

Attendees: Ryan Voss, Yodee Rivera, Susan Olson, Mark Hueser, Paul Lemke, Cory Neid

City Staff: Mark Larson, Mark Ostlund, Mark Lemen, Todd Trippel, Tony Padilla

Others: Lowell Anderson, Al Robeck, Pat Nseumen, Steve Schmidt, Matt Stuewe, and Brandon

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The meeting was called to order by Mayor Voss with all members present.

2. APPROVE THE AGENDA

Motion: Lemke, seconded by Neid to approve the agenda. All in favor, motion carried.

3. CONSENT AGENDA

A. Approve City Council Minutes of November 6, 2023

B. Approve Annual Peddler, Solicitor and Transient Merchant Permit of Mad City Windows and Bath

Motion: Hueser, seconded by Rivera to approve the consent agenda. All in favor, motion carried.

4. PUBLIC COMMENT (agenda items only) There were no public comments.

5. PUBLIC HEARINGS – None Scheduled

6. BIDS AND QUOTES – None Scheduled

7. REQUESTS TO BE HEARD

A. Approve Resolution 2023-40 regarding the Premises Permit for Lawful Gambling for the Glencoe VFW – City Administrator

Motion: Hueser, seconded by Olson to approve **Resolution 2023-40**. Roll call vote, with the following members voting in favor, Rivera, Olson, Hueser, Lemke, and Neid. The following voted nay, none. Resolution 2023-40 was approved.

B. Request of the Glencoe Fire Department for 2024 City Fire Relief Contribution – Glencoe Fire Relief Association

City Administrator Larson explained that the Glencoe Fire Department Relief Association appeared at the August City Council workshop to request an increase in City Contribution from \$44,577.55 this year to \$47,588.00 in 2024. The Glencoe Fire Relief is requesting an increase in benefit from \$3,500 per year of service to \$4,000 per year of service. Larson noted that the Glencoe Fire Relief is fully funded. Larson also noted that previously, this increase had been included with the overall budget approval in December, but the City Auditor would like the City Council to take specific action on the request. Neid questioned what was included in the 2024 budget.

Motion: Neid, seconded by Hueser to approve the request of the Fire Department Relief Association for funding of \$47,588 in 2024 and to increase the pension to \$4,000 per year of service. All in favor, motion carried.

C. Resolution 2023-41 Establishing an Economic Development Authority (EDA) – City Attorney Ostlund

City Attorney Mark Ostlund clarified that the City Council was not passing a Resolution tonight to establish an EDA, the recommendation was to set a public hearing for the next City Council meeting on December 4, 2023, to discuss the establishment of an EDA. The proposed EDA would consist of 7 members, that included the Mayor and 2 City Council members and 4 independent members. Ostlund further recommended advertising for members after the resolution is approved.

Motion: Lemke, seconded by Hueser to set the public hearing for December 4, 2023 at 7:00 PM regarding the establishment of an EDA. All in favor, the motion carried.

D. Revocation of the Special Use Permit for the installation of a Swimming Pool over 5,000 Gallons at 430 Edgewood Drive – City Attorney and Planning Commission

City Attorney Ostlund noted that the Planning and Industrial Commission had held a public hearing on November 9th at 7:00 pm regarding the revocation of the special use permit for 430 Edgewood Drive to construct a swimming pool over 5,000 gallons. A condition of the special use permit was to construct a fence around the swimming pool. The fence was not constructed. No one represented 430 Edgewood Drive at the public hearing.

It was the unanimous recommendation of the Planning Commission to revoke the special use permit. Ostlund recommended that the City Council approve Resolution 2023-42 to revoke the special use permit.

Motion: Rivera, seconded by Lemke to approve **Resolution 2023-42** revoking the special use permit of 430 Edgewood Drive to construct a swimming pool due to the lack of a fence. Upon a roll call vote, the following members voted in favor, Rivera, Olson, Hueser, Lemke, and Neid. The following voted nay, none. Resolution 2023-42 was approved.

E. Approve Third and Final Reading of the Animal Ordinance 623 update to allow Chickens in the City Limits – City Attorney

City Attorney Ostlund noted that this would be the third and final ordinance reading of Ordinance 623 to allow up to 6 chickens in property zoned R-1 single family.

Motion: Olson, seconded by Hueser to approve **Ordinance 623**. Upon a roll call vote, the following members voted in favor, Rivera, Olson, Hueser, Lemke, and Neid. The following voted nay, none. Ordinance 623 was approved.

8. ITEMS FOR DISCUSSION

A. Airport Terminal Project – City Administrator

City Administrator Larson noted that the certificate of occupancy had been issued for the Airport Terminal building. The EAA had held their weekly meeting in the new building. Cabinets have been ordered. Punch list items remain. He informed the City Council that the General contractor had rejected the sidewalk to the building and that the sidewalk would be replaced in the spring.

B. Police Department/Liquor Store Roof Project – City Administrator

Larson informed the City Council that Laraway was currently replacing the roof at the Police Department and Liquor Store. The interior of the Police Department work would start soon to replace the water damaged walls.

C. Salary Survey Update – City Administrator

Larson informed the City Council that he was rerunning the Salary surveys for populations of 4,000 to 7,000 population and he would have a recommendation for implementation at the next City Council meeting.

9. ROUTINE BUSINESS

A. Project Updates

Larson updated the City Council on the Morningside/Highway 212 roundabout. Bids had been opened and low bidder was Mathiowitz Construction from Sleepy Eye, MN. The Pedestrian bridge improvements are slated for construction in 2024. An agreement from McLeod County for jurisdictional changes had been received. Leaf vacuuming will be completed on November 17th. The new scoreboard had been installed on November 20th. He noted that William Mueller and Sons would keep the bituminous plant running until November 30 and the crews would continue to fill potholes. The new Ford F-150 had been delivered to the City.

B. Economic Development

Larson said that he was still trying to set up meetings with new hotel developers.

C. Public Input

Ostlund updated the City Council on BIT 49.

Olson asked about an update on 1234 Greeley Avenue North. Pat Nseumen, representing the owner Redsmoker, LLC informed the City Council that he had submitted a building permit application for a new roof at 1234 Greeley Avenue on November 20th and he had submitted an application with the Glencoe PD to place a dumpster on Greeley Avenue. He said it would probably take 2 to 3 months. Mayor Voss asked about the structural integrity of the building. Nseumen said he would have someone look at the structural integrity of the building.

Rivera asked if Nseumen had a contractor for the roof. He said he had two contractors to choose from. She asked if the contractors had looked at the building.

Ostlund recommended a motion to extend timeline noted in Resolution 2023-37 passed on October 16th. Lemke noted that the adjacent building owner had not seen any activity at 1234 Greeley Avenue.

Motion: Hueser, seconded by Rivera to receive an update from Nseumen at the December 18th meeting. Neid questioned if the City Council could do this, since this was not an agenda item. Ostlund recommended amending the agenda to include this action. Larson noted that the City Council can do what they want to do, but not to make this common practice. Hueser amended his motion to add this item to the City Council agenda, seconded by Rivera to have an update provided by the owner of 1234 Greeley Avenue at the December 18th meeting. All in favor, the motion carried.

D. Reports

There were no additional reports.

E. City Bills

Motion: Neid, seconded by Olson to approve the bills. All in favor, the motion carried.

10. ADJOURNMENT

Motion: Lemke, seconded by Neid to adjourn the meeting at 7:34 PM. All in favor, the motion carried.