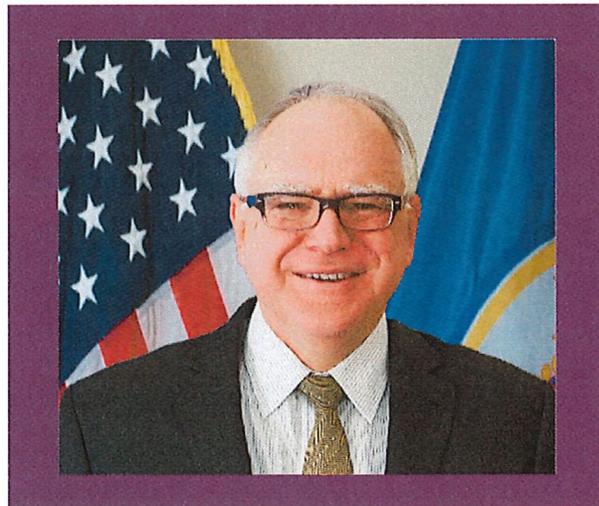


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## Governor Walz's LGA proposal

- Governor Walz proposed \$30 million LGA appropriation increase in initial budget
  - Proposal includes formula updates
- CGMC responds; releases statement decrying Walz's proposal as "disappointing" and "inadequate"
- Governor increases proposal to \$40 million in supplemental budget



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# Advocacy in action



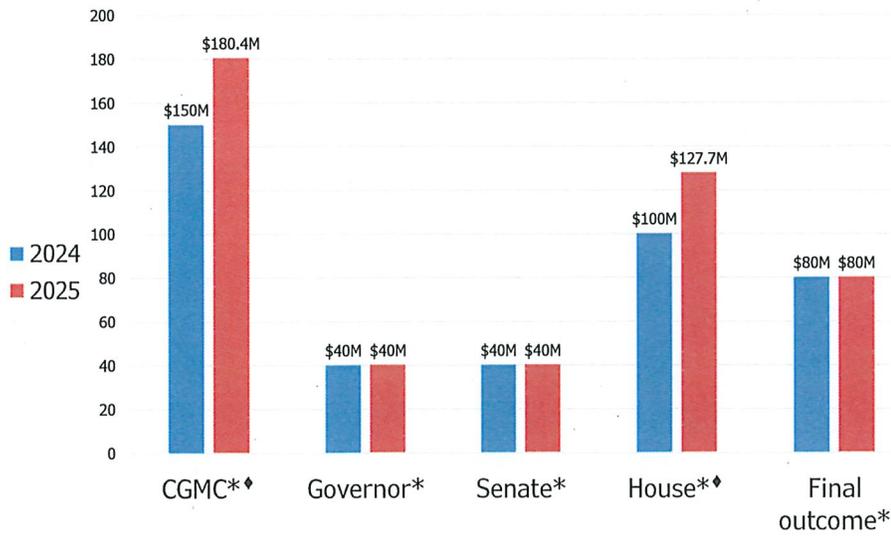
Virginia Mayor Larry Cuffe Jr. testifies alongside HF 1377 bill author Rep. Dave Lislegard in the House Property Tax Division



St. Joseph Mayor Rick Schultz testifies alongside SF 1828 bill author State Senator Matt Klein in the Senate Tax Committee

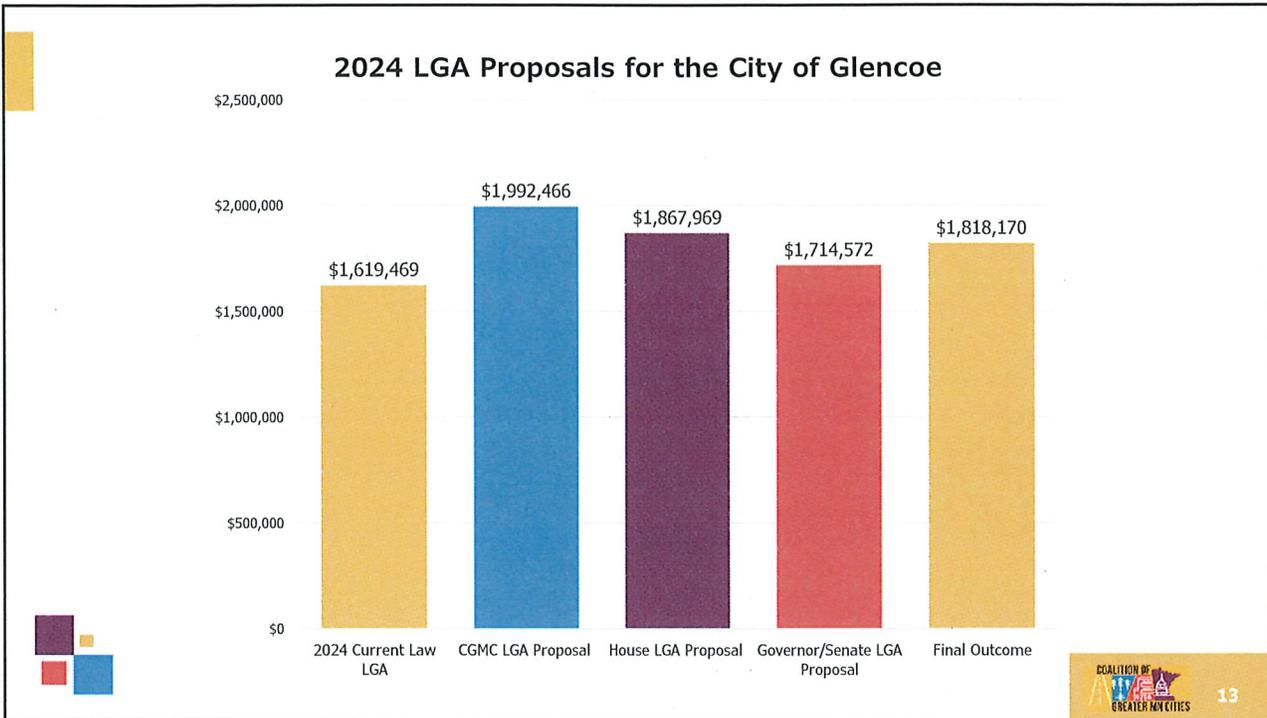


## Proposed LGA increases (millions)

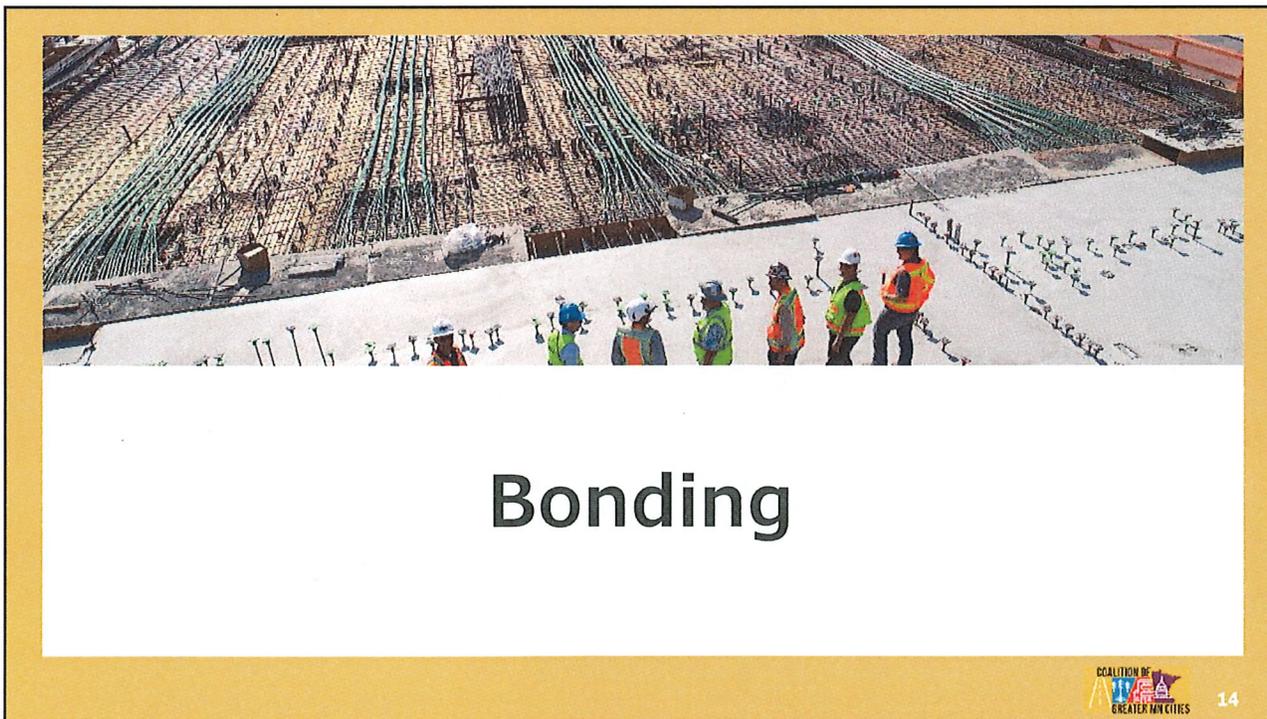


\* Includes updated formula  
 ♦ Includes inflation/population adjustment



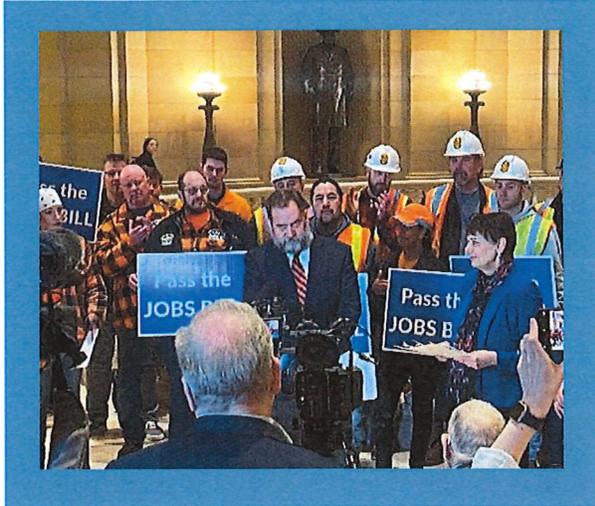


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## Bonding bill takes winding road



