

Attendees: Ryan Voss, Sue Olson, Allen Robeck, Cory Neid, Paul Lemke, Arnie Brinkmann

City Staff: City Administrator Mark Larson, City Attorney Mark Ostlund, Public Works Director Mark Lemen, Deputy City Clerk Kelly Hayes, Police Chief Tony Padilla, Public Works Director Jamie Voigt

Others: Rich Glennie

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor Voss called the meeting to order at 7:00pm with all members present.

2. CONSENT AGENDA

- A. Approve Minutes of December 19, 2022
- B. Glencoe Wine & Spirits Bills from 2022

Motion: Robeck, seconded by Olson to approve the consent agenda. Vote 5 – 0, motion carried.

3. ADJOURN

Motion: Robeck, seconded by Neid to adjourn at 7:02pm. Vote 5 – 0. Motion carried.

2023 ORGANIZATION MEETING AGENDA
January 3, 2023

Attendees: Ryan Voss, Sue Olson, Cory Neid, Paul Lemke, Luz Duvall, Mark Hueser

Mayor Voss called to order of the January 3, 2023 Organization Meeting with all members present.

1. Oath of Office - Council Members – Mark Ostlund, City Attorney

- A. Luz Duvall, City Councilor at Large
- B. Mark Hueser, Councilor Second Precinct
- C. Paul Lemke, Councilor, Third Precinct

City Attorney, Mark Ostlund, administered the Oath of Office for the recent elected Councilors on the City of Glencoe City Council: Precinct 3 Paul Lemke, Precinct 2 Mark Hueser, Councilor At-Large Luz Duvall.

2. ELECT VICE-PRESIDENT OF THE CITY COUNCIL

Motion: Hueser, seconded by Lemke to nominate Cory Neid as the City Council Vice-President. All in favor, motion carried.

3. DESIGNATE DEPOSITORY OF CITY FUNDS

- A. Security Bank & Trust Company for City of Glencoe

Motion: Neid, seconded by Lemke to designate Security Bank & Trust Company as the designate depository of City funds. All in favor, motion carried.

4. DESIGNATE REGULAR MEETING NIGHTS & TIME OF CITY COUNCIL MEETINGS

- A. First and Third Mondays at 7:00 p.m. Except for Holidays on Following Tuesday

B. Workshops on the 2 Monday with time to be determined

Motion: Neid, seconded by Hueser to Designate Regular Meeting Nights & Time of City Council Meetings. All in favor, motion carried.

5. SET PRICES FOR RENTAL EQUIPMENT & PART TIME LABOR FOR 2023 See Attached

A. City Center Non-Profit Fee Schedule

Councilor Neid requested to table the City Center Rate adjustments and to discuss it at the workshop meeting.

Motion: Lemke, seconded by Neid to approve the 2023 Fee Schedule (except for the City Center portion). All in favor, motion carried.

6. APPOINTMENTS MADE BY THE CITY COUNCIL

A. Cemetery Commission

In 1988, the Cemetery Commission was created. At that time, there were funds available. Since then the Cemetery budget has completely depleted and no longer holds a positive balance. Administrator Larson's recommendation is to abolish the Cemetery Commission. No action was taken.

B. Airport Commission – Re-appoint Mike Drew and 1 Open position

Motion: Hueser, seconded by Neid to re-appoint Mike Drew to the Airport Commission and to wait with the appointing of new commission members and to get a recommendation from the current Airport Commission. All in favor, motion carried.

C. Light & Power Commission - 1 Open Position

Motion: Lemke, seconded by Neid to table the Glencoe Light & Power. All in favor, motion carried.

D. Library Board – Re-appoint Mark Schmidt

Motion: Olson, seconded by Neid to reappoint Mark Schmidt to a second term. All in favor, motion carried.

E. Park Board –Re-Appoint Jarrod Fisher and Amanda Ortloff; 1 open position

Motion: Lemke, seconded by Olson to reappoint Jerrod Fisher and Amanda Ortloff to the Park Commission. All in favor, motion carried.

F. Planning & Industrial Commission – Re-Appoint Robert Sens and 1 Open position

Motion: to re-appoint Bob Sens to the Planning Commission. All in favor, motion carried.

G. Charter Commission – Mark Ostlund update – Appointment by First District Court Judge
Charter Commission members are appointed by the district judge.

Motion: Neid to table the Charter Commission recommendation until the first meeting in February. All in favor, motion carried.

7. LIAISONS

A. Park Board – Luz Duvall

B. Library Board – Cory Neid

C. Light & Power Commission – Paul Lemke

D. Planning & Industrial Commission – Mark Hueser

E. Cemetery Commission- Ryan Voss

F. Airport Commission – Susan Olson

- G. Fire Department – Ryan Voss
- H. Glencoe Wine & Spirits – Ryan Voss
- I. Police Department – Ryan Voss
- J. Administration – Ryan Voss
- K. Economic Development Committee– Paul Lemke

Motion: Hueser, seconded by Neid to approve the liaisons as presented. All in favor, motion carried.

REGULAR BUSINESS MEETING
JANUARY 3, 2023

8. CONSENT AGENDA

- A. Approve License / Permits
 - Family Dollar – Tobacco
 - Dollar Fresh – Tobacco

Motion: Lemke, seconded by Neid to approve the consent agenda. All in favor, motion carried.

9. PUBLIC COMMENT (agenda items only) - none

10. PUBLIC HEARINGS – none

11. BIDS AND QUOTES

- A. Official Newspaper Bid for 2023 Printing

Motion: Neid, seconded by Olson to appoint the Chronicle as the Official Newspaper for 2023 printing. All in favor, motion carried.

12. REQUESTS TO BE HEARD

- A. City Council Rules of Decorum – City Attorney

City Attorney reviewed the rules of decorum. He recommends that if the council has questions about something that is on the agenda, please ask those questions to Administrator Larson (or Attorney Ostlund if it is a legal question) so if it is brought up at the council meeting that an answer can be given right away.

- B. Glencoe CSAH 15-33 Trail Maintenance Agreement – City Administrator

Motion: Neid, seconded by Hueser to approve the “Glencoe CSAH 15-33 Trail Maintenance Agreement” with McLeod County. All in favor, motion carried.

13. ITEMS FOR DISCUSSION – none

14. ROUTINE BUSINESS

- a. Project Updates
- b. Economic Development
- c. Public Input
- d. Reports
- e. City Bills

Motion: Neid, seconded by Olson to approve the payment of the City bills. All in favor, motion carried.

f. Close Meeting for Police Union Negotiations

Motion: Lemke, seconded by Neid to close the meeting at 7:51pm to discuss Police Union Negotiations. All in favor, motion carried.

Meeting was re-opened at 8:03pm.

15. ADJOURNMENT

Motion: Lemke, seconded by Neid to adjourn at 8:03pm. All in favor, motion carried.

Ryan Voss, Mayor

Mark Larson, City Administrator