



Mayor: Ryan Voss
Precinct 1 Councilor: Sue Olson
Precinct 2 Councilor: Mark Hueser
Precinct 3 Councilor: Paul Lemke
Precinct 4 Councilor: Cory Neid
At-Large Councilor: Yodee Rivera

GLENCOE CITY COUNCIL MEETING AGENDA

Monday

April 1, 2024

City Center Ballroom

7:00 PM

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

2. CONSENT AGENDA

- A.** Approve Minutes of the Regular Meeting of March 18, 2024
- B.** Approve Retailer's Fireworks License, Coborns Incorporated – Store #2027, 2211 11th Street East, Glencoe, 55336
- C.** Approve book transfers:
 - 1. \$20,000.00 from General Fund to Park Imp. Fund - Campground Reimbursement
 - 2. \$70,000.00 from Storm Water Management to General Fund – Employee Wages
 - 3. \$120,000.00 from Water to 2015 Street Improvement Bond – Bond Payment
 - 4. \$180,000.00 from WWTP to 2015 Street Improvement Bond – Bond Payment
 - 5. \$60,000.00 from Water to 2016 Street Improvement Bond – Bond Payment
 - 6. \$20,000.00 from WWTP to 2016 Street Improvement Bond – Bond Payment
 - 7. \$127,549.00 from Municipal State Aid to 2016 Street Imp. Bond – Bond Payment
 - 8. \$70,000.00 from Water to 2017 Street Improvement Bond - Bond Payment
 - 9. \$40,000.00 from WWTP to 2017 Street Improvement Bond – Bond Payment
 - 10. \$55,000.00 from Stormwater Management to 2017 Street Imp. Bond – Bond Payment
 - 11. \$30,000.00 from Water to 2018 Stormwater Imp. Bond – Bond Payment
 - 12. \$51,000.00 from WWTP to 2018 Stormwater Imp. Bond – Bond Payment
 - 13. \$205,000.00 from Storm Water Management to 2018 Storm Water Imp. Bond – Bond Payment
 - 14. \$185,500.00 from Water to General Fund – Administration & 2023 Street Imp.
 - 15. \$185,500.00 from WWTP to General Fund - Administration & 2023 Street Imp.
 - 16. \$345,000.00 from General Fund to 2023 Street Improvement Construction
 - 17. \$90,000.00 from 2023 Street Improvement Bond to 2023 Street Imp. Construction
 - 18. \$60,000.00 from Stormwater Management to General Fund – Administration & 2023 Street Improvement
 - 19. \$10,000.00 from Cable TV to General Fund
 - 20. \$50,000.00 from Liquor Store to General Fund – Administration
 - 21. \$6,000.00 from Liquor Store to City Center Operating – Eliminate Negative Fund Balance
 - 22. \$144,000.00 from Liquor Store to City Center Bonds – Eliminate Negative Fund Balance

23. \$89,000.00 from General Fund to Aquatic Center – Eliminate Negative Fund Balance
24. \$30,250.00 from General Fund to Cemetery – Eliminate Negative Fund Balance
25. \$15,000.00 from General Fund to Engineering/Inspection Services – Eliminate Negative Fund Balance
26. \$8,000.00 from City Sinking to 2015 Street Improvement Bond – Eliminate Negative Fund Balance
27. \$7,000.00 from General Fund to 2015 Street Improvement Bond – Eliminate Negative Fund Balance
28. \$60,000.00 from Tax Increment #4 to 2007 Tax Increment Bond – Bond Payment
29. \$38,000.00 from Tax Increment #9 to 2018 Tax Increment Bond – Bond Payment

3. APPROVE AGENDA

4. PUBLIC COMMENT (agenda items only)

5. PUBLIC HEARINGS - None Scheduled

6. BIDS AND QUOTES –

- A. Police Space Needs Study – SEH Quote
- B. Fire Department Space Needs Study – SEH Quote
- C. SLA for updated Sound Study for Revolve Labs (BIT 49) – City Attorney

7. REQUESTS TO BE HEARD

- A. Glencoe Sportsman’s Club request for funding Fence Improvements
- B. Approval of Grant Application for DNR Outdoor Grant for Pickleball Courts – Mayor Voss
 1. Resolution 2024-05 – Approving DNR Grant Submittal
- C. Dog Park Appropriation from Park Improvement fund for 2025 – Glencoe Rotary Club

8. ITEMS FOR DISCUSSION

- A. Airport Terminal Dedication and Open House – June 7th and June 8th
- B. Update on 1234 Greeley Avenue – City Attorney
- C. Legislative Update – City Administrator
- D. 2024 Workers’ Compensation Premium reduction

9. ROUTINE BUSINESS

- A. Project Updates
- B. Economic Development
- C. Public Input
- D. Reports
- E. City Bills

10. Close Meeting for Public Works Union Contract Negotiations

11. ADJOURNMENT



SMALL CITY & BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoemn.org Email: info@ci.glencoe.mn.us

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To separate agenda items**

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Councilors: At-Large Yocdee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neld



SMALL CITY  BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES

March 18, 2024 – 7:00 PM

City Center Ballroom

Attendees: Ryan Voss, Yodee Rivera, Susan Olson, Mark Hueser, Paul Lemke, Cory Neid
City Staff: Mark Larson, Mark Lemen, Mark Ostlund, Todd Trippel, Tony Padilla, and James Voigt
Others: Rich Glennie, Lowell Anderson, Justin Defoe, Owen Elle, and James Eiden

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Voss.

2. CONSENT AGENDA

- A. Approve Minutes of the Regular Meeting of March 4, 2024
- B. Special Event – Spring Fling – First Congregational Church, 1400 Elliott Avenue North, Glencoe, MN. 5/19/2024 – Close Street and Picnic Tables

Motion: Neid, seconded by Hueser to approve the consent agenda. All in favor, the motion carried.

3. APPROVE AGENDA

Motion: Lemke, seconded by Neid to approve the agenda. All in favor, the motion carried.

4. PUBLIC COMMENT (agenda items only)

There were no public comments regarding agenda items.

5. PUBLIC HEARINGS

None scheduled.

6. BIDS AND QUOTES

- A. Quote for Pickup for Street/Parks – PW Director Voigt
Public Works Director Voigt presented two quotes to purchase a 2024 Crew Cab pickup to the City Council for review. Quotes were as follows: Weelborg Chevrolet – Chevrolet Silverado 1500, \$47,890.70 and Morris Buffalo Ford – Ford F150 XLT \$49,485.22. Both quotes complied with the specifications provided. The Ford F150 included an aluminum box, with the Chevrolet included a steel box.

Councilor Hueser had contacted Weelborg, and provided a quote for a 2023 F150 for \$48,988.

After considerable discussion, Councilor Olson made a motion to table any action until the City could review the quote from Weelborg on the 2023 Ford. The motion was seconded by Lemke, but both motions were ultimately withdrawn.

After more discussion, Councilor Hueser made a motion to table, seconded by Rivera, with this motion ultimately withdrawn.

Motion: Hueser to purchase the 2023 Ford F150 from Weelborg if it was verified that the truck met specifications, but with the option to purchase the 24 Chevrolet from Weelborg if the 2023 Ford F150 did not meet specifications. Seconded by Lemke to approve the purchase of the Pickup with the option. All in favor, the motion carried.

B. Update on Security Cameras for Police Department/Liquor Store/City Center – City Administrator

Mark Larson received quotes from two local vendors. Hopes by next meeting to discuss the options.

7. REQUESTS TO BE HEARD

None scheduled.

8. ITEMS FOR DISCUSSION

- A. City Council Workshop, March 25, 2024
- B. Zoning Code update – City Administrator
- C. Aquatic Center Opening – June 1, 2024

9. ROUTINE BUSINESS

A. Project Updates

Mark Ostlund gave an update on the Sound study. It is making progress. Ostlund stated for better results to wait until the end of May, beginning of June. Olson suggested reading during the day and another reading in the evening.

B. Economic Development

The EDA will meet on the 4th Monday of the Month at 5:30 PM.

C. Public Input

D. Reports

E. City Bills

Motion: Neid, second by Olson to pay City Bills. All in favor, the motion carried.

10. Close Meeting for Public Works Union Contract Negotiations

Motion: Lemke, second by Neid to close meeting for public works union contract negotiations. All in favor, the motion carried.

ADJOURNMENT

Motion: After reopening the meeting, no action was taken. Meeting was adjourned at 9:10 PM by Lemke, second by Neid. All in favor, the motion carried.



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RETAILER'S FIREWORKS LICENSE APPLICATION

Honorable Council
City of Glencoe

I, James Shaw, of the City of Plymouth, County of Hennepin, State of Minnesota, hereby make application for a Retailer's Fireworks License to sell such fireworks under and pursuant to an ordinance by City Council of Glencoe, and Minnesota Statutes 624.20 Subd, 1, as amended, providing for licensing and regulating the sale of fireworks.

My place of residence is 12940 56th Ave N, Plymouth, MN 55442.

I am an officer of Coborn's, Incorporated.

Firm was incorporated in 1958 in the State of Minnesota.

License is for Coborn's #2027, located at 2211 11th Street E, Glencoe, MN 55336.

I have never been convicted of a felony nor of violating any national or state fireworks law or local ordinance relating to the manufacture, sale, transportation, or possession for sale or transportation of fireworks.

I have no intention or agreement to transfer the license to another person.



Signed by Applicant

License to begin: 5/6/24

License Fees: \$100

3/21/24
(Date)

Police Chief Approval 
Police Chief

3/21/24
(Date)

Fire Chief Approval 
Fire Chief



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 29, 2024

Re: **Item 6A and 6B** – Police and Fire Space Needs Assessment Supplemental Letter Agreement/s (SLA/s).

Item 6A – Attached is the Space Needs Assessment SLA for the Police Department. The Cost for SEH to complete this work is **\$5,800.00**. The City Council can approve at this time or to budget for the expense in 2025.

Item 6B – Attached is the Space Needs Assessment SLA for the Police Department. The Cost for SEH to complete this work is **\$5,800.00**. The City Council can approve at this time or to budget for the expense in 2025.

Optional - Attached is an SLA for the completion of the Space Needs Assessment for the Police Department and the Fire Department, concurrently. The cost to complete both studies at the same time is **\$9,800**. If both studies are completed at the same time, the City of Glencoe will save approximately **\$1,800** over completing the studies, separately.

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Police

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Glencoe, Minnesota ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective January 1, 2020, this Supplemental Letter Agreement dated March 19, 2024, authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Police Department Space Needs Assessment.

Client's Authorized Representative: Mark Larson, City Administrator

Address: 1107 11th Street East, Suite 107
Glencoe, MN 55336

Telephone: 320.864.5586 **email:** mlarson@ci.glencoe.mn.us

Project Manager: Brian Bergstrom

Address: 3535 Vadnais Center Drive
St Paul, MN 55110

Telephone: 952.215.8118 **email:** bbergstrom@sehinc.com

Project Understanding: The city would like to develop a space needs assessment for their police department. The space needs assessment will review and document current and future anticipated needs for the department. Also included will be a high-level conceptual layout plan to explore the feasibility of modifications to the existing police department building to meet the identified space needs.

Scope of Services: The Basic Services to be provided by Consultant:

SEH will develop the building program and space needs for the Police Department. The following services are included:

- Site visit to Police Department building to field verify and measure existing layouts and develop base drawings. The city will provide available existing drawings for the building for review.
- Meet with Police Department staff to develop a space needs assessment for current and anticipated future needs.
- Prepare a space needs spreadsheet for the Police Department. Spreadsheet will identify building program needs including room functions and square footage allocations.
- Review current building layouts and develop concept level plan to explore possibility of building modifications and reuse to support the identified space need.
- Attend meeting with police and city staff to review space needs and concept planning documents.

Deliverables:

- Police Department Space Needs Spreadsheet
- Conceptual building and site plan layout for Police Department building

Schedule: Work will begin upon receipt of a signed copy of this Agreement. The space needs assessment will be complete in approximately 8 weeks.

Payment: The Scope of Services will be provided for a lump sum of \$5,800 plus reimbursable expenses.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-2.

Fire

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Glencoe, Minnesota ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective January 1, 2020, this Supplemental Letter Agreement dated March 19, 2024, authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Fire Department Space Needs Assessment.

Client's Authorized Representative: Mark Larson, City Administrator

Address: 1107 11th Street East, Suite 107
Glencoe, MN 55336

Telephone: 320.864.5586 **email:** mlarson@ci.glencoe.mn.us

Project Manager: Brian Bergstrom

Address: 3535 Vadnais Center Drive
St Paul, MN 55110

Telephone: 952.215.8118 **email:** bbergstrom@sehinc.com

Project Understanding: The city would like to develop a space needs assessment for their fire department. The space needs assessment will review and document current and future anticipated needs for the department. Also included will be a high-level conceptual layout plan to explore the feasibility of modifications to the existing fire department building to meet the identified space needs.

Scope of Services: The Basic Services to be provided by Consultant:

SEH will develop the building program and space needs for the Fire Department. The following services are included:

- Site visit to Fire Department building to field verify and measure existing layouts and develop base drawings. The city will provide available existing drawings for the building for review.
- Meet with Fire Department staff to develop a space needs assessment for current and anticipated future needs.
- Prepare a space needs spreadsheet for the Fire Department. Spreadsheet will identify building program needs including room functions and square footage allocations.
- Review current building layouts and develop concept level plan to explore possibility of building modifications and reuse to support the identified space need.
- Attend meeting with fire and city staff to review space needs and concept planning documents.

Deliverables:

- Fire Department Space Needs Spreadsheet
- Conceptual building and site plan layout for Fire Department building

Schedule: Work will begin upon receipt of a signed copy of this Agreement. The space needs assessment will be complete in approximately 8 weeks.

Payment: The Scope of Services will be provided for a lump sum of **\$5,800** plus reimbursable expenses.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-2.

Supplemental Letter Agreement

Optional - Both
PD & FD

In accordance with the Master Agreement for Professional Services between City of Glencoe, Minnesota ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective January 1, 2020, this Supplemental Letter Agreement dated March 19, 2024, authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Police and Fire Department Space Needs Assessment.

Client's Authorized Representative: Mark Larson, City Administrator

Address: 1107 11th Street East, Suite 107
Glencoe, MN 55336

Telephone: 320.864.5586 **email:** mlarson@ci.glencoe.mn.us

Project Manager: Brian Bergstrom

Address: 3535 Vadnais Center Drive
St Paul, MN 55110

Telephone: 952.215.8118 **email:** bbergstrom@sehinc.com

Project Understanding: The city would like to develop a space needs assessment for both the fire and police departments. The space needs assessment will review and document current and future anticipated needs for both departments. An assessment of the fire departments needs was complete in 2016 and will serve as the starting point for this portion of the project. Also included will be a high-level conceptual layout plan to explore the feasibility of modifications to both buildings to meet the identified space needs.

Scope of Services: The Basic Services to be provided by Consultant:

SEH will develop the building program and space needs for the Police and Fire Departments. The following services are included:

- Site visit to Police and Fire Department buildings to field verify and measure existing layouts and develop base drawings. The city will provide available existing drawings for both buildings for review.
- Meet with Fire Department staff to review and refine the previously prepare space needs assessment based on current and future anticipated needs.
- Meet with Police Department staff to develop a space needs assessment for current and anticipated future needs.
- Prepare a space needs spreadsheet for both the Fire and Police Departments. Spreadsheet will identify building program needs including room functions and square footage allocations.
- Review current building layouts and develop concept level plan to explore possibility of building modifications and reuse to support the identified space need.
- Attend meeting with police, fire and city staff to review space needs and concept planning documents.