CGMC Executive Director Bradley Peterson speaks at a March 16<sup>th</sup> press conference with bill author Sen. Pappas (DFL-St. Paul) and LiUNA representatives

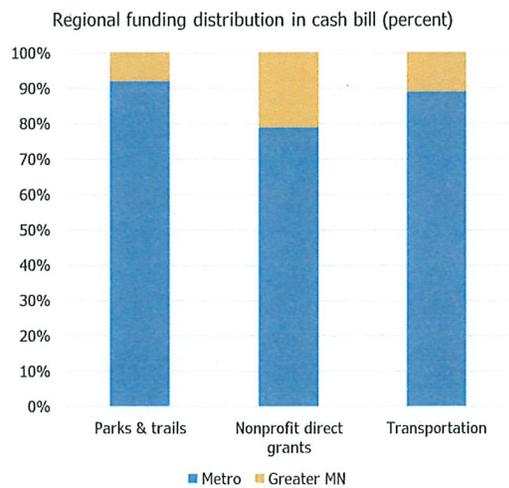
- No 2021 or 2022 bonding bill
- Bonding bills require a 60% majority vote in each chamber
  - Passed House with GOP support
  - Failed in Senate 34-33
- GOP doubled down on strategy refusing to vote for bonding bill without “meaningful” tax relief, aid for nursing homes
- Mid-session negotiations failed to reach an agreement
- DFL threatened to pass \$1.3 billion all-cash infrastructure bill without GOP support



## CGMC priorities took a hit in proposed all-cash infrastructure package

	BONDING	CASH
PFA	\$208.2 million	\$86 million
BDPI	\$10 million	\$4.95 million
Greater MN Housing Infrastructure	\$3 million	\$0
Greater MN Child Care Facilities	\$900 thousand	\$0
Local roads & bridges	\$152 million	\$45 million

**Total difference: \$238.15 million**





## Why did the bonding bill finally come together?

Public pressure from the CGMC and other stakeholders

Local pressure from city officials and constituents

Time since last bonding bill in 2020

Credible threat of bad alternative (cash bill)

Legislators willing to compromise



## Environment

## Bipartisan support pushes \$240 million for lead pipes across finish line

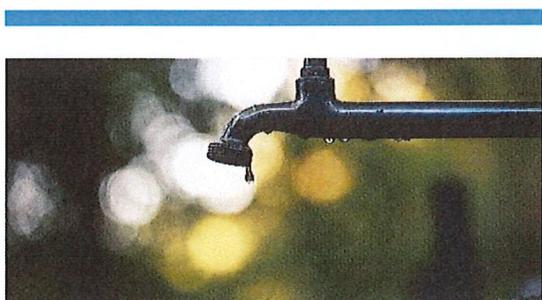


CGMC Executive Director Bradley Peterson speaks at a press conference with Governor Walz, Lt. Governor Flanagan, House bill author Sydney Jordan (DFL- Minneapolis), St. Paul Regional Water Services, LIUNA, and others in support of funding to inventory & replace lead service lines across the state

- No safe amount of lead in drinking water
- All cities must map lead pipes by October 2024
- \$240 million serves as a “down payment” to help cities begin the process of lead line inventory and replacement
  - All cities will be eligible
  - Homeowner side will be covered
  - MDH will administer mapping, PFA to administer replacement



## Historic investments in water infrastructure and programs



- Last-minute bonding agreement:
  - \$80M for Point Source Implementation Grants
  - \$87M for Water Infrastructure Fund
  - \$41M for federal fund matching
  - \$262M for local Greater MN projects
- Clean Water Legacy
  - \$16.2 million for Point Source Implementation Grants
  - \$1.3 million for chloride reduction
- MPCA water quality programs funding for this biennium, but nothing ongoing



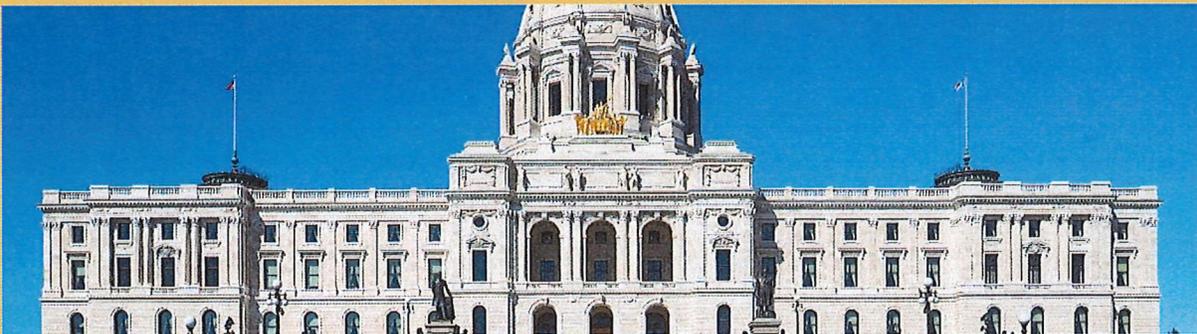
## CGMC played defense, protected Greater MN from harmful environmental proposals

- CGMC blocked numerous attempts to change Public Facilities Authority funding to benefit metro area
- CGMC worked to narrow scope of permit changes that would have hampered growth and economic development
- Little consideration as to how new changes could affect Greater MN



### LOOKING AHEAD:

With DFL control of House & Senate, we anticipate continued and expansive environmental legislation



## Looking Ahead



## 2024 Legislative Session



- Traditional year for a bonding bill
- Constitutional amendments?
- Surplus spending?
- Fix-it items from 2023 session
- Policy, policy, policy!
- Fun starts – February 12, 2024
- Election
  - President
  - US House
  - Klobuchar Senate seat
  - MN House

## CGMC Upcoming Events



**2023 CGMC Fall Conference – November 15-17, Willmar**

**2024 CGMC Legislative Action Day – March 20, St. Paul**

**2024 CGMC Summer Conference – July 24-26, Waite Park & St. Joseph**

Reach out to Emma Nelson at [ennelson@flaherty-hood.com](mailto:ennelson@flaherty-hood.com) with any questions about CGMC events!

# Questions?





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SMALL CITY & BIG FUTURE

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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: August 17, 2023

Re: Item7B – Planning Commission Recommendations

Item 7B - The Planning Commission held Public Hearings on August 10<sup>th</sup> on the Condominium Plat and rezoning request and reviewed the variance request. It is recommended that the City Council:

1. Approve GSC Condominium Plat for former Bus Garage located at 1203 12th Street East by Ryan Voss, RDV Companies.
2. Approve rezoning request for proposed Residential use of property zoned B-1 at 2020 9th Street East by Jon Halbert, representing Bill Halbert.
3. Approve Variance Request of Ella Hanson, 1511 15th Street East to build a front yard deck to encroach on the 30-foot front yard setback. Deck would reduce setback from 30-feet to 20-feet.

**Mayor:** Ryan Voss      **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

**City of Glencoe**  
**Planning and Industrial Commission**  
**Meeting Notes**

**Thursday, August 10, 2023**

**Glencoe City Center West Conference Room, 7:00 PM**

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The meeting was called to order by Chairperson Wes Olson at 7:00 PM. Other Commissioners present were Barbara Jenneke, Bob Scheidt, Kevin Dietz and Bob Senst. Also present were City Administrator Mark Larson, City Council Liaison Mark Hueser, Councilor Paul Lemke. Also attending, Karen Ramige from the McLeod County Chronicle newspaper. Glencoe residents, David Stark, Louise Carlson and Jon Halbert were in attendance.

**Planning Commission Agenda Item #1: Approve minutes from May and July Planning Commission Meeting.**

A motion was made by Bob Senst to approve the minutes. It was seconded by Kevin Dietz. Motion passed.

**Planning Commission Agenda Item #2: Public Hearing for Final Plat of GSC Condominiums for the Glencoe Bus Garage Property at 1203 12<sup>th</sup> Street East-Ryan Voss, RDV Companies.**

Nearby property owners were notified, only one contacted the city and was in favor of the work. Discussion regarding property was held. Then motion was made to close the public hearing by Bob Senst and seconded by Bob Scheidt. Motion passed and hearing was closed. Motion to approve was made by Kevin Dietz. It was seconded by Bob Senst. Motion carried.

**Planning Commission Agenda Item #3: Rezoning Public Hearing for proposed Residential use of property zoned B-1 at 2020 9<sup>th</sup> Street - Jon Halbert representing Bill Halbert.**

Jon Halbert came to the podium to explain the reason to rezone to a single-family home. Resident Louise Carlson asked and received clarification of parking on the East side. A motion to close the hearing was made by Kevin Dietz and seconded by Barb Jenneke. Motion passed. Motion to approve rezoning from B1 to R1 was made by Bob Senst and seconded by Kevin Dietz. Motion passed.

**Planning Commission Agenda Item #4: Variance request by Ella Hanson to build a front yard deck that encroached the 30-foot front yard setback at their property at 1511 15<sup>th</sup> Street. It would reduce setback from 30 feet to 20 feet.**

After discussion a motion to approve was made by Kevin Dietz. Bob Scheidt seconded the motion. Motion carried.

**Planning Commission Agenda Item #5: Set Public Hearing for September 14, 2023 at 7:00PM to rezone property currently zone-R1-single family to R2 Multi-family by Divine Grace, LLC for property at 1801 Pryor Avenue North.**

Bob Scheidt recused himself for the vote due to ownership of the property. Bob Senst made a motion to set the hearing. It was seconded by Barb Jenneke. Motion carried.

Note was made to invite the Public Works Director to address infrastructure concerns.

Bob Senst motioned to adjourn. Seconded by Bob Scheidt. Motion passed.

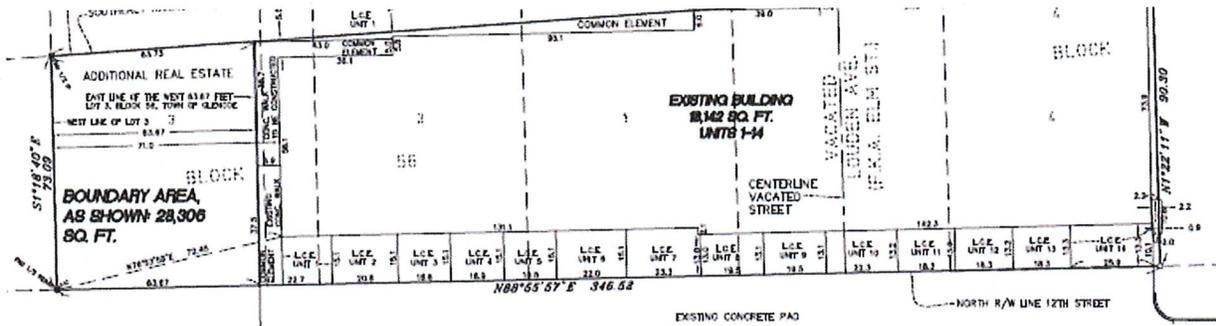
Respectfully submitted,  
Barb Jenneke, Planning Commission Secretary



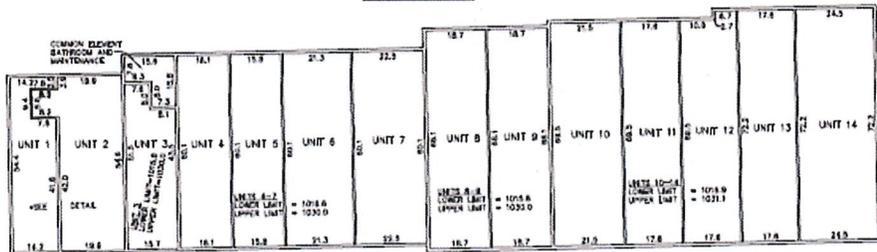
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### GSC Condominiums CIC Plat



#### UNIT DETAIL



### Notice of Public Hearing

The Planning and Industrial Commission of the City of Glencoe will hold a public hearing to consider the request of RDV Companies to approve the Final Plat for the Garage Storage Condominiums located at 1203 12<sup>th</sup> Street East, Glencoe. The Public Hearing will be held on August 10, 2023, at 7:00 PM at the Glencoe City Center, 1107 11<sup>th</sup> Street East, Glencoe MN 55336. All interested parties are encouraged to attend.

By order of the Planning and Industrial Commission  
 Wesley Olson, Chairperson

**OFFICE USE**

**Permit Fee: \$100.00**

Date Paid 6-20-23

Cash

Check # \_\_\_\_\_

Credit Card  
2.5% cc fee = \$2.50

Staff Initials AK

## REZONING PERMIT APPLICATION

Date 06/20/2023

Applicant JON HALBERT Phone 320-455-1639

Owner (if different than applicant) JON HALBERT

Address 2020 E. 9<sup>th</sup> ST. GLENCOE, MN 55336

Legal Description \_\_\_\_\_

Rezoning Request ZONE FOR RESIDENTIAL

Reason for Request MAKE MY HOME OF RESIDENT

Bill B. Halbert / Lynn Halbert  
Owner Signature

Jon Halbert  
Applicant Signature (if different from Owner)

PLANNING & INDUSTRIAL COMMISSION ACTION	CITY COUNCIL ACTION
<p>The Glencoe Planning &amp; Industrial Commission has  <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED this rezoning                      application on _____, 20____.</p> <p>This recommendation will be brought to the Glencoe                      City Council on _____, 20____.</p> <p>_____                      Planning Commission Signature</p>	<p>The Glencoe City Council has  <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED this rezoning                      application on _____, 20____ by                      a vote of _____ to _____.</p> <p>_____                      City Council or Administrator Signature</p>

*Im 6/23/23 rc: date change to 7/20/23 e Tpm*



Parcel ID: 220880270

Acres: 0

Taxpayer Name: LMB HALBERT PROPERTIES

Taxpayer Address: 5650 142ND AVE, HOLLAND MI 49423

Property Address: 2020 9TH ST E, GLENCOE MN 55336

Land Value: 41300

Building Value: 221300

Total Value: 262600

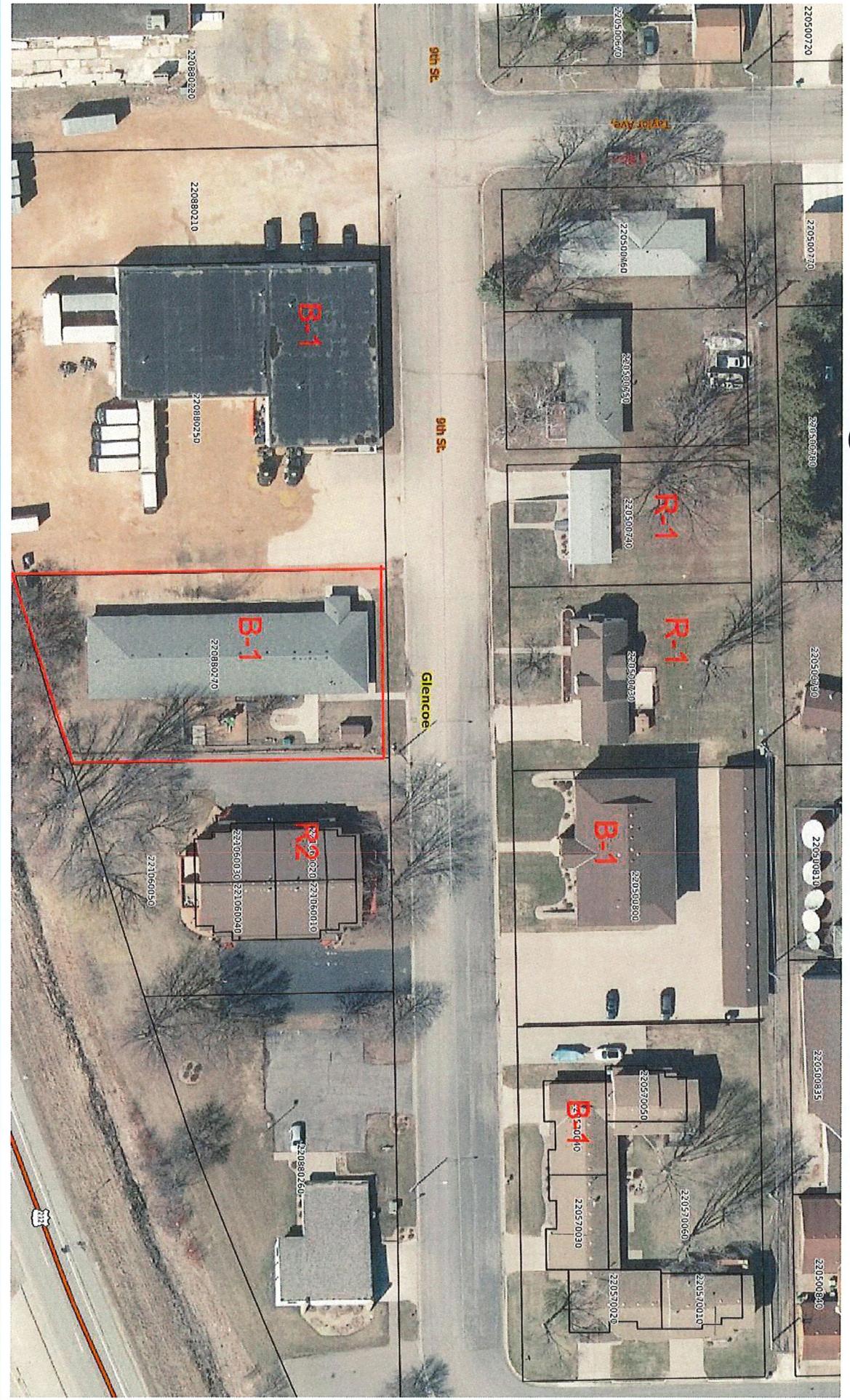
Legal Description: AP S2 SEC 13 & N2 24-115-28 CI PART OF LOT 16 (APPROX 102' X 180') .42 ACRES



Printed 07/18/2023

Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data. The data is meant for reference purposes only and should not be used for official decisions. If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.

# Halbert Zoning



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**Mark Larson**

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**From:** Mark Larson  
**Sent:** Tuesday, August 8, 2023 3:32 PM  
**To:** Mark Larson  
**Subject:** Halbert Property





Sent from my iPhone



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### Notice of Public Hearing

The Planning and Industrial Commission of the City of Glencoe will hold a public hearing to consider the request of Jon Halbert to rezone property at 2020 9<sup>th</sup> Street East, Glencoe currently zoned B-1 Commercial to R-1 Single Family for the purpose of converting a commercial building into a single family residence. The Public Hearing will be held on August 10, 2023, at 7:00 PM at the Glencoe City Center 1107 11<sup>th</sup> Street East, Glencoe MN 55336. All interested parties are encouraged to attend.

By order of the Planning and Industrial Commission  
Wesley Olson, Chairperson



1107 11th St E #107 Glencoe, MN 55336 (320) 864-5586 www.glencoe.mn.org

OFFICE USE	
<b>Permit Fee:</b>	<b>\$50.00</b>
Date Paid:	_____
_____ Cash	
_____ Check #	_____
_____ Credit Card	
2.5% cc fee = \$1.25	
_____ Staff Initials	

### VARIANCE PERMIT APPLICATION

Date 7/28/23

Applicant Ella Hanson Phone (763) 238-3540

Owner (if different than applicant) \_\_\_\_\_

Address 1511 15th St E. Glencoe, MN 55336

PID # RP 22.050.5370 Permit # \_\_\_\_\_

Present Use of Property Residential

Variance Requested We want to build a deck in front of the house. It would come 10 ft from the house.

Ella Hanson  
Owner Signature

\_\_\_\_\_  
Applicant Signature (if different from Owner)

PLANNING & INDUSTRIAL COMMISSION ACTION	CITY COUNCIL ACTION
<p>The Glencoe Planning &amp; Industrial Commission has            _____ APPROVED _____ DENIED this variance            application on _____, 202____.</p> <p>This recommendation will be brought to the Glencoe            City Council on _____, 202____.</p> <p>_____            Planning Commission Signature</p>	<p>The Glencoe City Council has            _____ APPROVED _____ DENIED this variance            application on _____, 202____ by            a vote of _____ to _____.</p> <p>_____            City Council or Administrator Signature</p>

# Ella Hanson Property



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## Mark Larson

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**From:** Mark Larson  
**Sent:** Tuesday, August 8, 2023 3:35 PM  
**To:** Mark Larson  
**Subject:** Hanson property looking West.