Deliverables:

- Fire and Police Department Space Needs Spreadsheet
- Conceptual building and site plan layout for both Police and Fire buildings

Schedule: Work will begin upon receipt of a signed copy of this Agreement. The space needs assessment will be complete in approximately 8 weeks.

Payment: The lump sum fee is \$9,800 plus reimbursable expenses.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-2.



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 29, 2024

Re: **Item 6C** – SLA for Sound Study

Item 6C – Attached is the SLA with SEH for the Completion of a sound study this spring at the Revolve Labs (BIT 49) site. The Cost for the study is \$6,900 and will include testing at peak operation during the daytime and a second test during the nighttime hours.

The cost will be reimbursed by Revolve Labs. Revolve Labs did reimburse the City for the cost of the 2023 study.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

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Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Glencoe ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective January 1, 2020, this Supplemental Letter Agreement dated March 25, 2024, authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Bit49 Noise Study Part 2.

Client's Authorized Representative: Mark Larson, City Administrator
Address: 1107 11th St E, Ste 107, Glencoe, Minnesota 55336-2137, United States
Telephone: 320.864.5586 **email:** mlarson@ci.glencoe.mn.us

Project Manager: Justin Black
Address: 1390 Highway 15 South, Suite 208, P.O. Box 308, Hutchinson, Minnesota 55350
Telephone: 952.913.0702 **email:** jblack@sehinc.com

Scope: The Services to be provided by Consultant:

Complete Noise Study for the Bit49 Facility located on land owned by Glencoe Light & Power at 210 11th Street West in the City of Glencoe.

Proposal includes:

- Readings to be taken during both daytime and nighttime hours at two locations. Readings will be taken with the business system running and with the system shutdown. (8 readings total)
- Technical Memorandum outlining the findings in the readings, including an analysis of other ambient sound levels and comparisons to regulatory parameters.
- Additional readings could be completed at an additional cost, as requested by the Client or recommended by the Consultant. Client approval will be given prior to completing the additional work.

Client expectations:

- Client shall work with Bit49 to allow their system to be shut down while taking baseline sound levels.

Schedule: The field work is proposed to be completed by the end of April with a Technical Memorandum completed by mid-May.

Payment: The lump sum fee is \$6,900 including expenses and equipment.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-2.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: Subconsultant services shall be contracted directly with the Client when possible, and otherwise the Consultant cost shall include actual expenditures but not the 10% markup for the cost of administration and insurance as noted, unless otherwise approved by the Client.

Short Elliott Hendrickson Inc.

City of Glencoe

By: 
Full Name: Justin Black
Title: Principal/Client Service Manager

By: _____
Full Name: _____
Title: _____

Exhibit A-2
to Supplemental Letter Agreement
Between City of Glencoe (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated March 25, 2024

Payments to Consultant for Services and Expenses
Using the Lump Sum Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Lump Sum Basis Option

The Client and Consultant select the Lump Sum Basis for Payment for services provided by Consultant. During the course of providing its services, Consultant shall be paid monthly based on Consultant's estimate of the percentage of the work completed. Necessary expenses and equipment are provided as a part of Consultant's services and are included in the initial Lump Sum amount for the agreed upon Scope of Work. Total payments to Consultant for work covered by the Lump Sum Agreement shall not exceed the Lump Sum amount without written authorization from the Client.

The Lump Sum amount includes compensation for Consultant's services and the services of Consultant's Consultants, if any for the agreed upon Scope of Work. Appropriate amounts have been incorporated in the initial Lump Sum to account for labor, overhead, profit, expenses and equipment charges. The Client agrees to pay for other additional services, equipment, and expenses that may become necessary by amendment to complete Consultant's services at their normal charge out rates as published by Consultant or as available commercially.

B. Expenses Not Included in the Lump Sum

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client and shall be paid for as described in this Agreement.

1. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
2. Other special expenses required in connection with the Project.
3. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses not included in the Lump Sum amount.



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To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 29, 2024

Re: **Item 7A** – Glencoe Sportsman Club request for funding

Item 7A – The Glencoe Sportsman’s Club approached the City Council to request funding for the additional fencing requirement for the Animal Sanctuary at Oak Leaf Park. The fencing requirement was mandated by the 2023 State Legislature.

The cost of the additional fencing is approximately \$89,000.

Recommendation: After discussion at the Workshop on March 25th, it is recommended that the City Council appropriate \$10,000 for this expense. The funds for this expense would be designated from the City General Fund. The General Fund Balance at year end 2023 is approximately \$2,363,000. The justification for the public expense would be due to the negative impact the closing of the sanctuary would have on the use of Oak Leaf Park. The only access to the Sportsman’s Animal Sanctuary is through Oak Leaf Park. Recent enhancements to Oak Leaf Park include 2023 Pavement and street improvements throughout the Park, which provided improved access to the Sportsman’s Sanctuary.

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Glencoe Sportsmans Club

2024 Secondary Fencing Project

Fencing Options Regarding New Legislative Requirement to Prevent Physical Contact Between Farmed White-Tailed Deer and Wild Cervidae

Purpose

Under Minn. Laws, ch. 60, art. 7, sec. 2, farmed Cervidae must be confined in a manner that prevents “physical contact” between farmed and wild Cervidae. This legislation becomes effective **September 1, 2024**. DNR understands that time is needed to construct or modify existing fences to satisfy the new requirements and that there are upcoming grant application deadlines to consider. The purpose of this document is to help provide examples of possible fence configurations that DNR believes would satisfy the no physical contact requirement. Please note these options are not an exhaustive list for satisfying the statute and are being offered for illustrative purposes only.

Double 96-Inch-High Fence

This configuration would involve a second 96-inch-high fence spaced at least 48 inches from an existing 96-inch primary fence. Specifications for the second fence would include:

1. Pressure treated 4–5-inch posts if made of wood.
2. Steel posts are acceptable.
3. Posts set at least 36 inches in the ground and extend above the top line of the fence.
4. Be spaced no more than 15-25 feet apart.
5. Be vertically erect and unbroken.
6. Mesh size of 6 inches or smaller for white-tailed deer.
7. Fence flush to the ground with no visible gaps due to terrain irregularities.

Secondary Mesh Fence

This configuration would involve construction of a secondary mesh fence attached to the inside or outside of the existing 96-inch-high primary fence. Specifications for the mesh fence would include:

1. The width of the fencing material would be at least 48 inches wide with holes no larger than 2 inches by 4 inches. High tensile chain-link fence is acceptable.
2. The bottom of this fence would start no higher than 6 inches above the ground and the top of the fence would be at least 54 inches above the ground.
3. The distance between exiting primary fence and the secondary fence would be at least 12 inches.
4. Spacers would occur every 8 feet or less between the primary and secondary fence to ensure that the 12-inch space between the fences is maintained.

Solid Material Attachment

This configuration would involve attaching a “solid” material to the inside or outside of the existing 96-inch-high fence. Specifications for this type of fence would include:

1. Solid materials would prevent exchange of bodily fluids. Examples of acceptable solid materials include densely woven “shade” cloth, wood, and tin.
2. Solid material would start no more than 6 inches above the ground with the top at least 60 inches in height from ground.

Electric Fence

This configuration would involve construction of an electric fence inside or outside of the existing 96-inch primary fence. Specifications for this type of fence would include:

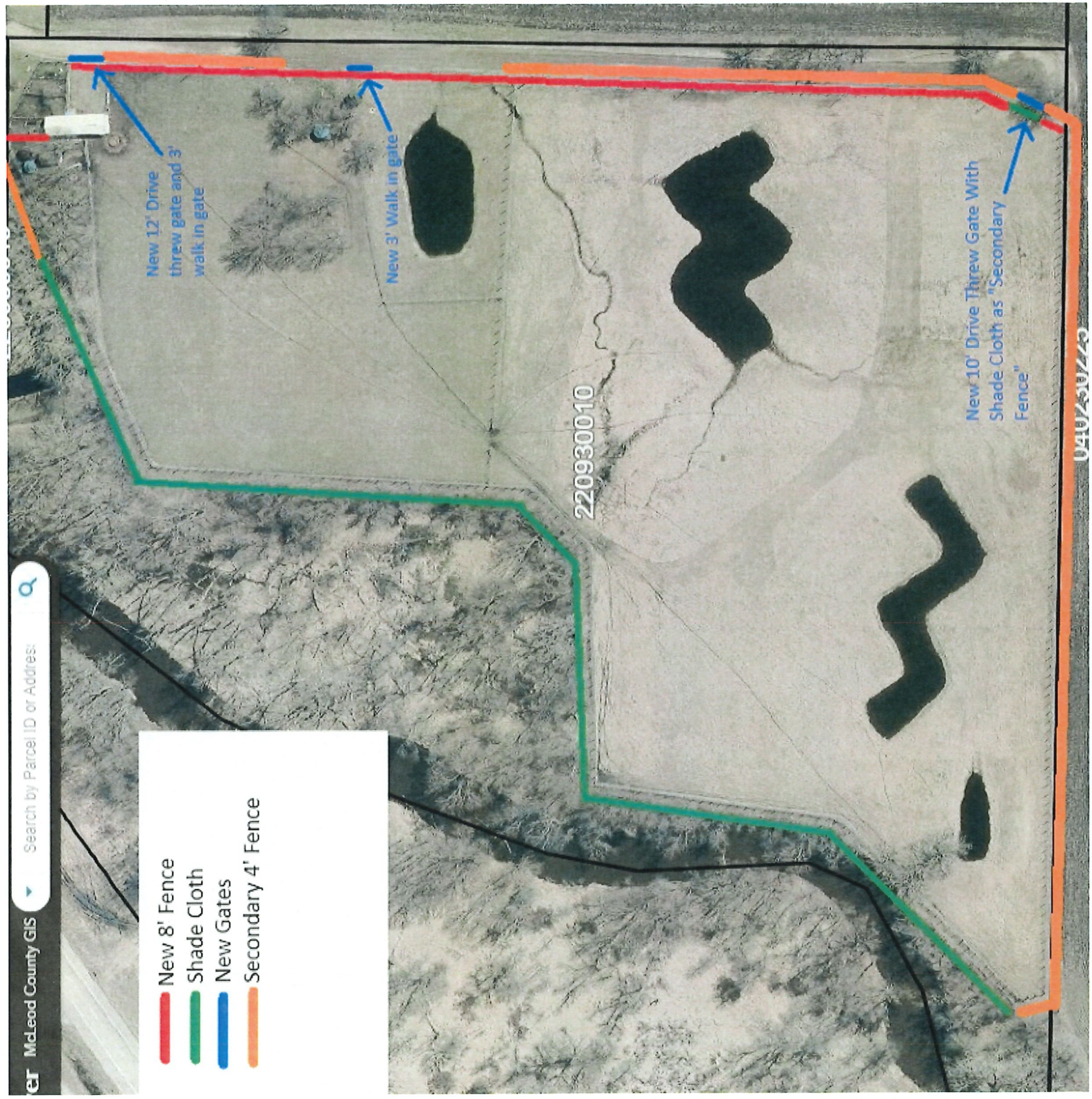
1. The distance between the electric fence and the existing 96-inch perimeter fence would be at least 24 inches, but no more than 36 inches.
2. Comprised of at least 5 evenly spaced strands of 12.5-gauge wire.
3. Spaces between wires would be no more than 9 inches, with the bottom wire starting 12 inches above ground and the top wire at 48 inches above the ground.
4. Fence would deliver a minimum of 5,000 volts.
5. Energizing system would incorporate a battery backup to energize the fence in the event of power failure.
6. Energizing system would have an alarm/notification system to provide an audible or visual alert if the fence is not energized.

Additional Requirements Currently in Law

As a reminder, statute currently requires that all perimeter fences must: be at least 96 inches high, be constructed and maintained in a way that prevents the escape of farmed Cervidae or entry into the premises by free-roaming Cervidae, all new fencing installed or used to repair deficiencies must be high-tensile, all entry areas must have two redundant gates, and all fence deficiencies must be repaired within a reasonable time, not to exceed 14 days.

The statements in this document do not have the force and effect of law. This document is informational only and should not be interpreted as creating new criteria or requirements beyond what is already established in the relevant statutes and rules. Whether an individual facility complies with the relevant statutes and rules will be determined on a case-by-case basis. Nothing in this document should be considered legal advice.

- New 8' Fence
- Shade Cloth
- New Gates
- Secondary 4' Fence



New 12' Drive thru gate and 3' walk in gate

New 3' Walk in gate

220930010

New 10' Drive Thru Gate With Shade Cloth as "Secondary Fence"

Territory Fence LLC

ESTIMATE

EST0244



Robert Gjerdahl
 236 Hawaii st SE Lonsdale MN
 507-649-3710
 territoryfence.com
 territoryfence@gmail.com

DATE

03/14/2024

TOTAL

USD \$38,500.00

TO

Taylor

Glencoe MN
 ☎ 612-919-0850

DESCRIPTION	RATE	QTY	AMOUNT
-1105' of 8'6" chain link fence post installtion -7' galvanized 9 gauge commercial wire (high tensile strength) -All posts under 8' apart -All posts schedule 40 thickness -1 5/8" diameter top rail 0.65 thickness -Tension cable secured to each post with aluminum ties -Terminal posts 3" in diameter -Line posts 2 1/2" in diameter -Wire secure with tension bars and fittings -All posts pound 4'6" into ground -Gate hinge posts pounded 4'6" into ground and set in 24" of concrete -24 hour text or email communication -Step by step process explained if needed -3 year labor warranty -Material specifications brochure available if needed -Can take care of permit process with city hall if it's needed -Can help expose property pins and request plot surveys if possible. -Personally handle installation and walk through -Competitive pricing -Only 5 star reviews on google	\$38,500.00	1	\$38,500.00
TOTAL			USD \$38,500.00

Territory Fence LLC

ESTIMATE

EST0245



Robert Gjerdahl

236 Hawaii st SE Lonsdale MN

507-649-3710

territoryfence.com

territoryfence@gmail.com

DATE

03/14/2024

TOTAL

USD \$31,460.00

TO

Taylor

Glencoe MN

☎ 612-919-0850

DESCRIPTION	RATE	QTY	AMOUNT
-1840 of 4' galvanized chain link suspended to 54" with bottom rail -9 gauge commercial wire (high tensile strength) -0.65 Post -All posts under 10ft apart -1 3/8" diameter top rail -All wire secure with tesnion bars complete with fittings -Posts pounded in ground 4ft below grade -24 hour text or email communication -Step by step process explained if needed -3 year labor warranty -material specifications brochure available if needed -Can take care of permit process with city hall if it's needed -Can help expose property pins and request plot surveys if possible. -Personally handle installation and walk through -Competitive pricing -Only 5 star reviews on google -3 year labor warranty on top of material warranty through manufacturer	\$31,460.00	1	\$31,460.00
TOTAL			USD \$31,460.00

TERRITORY FENCE

TerritoryFence@gmail.com Office: (507)649-3710

Robert (Harley) Gjerdahl: (218)626-5881

Date: 3/18/24
Job No.: #191
Salesman: Robert
Installer: Robert

Name: Glencoe Sportsmans Club (Taylor)
Address: Oak Leaf Park
City: Glencoe
State: MN Zip:
Phone: 612-919-0850
Email:

Terms: 50% Down balanced on completion

Type of Fence: Chain Link Ornamental Wood Vinyl Coated Chain Link Vinyl

Estimate good for 30 Days

Description	Price
Total job measurements: 1,840/1105 Ft. in.	\$
Fence Type: galvanized C.L. Height of Fence: 54"/8'6" Color:	
✓ Terminal post, complete with fittings	
✓ Corner post, complete with fittings	
✓ Breaker post, complete with fitting	
How many gates: 10' D.D., 12' D.D., 2-3' walk gates	\$
Wide walk gate, complete with fittings: ✓	
Wide driveway gate, complete with fittings: ✓	
Cement footing: Yes, for gate hinge posts How many: 6 Removal: NO	\$
Bottom Rail: yes (for 4' fence) Bottom Tension wire: NO	\$
Any obstructions: Clear	
Extra labor (see notes for details)	
Estimate	Total with labor \$84,710.00

- Installation of Privacy cloth (approximately 1,630ft) = 14,750



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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To separate agenda items**

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neld



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 29, 2024

Re: **Item 7B** – DNR Outdoor Recreation Grant Application for Pickleball Funding

Item 7B – Attached is the application for the Outdoor Recreation Grant from the DNR for the Construction of Pickleball Courts at Oscar Olson Park. The amount of the request is \$75,000.