Sent from my iPhone



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: August 17, 2023

Re: Item 7C1 – Police Department Requests

Item 7C1 – It is recommended to approve the attached Policy Change. Chief Padilla will review this on Monday night

**Mayor:** Ryan Voss    **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

## Glencoe Police Department

# Memo

**To:** Glencoe City Council

**From:** Tony Padilla- Chief of Police

**cc:**

**Date:** July 27, 2023

**Re:** Public Assembly and First Amendment Activity Policy

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Glencoe Police Department just received an email from the MN Police Officers Standards and Training (POST) Board stating they had just adopted the following policy. POST stated that our department must have an identical or substantially similar policy. Attached is a copy of our new policy on Public Assembly and First Amendment Activity

***GLENCOE POLICE DEPARTMENT***  
**POLICIES / RULES / PROCEDURES**

**POLICY NUMBER:** 3.40  
**POLICY TITLE:** Public Assembly and First Amendment Activity  
**SECTION:** OPERATIONS

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## 1) PURPOSE

The First Amendment to the Constitution of the United States of America states, "Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof, or abridging the freedom of speech or of the press, or the right of the people peaceably to assemble and to petition the Government for a redress of grievances."

The Bill of Rights in Article 1 of the [Minnesota Constitution](#) addresses the rights of free speech and the liberty of the press. However, neither the state nor federal constitutions protect criminal activity or threats against citizens, businesses, or critical infrastructure.

The Glencoe Police Department supports all people's fundamental right to peaceably assemble and their right to freedom of speech and expression.

The purpose of this policy is to provide guidelines to the Glencoe Police Department personnel regarding the application and operation of acceptable law enforcement actions addressing public assemblies and First Amendment Activity.

## 2) POLICY

The Glencoe Police Department will uphold the constitutional rights of free speech and assembly while using the minimum use of physical force and authority required to address a crowd management or crowd control issue.

The policy of the Glencoe Police Department ("department") regarding crowd management and crowd control is to apply the appropriate level of direction and control to protect life, property, and vital facilities while maintaining public peace and order during a public assembly or First Amendment activity. Department personnel must not harass, intimidate, or discriminate against or unreasonably interfere with persons engaged in the lawful exercise of their rights.

This policy concerning crowd management, crowd control, crowd dispersal, and police responses to violence and disorder applies to spontaneous demonstrations, crowd event situations, and planned demonstration or crowd events regardless of the permit status of the event.

This policy is to be reviewed annually.

### 3) DEFINITIONS

- A. Chemical Agent Munitions: Munitions designed to deliver chemical agents from a launcher or hand thrown.
- B. Control Holds: Control holds are soft empty hand control techniques as they do not involve striking.
- C. Crowd Management: Techniques used to manage lawful public assemblies before, during, and after an event. Crowd management can be accomplished in part through coordination with event planners and group leaders, permit monitoring, and past event critiques.
- D. Crowd Control: Techniques used to address unlawful public assemblies.
- E. Deadly Force: Force used by an officer that the officer knows, or reasonably should know, creates a substantial risk of causing death or great bodily harm. (Reference: (law enforcement agency's) Use of Force Policy, MN Statutes **609.06 and 609. 066**)
- F. Direct Fired Munitions: Less-lethal impact munitions that are designed to be direct fired at a specific target.
- G. First Amendment Activities: First Amendment activities include all forms of speech and expressive conduct used to convey ideas and/or information, express grievances, or otherwise communicate with others and include both verbal and non-verbal expression. Common First Amendment activities include, but are not limited to, speeches, demonstrations, vigils, picketing, distribution of literature, displaying banners or signs, street theater, and other artistic forms of expression. All these activities involve the freedom of speech, association, and assembly and the right to petition the government, as guaranteed by the United States Constitution and the [Minnesota State Constitution](#).

The government may impose reasonable restrictions on the time, place, or manner of protected speech, provided the restrictions are justified without reference to the content of the regulated speech, that they are narrowly tailored to serve a significant governmental interest, and that they leave open ample alternative channels for communication of the information.

- H. Great Bodily Harm: Bodily injury which creates a high probability of death, or which causes serious, permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily harm. (Reference: (Glencoe Police Department's) Use of Force Policy, MN Statutes **609.06 and 609. 066**)
- I. Legal Observers – Individuals, usually representatives of civilian human rights agencies, who attend public demonstrations, protests and other activities. The following may be indicia of a legal observer: Wearing a green National Lawyers' Guild issued or

authorized Legal Observer hat and/or vest (a green NLG hat and/or black vest with green labels) or wearing a blue ACLU issued or authorized legal observer vest.

- J. Less-lethal Impact Munitions. Impact munitions which can be fired, launched, or otherwise propelled for the purpose of encouraging compliance, overcoming resistance or preventing serious injury without posing significant potential of causing death.
- K. Media: Media means any person who is an employee, agent, or independent contractor of any newspaper, magazine or other periodical, book publisher, news agency, wire service, radio or television station or network, cable or satellite station or network, or audio or audiovisual production company, or any entity that is in the regular business of news gathering and disseminating news or information to the public by any means, including, but not limited to, print, broadcast, photographic, mechanical, internet, or electronic distribution. For purposes of this policy, the following are indicia of being a member of the media: visual identification as a member of the press, such as by displaying a professional or authorized press pass or wearing a professional or authorized press badge or some distinctive clothing that identifies the wearer as a member of the press.

#### 4) Law Enforcement Procedures

- A. **Uniform**: All officers responding to public assemblies must at all times, including when wearing protective gear, display their agency name and a unique personal identifier in compliance with this department's uniform policy. The chief law enforcement officer must maintain a record of any officer(s) at the scene who is not in compliance with this requirement due to exigent circumstances.
- B. **Officer conduct**:
  1. Officers shall avoid negative verbal engagement with members of the crowd. Verbal abuse against officers does not constitute a reason for an arrest or for any use of force against such individuals.
  2. Officers must maintain professional demeanor and remain neutral in word and deed despite unlawful or anti-social behavior on the part of crowd members.
  3. Officers must not take action or fail to take action based on the opinions being expressed.
  4. Officers must not interfere with the rights of members of the public to observe and document police conduct via video, photographs, or other methods unless doing so interferes with on-going police activity.
  5. Officers must not use a weapon or munition unless the officer has been trained in the use and qualified in deployment of the weapon/munition.
  6. This policy does not preclude officers from taking appropriate action to direct crowd and vehicular movement; enforce ordinances and statutes; and to maintain the safety of the crowd, the general public, law enforcement personnel, and emergency personnel.

#### 5. Responses to Crowd Situations

- A. **Lawful assembly**. Individuals or groups present on the public way, such as public facilities, streets or walkways, generally have the right to assemble, rally, demonstrate, protest, or otherwise express their views and opinions through varying forms of

communication including the distribution of printed matter. These rights may be limited by laws or ordinances regulating such matters as the obstruction of individual or vehicle access or egress, trespass, noise, picketing, distribution of handbills, leafleting and loitering.

## **B. Unlawful assembly**

1. The definition of an unlawful assembly has been set forth in Minnesota Statute [§609.705](#).
2. The mere failure to obtain a permit, such as a parade permit or sound permit, is not a sufficient basis to declare an unlawful assembly
3. The fact that some of the demonstrators or organizing groups have engaged in violent or unlawful acts on prior occasions or demonstrations is not grounds for declaring an assembly unlawful.
4. Whenever possible, the unlawful behavior of a few participants must not result in the majority of peaceful protestors being deprived of their First Amendment rights, unless other participants or officers are threatened with dangerous circumstances.
5. Unless emergency or dangerous circumstances prevent negotiation, crowd dispersal techniques must not be initiated until after attempts have been made through contacts with the police liaisons and demonstration or crowd event leaders to negotiate a resolution of the situation so that the unlawful activity will cease, and the First Amendment activity can continue.

## **C. Declaration of Unlawful Assembly**

1. If the on-scene supervisor/incident commander has declared an unlawful assembly, the reasons for the declaration and the names of the decision maker(s) must be recorded. The declaration and dispersal order must be announced to the assembly. The name(s) of the officers announcing the declaration should be recorded, with the time(s) and date(s) documented.
2. The dispersal order must include:
  - a) Name, rank of person, and agency giving the order
  - b) Declaration of Unlawful Assembly and reason(s) for declaration
  - c) Egress or escape routes that may be used
  - d) Specific consequences of failure to comply with dispersal order
  - e) How long the group has to comply
3. Whenever possible, dispersal orders should also be given in other languages that are appropriate for the audience. Officers must recognize that not all crowd members may be fluent in the language(s) used in the dispersal order.
4. Dispersal announcements must be made in a manner that will ensure that they are audible over a sufficient area. Dispersal announcements must be made from different locations when the demonstration is large and noisy. The dispersal announcements should be repeated after commencement of the dispersal operation so that persons not present at the original broadcast will understand that they must leave the area. The announcements must also specify adequate egress or escape routes. Whenever possible, a minimum of two escape/egress routes shall be identified and announced.

#### **D. Crowd Dispersal**

1. Crowd dispersal techniques should not be initiated until officers have made repeated announcements to the crowd, or are aware that repeated announcements have been made, asking members of the crowd to voluntarily disperse, and informing them that, if they do not disperse, they will be subject to arrest.
2. Unless an immediate risk to public safety exists or significant property damage is occurring, sufficient time will be allowed for a crowd to comply with officer commands before action is taken.
3. If negotiations and verbal announcements to disperse do not result in voluntary movement of the crowd, officers may employ additional crowd dispersal tactics, but only after orders from the on-scene supervisor/incident commander. The use of these crowd dispersal tactics shall be consistent with the department policy of using the minimal officer intervention needed to address a crowd management or control issue.
4. If, after a crowd disperses pursuant to a declaration of unlawful assembly and subsequently participants assemble at a different geographic location where the participants are engaged in non-violent and lawful First Amendment activity, such an assembly cannot be dispersed unless it has been determined that it is an unlawful assembly, and a new declaration of unlawful assembly has been made.

### **6. Tactics and Weapons to Disperse or Control a Non-Compliant Crowd**

Nothing in this policy prohibits officers' abilities to use appropriate force options to defend themselves or others as defined in the (Glencoe Police Department's ) Use of Force policy.

#### **A. Use of Batons**

1. Batons must not be used for crowd control, crowd containment, or crowd dispersal except as specified below.
2. Batons may be visibly displayed and held in a ready position during squad or platoon formations.
3. When reasonably necessary for protection of the officers or to disperse individuals in the crowd pursuant to the procedures of this policy, batons may be used in a pushing, pulling, or jabbing motion. Baton jabs must not be used indiscriminately against a crowd or group of persons but only against individuals who are physically aggressive or actively resisting arrest. Baton jabs should not be used in a crowd control situation against an individual who is attempting to comply but is physically unable to disperse or move because of the press of the crowd or some other fixed obstacle.
4. Officers must not strike a person with any baton to the head, neck, throat, kidneys, spine, or groin, or jab with force to the armpit unless the person has created an imminent threat of great bodily harm to another.
5. Batons shall not be used against a person who is handcuffed except when permissible under this department's Use of Force policy and state law.

#### **B. Restrictions on Crowd Control and Crowd Dispersal**

1. Canines. Canines must not be used for crowd control, crowd containment, or

- crowd dispersal.
2. Fire Hoses. Fire hoses must not be used for crowd control, crowd containment, or crowd dispersal.
  3. Electronic Control Weapons (ECWs) must not be used for crowd control, crowd containment, or crowd dispersal.
  4. Motorcycles and police vehicles must not be used for crowd dispersal, but may be used for purposes of observation, visible deterrence, traffic control, transportation, and area control during a crowd event.
  5. Skip Fired Specialty Impact Less-Lethal Munitions (Wooden Dowels and Stinger Grenades) may be used as a last resort if other crowd dispersal techniques have failed or have been deemed ineffective.
  6. Direct Fired munitions may never be used indiscriminately against a crowd or group of persons even if some members of the crowd or group are violent or disruptive.
    - a) Except for exigent circumstances, the on-scene supervisor/incident commander must authorize the deployment of Direct Fired munitions. Direct Fired munitions must be used only against a specific individual who is engaging in conduct that poses an immediate threat of loss of life or serious bodily injury to them self, officers, or the general public; or is creating an imminent risk to the lives or safety of other persons through the substantial destruction of property.
    - b) Officers shall not discharge a Direct Fired munitions at a person's head, neck, throat, face, left armpit, spine, kidneys, or groin unless deadly force would be justified.
    - c) When circumstances permit, the on-scene supervisor/incident commander must make an attempt to accomplish the policing goal without the use of Direct Fired munitions as described above, and, if practical, an audible warning shall be given to the subject before deployment of the weapon.
  7. Aerosol Hand-held Chemical Agents must not be used in a demonstration or crowd situation or other civil disorders without the approval of the on-scene supervisor/incident commander.
    - a) Aerosol, hand-held, pressurized, containerized chemical agents that emit a stream shall not be used for crowd management, crowd control, or crowd dispersal during demonstrations or crowd events. Aerosol hand-held chemical agents may not be used indiscriminately against a crowd or group of persons, but only against specific individuals who are engaged in specific acts of serious unlawful conduct or who are actively resisting arrest.
    - b) Officers shall use the minimum amount of the chemical agent necessary to overcome the subject's resistance.
    - c) When possible, persons should be removed quickly from any area where hand held chemical agents have been used. Officers must monitor the subject and pay particular attention to the subject's ability to breathe following the application of a chemical agent.
    - d) A subject who has been sprayed with a hand-held chemical agent shall not be left lying on their stomach once handcuffed or restrained with any device.

9. Chemical munitions use in a crowd situation is subject to the following:
- a) Chemical munitions must be used only when:
    - 1) a threat of imminent harm or serious property damage is present, or other crowd dispersal techniques have failed or did not accomplish the policing goal as determined by the incident commander,
    - 2) sufficient egress to safely allow the crowd to disperse exists, and
    - 3) The use of chemical munitions is approved by the on-scene supervisor/incident commander, and
  - b) When feasible, additional announcements should be made prior to the use of chemical munitions in a crowd situation warning of the imminent use of chemical munitions.
  - c) Deployment of chemical munitions into a crowd must be avoided to prevent unnecessary injuries.
  - d) CN chemical munitions are prohibited.
  - e) The use of each chemical munition must be recorded (time, location), and the following information must be made available by the department on request :
    - 1) the name of each chemical munition used in an incident,
    - 2) the location and time of use for each munition deployment,
    - 3) access to the safety data sheet (SDS) for chemical munition
  - f) Where extensive use of chemical munitions would reasonably be anticipated to impact nearby residents or businesses, agencies should consider proactively notifying impacted individuals of safety information related to the munitions use as soon as possible, even if after the event.
  - g) When chemical munitions are used, an emergency responder will be on standby at a safe distance near the target area when feasible.
  - h) Chemical munitions are subject to the same procedural requirements as outlined in the (law enforcement department)'s UOF policy.

### **C. Arrests**

1. If the crowd has failed to disperse after the required announcements and sufficient time to disperse, officers may encircle the crowd or a portion of the crowd for purposes of making multiple simultaneous arrests.
2. Persons who make it clear (e.g., by non-violent civil disobedience) that they seek to be arrested may be arrested and must not be subjected to other dispersal techniques, such as the use of batons or chemical agents. Persons refusing to comply with arrest procedures may be subject to the reasonable use of force.
3. Arrests of non-violent persons shall be accomplished by verbal commands and persuasion, handcuffing, lifting, carrying, the use of dollies and/or stretchers, and/or the use of soft empty hand control holds.
4. Officers must document any injuries reported by an arrestee, and as soon as practical, officers must obtain professional medical treatment for the arrestee.
5. Juveniles arrested in demonstrations shall be handled consistent with

- department policy on arrest, transportation, and detention of juveniles.
6. Officers arresting a person with a disability affecting mobility or communication must follow the department policy on arrest, transportation, and detention of persons with disabilities.

## **6. Handcuffs**

- A. All persons subject to arrest during a demonstration or crowd event shall be handcuffed in accordance with department policy, orders, and training bulletins.
- B. Officers should be cognizant that flex-cuffs may tighten when arrestees hands swell or move, sometimes simply in response to pain from the cuffs themselves. When arrestees complain of pain from overly tight flex cuffs, officers must examine the cuffs and ensure proper fit.
- C. Arrestees in flex-cuffs must be monitored to prevent injury.
- D. Each unit involved in detention and/or transportation of arrestees with flex-cuffs should have a flex-cuff cutter and adequate supplies of extra flex-cuffs readily available.

## **7. Media.**

- A. The media have a First Amendment right to cover public activity, including the right to record video or film, livestream, photograph, or use other mediums.
- B. The media must not be restricted to an identified area, and must be permitted to observe and must be permitted close enough access to view the crowd event and any arrests. An onsite supervisor/incident commander may identify an area where media may choose to assemble.
- C. Officers will not arrest members of the media unless they are physically obstructing lawful efforts to disperse the crowd, or efforts to arrest participants, or engaged in criminal activity.
- D. The media must not be targeted for dispersal or enforcement action because of their media status.
- E. Even after a dispersal order has been given, clearly identified media must be permitted to carry out their professional duties unless their presence would unduly interfere with the enforcement action.

## **8. Legal Observers**

- A. Legal observers, including unaffiliated self-identified legal observers and crowd monitors, do not have the same legal status as the media, and are subject to laws and orders similar to any other person or citizen.
- B. Legal observers and monitors must comply with all dispersal orders unless the on-site supervisor/incident commander chooses to allow such an individual legal observers and monitors to remain in an area after a dispersal order.
- C. Legal observers and crowd monitors must not be targeted for dispersal or enforcement action because of their status.

## **9. Documentation of Public Assembly and First Amendment Activity**

- A. The purpose of any visual documentation by Glencoe Police Department of a public

assembly or first amendment activity must be related only to:

- 1) Documentation of the event for the purposes of debriefing,
  - 2) Documentation to establish a visual record for the purposes of responding to citizen complaints or legal challenges, or
  - 3) Creating visual records for training purposes.
- B. If it is the policy of Glencoe Police Department to videotape and photograph, it must be done in a manner that minimizes interference with people lawfully participating in First Amendment activities. Videotaping and photographing of First Amendment activities must take place only when authorized by the on-site supervisor/incident commander.
- C. Individuals should not be singled out for photographing or recording simply because they appear to be leaders, organizers, or speakers.
- D. Unless evidence of criminal activity is provided, videos or photographs of demonstrations shall not be disseminated to other government agencies, including federal, state, and local law enforcement agencies. If videos or photographs are disseminated or shared with another law enforcement agency, a record should be created and maintained noting the date and recipient of the information.
- E. If there are no pending criminal prosecutions arising from the demonstration or if the video recording or photographing is not relevant to an Internal Affairs or citizen complaint investigation or proceedings or to civil litigation arising from police conduct at the demonstration, the video recording and/or photographs shall be destroyed in accordance with department policies.
- F. This directive shall not prohibit department members from using these videos or footage from such videos as part of training materials for officers in crowd control and crowd dispersal techniques and procedures.

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References:

Minn. Rules 6700.1615

[First Amendment US Constitution](#)

[Minnesota Constitution](#)

[609.705. Unlawful Assembly](#)

[609.71 Riot](#)

[609.066 Authorized Use of Force by Peace Officers](#)

[609.06 Authorized Use of Force](#)



City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336  
Phone: (320) 864-5586 Website: [www.glencoe.mn.org](http://www.glencoe.mn.org) Email: [info@ci.glencoe.mn.us](mailto:info@ci.glencoe.mn.us)

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agenda items.**



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336  
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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: August 17, 2023

Re: Item 7C2 – Police Department Requests

Item 7C2 – It is recommended to approve the New Hire Uniform Allowance. This is for new hires only.