It is recommended to approve Resolution **2024-05** authorizing the submission of the application.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

Attachment A

Resolution 2024 – 04

Resolution Authorizing DNR Grant Application for Pickleball Courts Funding

BE IT RESOLVED that The City of Glencoe act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 04/01/2024 and that Mayor Ryan Voss is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of The City of Glencoe.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that The City of Glencoe has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance, and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that The City of Glencoe has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that The City of Glencoe has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, The City of Glencoe may enter into an agreement with the State for the above-referenced project, and that the City of Glencoe certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that Mayor Ryan Voss is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City of Glencoe on 04/01/2024.

2024 Grant Application

Outdoor Recreation Grant Program

Submission Deadline: April 1, 2024 (by 11:59pm)

Before starting this application, please read the [2024 Outdoor Recreation Program Manual](#). If you are resubmitting an application from a previous cycle, please be sure to use this application as there have been several changes.

Only one park may be included in an application and only one application per park. Applicants can submit more than one application and receive more than one grant. Significant progress must be made on active projects before you can submit another application.

This program is very competitive. Be sure to allow enough time to complete the resolution, public participation, and any appraisals (if your project includes land acquisition). Staff are available to discuss your project. If you would like comments on draft applications, submit them by **11:59pm, February 29, 2024**. Only complete applications submitted by the deadline will be considered.

To submit your application, format the entire application, including all attachments, as one “pdf” and email it to Parkgrants.DNR@state.mn.us by **11:59pm, April 1**. Use the form provided for each item or reproduce it in the same format. Use **Application Check-List** as your cover sheet.

After submission, make sure you receive a confirmation email that your application arrived in a useable form by the due date. Applications submitted in an unusable format will not be considered for funding. Paper submission of applications are no longer be accepted.

Timeline: 2024 Grant Round

- Application materials become available.....December 2023
- Review of draft applications (optional)February 29, 2024
- Submission deadlineApril 1, 2024
- Awards announcedJune 2024
- State Historic Preservation Office (SHPO) review...Summer 2024
- Contracts signed after final approvals.....Between October, 2024 and March, 2025
- Grants expire – projects completedJune 30, 2026

For assistance, please contact

- Sarah Wennerberg, 651-259-5579, sarah.wennerberg@state.mn.us
- Jennifer Bubke, 651-259-5638, jennifer.bubke@state.mn.us
- Department of Natural Resources (DNR) Information Center, 1-888-646-6367

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Application Check-List

Required for all projects

- Item 1: [Application Summary](#)
- Item 2: [Project Narrative](#)
- Item 3: [Project Relation to SCORP](#)
- Item 4: [Cost Breakdown](#)
- Item 5: Project Site Evaluation
 - Part 1: [IPAC Report](#)
 - Part 2: [SHPO Data Request](#)
 - Part 3: [Description of Environmental Impact](#) of Proposed Project
 - Part 4: [Environmental Screening Form \(ESF\)](#)
- Item 6: [Public Participation and Benefit](#)
- Item 7: [Availability for Public Use](#)
- Item 8: [Statement of Accessibility](#)

Attachments

Required for all projects

- Attachment A: [Applicant Resolution](#)
- Attachment B: [Maps](#)
 - Location Map
 - Boundary Map
 - Recreational Site Plan
- Attachment C: [Project Timeline](#)
- Attachment D: [Photos](#)
- Attachment E: [Plans](#)

Required for all land acquisitions

- Attachment F: [Appraisal\(s\)](#)

OUTDOOR RECREATION GRANT PROGRAM APPLICATION CHECK-LIST

Please use this checklist to make sure your application is complete before submitting.

Application Deadline: April 1, 2024

Applicants should focus on projects that will be completed during the 2025/2026 construction seasons.

Please note that if your project advances to final selection review, financial documentation will need to be provided including recent financial statements and audit as well as a statement of financial position.

Required for all applicants

Grant Application

- Item 1: Application Summary
- Item 2: Project Narrative
- Item 3: Project Relation to SCORP
- Item 4: Cost Breakdown
- Item 5: Project Site Evaluation
 - Part 1: IPAC Report
 - Part 2: SHPO Data Request
 - Part 3: Description of Environmental Impact of Proposed Project
 - Part 4: Environmental Screening Form (ESF)
- Item 6: Public Participation and Benefit
- Item 7: Availability for Public Use
- Item 8: Statement of Accessibility

Attachments

- Attachment A – Applicant’s Resolution
- Attachment B – Maps
 - Location Map
 - Boundary Map
 - Recreational Site Plan
- Attachment C – Project Timeline, beginning with Day 0
- Attachment D - Photos

Required for all new and renovated facilities

Attachment E - Plans

- Buildings, shelters and restrooms plans
- Trail, walkway and access route plans
- Playground plans
- Fishing pier plans
- Campground plans

Required for all land acquisition projects

Attachment F - Federal Appraisal

ITEM 1 - APPLICATION SUMMARY – 2024 APPLICATION

Applicant Information

Name of applicant: City of Glencoe

Name and title of contact: **Ryan Voss, Mayor**

Address: 1107 11th Street East

City: Glencoe State: **MN** Zip Code: 55336

Phone: 320-864-5586 Email: rvoss@ci.glencoe.mn.us

Park Information

Park Name: Oscar Olson Sunrise Park

Park Address: 1400 Union Ave N

City: Glencoe

Nine Digit Zip Code: 55336

County: McLeod

Existing Park Acres: 13.1

Project Information

Project Type (Check all that apply to this project):

- Acquisition: Acres to be purchased: **Click to enter amount.**
- New Development/Construction
- Redevelopment/ Rehabilitation
- Replacement/ Demolition

Description: During the City of Glencoe’s Comprehensive Planning efforts, a survey of the community identified improvements to the City park systems. The city authorized the Park Board to implement a parks study and plan for Oscar Olson Sunrise Park. The community requested outdoor pickleball courts as none currently exist in the city. **The City is planning to construct four pickleball courts. The base will be concrete with a sports surface finish. It will include exterior and interior fencing as well as the nets and line.**

Click here to enter text.

Financial Information

The Applicant must provide a non-state match of, at least, 50% of the total cost. This match may consist of cash or the value of materials, labor and equipment usage by the applicant, donations or any combination of these. Applicants that provide, at least, 20% of the match from their own resources will receive additional consideration in the review criteria. The total project cost shown below must equal the total cost shown in Item 4 – Cost Breakdown.

Total Project Cost: \$ \$144,200

Grant Request: **\$75,000**

Match Amount: \$75,000

Match: List all sources and amounts of the match and identify if it is committed or pending. This program requires a one-to-one match. The match can consist of cash, the value of materials, labor and equipment usage by the local sponsor, donations or any combination thereof. Other state and federal grants are not eligible for match under this program.

Applicants who provide at least 20% of the match from their own resources and/or have their match committed at the time of the application will receive additional consideration in the review.

Matching Share Contributors (Name and funding source):	Match Amount/Value	Type (cash, donated land, etc.)	Is Match Secured or firmly committed. If committed, list date expected to be secured.
City of Glencoe	\$75,000	cash	Firmly committed
Sno Pros	9,000	cash	Secured
Lions Club	5,000	cash	Secured
GRAND TOTAL	89,000		

ITEM 2 - PROJECT NARRATIVE

Please limit your narrative to one page.

1. Provide a general overview of what the project involves and what will be accomplished by the completion of the proposed project. You may discuss why this project is needed at this time. Identify the new facilities that will be constructed, the existing facilities that will be renovated or replaced (specify which), or the general site improvements that will be completed as part of this project.

The City of Glencoe is requesting funding to add four pickleball courts to Oscar Olson Sunrise Park, to meet a need identified in the Comprehensive Planning survey. This would be one part of the renovation project for Oscar Olson Sunrise Park. There are also plans to add a dog park, a splash pad, and renovation of the basketball court. Oscar Olson Sunrise Park is being renovated to provide more amenities to community members. There are currently no pickleball courts available for community members at this time. Pickleball is a growing community activity. There are nearly 40 members on the Glencoe pickleball messaging app. The city would like to add pickleball courts to the renovated Oscar Olson Sunrise Park due to the interest in pickleball. The project involves using concrete as a base which provides a durable surface with minimal maintenance in the future.

2. What design elements are included that contribute to preserving environmental resources as part of ensuring a quality outdoor recreation experience for present and future generations?

The City of Glencoe is working to maintain the green space, trees and aesthetics of the Park to preserve the environmental aspects while allowing people to be outside engaging in physical activity and enjoying nature.

3. Who is accessing your park the most? Who has the least access? How does the proposed project address the needs of the users with the least access?

With proposed improvements, it is anticipated that the community will use this park more than in the past, due to the additional amenities. The addition of the pickleball courts will bring a connection among members of our community. Adding this amenity, along with the other improvements planned, will give those living around the park access to physical activity venues they might have trouble accessing otherwise, due to socioeconomic status. Oscar Olson Sunrise Park has ample parking on the side streets and within its parking lot; and, there is walkable and bikeable access with its paved trail.

ITEM 3 - PROJECT RELATION TO SCORP

Discuss how the following Strategic Directions from the 2020-2024 Statewide Comprehensive Outdoor Recreation Plan (SCORP) apply to your project. *The SCORP is available at this [link](#).*

How Does the Project Connect People to the Outdoors?

1. How does the proposed project design and redevelop outdoor recreation facilities so that they can accommodate varying forms of transportation to your park? Describe the types of transportation used to access your park from your community (e.g., trail, car, public transportation).

Oscar Olson Park Sunrise Park is located within the city limits of the City of Glencoe, MN. Community members can drive, bike, or walk to this park. It will be highly used by the whole community and will provide additional recreational opportunities within the City limits. It will have the only outdoor dedicated pickleball courts in the City of Glencoe.

2. How does the park and/or proposed project provide outdoor recreation facilities to promote a welcoming environment for people of all abilities and diverse backgrounds? Does your park provide accessible seating, bathrooms, drinking water, shade opportunities, informational signs and/or safety features? Please describe.

The renovation proposed for Oscar Olson Sunrise Park will give the community additional opportunities to move, exercise, and have fun. Pickleball is a growing sport played by a diverse age group. Oscar Olson Sunrise Park currently provides ample accessible parking, accessible trails, an open air shelter, playground, and a community shelter available for reservation. There is also an accessible restroom facility in the park. The Park also has many trees that provide shade. The park is surrounded by single family housing and multi-family housing units, and the main Glencoe Silver Lake Main Campus. All amenities are free to use.

3. How does the proposed project provide high-quality experiences to visitors through thoughtful design, programming, and interpretation? Does your project include development or expansion of facilities to provide high quality experiences? Are interpretive signs provided to enhance the user experience?

The overall improvements proposed for Oscar Olson Sunrise Park will provide amenities that will offer high quality experiences for existing residents and that will bring visitors to the Community. Pickleball Courts will provide the community with an area to play a sport that is growing in numbers every day. The long-term plans for Oscar Olson Sunrise Park include: the addition of a splash pad, a community dog park, soccer fields, additional restrooms, and a refurbished basketball court. There also will be updating of other amenities, as funding sources become available.

Does the Project Acquire Land and/or Create Opportunities?

Acquisition

(If you are not acquiring land, you may put "Not applicable" and move on to the Development/Redevelopment questions)

1. Does the proposed project accelerate the acquisition of private in-holdings and add lands to existing parks to enhance resource protection and recreational opportunities? Please describe.

Not applicable

2. Does the proposed project acquire exceptional one-time opportunities of unique, high-quality natural resources that meet critical needs outside of regional centers? Please describe.

Not applicable

3. Does the proposed project acquire land to connect protected and high-quality natural resource corridors? Please describe.

Not applicable

4. Does the proposed project acquire land that protects important water resources including lakes, rivers, wetlands, shoreline, and critical watersheds? Please describe.

Not applicable

Development/Redevelopment

5. How does the proposed project develop and/or redevelop facilities that meet the differing outdoor recreation needs for people of all abilities? Does your project incorporate universal design, family friendly facilities, separation of uses (active/passive use, RV/tent sites), appropriate quality natural setting for proposed activities? Please describe.

The overall improvement taking place at Oscar Olson Sunrise Park will provide amenities that will offer high quality experiences to attract both current residents and visitors to the City of Glencoe. The pickleball courts will be the first phase of the redevelopment of Oscar Olson Sunrise Park in Glencoe MN. The Park is currently underutilized and is being redeveloped so more community members will use the park.

6. How does the proposed project create an accessible environment that is open and flexible to accommodate new and emerging nature-based recreation uses? Does the project support numerous activities, maintain large open play areas, incorporate emerging nature-based activities such as camping, fishing, water access, birding, hiking, wildlife viewing, etc.? Please describe.

Overall, Oscar Olson Park offers a large area of green space and trees. There are many opportunities for outside group activities related to birding and hiking which includes participating in physical activity and enjoying nature. The addition of Pickleball courts to Oscar Olson Park will add more recreational activities to the park. Pickleball is a growing sport for people of all ages in the Glencoe Community.

7. How does the proposed project develop infrastructure and amenities that meet the needs and interests of future generations and diverse communities (e.g., develop group-based opportunities such as group campsites, group picnic areas, and gathering spaces used by diverse communities. Offers amenities that meet the lifestyles of our target markets such as wireless internet, playgrounds, family bathrooms, areas for specialized interest, etc.)? Please describe.

The pickleball courts will be available at no cost for the whole community. The courts will be located within a park that contains wide open spaces. Community members will have the opportunity to play pickleball, as well as spend family time at the park.

8. Will the proposed project be designed and constructed with sustainable and resilient infrastructure (e.g., rely on up-to-date green infrastructure and best practice designs, is energy efficient, easy to maintain and uses recycled/recyclable materials, conserve the use of water at facilities and/or design facilities to effectively manage storm water onsite.)? Please describe.

Yes, the base gravel is made from recycled materials. The surface will be concrete which will provide long-term durability and lower maintenance.

Does the Project Take Care of What We Have?

1. Does the proposed project result in redevelopment, renovation, or rehabilitation of existing infrastructure to ensure high-quality and safe experiences for the public (e.g., roof replacement, structural replacement, trail resurfacing, trail head amenities refurbished, campgrounds rehabbed and updated, bring facilities up to modern codes and standards, and/or make it easy for everyone to access and enjoy parks and trails)?