**Mayor:** Ryan Voss      **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

## Glencoe Police Department

# Memo

**To:** Glencoe City Council  
**From:** Tony Padilla- Chief of Police  
**cc:**  
**Date:** July 27, 2023  
**Re:** New Hire Clothing

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I'm requesting the council authorize a \$4,000 clothing allowance per person using the state aid money, effective immediately.

To issue a new hire clothing it cost approximately \$4,000 per person. Glencoe PD usually takes this money out of our clothing allowance, leaving our budget short for officers to get needed clothing items throughout the year.



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agenda items.**

**Mayor:** Ryan Voss    **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

# GLENCOE



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336  
Phone: (320) 864-5586 Website: [www.glencoe.mn.org](http://www.glencoe.mn.org) Email: [info@ci.glencoe.mn.us](mailto:info@ci.glencoe.mn.us)

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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: August 17, 2023

Re: Item 7C3 – Police Department Requests

Item 7C3 – Attached is the proposed wage incentive for the Police Department using the Public Safety State Aid Funds. This was reviewed at the Workshop on August 14<sup>th</sup>.

**Mayor:** Ryan Voss    **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

# Memo

**To:** Glencoe City Council  
**From:** Tony Padilla- Chief of Police  
**cc:**  
**Date:** July 27, 2023  
**Re:** Wage Study/ Wage Incentive

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A wage study was provided to the council of 13 like size cities, none of them were metro cities. Glencoe was the 4<sup>th</sup> largest City overall. The study results revealed Glencoe officers were receiving on average \$2.00 less an hour. When compared to local agencies Glencoe officers were paid \$4.00 an hour less than average.

The Glencoe Police Department has been down two police officers since February. In addition, we've had one officer in training, essentially leaving the department down three officers. During this time, we were able to finish out the school year providing services to GSL in the form of an SRO. All officers and command staff worked together to ensure all shifts were covered, which at times was an extremely daunting task.

The state passed a 300-million-dollar public safety aid package which Glencoe will receive over \$250,000.00. I'm requesting a \$2.00 an hour immediate increase in wages across the board, with an effective date of August 7, 2023. I'm also requesting another \$2.00 an hour increase to go along with their 2024 COLA effective January 1, 2024.

Most of the cost for the raises will be covered by the money issued from the state aid package. The grand total is \$75,059.20 for the wage increase. Of the \$75,059.20, Glencoe's responsibility will be \$11,379.20. (PERA and Medicare) over the two-year period. The remaining \$63,680 will be covered by the state aid package.

It should be noted Glencoe's cost is less than the 2024 COLA increase the city would have to pay in 2024 alone (\$15,704) A cost savings of \$4324.80

	Population	Department	Officer Salary		Officer		Chief		DC Low	DC High	SGT Low	SGT High
			Low	High	Salary Low	Salary High	Salary Low	Salary High				
1	7,300	Belle Plaine	\$34.96	\$45.39	\$45.39	\$69.94	\$43.23	\$56.14	\$43.23	\$56.14	\$43.23	\$56.14
2	6,931	Kasson Police Department	\$29.41	\$35.63	\$35.63	\$53.47	\$36.03	\$43.65	\$36.03	\$43.65	\$36.03	\$43.65
3	6,777	Jordan Police Department	\$35.12	<del>\$47.49</del>		\$59.53	\$41.83	\$52.98	\$41.83	\$52.98	\$41.83	\$52.98
4	5,832	Glencoe Police Department	\$29.01	\$35.31	\$35.31	\$46.80	\$36.31	\$38.31	\$40.66	\$36.31	\$38.31	\$38.31
5	5,718	International Falls Police	\$27.90	\$35.80	\$35.80	\$45.81	\$40.00	\$35.96	\$40.00	\$35.96	\$40.00	\$35.96
6	5,400	Montevideo Police Department	\$28.04	\$34.08	\$34.08	\$49.83	\$32.48	\$38.54	\$33.27	\$32.48	\$32.48	\$38.54
7	5,297	Lake City Police Department	\$29.17	\$36.80	\$36.80	\$57.89	\$34.81	\$43.25	\$34.81	\$34.81	\$34.81	\$43.25
8	5,274	La Crescent Police Department	\$29.36	\$36.64	\$36.64	\$48.85	\$25.66-	\$32.75	\$25.66-	\$25.66-	\$25.66-	\$32.75
9	5,095	Redwood Falls Police Department	\$27.71	\$34.25	\$34.25	\$51.44	\$28.26	\$34.93	\$38.79	\$28.26	\$28.26	\$34.93
10	4,816	Windon Police Department	\$24.55	\$32.27	\$32.27	\$47.29	\$34.85	\$34.85	\$37.00	\$34.85	\$34.85	\$34.85
11	4,793	St. James Police Department	\$28.00	\$42.50	\$42.50	\$52.85	\$45.82		\$45.82			
12	4,500	Goodview Police Department	\$25.80	\$36.86	\$36.86	\$49.39	\$28.44	\$40.64	\$34.57	\$28.44	\$28.44	\$40.64
13	4,178	Le Sueur	\$34.03	\$42.33	\$42.33	\$64.83	\$39.44	\$50.94	\$50.19	\$39.44	\$39.44	\$50.94
		Average	\$29.47	\$37.72	\$37.72	\$53.69	\$35.57	\$41.91	\$33.27	\$40.95	\$35.57	\$41.91
		County Comparables										
		McLeod County	\$30.67	\$36.81	\$36.81	\$63.46						
		Hutchinson	\$29.10	\$43.64	\$43.64	\$72.86	\$33.40	\$50.09	\$36.18	\$54.26	\$33.40	\$50.09
		Winsted	\$27.83	\$36.62	\$36.62	\$56.80						
		Meeker	\$30.09	\$39.66	\$39.66							
		Average	\$29.42	\$39.18	\$39.18							

Department Wage Increase (Effective August 7, 2023)

**Officers**

2023 Current Wages	2023 Req Wages	2024 W/ Contract 3.25	2024 Req Wages
Step 1 \$29.01	\$31.01	\$32.01	\$34.01
Step 2 \$30.59	\$32.59	\$33.65	\$35.65
Step 3 \$32.18	\$34.18	\$35.29	\$37.29
Step 4 \$33.75	\$35.75	\$36.91	\$38.91
Step 5 \$35.31	\$37.31	\$38.54	\$40.54

**Sergeant**

2023 Current Wages	2023 Req Wages	2024 W/ Contract 3.25	2024 Req Wages
Step 1 \$36.31	\$38.31	\$39.54	\$41.54
Step 2 \$37.31	\$39.31	\$40.54	\$42.54
Step 3 \$38.31	\$40.41	\$41.54	\$43.54

**Captain**

2023 Current Wages	2023 Req Wages	2024 W/ Contract 3.25	2024 Req Wages
Maxed: \$40.66 officers same as current)		\$46.62 (15% higher than top pay of	

**Chief**

Maxed \$46.80 officers same as current)		\$53.10 (31% higher than top pay of	
--	--	-------------------------------------	--

**Note:** Captain and Chief don't get overtime or Holiday check at end of year, like officers and sergeant

2023 Plan-Based off 6 officers: (Bruns, Grack, Fiebelkorn, Korson, Attenberger, Miranda)

MN State Aid	\$9,600
City PERA Cost/ Medicare	\$1728.00

2024 Plan - Based off 8 officers: (Bruns, Grack, Fiebelkorn, Korson, Attenberger, Miranda, new, new)

Plan Cost w/ union 3.25% COLA (MN State Aid)	\$54,080
City PERS Cost/ Medicare	\$9,651.20

2024 Plan- Based off adding Chief and Captain

MN State Aid	\$25, 500
City PERA/ Medicare	\$4590.14

~~Bonus for (2) New Hires:~~ \$10,000

~~\$2500 (2) for completion of FTO~~

~~\$2500 (2) for completion of Probation~~

~~\$4,000 (2) for clothing~~ \$8,000.00

State Money:

Wages (city portion \$15,704 for 2024 COLA)	\$89,180
<del>Bonus</del>	\$10,000
<del>Clothing</del>	\$8,000
Total	\$89,180

City Money:

2023 PERA/ Medicare	\$1728
2024 PERA/ Medicare	\$14,241.34
Total	\$15,969.34

Working Notes Page to see calculations for pay:

Effective August 7, 2023

10 PAY PERIODS (800 hrs) LEFT IN 2023

6 employees

State Money \$9,600 remainder of year

(\$2.00 per hour per officer x 800 hours remaining in year)

City Cost \$1728

(PERA and Medica \$.18 per hour per officer x 800 hours remaining in year)

Year 2024

26 Pay Periods

8 employees (currently only have 6 of 8 employees)

State Money \$54,080

(\$3.25 HIGH as example amount x 2080 hrs )

City Cost \$9,651.20

(PERA and Medica \$.18 per hour per officer x 2080 hours remaining in year)

NOTE: In 2024 the City will be obligated to pay \$15,704 (included in proposal) in 3.25% COLA increases to the six officers. This money minus the PERA will now be covered with the state funding.

MEMORANDUM OF AGREEMENT

WHEREAS, the Minnesota Public Employees Association (MNPEA) represents the Glencoe Police Officers of the City of Glencoe (Glencoe); and

WHEREAS, the parties are subject to a collective bargaining agreement for the period of January 1, 2023 to December 31, 2024; and

WHEREAS, Glencoe recognizes the Sworn Peace Officer shortage in Minnesota, which is causing difficulty for the Glencoe Police Department to attract and retain peace officers; and

NOW, THEREFORE, for the reasons stated above, MNPEA and Glencoe agree as follows:

- (1) Salary Scale Change: Effective on the \_\_\_\_\_ payroll of 2023, each step of the salary scale and employee of bargaining unit on said step shall receive an increase of \$ \_\_\_\_\_. This increase shall not affect the normal step increases.
  
- (2) Retention and Attraction: Effective on the \_\_\_\_\_ payroll of 2023, each employee of bargaining unit shall receive \$ \_\_\_\_\_ if still employed with the police department on the date of \_\_\_\_\_.
  
- (3) Retention and Attraction: Effective on the \_\_\_\_\_ payroll of 2024, each employee of bargaining unit shall receive \$ \_\_\_\_\_ if still employed with the police department on the date of \_\_\_\_\_.

FOR THE CITY

FOR THE UNION

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Estimated Public Safety Aid for Cities and Eligible Towns  
(per SF2416, as proposed to be amended by A-1)

Bjorn Arneson, SCRFA  
bjorn.arneson@senate.mn

City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
ADA	1,719	1,719	0.04%	75,224
ADAMS	689	689	0.01%	30,151
ADRIAN	1,192	1,192	0.02%	52,162
AFTON	2,966	2,966	0.06%	129,793
AITKIN	2,196	2,196	0.05%	96,098
AKELEY	416	416	0.01%	18,204
ALBANY	2,802	2,802	0.06%	122,616
ALBERT LEA	18,301	18,301	0.38%	800,857
ALBERTA	92	92	0.00%	4,026
ALBERTVILLE	7,998	7,998	0.17%	349,995
ALDEN	575	575	0.01%	25,162
ALDRICH	35	35	0.00%	1,532
ALEXANDRIA	14,690	14,690	0.31%	642,839
ALPHA	101	101	0.00%	4,420
ALTURA	467	467	0.01%	20,436
ALVARADO	388	388	0.01%	16,979
AMBOY	532	532	0.01%	23,280
ANDOVER	32,708	32,708	0.68%	1,431,312
ANNANDALE	3,387	3,387	0.07%	148,216
ANOKA	18,041	18,041	0.38%	789,480
APPLE VALLEY	56,318	56,318	1.17%	2,464,493
APPLETON	1,411	1,411	0.03%	61,746
ARCO	86	86	0.00%	3,763
ARDEN HILLS	9,897	9,897	0.21%	433,096
ARGYLE	547	547	0.01%	23,937
ARLINGTON	2,280	2,280	0.05%	99,773
ASHBY	471	471	0.01%	20,611
ASKOV	333	333	0.01%	14,572
ATWATER	1,119	1,119	0.02%	48,968
AUDUBON	554	554	0.01%	24,243
AURORA	1,688	1,688	0.04%	73,867
AUSTIN	26,492	26,492	0.55%	1,159,298
AVOCA	110	110	0.00%	4,814
AVON	1,647	1,647	0.03%	72,073
BABBITT	1,384	1,384	0.03%	60,564
BACKUS	268	268	0.01%	11,728
BADGER	425	425	0.01%	18,598
BAGLEY	1,294	1,294	0.03%	56,626
BALATON	590	590	0.01%	25,819
BARNESVILLE	2,784	2,784	0.06%	121,829
BARNUM	625	625	0.01%	27,350
BARRETT	369	369	0.01%	16,148
BARRY	16	16	0.00%	700
BATTLE LAKE	854	854	0.02%	37,371
BAUDETTE	970	970	0.02%	42,447
BAXTER	8,911	8,911	0.19%	389,948

Estimated Public Safety Aid for Cities and Eligible Towns  
(per SF2416, as proposed to be amended by A-1)

Bjorn Arneson, SCRFA  
bjorn.arneson@senate.mn

City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
BAYPORT	3,826	3,826	0.08%	167,427
BEARDSLEY	216	216	0.00%	9,452
BEAVER BAY	122	122	0.00%	5,339
BEAVER CREEK	279	279	0.01%	12,209
BECKER	4,960	4,960	0.10%	217,051
BEJOU	89	89	0.00%	3,895
BELGRADE	740	740	0.02%	32,383
BELLE PLAINE	7,373	7,373	0.15%	322,645
BELLECHESTER	176	176	0.00%	7,702
BELLINGHAM	148	148	0.00%	6,477
BELTRAMI	87	87	0.00%	3,807
BELVIEW	288	288	0.01%	12,603
BEMIDJI	15,147	15,147	0.32%	662,837
BENA	151	151	0.00%	6,608
BENSON	3,529	3,529	0.07%	154,430
BERTHA	554	554	0.01%	24,243
BETHEL	472	472	0.01%	20,655
BIG FALLS	173	173	0.00%	7,571
BIG LAKE	12,165	12,165	0.25%	532,344
BIGELOW	225	225	0.00%	9,846
BIGFORK	399	399	0.01%	17,460
BINGHAM LAKE	139	139	0.00%	6,083
BIRCHWOOD	864	864	0.02%	37,809
BIRD ISLAND	1,000	1,000	0.02%	43,760
BISCAY	113	113	0.00%	4,945
BIWABIK	960	960	0.02%	42,010
BLACKDUCK	840	840	0.02%	36,759
BLAINE	70,979	70,979	1.48%	3,106,062
BLOMKEST	146	146	0.00%	6,389
BLOOMING PRAIRIE	1,958	1,958	0.04%	85,683
BLOOMINGTON	90,974	90,974	1.90%	3,981,050
BLUE EARTH	3,157	3,157	0.07%	138,151
BLUFFTON	208	208	0.00%	9,102
BOCK	76	76	0.00%	3,326
BORUP	101	101	0.00%	4,420
BOVEY	822	822	0.02%	35,971
BOWLUS	277	277	0.01%	12,122
BOY RIVER	26	26	0.00%	1,138
BOYD	141	141	0.00%	6,170
BRAHAM	1,782	1,782	0.04%	77,981
BRAINERD	14,679	14,679	0.31%	642,357
BRANDON	502	502	0.01%	21,968
BRECKENRIDGE	3,343	3,343	0.07%	146,291
BREEZY POINT	2,667	2,667	0.06%	116,709
BREWSTER	502	502	0.01%	21,968
BRICELYN	345	345	0.01%	15,097

Estimated Public Safety Aid for Cities and Eligible Towns  
(per SF2416, as proposed to be amended by A-1)

Bjorn Arneson, SCRFA  
bjorn.arneson@senate.mn

City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
FOSSTON	1,416	1,416	0.03%	61,965
FOUNTAIN	409	409	0.01%	17,898
FOXHOME	122	122	0.00%	5,339
FRANKLIN	490	490	0.01%	21,443
FRAZEE	1,329	1,329	0.03%	58,157
FREEBORN	260	260	0.01%	11,378
FREEPORT	682	682	0.01%	29,845
FRIDLEY	29,536	29,536	0.62%	1,292,504
FROST	214	214	0.00%	9,365
FULDA	1,361	1,361	0.03%	59,558
FUNKLEY	18	18	0.00%	788
GARFIELD	350	350	0.01%	15,316
GARRISON	199	199	0.00%	8,708
GARVIN	123	123	0.00%	5,383
GARY	232	232	0.00%	10,152
GAYLORD	2,313	2,313	0.05%	101,218
GEM LAKE	534	534	0.01%	23,368
GENEVA	508	508	0.01%	22,230
GENOLA	70	70	0.00%	3,063
GEORGETOWN	86	86	0.00%	3,763
GHENT	375	375	0.01%	16,410
GIBBON	791	791	0.02%	34,614
GILBERT	1,675	1,675	0.03%	73,299
GILMAN	223	223	0.00%	9,759
GLENCOE	5,761	5,761	0.12%	252,103
GLENVILLE	587	587	0.01%	25,687
GLENWOOD	2,668	2,668	0.06%	116,752
GLYNDON	1,313	1,313	0.03%	57,457
GOLDEN VALLEY	22,334	22,334	0.47%	977,343
GONVICK	274	274	0.01%	11,990
GOOD THUNDER	559	559	0.01%	24,462
GOODHUE	1,261	1,261	0.03%	55,182
GOODRIDGE	108	108	0.00%	4,726
GOODVIEW	4,132	4,132	0.09%	180,818
GRACEVILLE	537	537	0.01%	23,499
GRANADA	289	289	0.01%	12,647
GRAND MARAIS	1,346	1,346	0.03%	58,901
GRAND MEADOW	1,140	1,140	0.02%	49,887
GRAND RAPIDS	11,283	11,283	0.24%	493,747
GRANITE FALLS	2,687	2,687	0.06%	117,584
GRANT	4,000	4,000	0.08%	175,041
GRASSTON	155	155	0.00%	6,783
GREEN ISLE	613	613	0.01%	26,825
GREENBUSH	680	680	0.01%	29,757
GREENFIELD	2,921	2,921	0.06%	127,824
GREENWALD	200	200	0.00%	8,752



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11<sup>th</sup> Street East, Suite 107 ♦ Glencoe, Minnesota 55336  
Phone: (320) 864-5586 Website: [www.glencoe.mn.org](http://www.glencoe.mn.org) Email: [info@ci.glencoe.mn.us](mailto:info@ci.glencoe.mn.us)

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agenda items.**



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: August 17, 2023

Re: Item 8A – Oscar Olson Park Comprehensive Plan

Item 8A – It is recommended by the Park Board to approve the Oscar Olson Park Concept Plan. No further action is recommended at this time.

**Mayor:** Ryan Voss    **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



**Concept Plan**  
**Oscar Olson Park**  
 Glencoe MN

- ① City Utilities/ Fenced Transformers
- ② Bench (TYP)
- ③ Existing Post Line
- ④ New Picnic Shelter - 430 sqft
- ⑤ Basketball Court - 7,280 sqft
- ⑥ Pickleball Courts - 4 Courts 7,200 sqft
- ⑦ Full Sized Soccer Field - 117,000 sqft
- ⑧ Turf Establishment and Park Trees
- ⑨ 5' Tall Chain Link Fence  
with Pass-Through Opening - 520 lf
- ⑩ Lighting Along Trail
- ⑪ Splash Pad - 3,020 sqft
- ⑫ New Bathroom Addition - 600 sqft
- ⑬ Existing Shelter
- ⑭ New Playground - 4,360 sqft
- ⑮ Existing Playground
- ⑯ New 10' Wide Bituminous Trail - 3,900 sqft
- ⑰ Reclaim/Repair Bituminous - 10,650 sqft
- ⑱ Dog Park - 47,500 sqft, 1 acre  
5' Tall Chain-Link Fence, Pedestrian and  
Maintenance Gates
- ⑳ Existing Bathroom
- ㉑ National Fitness Campaign Fitness Center - 1,600 sqft



SMALL CITY & BIG FUTURE

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agenda items.**

**Mayor:** Ryan Voss    **City Administrator:** Mark D. Larson

**Councilors:** At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

# CITY OF GLENCOE BILLS

AUGUST 21, 2023

**\*\* PREPAID PAYROLL & WIRE TRANSFER BILLS \*\***

<u>VENDOR</u>	<u>DEPARTMENT: DESCRIPTION</u>	<u>TOTAL</u>
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 5-3-23	\$65,450.19
WIRE TRANSFER	MULTIPLE DEPTS.: MEDICA INSURANCE PREMIUMS	\$44,759.80
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$50,509.57
	TOTAL PREPAID BILLS ----->	<u><u>\$160,719.56</u></u>