The pickleball courts will be added to Oscar Olson Park in Glencoe to update the park. The addition of the pickleball court will not change the existing infrastructure.

2. Does the project sponsor maintain a capital asset management plan to ensure protection and full utilization of the proposed facilities (yes or no, describe)?

Yes, the City of Glencoe has a capital asset management plan to maintain public parks for use in the community.

3. Does the proposed project preserve existing high-quality natural areas and water resources?

Yes, the existing green space will be preserved; and, the project will not require the removal of trees to creating this new amenity.

4. Does the proposed project restore and reconstruct natural communities that have been degraded or lost due to agriculture or development?

No, but the project maintains the existing landscape that was developed in the 1980's to remove a community construction landfill at this location Oscar Olson Sunrise Park in Glencoe is currently underutilized park that will be rejuvenated with amenities like pickleball.

ITEM 4 - COST BREAKDOWN

Development (see Program Manual for eligibility) Contingency and indirect costs are not eligible. Design/Engineering costs in excess of 10% of the total project construction cost are not eligible. Please be aware that we require all existing and proposed facilities to have accessible routes so please account for that in your cost breakdown. If federally funded, the Build America, Buy America Act will apply ([BABAA](#)). We recommend including pricing from BABAA compliant companies to the extent possible on applicable budget lines.

Please provide cost breakdown by facility, not by materials. See examples.

Facility (e.g., picnic area, campground, walkway, shelter, restroom)	Description (linear feet, dimensions, material used, number of components, etc.)	Cost Per Unit	Total Cost
Excavation and prep work	The City of Glencoe will provide	0	0
Concrete pad installation	8640 square ft with labor and installation	\$6 per square ft rest will be labor and installation	\$52,000
Equipment cost	4 Nets and poles	\$1,050	\$4,200
Sports court surface Tile	128 x 68 and labor	\$172.04	\$51,000
Fencing	365' of 10' galvanized		\$30,000
	160' of 4' galvanized		\$7,000
Final landscaping	The City of Glencoe will provide		0
Grand Total			\$144,200

1. How were the cost estimates derived?

Based upon quotes received by the City. A group of citizens looked at surrounding cities for examples of other community pickleball courts.

2. What assurances are there that the costs listed are reasonable?

The quotes are current, and the landscaping and excavating will be completed by City work crews.

3. Describe any project elements or costs that will improve site resiliency and facility longevity, if any.

The pickleball court will use concrete for durability and low maintenance. The use of recycled gravel will make this a more environmentally friendly project.

4. What is the anticipated life span of the facilities that will be funded as part of this project? What are the estimated annual maintenance costs?

The estimated life span of this pickleball court is 25-30 years. The City of Glencoe will be responsible for annual maintenance costs, estimated at \$300 per year.

5. What is your recent experience completing similar projects with state or federal grant funding?

The City of Glencoe received a DNR Outdoor Recreation grant in 1999-2000 for the construction of the Shelter, trails and playground in Oscar Olson Sunrise Park and the City received a DNR Grant for the construction of an Archery Range at another location in 2016.

Land Acquisition (if application includes acquisition) – Federal (Yellow-Book) Appraisal(s) must be attached.

Parcel Identification Number or location	Description of property	Acres	Appraised Value
<i>Not applicable</i>			
Grand Total			

1. Why is this acquisition needed?

Click here to enter text.

2. Describe the existing resources and features of the site that make it desirable for public outdoor recreation.

Click here to enter text.

3. Explain how you envision this acquisition contributing to outdoor recreation in the long term.

Click here to enter text.

4. From whom is this property being purchased?

Click here to enter text.

5. Are any buildings or structures being purchased along with the property?

a. No

b. Yes – Describe what is planned for those structures and whether the grant funded project includes the value of those structures.

Click here to enter text.

6. How and when will the site be made open and accessible for public outdoor recreation use? For acquisition only grants, parking and a funding acknowledgement sign must be

posted prior to close of the grant and the park open for public access. Recreation facilities must be developed within three years from the date of acquisition.

7. Is this property being acquired under threat of condemnation?

Click here to enter text.

8. Was the property listed for public sale?

a. No

b. Yes – Explain how the property owner was made aware of the grant sponsor’s interest in the property.

Click here to enter text.

9. Does this project involve donated property?

a. No

b. Yes – Include evidence that the seller was offered the fair market value of the property as just compensation and willingly chose to donate the property instead.

Click here to enter text.

ITEM 5 - PROJECT SITE EVALUATION

All applicants must prepare and submit the Project Site Evaluation on the next pages. The project site evaluation will provide information necessary to determine the impacts of the project, if any, on the environmental and cultural resources of the project area. It is very important, therefore, that the project site evaluation identify all possible impacts of the proposed project. This will help determine whether any changes in project scope or design may be required or whether mitigation measures must be undertaken. Use the resources below to help you fill out the evaluation:

Endangered Species and Critical Habitat Resources

US Fish and Wildlife Service (USFWS) [Information for Planning and Consultation \(IPaC\) Report](#) provides a list of species and other resources such as critical habitat (collectively referred to as trust resources) under the USFWS' jurisdiction that are known or expected to be in or near the project area. The list may also include trust resources that occur outside of the project area, but that could potentially be directly or indirectly affected by activities in the project area. However, determining the likelihood and extent of effects a project may have on trust resources typically requires gathering additional site-specific (e.g., vegetation/species surveys) and project-specific (e.g., magnitude and timing of proposed activities) information.

Minnesota's List of Endangered and Threatened Animal Species

Additional information on animals and plants that are endangered, threatened or merit special consideration or management is available from the Minnesota Natural Heritage Program/Nongame Wildlife Program, Section of Wildlife, Department of Natural Resources (DNR). A booklet entitled [Minnesota's List of Endangered and Threatened Animal Species](#), that includes a list of all species of Minnesota's animals and plants listed under the provisions of the Federal Endangered Species Act of 1973, Public Law 93-205, and/or Minnesota Statute 84.0895, is available from the DNR by calling (651) 296-6157 or (888) 646-6367 or at the DNR website [Minnesota's Endangered, Threatened, and Special Concern Species](#).

Additional information may be obtained by calling the Division of Ecological Resources information number at (651) 259-5100. The DNR is also developing biological surveys on a county-by-county basis on sensitive natural habitats and rare plant and animal species. Several publications are available which provide detailed information on these subjects. Additional information about county biological surveys is available at [Minnesota Biological Survey](#).

Wetlands Resources

Minnesota has adopted a "no-net-loss" wetlands policy. Each state agency must ensure that its activities, including state sponsored, financed, or assisted projects, do not contribute to the loss or diminishment of the many important values of wetlands. Unavoidable impacts must be minimized, and compensatory mitigation must be provided for all values that have been lost or diminished. The basic reference for wetland determination will be the [National Wetlands Inventory](#) produced by the U. S. Fish and Wildlife Service and available at the DNR. Questions regarding implementation of the "no-net-loss" policy and identification of wetlands may be directed to the Ecological Resources Division, DNR at (651) 259-5100.

Project Site Evaluation

Using the following format and subject categories below, address all of the points covered under each category and be specific. It is important that the project site evaluation be a complete and accurate assessment of the natural and/or scenic characteristics of the area and the likely impacts of the project, either positive or negative, on those characteristics.

Part 1 – USFWS Information for Planning and Consultation (IPaC) Report

Review of your project by the US Fish and Wildlife Service (USFWS) [Information for Planning and Consultation \(IPaC\) Report](#) is required to provide a list of species and other resources such as critical habitat (collectively referred to as trust resources) under the USFWS' jurisdiction that are known or expected to be in or near the project area, as well as a determination of the project's impact on the list of species and other resources (consistency letter). The list may also include trust resources that occur outside of the project area, but that could potentially be directly or indirectly affected by activities in the project area. However, determining the likelihood and extent of effects a project may have on trust resources typically requires gathering additional site-specific (e.g., vegetation/species surveys) and project-specific (e.g., magnitude and timing of proposed activities) information.

From the website, click on "Get Started" then enter a location, define the area, and confirm the area where the project activities will occur. Then click on "Continue," print the resource list and **attach to your application**. Next, follow the [IPaC Determination Key guidance](#) to receive a determination for each listed species and resource and **attach the consistency letter to your application**. Use this information to help guide your responses below.

Part 2 – Minnesota State Historic Preservation Office (SHPO) Data Request

Send an email request to DataRequestSHPO@state.mn.us with the township, section, range of the park and ask for a data search for previously known archaeological sites and historic properties in the project area. Take a look at the information you get back, if any, to see if they are in or adjacent to the project area. Use this information and your community history to help guide your responses below. **Attach the response to your application.**

Part 3 - Description of Environment and Environmental Impact of Proposed Project

A. Present Land Use: Describe the existing site conditions, facilities, and park acres.

Oscar Olson Sunrise Park is 13.1 acres. The Park currently has open areas, trees, Soccer Fields, basketball court, two picnic shelters, a playground, and accessible public restrooms. It is connected by a trail to the main Glencoe-Silver Lake School Campus and Oak Leaf Park. The proposed pickleball court is 1/2 an acre and will be placed near the basketball court.

1. Explain why the site is suitable for the type of outdoor recreation proposal being submitted.

The space is currently an open space, adjacent to a public trail and parking within a preexisting park.

2. Does the site include any elements that visually detract from the outdoor recreation experience or that represent a potential public safety hazard?

a. No

b. Yes – Explain and describe whether this project will help to address those concerns.

B. Environmental Intrusions: Describe all rights-of-way, easements, reversionary interests, etc. within the proposed boundary area. All existing and future overhead power lines serving the park must be placed underground. The cost of placing the power lines underground can be included in this application.

The proposed Pickleball court area is within a preexisting park with no utility obstructions.

C. Fish and Wildlife: Indicate whether the proposed project site is on or adjacent to a national, state, or local wildlife management area, park, or natural area. Describe the known fish and wildlife species common to the project site and any known species that are listed as endangered, threatened or of special concern. Describe the likely impacts of the proposed project on habitat, population levels, and any other factors related to the fish and wildlife resources.

No lakes or streams are located within this city park. There will be no trees removed for this project.

D. Vegetation: Describe the major plant species and communities common to the project site and any known species that are listed as endangered, threatened or of special concern. Describe the distribution of major plant communities or types on the site. Indicate the extent of cutting, clearing, removal or other disturbance that will result from the proposed project, as well as any restoration and/or protection activities planned as part of the project.

No trees or plants will be removed from the area.

E. Wetland Resources: Describe any existing wetland areas on or adjacent to the proposed project site. Indicate any likely physical disturbances of these wetlands, including (but not limited to) draining and filling that would result from the proposed project. Describe any other potential impacts to wetlands, such as water level fluctuations or water pollution that may result from the proposed project. Discuss possible alternatives that would avoid or minimize negative wetland impacts. Also describe any other water resources on or adjacent to the site, proposed uses of surface or groundwater, and any

possible impacts on these resources, including depletion or pollution, resulting from the proposed project. Explain how the proposed project would help to protect water quality on or adjacent to the site.

Oscar Olson Sunrise Park is not located within a wetland area. Restrooms have already been constructed in this park. There are no water or utilities required for this project.

- F. Geologic and Physiographic Features: Describe any interesting, unique, or fragile geologic and/or physiographic features on the proposed project site and any likely impacts on these features that would result from the proposed project. Also describe any proposed protection activities or measures to provide public education, interpretation, and enjoyment of these resources.

Oscar Olson Sunrise Park already includes picnic shelters and restrooms, and the pickleball courts will not be the primary use of this park. The picnic shelters will allow more people to come and use the new pickleball courts for exercise and sport; and, also for rest and relaxation.

- G. Flood plains: Describe any flood plains in the project area. Include flood plain levels, what development in the flood plain areas will look like and all mitigation efforts.

This Park is not located within a flood plain.

- H. Air Quality/Noise: Describe any temporary or permanent air or noise pollution that will result from the development and use of the site and the impact(s) on adjacent land uses or landowners.

The only noise pollution that will happen is while the pickleball courts are being created. Some people have complained about the sound pickleballs make when they are being hit but there are no houses close enough to hear the noise. There have been city council meetings about the proposed pickleball courts and there have been no complaints from community members. This court will not cause air pollution.

- I. Archeology/ Ground Disturbances: Provide a description of current and historic land use and ground disturbances. Include available information concerning known or suspected archaeological resources within or adjacent to the park. Indicate if any of these identified resources will be impacted by the proposed project.

The space is in a current city park. It will require excavation of approximately 6 inches deep to put in the court base. The project will use .5 acres of current green space within a 13.1-acre park.

- J. Historic Structures: List known historic buildings or structures located within or adjacent to the project area (i.e., individual properties or districts which are listed in the National Register of Historic Places, or which meet the criteria for listing in the National Register). If applicable, identify any expected or potential impacts to these properties with the proposed project.

There are no historical structures in this park.

- K. Surveys: Have there been any previous cultural and/or historic resource surveys completed that included this project site within the area of potential effect that was assessed?

No – Describe any construction planned as a result of this project that will extend beyond the pre-existing disturbance area (including surface area and depth).

The project will require excavation of approximately 6 inches or less of 1/2 acre of green space.

Yes – Attach survey and summarize findings and include page number references below.

Click here to enter text.

Part 4 - Environmental Screening Form (ESF)

The table below serves as a record of the environmental resources present at the site, whether the proposed action is likely to have a significantly negative impact on those resources, and whether further information is needed to determine the potential impact. Review the listed resources and identify any resources that may be significantly impacted by the action. The Environmental Screening Form (ESF) should be completed with professional input from resource experts and in consultation with relevant local, state, tribal, and federal governments, as appropriate.

For each resource, indicate if positive or negative impacts are anticipated to result from the action or if further information is needed to determine the potential impact.

- + indicates positive impacts are anticipated to result from the action
- indicates negative impacts are anticipated to result from the action
- ? indicates further information is needed to determine the potential impact
- n/a indicates resource does not exist on site or there is no impact

Site Name:

	How will the project affect the following resources?	+	-	?	n/a
1	Air quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Circulation and transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Climate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Contamination or hazardous materials even if remediated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Endangered species: (listed or proposed threatened or endangered) including associated habitat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Environmental justice: minority and low-income populations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Geological resources: soils, bedrock, slopes, streambeds, landforms, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Historic or cultural resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Invasive species	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Land use plans or policies from other agencies including tribes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Lightscares, especially night sky	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Migratory birds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Recreation resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Socioeconomics: changes to tax base or competition with private sector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Sound (noise impacts)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Unique ecosystems, such as biosphere reserves, World Heritage sites, old growth forests, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17	Water quality and/or quantity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18	Water: coastal barrier resources or coastal zones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19	Water: marine and/or estuarine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20	Water: stream flow characteristics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21	Water: wetlands and floodplains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
22	Other important resources Explain:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

1. Have there been any previous environmental documents that are relevant to this project or this specific site?
 - a. No
 - b. Yes – Attach and summarize findings and include page number references below

2. Explain any negative or unknown impacts identified in the table of the ESF.

The sound impact will be of more people in the park that is currently underutilized. There are also some people who do not like the sound of pickleballs being hit. There have been no community members opposing the placement of the pickleball park when it was proposed to the community. There are only 4 home immediately adjacent to the park.

3. How was the information identified in the table derived and what sources of data were used to justify the impact selection?

The data used was obtained from the city of Glencoe for the renovation of an existing park.