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

AUGUST 21, 2023 -PREPAID BILLS

Date: 08/16/2023

Time: 1:33 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	177364	05/08/2023	<b>490.50</b>
				Vendor Total:	<b>490.50</b>
COLONIAL LIFE	0735	MULT DEPTS: INS PREMIUMS	177365	05/08/2023	<b>263.70</b>
				Vendor Total:	<b>263.70</b>
HEARTLAND	1867	LIQUOR STORE: CREDIT CARD MACHINES	177370	05/12/2023	<b>697.94</b>
				Vendor Total:	<b>697.94</b>
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	177366	05/08/2023	<b>1,198.60</b>
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	177371	05/12/2023	<b>6,128.21</b>
				Vendor Total:	<b>7,326.81</b>
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	177367	05/08/2023	<b>110.75</b>
				Vendor Total:	<b>110.75</b>
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	177368	05/08/2023	<b>522.25</b>
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	177372	05/12/2023	<b>3,483.66</b>
				Vendor Total:	<b>4,005.91</b>
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	177369	05/08/2023	<b>1,933.92</b>
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	177373	05/12/2023	<b>4,846.84</b>
				Vendor Total:	<b>6,780.76</b>
				Grand Total:	<b>19,676.37</b>
				Less Credit Memos:	<b>0.00</b>
				Net Total:	<b>19,676.37</b>
				Less Hand Check Total:	<b>0.00</b>
				Outstanding Invoice Total :	<b>19,676.37</b>
Total Invoices:	<b>10</b>				

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

AUGUST 21, 2023 -REGULAR BILLS

Date: 08/17/2023

Time: 5:42 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
A.H. HERMEL CO.	0573	AQUATIC CENTER, LIQUOR STORE: MERCH FOR RESALE	0	00/00/0000	6,170.21
				Vendor Total:	6,170.21
ARNOLD'S OF GLENCOE, INC.	1449	PARK: EQUIPMENT REPAIR PART	0	00/00/0000	4.80
				Vendor Total:	4.80
AT&T MOBILITY	1205	MULT DEPTS: CELL PHONE BILL	0	00/00/0000	724.14
				Vendor Total:	724.14
BORDER STATES INDUSTRIES INC	0852	ADMIN, POLICE, LIQUOR STORE: BULBS & BALLASTS	0	00/00/0000	1,211.55
				Vendor Total:	1,211.55
BRAUN INTERTEC CORPORATION	0796	'23 ST IMPROVE: CONSTRUCTION MATERIALS TESTING	0	00/00/0000	6,401.00
				Vendor Total:	6,401.00
CARD SERVICES	0330	MULT DEPTS: MERCH FOR RESALE, FUEL, SUPPLIES	0	00/00/0000	909.89
				Vendor Total:	909.89
CENTERPOINT ENERGY	0204	MULT DEPTS: NATURAL GAS	0	00/00/0000	2,690.82
				Vendor Total:	2,690.82
CENTRAL HYDRAULICS	1913	STREET: PLOW PARTS	0	00/00/0000	456.63
				Vendor Total:	456.63
CENTRAL MN FIREFIGHTER'S	1924	FIRE: MEMBERSHIP DUES	0	00/00/0000	100.00
				Vendor Total:	100.00
DAMMANN, KATELYN	1521	CITY CENTER: DAMAGE DEPOSIT REFUND	0	00/00/0000	200.00
				Vendor Total:	200.00
DORDING, RYAN	2108	FIRE: REIMB FOR TONER CARTRIDGES	0	00/00/0000	408.47
				Vendor Total:	408.47
F.I.R.E.	2180	FIRE: TRAINING	0	00/00/0000	2,800.00
				Vendor Total:	2,800.00
FLAHERTY & HOOD, P.A.	0441	POLICE: LEGAL FEES	0	00/00/0000	148.75
				Vendor Total:	148.75
FRANKLIN PRINTING INC.	0085	AQUATIC CENTER, CITY CENTER: OFFICE SUPPLIES	0	00/00/0000	23.91
				Vendor Total:	23.91
GAVIN, JANSSEN, STABENOW &	0087	POLICE: LEGAL SERVICES	0	00/00/0000	7,289.50
				Vendor Total:	7,289.50
GLENCOE CO-OP ASSN.	1842	MULT DEPTS: FUEL, TIRES	0	00/00/0000	7,201.73
				Vendor Total:	7,201.73
GLENCOE FLEET SUPPLY	2074	MULT DEPTS: MAINTENANCE & REPAIR SUPPLIES, SMALL TOOLS	0	00/00/0000	1,429.99
				Vendor Total:	1,429.99
HILLYARD HUTCHINSON	0122	ADMIN: CLEANING SUPPLIES	0	00/00/0000	52.58
				Vendor Total:	52.58
HUEMOELLER, GONTAREK &	1800	ADMIN: LEGAL SERVICES	0	00/00/0000	725.00
				Vendor Total:	725.00
HUTCHINSON LEADER	0678	CITY CENTER: ADVERTISING	0	00/00/0000	616.85
				Vendor Total:	616.85
JOHN DEERE FINANCIAL	1299	WWTP: EQUIPMENT PARTS	0	00/00/0000	48.79
				Vendor Total:	48.79
KDUZ - KARP - KGLB	2248	AQUATIC CENTER, LIQUOR STORE: ADVERTISING	0	00/00/0000	787.00
				Vendor Total:	787.00

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

AUGUST 21, 2023 -REGULAR BILLS

Date: 08/17/2023

Time: 5:42 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
KONE CHICAGO	0800	ADMIN, LIBRARY, CITY CENTER: QUARTERLY ELEVATOR MAINTENANCE	0	00/00/0000	<b>1,055.73</b>
				Vendor Total:	<b>1,055.73</b>
KRANZ LAWN & POWER	1155	PARK: EXMARK MOWERS	0	00/00/0000	<b>4,320.00</b>
				Vendor Total:	<b>4,320.00</b>
LIGHT & POWER COMMISSION	1484	MULT DEPTS: ELECTRICITY, CREDIT CARD & BILLING FEES	0	00/00/0000	<b>33,018.83</b>
				Vendor Total:	<b>33,018.83</b>
MCLEOD COOP. POWER ASS'N.	0201	ADMIN, AIRPORT: ELECTRICITY	0	00/00/0000	<b>245.46</b>
				Vendor Total:	<b>245.46</b>
MCLEOD COUNTY CHRONICLE	0434	ADMIN: SUBSCRIPTION	0	00/00/0000	<b>104.00</b>
				Vendor Total:	<b>104.00</b>
MCLEOD PUBLISHING, INC.	0339	AQUATIC CENTER, CITY CENTER: ADVERTISING	0	00/00/0000	<b>636.26</b>
				Vendor Total:	<b>636.26</b>
MN DEPT. OF LABOR & INDUSTRY	2002	ADMIN: BOILER CHECK	0	00/00/0000	<b>30.00</b>
				Vendor Total:	<b>30.00</b>
MN. CITY-COUNTY MGMT. ASSOC.	0934	ADMIN: MEMBERSHIP DUES	0	00/00/0000	<b>150.35</b>
				Vendor Total:	<b>150.35</b>
MNSPECT	0722	CODE ENFORCE: BUILDING & RENTAL INSPECTIONS	0	00/00/0000	<b>19,966.81</b>
				Vendor Total:	<b>19,966.81</b>
OFFICE OF MN. IT SERVICES	1423	POLICE: INTERNET SERVICE	0	00/00/0000	<b>120.92</b>
				Vendor Total:	<b>120.92</b>
PIONEERLAND LIBRARY SYSTEMS	0227	LIBRARY: QUARTERLY FUNDING	0	00/00/0000	<b>23,400.00</b>
				Vendor Total:	<b>23,400.00</b>
PITNEY BOWES BANK INC	0271	ADMIN: POSTAGE	0	00/00/0000	<b>415.52</b>
				Vendor Total:	<b>415.52</b>
PLUNKETT'S PEST CONTROL, INC	0446	WWTP, LIQUOR STORE: PEST CONTROL	0	00/00/0000	<b>214.07</b>
				Vendor Total:	<b>214.07</b>
PREMIUM WATERS, INC.	1081	MULT DEPTS: WATER	0	00/00/0000	<b>230.21</b>
				Vendor Total:	<b>230.21</b>
QUILL LLC	1691	LIBRARY: OFFICE SUPPLIES	0	00/00/0000	<b>115.53</b>
				Vendor Total:	<b>115.53</b>
SHRED-N-GO, INC	0032	FINANCE, POLICE: PAPER SHREDDING SERVICE	0	00/00/0000	<b>91.89</b>
				Vendor Total:	<b>91.89</b>
STAR GROUP, L.L.C.	0972	FIRE, STREET, PARK, WWTP: LUBRICANTS, REPAIR PARTS	0	00/00/0000	<b>137.57</b>
				Vendor Total:	<b>137.57</b>
THOMSON REUTERS	1260	POLICE: INVESTIGATION SUPPLIES	0	00/00/0000	<b>176.70</b>
				Vendor Total:	<b>176.70</b>
TRI-COUNTY WATER	1016	STREET, REIMB: WATER	0	00/00/0000	<b>29.50</b>
				Vendor Total:	<b>29.50</b>
TWIN CITIES & WESTERN R.R.	0590	'23 ST IMPROVE: GREELEY AVE CONCRETE CROSSING IMPROVEMENT	0	00/00/0000	<b>34,783.63</b>
				Vendor Total:	<b>34,783.63</b>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

AUGUST 21, 2023 -REGULAR BILLS

Date: 08/17/2023

Time: 5:42 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Grand Total:	<b>159,644.59</b>
				Less Credit Memos:	<b>0.00</b>
				Net Total:	<b>159,644.59</b>
				Less Hand Check Total:	<b>0.00</b>
				Outstanding Invoice Total :	<b>159,644.59</b>

Total Invoices: 42