4. Who contributed to filling out the ESF (include name, title, agency) and what qualifications do they have that provide the necessary resource expertise to determine impact significance?

Mayor Ryan Voss, who has 40 years in the construction industry, helped fill out this form. Also, City Administrator Mark Larson.

5. List all required federal, state, and local permits/approvals needed for the proposal and explain their purpose and status.

All local permits will be handled by the City of Glencoe.

ITEM 6 – PUBLIC PARTICIPATION AND BENEFIT

Address the following questions regarding public participation, planning process and how this project will provide new and/or expanded recreational opportunities.

1. Describe both short- and long-term outdoor recreation benefits that will be achieved as a result of this project.

1. Playing pickleball and other racket sports helps with hand-eye coordination. This is something that as we age is important, since it is required for many daily activities like eating or driving. These exercises also help with balance, which is under threat with age, but essential to maintain and to help avoid falls. The caloric burn of pickleball for those who are trying to lose weight with exercise is also a benefit.

2. Explain how this project fits as part of other projects planned for this same site in the next three years.

The City of Glencoe is renovating Oscar Olson Park to draw more community members to the park. The city is proposing adding a new playground, new soccer and basketball courts, a dog park, and splash pad through other funding source. Community Fundraising will also take place

3. Describe the process that led to the development of this proposal and how the public was involved.

- Who was involved (include any state, local, and federal agency professionals, subject matter experts, Native American tribes, and members of the public)?
- What information was made available and what opportunity to be involved in planning and developing your proposal was provided?
- How were they able to review the completed proposal?
- Describe any public meetings held and/or formal public comment periods, including dates and length of time. Were formal comments received and did you provide written responses?

The City of Glencoe Council was approached by members of the pickleball club in town. The group is currently playing on the high school tennis courts, but does not have any official pickleball tape line. They are currently using the tennis net which is a different size than a pickleball net. The City has received quotes and has included the pickleball court project to the renovation of Oscar Olson Park. After the initial quotes were received for the project, the City Council approved matching donations up to \$75,000 with the pickleball club needing to fundraise the additional funds. The Pickleball Club has met to discuss fundraising options.

ITEM 7 – AVAILABILITY FOR PUBLIC USE

All facilities within the park must be designed and available for general public use and open during typical park hours. This includes restrooms, picnic shelters, campgrounds, playgrounds and other structures. For parks that include marina or campground facilities, a minimum of 50% of the berths/campground spaces must be available for short-term rental and an equitable method of allocating long-term rentals shall be used. All personal property must be removed at the end of each use season.

State the specific hours of operation, including seasonal hours, and any current or anticipated programmed use for the facilities proposed to be funded with this application. Saying the park will be open during normal park hours is not specific. Also describe any arrangements with schools, local organizations, clubs, or city programs for the use of the facilities and any reservation systems. Explain how this may impact facility availability to the general public.

Describe what fees, if any, will be charged for use of the park facilities and/or access to the park.

Oscar Olson is open from 7 am-9 pm all year round. The Pickleball courts will be available at no cost for use from spring-fall. During winter months the nets will be taken down to save wear and tear on the equipment. The Park is free for all to use. The picnic shelter can be reserved, but the use of the park is for everyone in the community.

ITEM 8 - STATEMENT OF ACCESSIBILITY

All facilities improved with this grant project must meet current Americans with Disabilities (ADA) standards and the final guidelines for Outdoor Developed Areas. In addition, all critical existing components of the park listed below must be accessible to persons with disabilities.

Critical components include:

- Accessible parking spaces serving each area of the park.
- Restrooms, if provided, must be accessible.
- Drinking water, if provided, must be accessible.
- Access routes to all recreation facilities must be provided. For this program, an access route must be a minimum of five feet wide, slip resistant, firm and stable.

If the restrooms and/or drinking water are not accessible to persons with disabilities or access routes are not provided to all facilities, you will need to include these costs in your Cost Breakdown.

The following guidelines will help you design your facilities. Copies can be ordered from the U.S. Access Board at (800) 872-2253 or downloaded from their website at [United States Access Board](#).

1. [ADA Accessibility Standards for Buildings and Facilities](#)
(For buildings and certain recreation facilities including playgrounds, recreational boating facilities, and fishing piers)
2. [Final Accessibility Guidelines for Outdoor Developed Areas September 26, 2013](#)
(For outdoor developed areas such as campgrounds, picnic areas, trails, and beaches. These guidelines, developed for federal facilities subject to the Architectural Barriers Act, are to be used for facilities improved by this Outdoor Recreation Grant Program.)

How is the proposed project addressing access requirements under the ADA Standards, Final Accessibility Guidelines for Outdoor Developed Areas and all critical components identified above? **Be specific for each proposed facility and existing critical components, providing details to the extent possible.**

Oscar Olson Park already has existing water fountains and bathrooms. Handicapped parking is available in the parking lot.

ATTACHMENT A - APPLICANT'S RESOLUTION

A copy of this approved resolution, with no wording changes, must be included with the application.

BE IT RESOLVED that The City of Glencoe act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 04/01/2024 and that Mayor Ryan Voss is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of The City of Glencoe.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that The City of Glencoe has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance, and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that The City of Glencoe has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that The City of Glencoe has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, The City of Glencoe may enter into an agreement with the State for the above-referenced project, and that the City of Glencoe certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that Mayor Ryan Voss is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City of Glencoe on 04/01/2024.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title)

(Date)

(Title)

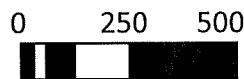
(Date)

ATTACHMENT B – MAPS

1. **Location Map:** The location map shows the location of the park within your community. The map should identify the main roads to access the park.
2. **Boundary Map:** The map must clearly indicate the area to be acquired and/or developed as well as the proposed boundary of the larger park/recreation area that would be subject to the perpetual protection provisions, all known outstanding rights and interests in the area held by others, total acres within the boundary, and a north arrow. The Boundary Map will become part of the grant contract, so it is important to have an accurate map.

Include the following information on your boundary map:

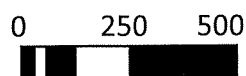
- Park/site name and address, including county name.
- Latitude/longitude of park entrance or parking area
- Map legend
- Draw and label the complete park boundary in a dashed red line. This boundary must include all contiguous lands currently owned by the applicant and managed for public recreation and any additional land to be acquired with this grant.
- Indicate any rights-of-ways, easements, reversionary interests, etc. to the park area, including overhead utility lines.
- Geographic reference point such as a section corner or designated road intersection.
- Acreage of the park and/or each parcel to be acquired. If acquiring additional land for an existing park, differentiate existing acreage v. new acreage.
- North arrow and graphic bar scale using the example below:



- Signed and dated by the applicant.
3. **Recreational Site Plan.** The Recreational Site Plan must be drawn to scale, all existing buildings and facilities in the park and all acquisition and/or development listed in the Cost Breakdown. See color coding instructions. All facilities must be identified with legible labels.

Include the following information on your site plan:

- Title "Recreation Site Plan" and the project name.
- Entrance to the park and location of existing and/or proposed public parking facilities.
- Location of all existing and planned recreation and support buildings and facilities such as restrooms, shelters, and potable water. See color coding instructions below.
- All lakes, rivers, streams, wetlands, floodplains, and adjacent land uses.
- Access routes (existing and/or proposed) to all existing and proposed facilities.
- North arrow and graphic bar scale using the example below:



A text scale such as 1" = 500' is not acceptable.

Color Coding for map/plan

- Red Park boundary (dashed line)
- Green Existing facilities that will remain.
- Yellow Acquisition and/or development of facilities accomplished with this grant.

ATTACHMENT C – PROJECT TIMELINE

Please include a project timeline for the activity. The timeline should start at day “0” and reference duration in days, weeks, and months. Do not provide specific dates/months in the timeline.

ATTACHMENT D – PHOTOS

Please include photos of each existing recreational facilities/structures and all buildings. Below each photo, indicate the year the facility/building was constructed and if it will remain as is, be renovated or be removed.

ATTACHMENT E – PLANS

Please submit all applicable plan(s) according to the directions provided below.

Buildings, Shelters and Restrooms Plans

For all proposed buildings, shelters, and restrooms that will be constructed or renovated with grant funds submit the following.

1. Front and side views
2. A floor plan with all dimensions

If you are renovating a building, shelter, and restrooms, a current and renovated floor plan must be submitted.

Trail, Walkway and Access Route Plans

For all proposed trails, walkways, and access routes that will be constructed or renovated with grant funds, submit the following:

1. A typical cross section of the trail
2. The trail width, surfacing and base materials

For the purposes of this grant program, a multi-purpose trail should be designed to a minimum 8 feet width. In some cases, this minimum width may not be adequate and a width of 10 feet or more may be appropriate.

All walkways and access routes connecting park facilities from trail and/or parking lots must be a minimum of 5 feet wide.

All trails and access routes must be firm, stable, and slip resistant.

Playground Plans

Priority will be given to playground designs that provide a high degree of safety and accessibility. The facility should be designed to provide an integrated play setting for both children and parents/care providers of all abilities.

Playground facilities must be, at a minimum, designed using the [ADA Accessibility Standards, Chapter 10, 1008 Play Areas](#). Applications that do not include enough information to determine the degree of accessibility and safety typically do not score high enough for funding.

The playground plan must legible and include the following:

1. Show all the proposed playground components and all existing components that will remain. Label each component with its name and the height of its useable surfaces.
2. Identify all type(s), depth(s) and location(s) of the fall-protection surfacing.

Fishing Pier Plans

Fishing pier plans must show the dimensions of the pier, height(s) of the railings and edge protection all in accordance with [ADA Standards Chapter 10, 1005 Fishing Piers and Platforms](#).

Campground Plans

All new and existing campgrounds must adhere to the [Local Grants Program Campground](#) and the state laws and rules set by the Minnesota Department of Health. A summary of these requirements is available at Summary of [General Requirements for Recreational Camping Areas](#). Grantees must submit plans and receive approval for the development of a recreational camping area to the MN Department of Health or your local health authority before construction begins.

Upon completion of the campground, a license application, license fee and inspection by the area health inspector is required. A copy of the license must be submitted with your final payment request.

For all proposed campgrounds constructed or renovated with grant funds must submit the following:

1. Show all campground sites to scale.
2. Highlight ADA sites unless all sites provide universal access with accessible surfacing, tables, grills and fire ring. At a minimum, ADA sites should include one or more of each camping type provided (e.g., drive through, electric or primitive).

Attachment D



Parking lot, remain (paved 2000)



Soccer field #1 remain (proposed grading and renovation 2025)



Restroom, remain (1989)



Picnic shelter, remain (1984, refurbished 2019)



Playground, (2000)



Community Shelter, remain (1999-2000 DNR Grant)



Basketball Court, Renovate (1989)



Volleyball Courts, remove



Soccer field #2, remove for Rotary Dog Park Construction (proposed 2025)



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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To separate agenda items

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



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Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 29, 2024

Re: **Item 7C** – Park Board recommendation on Dog Park Funding

Item 7C – It is recommended by the Park Board to appropriate **\$12,500** toward the construction of a Dog Park in Oscar Olson Sunrise Park. The anticipated minimum cost of the Dog Park is \$51,000. The remaining funds will be raised by the Glencoe Rotary Club. It is anticipated that construction of the park in 2025.

The Glencoe Rotary Club is working with the Glencoe Area Foundation and the Glencoe Woodworkers Club to complete the park with amenities.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

Park Board Minutes
March 27, 2024

Members Present: Amanda Ortloff, Jim Eiden, Noel Arebalos, Jerrod Fischer, Lynda Wagoner

Members Absent:

Others Present: Jamie Voigt, Mark Larson, Ryan Voss, Yodee Rivera, Deb Krone, Derek Rosenwald, Julie Schmidt, Lisa Carter, Karin Ramige

Adopt Minutes:

Motion by Lynda, seconded by Jerrod to approve the minutes from February 28, 2024. All present voted aye. Motion carried.

Administer Oath of Office – Lynda Wagoner:

Lynda read her oath of office.

Park Board Applications:

Mike Long and Matt Roberts did not renew their terms with the park board. The park board received 4 applications for interest in the 2 open positions. One position filled at previous meeting. The remaining applicants are as follows:

Deb Krone – Interested in library board as first choice and park board as second choice. Present at meeting and introduced herself.

Derek Rosenwald – Interested in park board, planning & industrial commission, and economic development commission. Present at meeting and introduced himself.

Dennis Wolter – Only interested in park board. Dennis was not present at the meeting.

Since there is only 1 position open the park board decided to discuss their recommended appointment at a later date.

Pickleball Installation:

Mayor Vos advised that the city council approved using park improvement funds to match donations or other funding sources up to \$75,000. The council intends on approving a DNR grant application at the April 1st council meeting requesting \$75,000 for the project. This grant does require a match on funding. The city should find out in early June if they were awarded the grant or not. The community has put together a fundraising committee and about 12 members met in the prior week.

Dog Park Presentation – Rotary Club:

Motion by Jerrod, seconded by Lynda to recommend commitment of \$12,500 from the park improvement fund to the dog park project. All present voted aye. Motion carried.

Julie Schmidt and Mark Larson presented on behalf of the Glencoe Rotary Club. The Glencoe Rotary would like to start a fundraising campaign for the dog park project. They provided a concept map for the entire Oscar Olson Sunrise Park and where the dog park would be located and then a smaller detailed concept map of just the dog park that also included proposed features such as fencing, gates, turf, drinking fountains, etc. A list of expected expenses and revenues for the project were provided as well as quotes. The Rotary Club is also going to try to work with the local Woodworking Club to determine if they can build any of the play features for the park. The Rotary does have some of its own funds to commit to the project, will solicit for a grant from another extension of the Rotary, intends on fundraising for other donations, and is requesting funds from the park improvement fund. The project is not expected to break ground until 2025.

The park board discussed and wants to support the project since it has been discussed for many years and know it is an amenity the community would like to see. The board discussed that the funding request for the dog park from the park improvement funds falls into the parameters the council previously approved for the pickleball project being that 50% of the project funds were being matched. Discussed using this with all the other groups that may come forward to keep things fair and consistent.

Soccer Field:

Rickert Excavating provided quote to get soccer fields graded and established (Rickert quoted approximately \$32,800) plus fencing estimates up to \$20,000 to \$30,000. There is a club interested in doing in-kind work but unknown if they are able to raise funds for project.

Other:

The sanctuary needs to have double fencing due to chronic wasting disease per a new law. The fencing will be approximately \$85,000. The Sportsman's Club will be approaching the City Council requesting assistance of funding for this.

Jamie's Report:

Staff is still doing maintenance on picnic tables and will begin to put bench bases in throughout park and trail system.

The city will be hiring for seasonal mowers.

Adjournment:

Motion by Jerrod, seconded by Amanda to adjourn the March 27, 2024 Park board meeting. All present voted aye. Motion carried.

Next Meeting Date:

Next meeting date is Wednesday, April 17th at 6:30 p.m. (Moved up one week due to staff scheduling conflicts)

Glencoe Rotary

To: Glencoe Park Board

From: Glencoe Rotary Club

Date: March 25, 2024

Re: Oscar Olson Dog Park Request

The Glencoe Rotary Club would like to begin a fundraising campaign to solicit donations for the completion of a dog park in Oscar Olson Park in 2025. The 2022 City of Glencoe Comprehensive Plan identified a Dog Park as one of the most highly requested amenities. The Oscar Olson Concept Plan identified a one (1) Acre Dog Park in the southeast corner of the park near the restroom facilities.

With the assistance of the Park Board, the Glencoe Rotary Club would like to construct the dog park as identified in the Oscar Olson Plan. The one (1) acre park would include an area for small dogs and an area for large dogs, with a double gate entrance. The park would also include a perimeter fence of black vinyl chain link, a pet watering station, benches, a pet waste station, shade trees (future), and play features for the dogs.

The Glencoe Rotary Club has contacted the Glencoe Woodworking Club about constructing many of the play features in the park. The initial response has been favorable.

The Glencoe Rotary Club is also working with the Glencoe Area Foundation to set up a fundraising campaign, with donations to the campaign being tax deductible.

It is estimated that the cost of the Dog Park would be approximately \$51,570.00. The Glencoe Rotary Club is working with the Rotary District 5950 Foundation on a local grant (\$4,000.00) for the park with matching funds from the Glencoe Rotary Club of \$15,000.00. The Rotary Club would be soliciting donations for approximately \$20,000.00.

At this time, the Glencoe Rotary Club is requesting a commitment from the Glencoe Park Improvement fund of \$12,500.00. A sign recognizing those contributing to the Dog Park will be located near the Dog Park entrance.

With fundraising efforts taking place in 2024, it is the goal of the Glencoe Rotary Club to begin construction of the Dog Park in 2025.

Thank you for your consideration!

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9.4.2: Adult Fitness Programming



Adult fitness classes were the most requested programming improvement for Glencoe parks In the plan's public surveys.

Staying up to date on the latest fitness trends and bringing these offerings to the Glencoe community will support and grow continued engagement of families with the city's parks.

Yoga, Zumba (including Aqua Zumba), group training, organized outdoor exercise, bodyweight training, fitness programs for older adults, and high-intensity interval training are some of the adult fitness options that could be implemented in Glencoe.

Continued engagement with the Glencoe community (especially as part of Parks Master Planning activities) could help determine the types of adult fitness programs that would be most likely to succeed with residents.

9.4.3: Dog Park in Downtown

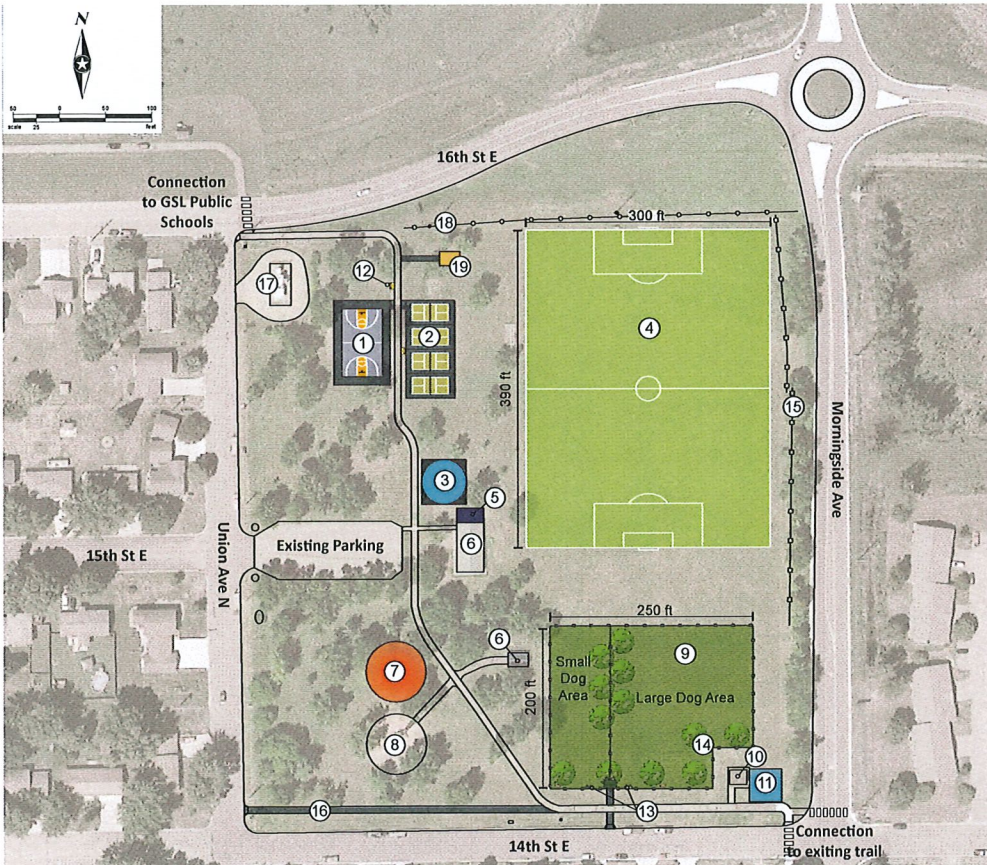


Dog parks are one of the most often requested types of parks in communities nationwide. Glencoe is no exception, with an unprompted comment written on a survey board during Glencoe Days receiving more votes than any of the pre-written list of potential improvements.

A dog park can be inexpensively constructed (for about \$30,000) and will draw recurring visitors if in a popular and convenient destination.

Locating a dog park in downtown will bring a constant and recurring stream of visitors who will patronize local businesses, socialize with each other, and support the activation sought for this area.

This, in turn, will help improve perceptions of downtown and invite investment. And in the meantime, Glencoe residents and their dogs will enjoy a wonderful new city asset.



Concept Plan
Oscar Olson Park
Glencoe MN

- ① Basketball Court - 7,280 sqft
- ② Pickleball Courts - 4 Courts 7,200 sqft
- ③ Splash Pad - 3,020 sqft
- ④ Full Sized Soccer Field - 117,000 sqft
- ⑤ New Bathroom - 600 sqft
- ⑥ Existing Shelter
- ⑦ New Playground - 4,360 sqft
- ⑧ Existing Playground
- ⑨ Dog Park - 47,500 sqft, 1 acre
- ⑩ Existing Bathroom
- ⑪ National Fitness Campaign Fitness Center - 1,600 sqft
- ⑫ Bench (TYP.)
- ⑬ Maintenance Gate
- ⑭ Park Trees
- ⑮ 5' Tall Chain Link Fence
with Pass-Through Opening - 509 lf
- ⑯ New Sidewalk
- ⑰ City Utilities
- ⑱ Existing Post Line
- ⑲ New Picnic Shelter



Glencoe Rotary Dog Park
Oscar Olson Park

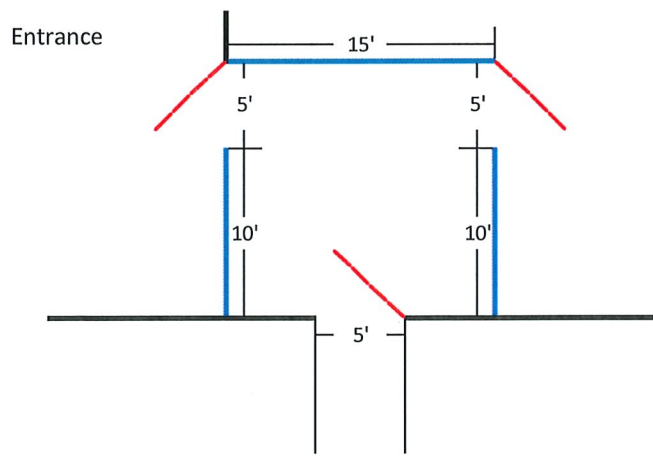
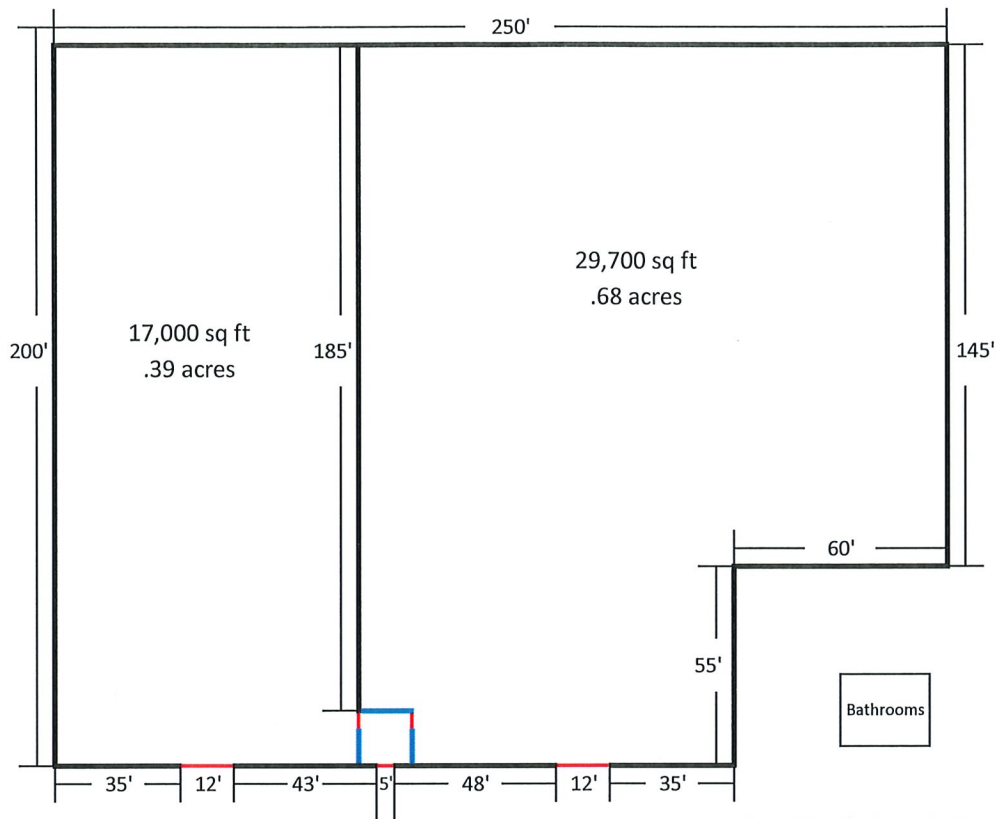
3/6/2024

Expense

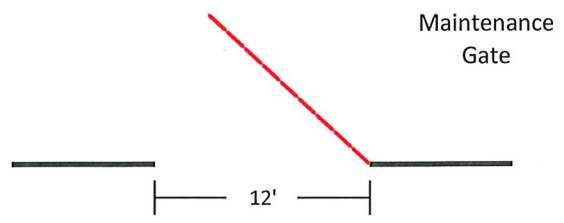
Fence	\$ 36,215.00	
Black Vinyl	\$ 7,255.00	
Dog Water Station	\$ 4,000.00	to \$5,500.00
Sign and Pet Waste	\$ 700.00	
Rotary Signage	\$ 400.00	
Glencoe Woodworking Club Features	?	
Concrete 16 X 16 Slab	\$ 1,500.00	
Play Feature or Bench	\$ 1,500.00	
	<u>\$ 51,570.00</u>	

Revenue

Glencoe Rotary Club	\$ 15,070.00
Rotary 5950 - Local Grant	\$ 4,000.00
Glencoe Woodworking Club	?
City of Glencoe - Park Improvement	\$ 12,500.00
Other Donations	\$ 20,000.00
	<u>\$ 51,570.00</u>



There will be a 16' x 16' concrete slab for the entrance. Fence post will be set before the concrete slab installation.



Quote

Century Fence Company
14839 Lake Dr NE
Forest Lake, MN 55025



Quote To:
CITY OF GLENCOE
1107 11th Street East
Glencoe, MN 55336

Project Location:
City of Glencoe
Glencoe, MN

Quote #: 21776
Quote Date: 2/29/2024

Description

10' High Fence Pickleball Fence

Furnish and install 396 LF of 10 Foot high galvanized chain link fence. Line posts shall be 3" O.D. Galvanized steel pipe Concrete Set 48" in depth and spaced a maximum of 8' on centers. The fence shall consist of top/middle/bottom rails which will be 1-5/8" O.D. Galvanized pipe.

- 4 - Corner post: 3" O.D. Galvanized pipe - Concrete Set
- 4 - End post: 3" O.D. Galvanized pipe - Driven

Total: \$29,398.00

Option: Change material to Black Vinyl ADD: \$8,708.00

8' High Fence Pickleball Fence

Furnish and install 396 LF of 10 Foot high galvanized chain link fence. Line posts shall be 3" O.D. Galvanized steel pipe Concrete Set 48" in depth and spaced a maximum of 8' on centers. The fence shall consist of top/middle/bottom rails which will be 1-5/8" O.D. Galvanized pipe.

- 4 - Corner post: 3" O.D. Galvanized pipe - Concrete Set
- 4 - End post: 3" O.D. Galvanized pipe - Driven

Total: \$26,448.00

Option: Change material to Black Vinyl ADD: \$5,346.00

Option: Change line posts to 2 1/2" in lieu of 3" DEDUCT: \$1,885.00 (Not recommended if windscreen will be added at a later time)

4' High Fence Pickleball interior fence

Furnish and install 160 LF of 4 Foot high galvanized chain link fence. Line posts shall be 2" O.D. Galvanized steel pipe plated. The fence shall consist of top/bottom rails which will be 1-5/8" O.D. Galvanized pipe.

- 2 - End post: 3" O.D. Galvanized pipe - Plated

Total: \$7,076.00

Option: Change materials to Black Vinyl: ADD: \$2,642.00

Dog Park Fence

Furnish and install 1102 LF of 5 Foot high galvanized chain link fence. Line posts shall be 2" O.D. Galvanized steel pipe Driven 48" in depth and spaced a maximum of 10' on centers. The fence shall have top and bottom rails which will be 1-5/8" O.D. Galvanized pipe.

Quote Valid For 15 days

Buyer's Signature: _____

Date: _____

Submitted by: _____

Ben Erickson

Change

This quote when accepted in writing by purchaser and by Century Fence Company includes the terms and conditions set forth on www.centuryfence.com which are incorporated by reference and becomes a contract between two parties. If the project is cancelled upon agreement and special materials were purchased, the customer agrees to pay 100% of the material cost

Acceptance:

Ben Erickson

Office: 651-464-7373

Cell: 612-454-9755

Email: BErickson@centuryfence.com

Terms of Payment: Net Cash upon receipt of invoice.

- 9 - Corner posts: 3" O.D. Galvanized pipe - Concrete Set
- 10- Gate posts: 3" O.D. Galvanized pipe - Concrete Set
- 3- 5' wide x 5' High Man Gates with standard hardware
- 2- 12' wide x 5' High single swing gates with standard hardware

Total: \$36,215.00

Option: Change material to Black Vinyl ADD: \$7,255.00

Notes:

Excludes Excavation through rock, Excavation through frost, Private Utility Locate, Removal of spoils from post holes offsite, Survey of property for fence layout, Prevailing Wages, Hydro-excavating.

Quote Valid For 15 days

Buyer's Signature: _____

Date: _____

Submitted by: _____

Ben Erickson

Change

This quote when accepted in writing by purchaser and by Century Fence Company includes the terms and conditions set forth on www.centuryfence.com which are incorporated by reference and becomes a contract between two parties. If the project is cancelled upon agreement and special materials were purchased, the customer agrees to pay 100% of the material cost

Ben Erickson

Office: 651-464-7373

Cell: 612-454-9755

Email: BErickson@centuryfence.com

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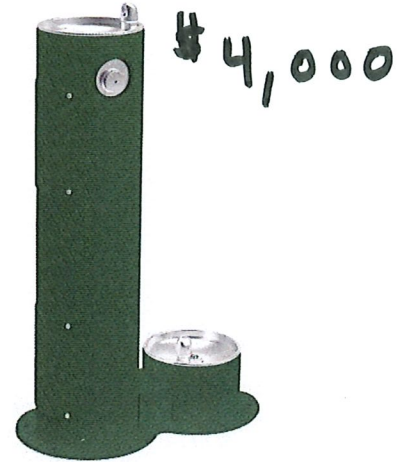
PRODUCT SPECIFICATIONS

Elkay Outdoor Pedestal Fountain with Pet Station Non-Filtered Non-Refrigerated. Features shall include 316 Stainless, Heavy Duty Vandal Resistant, Pet Fountain. Furnished with Vandal Resistant bubbler. Mechanical Front Bubbler Button activation. Product shall be Floor Mount/Freestanding, for Outdoor applications, serving 1 station(s).

Special Features:	316 Stainless, Heavy Duty Vandal Resistant, Pet Fountain
Finish:	Beige (BGE), Black (BK), Blue (BLU), Brown (BRN), Evergreen (EVG), Gray (GRY), Orange (ORN), Powder Coat (12 Color Options), Purple (PUR), Red (RED), Terracotta (TER), White (WHT), Yellow (YLW)
Power:	No Electrical Required
Bubbler Style:	Vandal Resistant
Activation by:	Mechanical Front Bubbler Button
Mounting Type:	Floor Mount/Freestanding
Chilling Capacity:	Non-refrigerated
Dimensions (L x W x H):	26" x 14" x 40-5/16"
Approx. Shipping Weight:	157 lbs.
Installation Location:	Outdoor
No. of Stations Served:	1

**When used in non-temperature controlled environments, unit(s) must be adequately winterized and/or protected from extreme heat to prevent damage where climates dictate.

- Mechanically-Activated bubbler continues to supply water in event of service disruptions.
- Base material constructed from marine-grade 316 stainless steel provides the ultimate corrosion protection from even the most corrosive elements.
- Pet Fountain: Features slow drainage for easy drinking.



Included with Product: Outdoor Fountain Ships in one box.

A Century of Tradition and Quality. For more than 100 years, Elkay has been making innovative products and providing exceptional customer care. We take pride in offering plumbing products that make life easier, inspire change and leave the world a better place.

PRODUCT COMPLIANCE

ASME A112.19.3/CSA B45.4
Buy American Act
NSF/ANSI 61 & 372 (lead free)



[Installation Instructions \(PDF\) - 1000003954](#)

Warranty pertains to drinking water applications only. Non-drinking water applications are not covered under warranty.

[Warranty \(PDF\)](#)

PART: _____ QTY: _____
 PROJECT: _____
 CONTACT: _____
 DATE: _____
 NOTES: _____
 APPROVAL: _____

EQUIPARTS
Repair Parts Specialists

TOLL FREE: 800-442-6622
 PITTSBURGH: 412-781-9100
www.equiparts.com

That Hard to Find Part is Right Here!

In keeping with our policy of continuing product improvement, Elkay reserves the right to change product specifications without notice. Please visit elkay.com for the most current version of Elkay product specification sheets. This specification describes an Elkay product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.

PRODUCT SPECIFICATIONS

Elkay Outdoor ezH2O[®] Bottle Filling Station Bi-Level, Pedestal with Pet Station Non-Filtered Non-Refrigerated. Features shall include 316 Stainless, Laminar Flow, Heavy Duty Vandal-Resistant, Pet Fountain. Furnished with Vandal-Resistant bubbler. Mechanical Front Bubbler Button activation. Product shall be Floor Mount/Freestanding, for Outdoor applications, serving 2 station(s). Unit shall be lead-free design which is certified to NSF/ANSI 61 & 372 (lead free) and meets Federal and State low-lead requirements.



\$5,500

Special Features:	316 Stainless, Laminar Flow, Heavy Duty Vandal-Resistant, Pet Fountain
Finish:	Beige (BGE), Black (BLK), Blue (BLU), Brown (BRN), Evergreen (EVG), Gray (GRY), Orange (ORN), Purple (PUR), Red (RED), Terracotta (TER), White (WHT), Yellow (YLW)
Power:	No Electrical Required
Bubbler Style:	Vandal-Resistant
Activation by:	Mechanical Front Bubbler Button
Mounting Type:	Floor Mount/Freestanding
Chilling Option:	Non-Refrigerated
Dimensions (L x W x H):	26" x 31" x 64"
Approx. Shipping Weight:	205 lbs.
Installation Location:	Outdoor
No. of Stations Served:	2



Special Note: Bottle Filler Stations 1 (Low), Bubbler Stations 1 (Upper), Choose from 12 color options

- Mechanically-Activated bubbler continues to supply water in event of service disruptions.
- Laminar flow provides clean fill with minimal splash.
- Base material constructed from marine-grade 316 stainless steel provides the ultimate corrosion protection from even the most corrosive elements.
- Heavy Duty Vandal-Resistant:
 - Tamper resistant screws
 - Resists stains and corrosion
 - Heavy-gauge construction
- Vandal-resistant, bubblers are one-piece, chrome plated with integral hood guard design to prevent contamination from other users, airborne deposits and tampering.
- Pet Fountain: Features slow drainage for easy drinking.

AMERICAN PRIDE. A LIFETIME TRADITION.
Like your family, the Elkay family has values and traditions that endure. For almost a century, Elkay has been a family-owned and operated company, providing thousands of jobs that support our families and communities.



Included with Product: Outdoor Bottle Filler

PRODUCT COMPLIANCE

ADA
Buy American Act
GreenSpec[®]
NSF/ANSI 61 & 372 (lead free)



[Installation Instructions \(PDF\)](#)

Warranty pertains to drinking water applications only. Non-drinking water applications are not covered under warranty.

[Warranty \(PDF\)](#)

OPTIONAL ACCESSORIES

LK4471LHB - Locking Hose Bib
97890C - Accessory - Direct Bury Adaptor
LK4470NLHB - Hose Bib

PART: _____ QTY: _____

PROJECT: _____

CONTACT: _____

DATE: _____

NOTES: _____

APPROVAL: _____

In keeping with our policy of continuing product improvement, Elkay reserves the right to change product specifications without notice. Please visit elkay.com for the most current version of Elkay product specification sheets. This specification describes an Elkay product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.



Home > Pet Waste > Dog Park Products > Dog Park Kits - Budget



Sign & Pet waste containers \$700.00

Dog Park Kits - Budget

★★★★★ 1 Review [Ask a question](#)

Everything you need for easy set up at your Property!

Item SKU: KPAW17

Only \$699.00 each

IN STOCK

- Now setting up a Dog Park is easy!
- 10-Year Guarantee on Pet Waste Station.
- Save over \$110 instantly.

Sign Design *

Choose an Option...

Qty:

1

Total: \$699.00

Add to Cart

Setting up a Dog Park at your apartment community is as easy with this money saving Budget Dog Park Kit! It includes Pet Waste Stations and Pet Waste Bags to encourage residents to pick up after their pets, and a Dog Park Sign to make residents feel welcome and ensure they understand the rules.

- **Budget Dog Park Kit includes:**
- 2 Plastic Deluxe Pet Waste Stations - 10-Yr Guarantee!
- 400 Pet Waste Pickup Bags
- 1 18" w x 24" h Aluminum Sign
- **FREE Shipping!**



Amenities – Dog Bags & Trash, Drinking Fountain

9



Play Features – Agility & Climbing

10



Play Feature – Hydrant

11



Play Feature – Tunnel & Playground

12



Saint James Unleashed Dog Park
August 5, 2018 · 🌐

...

Like

Comment

REDWOOD

FALLS

3/11/24, 1:30 PM

Dog Park - Redwood Area Community

Winter Guide [LEARN MORE](#)



Dog Park - Redwood Area Community Center

Winter Guide [LEARN MORE](#)



33551 County Rd 101
Redwood Falls Dog Park



Redwood Falls, Minnesota
Google Street View

Nov 2023 See more dates



Redwood Falls Dog Park
:apture: Nov 2023 © 2024 Google

Welcome to the


DOG PARK

In Memory of Toby, Jezebel, & Gizmo

Please obey the rules below to help keep our dog park a fun and safe area for everyone in our community.

- Open sunrise to sunset.
- Dogs must be leashed when entering and exiting the dog park.
- Handlers must remain in the area with their dogs at all times and are responsible for damage inflicted by their dogs.
- Children who are under the age of 13 are not allowed in the off-leash dog park without a supervising adult.
- Dogs must be at least 4 months old, licensed and properly vaccinated. No unhealthy dogs, pregnant females or dogs in heat.
- Dogs that have been declared aggressive by City Ordinance should not enter the dog park. Any dog that exhibits aggressive behaviors must be removed immediately by the handler.
- Owners **MUST** clean up after their dog(s) and dispose of pet waste in the containers provided.
- No dog treats, food (dog or human) are allowed in the dog park.
- Be respectful and leave the park cleaner than you find it.

Thank You! Enjoy your time at the dog park!



City of Redwood Falls
Parks & Recreation
Phone: 507-535-7444
www.redwoodfallscity.com

LARGE DOG AREA

Recommended for dogs greater than 13" tall and over 25 pounds



SMALL DOG AREA

Recommended for dogs less than 13" tall and under 25 pounds



Photos



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoemn.org Email: info@ci.glencoe.mn.us

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To separate agenda items**

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Mark D. Larson, City Administrator

Date: March 29, 2024

Re: **Item 8 – Items for Discussion**

Item 8A – The Airport Terminal Dedication is planned for June 7th at 1:00 PM at the Glencoe Municipal Airport. An open house is planned for June 8th to coincide with the Glencoe Chapter of the Experimental Aircraft Association (EAA) Young Eagles Flights at the Airport. More information is forthcoming.

MNDOT Aeronautic Grants were updated to increase the State of Minnesota Participation in the project with an additional 5% to 10% of the project. Due to funding from the 2023 Legislature, State Participation increased to **\$52,050**. The local match decreased from **\$66,615** to **\$14,550**.

Item 8B – Mark Ostlund will update the City Council on 1234 Greeley Avenue, and will be inviting the owner to the City Council meeting.

Item 8C – Attached is information from the Coalition of Greater MN Cities (CGMC) legislative day last week. I will update the City Council on Monday night.

Item 8D – Working with the League of MN Cities Insurance Trust (LMCIT) and we have had a reduction in our Workers' Compensation Cost from \$150,302 in 2023 to \$113,962 in 2024, or **(\$36,340)**. This savings is spread across all departments.

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councillors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

GLENCOE



**Municipal Airport
Terminal Building**
Dedicated June 7, 2024

City Council

Ryan Voss, Mayor
Susan Olson, First Precinct Councilor
Mark Hueser, Second Precinct Councilor
John Schrupp, Second Precinct Councilor
Cory Neid, Third Precinct Councilor
Paul Lemke, Fourth Precinct Councilor
Yodee Rivera, Councilor-at-large
Allen Robeck, Councilor-at-large

Airport Commission

Mike Drew, Chair
Daris Remus
Jonathan Lund
Karsten Nordby
Randy Schumacher
Russ Runck

City Administrator/Airport Manager

Mark D. Larson

Public Works Director

James Voigt

Contractor

Ebert Construction

Engineer/Architect

SEH, Incorporated



SMALL CITY & BIG FUTURE

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Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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2024 CGMC TOP LEGISLATIVE PRIORITIES

LOCAL GOVERNMENT AID (LGA) & TAXES

- Add inflation & population growth to LGA appropriation on an ongoing basis
- Allow cities to authorize their own local sales tax (LST) under certain circumstances

WATER & WASTEWATER INFRASTRUCTURE

- \$130M in bonding for Point Source Implementation Grant Program (PSIG)
 - Increase current cap to \$12M
- \$130M for the Water Infrastructure Fund (WIF)
 - Increase the cap to \$12M
- \$39M for the state match for federal funds
- \$180M per year for lead service line replacement

CHILD CARE

- \$20M in bonding for the Greater MN Child Care Facilities Grant Program
- Licensure reform to support medium-sized child care facilities

HOUSING

- \$20M for grants to support public infrastructure related to housing development
- Eliminate income restriction for housing Tax Increment Financing (TIF) for Greater MN
- Housing policy & regulation reform

ECONOMIC DEVELOPMENT

- \$20M in bonding for the Business Development Public Infrastructure (BDPI) Grant Program for FY25

TRANSPORTATION

- Continued dedicated funding of \$40M for city streets of all sizes
- Minimum of \$160M in Local Bridge Replacement funding
- Minimum of \$150M for the Local Road Improvement Program
- Support ongoing funding to the Corridors of Commerce program or creation of a like interregional highway expansion program to address commercial & safety needs of highway travel in Greater MN
- Reduce the burden of highway expansion project GHG impact assessment legislation on Greater MN projects via programmatic administration on a statewide level rather than on a project level

EMERGENCY MEDICAL SERVICES (EMS)

- Support legislation that invests one-time monies to help support PSA license holders bridge a financial gap toward a long-term EMS sustainability plan
- Support long-term funding & reimbursement improvement strategies
- Support state policy changes that work toward workforce retention & recruitment improvements in Greater MN

SUPPORT THE EMERGENCY AMBULANCE AID BILL

HF3992
SF3886

THE PROBLEM

Emergency Medical Services (EMS) in Minnesota continue to face **critical** challenges to delivering services across the state. **Severe** reimbursement shortfalls, aging workforces, **unsustainable** staffing models, and **increased operating costs** are forcing communities to make tough decisions. This **crisis** will have **life-threatening** consequences for families and their communities.

The legislature must take action **NOW**.



THE ASK

The fee-for-service model of funding EMS is failing. Right now, services and personnel are struggling to maintain operations. We support the passage of an immediate \$120 million emergency ambulance service aid appropriation (SF3886/HF3992) that will keep services operating in the near term.

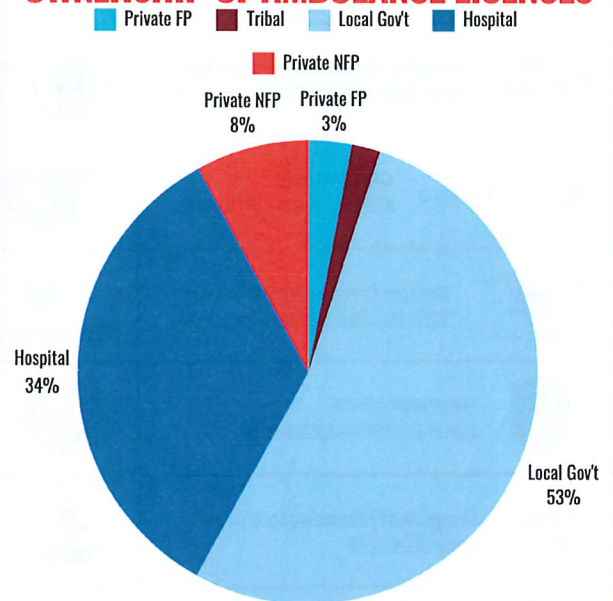


THE COMMITMENT

We commit to working to find a sustainable revenue source to be considered by the legislature in 2025 that will ensure communities across the state have access to quality EMS. Long-term funding, coupled with improvements to the service model, will support EMS providers in their mission to provide essential, lifesaving care to all Minnesotans.



OWNERSHIP OF AMBULANCE LICENSES



2022 statewide reported operations deficit for Ground Ambulance Service Costs was



\$122 MILLION!

Without emergency funding followed by a longer-term viable financial solution, these ambulance services are simply

NOT SUSTAINABLE.



IT IS TIME TO PRIORITIZE EMS DELIVERY FOR OUR COMMUNITIES.

For more information, contact Erik Simonson: [651-259-1921](tel:651-259-1921) easimonson@flaherty-hood.com



Just say **NO** to H.F. 4009 & S.F. 1370

Basis of the Bills: “Missing Middle Housing”

The “Missing Middle” housing proposals seek to address a lack of housing production and climate change concerns by mandating that cities accept a minimum level of density in communities regardless of previous resource planning or infrastructure constraints while stripping cities of their current authority to regulate lot size, design standards, height requirements, and lot coverage considerations. The restrictions of each bill vary, but one of the most troubling elements is that cities will be required to accept by right of a developer the development of multi-family housing in commercial districts regardless of infrastructure planning or constraints.

What’s the problem?


The CGMC opposes the proposed H.F.4009 & S.F.1370 bills because it:

- Substitutes the Legislature’s judgement for that of city officials and local leaders who have on-the-ground experience, usurping expert knowledge.
- Requires density standards regardless of constraints on local infrastructure capacity, ignoring stress on and retro-fit costs of electrical, wastewater, drinking water, stormwater, and other vital utilities.
- Imposes unreasonable minimum lot size to support legislatively mandated density requirements.
- Eliminates citizens’ right to provide input on the development of their neighborhood.
- Does not reflect the market reality of Greater Minnesota communities.
- Layers restrictions onto cities that do nothing to address climate or infrastructure concerns when sprawl developments can be built across the street in a township.
- Disproportionately impacts cities without major transit by burdening them with unnecessary development.
- Puts profit-driven developers in the driver’s seat instead of residents and community leaders.
- Includes prohibitions on setback requirements that would cause public fire and safety hazards, as well as significant stormwater concerns.
- Does not guarantee actual affordable housing is built.
- Prohibits cities from imposing design standards while still allowing Homeowners Associations (HOAs) to do so.

**Oppose H.F. 4009 & S.F. 1370 to
protect Greater MN communities!**



@GreaterMNCities 

greatermncities.org 

Created for the Coalition of Greater Minnesota Cities
by Flaherty & Hood, P.A. 3/18/24.

HOW YOU CAN HELP GREATER MINNESOTA

The list of challenges facing our cities statewide is constantly growing and evolving. As a legislator, here are a few things you can do during this legislative session to support our communities and ensure they continue to thrive...



PASS A BONDING BILL Pass a bonding bill that includes...

- \$299M for the Public Facilities Authority (PFA)
- Raising caps on Water Infrastructure Fund (WIF) and Point Source Implementation Grant (PSIG) awards
- \$20M Greater MN Business Development Public Infrastructure (BDPI) grant program
- \$20M Greater MN Housing Infrastructure
- \$20M Greater MN Childcare Facilities

SHORE UP MINNESOTA'S EMS SYSTEM Invest in our first responders by...

- Supporting HF 3992/SF 3886 to inject \$120M of emergency aid into the state's EMS system
- Recognizing that aid is needed now and cannot be contingent on other reforms

OPPOSE "MISSING MIDDLE HOUSING" BILL Support our local governments by...

- Opposing HF 4006 & SF 1370
- Acknowledging that these bills...
 - Usurp local planning authority and expertise
 - Create concerns with infrastructure deployment
 - Will not address housing challenges in Greater MN
 - Do not guarantee that any affordable housing will actually be built





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Item 8D

2023

League of Minnesota Cities Insurance Trust

Group Self-Insured Workers' Compensation Plan

145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of \$150,000 - \$300,000

GLENCOE, CITY OF
1107 11TH ST E STE 107
GLENCOE, MN 55336-3212

Agreement No.: WC 1002264_Q-7
Agreement Period:
From: 04/01/2023
To: 04/01/2024

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
----------------------------	-------------	-------------	--------------------------	------------------------

SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium				234,003
Credit		0.73		-63,181
Standard Premium				170,822
Deductible Credit		0.00%		0
Premium Discount				-17,453
Net Deposit Premium				\$153,369
Adjustment for Commission*				-3,067
Total Net Deposit Premium				\$150,302

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:

01387 Glencoe, City Of
1107 11th St E
Glencoe, MN 55336

2024

League of Minnesota Cities Insurance Trust

Group Self-Insured **Workers' Compensation** Plan

145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of \$100,000 - \$150,000

GLENCOE, CITY OF
1107 11TH ST E STE 107
GLENCOE, MN 55336-3212

Agreement No.: WC 1002264_Q-8
Agreement Period:
From: 04/01/2024
To: 04/01/2025

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
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SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium				192,138
Credit		0.67		-63,406
Standard Premium				128,732
Deductible Credit		0.00%		0
Premium Discount				-12,444
Net Deposit Premium				\$116,288
Adjustment for Commission*				-2,326
Total Net Deposit Premium				\$113,962

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:
01387 Glencoe, City Of
1107 11th St E
Glencoe, MN 55336



SMALL CITY & BIG FUTURE

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Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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To separate agenda items**

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neld

**Glencoe Municipal Liquor Store
Profit & Loss Statement for December 2023**

Sales	
Liquor	98,818.36
Beer	117,585.21
Wine	39,206.71
Other Merchandise	5,002.42
Total Sales	<u>260,612.70</u>

Cost of Sales	
Beginning Inventory	472,434.55
Purchases	136,500.07
Total Merch. Avail. for Sale	<u>608,934.62</u>
Less Inventory Ending	418,133.27
Cost of Sales	<u>190,801.35</u>
Gross Profit on Sales	69,811.35
	<u>26.79%</u>

Operating Expenses	
Sales Tax (Use tax)	226.00
Full-Time Employees	15,684.54
Full-Time Employees- Overtime	0.00
Part-Time Employees	7,043.29
PERA Contributions	1,006.97
FICA Contributions	890.32
Medicare Contributions	208.21
Health & Life Insurance	2,128.90
Operating Supplies	5,112.56
Cleaning Supplies	0.00
Repair & Maintenance	337.45
Professional Services	542.50
Training	0.00
Computer Repair/Equipment	0.00
Telephone	201.20
Travel Expense	0.00
Advertising	2,461.63
Printing & Binding	0.00
Electricity	1,577.05
Natural Gas	518.04
Uniforms	95.95
Miscellaneous	0.00
Sub-total	<u>38,034.61</u>
Insurance- Liquor, Property, Gen'l Liability	888.12
Depreciation	3,504.41
Audit	250.00
Worker's Comp	450.91
Bond Interest	943.13
Total Operating Expenses	<u>44,071.18</u>

Non-Operating Expenses/Income	
Interest Income	205.26
Miscellaneous	0.00
Sales Tax Variance	4.57
Cash Drawer +/-	211.99
Bad/Collected Checks	0.00
Total Non-Operating Exp./Inc.	<u>421.82</u>

Net Income	26,161.99
Year-To-Date Income	261,620.75

Comparative Figures	
<u>Previous Year (2022)</u>	
Total Sales	262,744.56
Gross Profit on Sales	66,918.29
Total Operating Expenses	45,579.64
Total Non-Operating Exp./Inc.	76.15
Net Income	21,414.80
Year-To-Date Income	245,035.89

Current YTD Cash Balance	14,409.55
Last Month YTD Income	235,458.76

FUND BALANCES

FUND #	2023 CASH BALANCES	MONTH DECEMBER	RECEIVABLES	TOTAL
101	General-Operating	\$ 2,342,298.29	\$ 21,498.42	\$ 2,363,796.71
101	General-Childhood Intervention	\$ 886.55		\$ 886.55
101	General-Crime Prevention	\$ 10,418.66		\$ 10,418.66
601	Water-Operating	\$ 1,993,360.99	\$ 120,266.12	\$ 2,113,627.11
601	Water-Water Availability Charge	\$ 585,226.48		\$ 585,226.48
601	Water-Trunk Water Charge	\$ 25,573.09		\$ 25,573.09
601	Water-Bonds	\$ 1,942.32		\$ 1,942.32
601	Water-Construction	\$ -		\$ -
602	W.W.T.P.-Operating	\$ 1,436,022.97	\$ 223,344.70	\$ 1,659,367.67
602	W.W.T.P.-Sewer Availability Charge	\$ 1,120,189.72		\$ 1,120,189.72
602	W.W.T.P.-Trunk Sewer Charge	\$ 130,435.05		\$ 130,435.05
602	W.W.T.P.-Bonds	\$ 3,264.52		\$ 3,264.52
602	W.W.T.P.-Construction	\$ -		\$ -
603	Sanitation	\$ 28,840.64	\$ 10,616.98	\$ 39,457.62
604	City Center-Operating	\$ (631.47)	\$ 1,155.44	\$ 523.97
604	City Center-Bonds	\$ (502,027.44)		\$ (502,027.44)
609	Liquor Store	\$ 14,409.55		\$ 14,409.55
612	Airport	\$ (558,585.76)	\$ 675,817.45	\$ 117,231.69
651	Storm Water Management	\$ (16,381.39)	\$ 49,858.98	\$ 33,477.59
213	Park Improvement	\$ 144,363.56	\$ 11,550.42	\$ 155,913.98
223	Aquatic Center	\$ 216.51	\$ 154.00	\$ 370.51
223	Aquatic Center-Lifeguard Training	\$ 2,295.25		\$ 2,295.25
225	Cable TV	\$ 655.85	\$ 6,721.14	\$ 7,376.99
226	Cemetery	\$ 211.08		\$ 211.08
229	Municipal State Aid	\$ 67,087.79	\$ 7,275.00	\$ 74,362.79
230	Engineering/Inspection Services	\$ (112,006.74)	\$ 165,270.73	\$ 53,263.99
231	Public Safety Aid	\$ 221,453.00		\$ 221,453.00
300	City Sinking	\$ 403.97		\$ 403.97
382	2007 Tax Increment Bond-2007 Industrial Park	\$ 93.63		\$ 93.63
383	2014 Tax Increment Bond-West Industrial Park	\$ -		\$ -
384	2018 Tax Increment Bond-Panther Heights	\$ 72.01		\$ 72.01
409	Tax Increment #4-Industrial Park	\$ 431,667.48		\$ 431,667.48
424	Tax Increment #17-Miller Manufacturing	\$ 23,739.24		\$ 23,739.24
425	Tax Increment #18-West Industrial Park	\$ -		\$ -
426	Tax Increment #19-Panther Heights	\$ 1,567.71		\$ 1,567.71
427	Tax Increment #20-Bus Garage	\$ (9,344.87)		\$ (9,344.87)
466	2023 Street Improvement	\$ (27,435.82)	\$ 28,870.87	\$ 1,435.05
523	2008 11th Street/Morningside Bond	\$ 12,589.90	\$ 390.22	\$ 12,980.12
524	2014 Street Improvement Bond	\$ (167.56)	\$ 578.23	\$ 410.67
525	2015 Street Improvement Bond-Lincoln Park	\$ (316.58)	\$ 502.53	\$ 185.95
526	2016 Street Improvement Bond-Armstrong Ave.	\$ 123,522.34	\$ 464.19	\$ 123,986.53
527	2017 Street Improvement Bond-Baxter Ave.	\$ 134,583.79	\$ 830.78	\$ 135,414.57
528	2018 Storm Water Improvement Bond-Central Storm Sewer	\$ 178,735.79	\$ 470.44	\$ 179,206.23
529	2021 Street Improvement Bond-10th Street	\$ (201,704.03)	\$ 267,806.16	\$ 66,102.13
530	2023 Street Improvement Bond	\$ 370,585.57		\$ 370,585.57
TOTALS		\$ 7,978,111.64	\$ 1,593,442.80	\$ 9,571,554.44



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INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

APRIL 1, 2024 - REGULAR BILLS

Date: 03/29/2024

Time: 11:44 am

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
4-SQUARE BUILDERS, INC.	0071	PARK IMPR: TICKET BOOTH	0	00/00/0000	<u>9,183.97</u>
				Vendor Total:	<u>9,183.97</u>
AXON ENTERPRISE, INC	0439	POLICE: TRAINING SUPPLIES	0	00/00/0000	<u>88.97</u>
				Vendor Total:	<u>88.97</u>
CENTURYLINK	1394	MULT DEPTS: PHONE BILL	0	00/00/0000	<u>827.12</u>
				Vendor Total:	<u>827.12</u>
COALITION OF GREATER MN CITIE	1514	ADMIN: TRAINING	0	00/00/0000	<u>85.00</u>
				Vendor Total:	<u>85.00</u>
COMPANION LIFE INSURANCE	1859	MULT DEPTS: INS PREMIUMS	0	00/00/0000	<u>2,885.13</u>
				Vendor Total:	<u>2,885.13</u>
EGGERSGLUESS, BRAD	0869	ADMIN: CELL PHONE REIMB.	0	00/00/0000	<u>50.00</u>
				Vendor Total:	<u>50.00</u>
FLEET SERVICES DIVISION	2144	POLICE: SQUAD CAR LEASES	0	00/00/0000	<u>3,447.30</u>
				Vendor Total:	<u>3,447.30</u>
FOSTER MECHANICAL, INC.	0647	LIQUOR STORE: LEAK REPAIR	0	00/00/0000	<u>180.00</u>
				Vendor Total:	<u>180.00</u>
FREITAG, BENTON	0659	CABLE TV: COUNCIL MEETING RECORDINGS	0	00/00/0000	<u>100.00</u>
				Vendor Total:	<u>100.00</u>
GLENCOE BASEBALL ASSOCIATIC	0946	LIQUOR: ADVERTISING	0	00/00/0000	<u>100.00</u>
				Vendor Total:	<u>100.00</u>
GRIEBEL, ELIZABETH	1573	MULT DEPTS: CPR TRAINING	0	00/00/0000	<u>588.00</u>
				Vendor Total:	<u>588.00</u>
HAWKINS, INC.	1133	AQUATIC CENTER: CHEMICALS	0	00/00/0000	<u>70.00</u>
				Vendor Total:	<u>70.00</u>
HILLYARD HUTCHINSON	0122	ADMIN, AQUATIC: GARBAGE BAGS	0	00/00/0000	<u>482.72</u>
				Vendor Total:	<u>482.72</u>
KDUZ - KARP - KGLB	2248	LIQUOR: ADVERTISING	0	00/00/0000	<u>664.00</u>
				Vendor Total:	<u>664.00</u>
KEVIN'S TOWING & RECOVERY	0438	REIMB: TOWING	0	00/00/0000	<u>1,098.64</u>
				Vendor Total:	<u>1,098.64</u>
LANO EQUIPMENT INC.	0216	WATER, WWTP: BOBCAT REPAIR	0	00/00/0000	<u>884.94</u>
				Vendor Total:	<u>884.94</u>
MCLEOD COUNTY ATTORNEY	1215	REIMB: VEHICLE BUY BACK	0	00/00/0000	<u>300.00</u>
				Vendor Total:	<u>300.00</u>
MCOA	1207	AIRPORT: MEMBERSHIP RENEWAL	0	00/00/0000	<u>150.00</u>
				Vendor Total:	<u>150.00</u>
MINI BIFF	0177	PARK: WASTE REMOVAL	0	00/00/0000	<u>149.74</u>
				Vendor Total:	<u>149.74</u>
MINNESOTA DEPARTMENT OF HE	1108	WATER: CONNECTION FEE	0	00/00/0000	<u>4,911.00</u>
				Vendor Total:	<u>4,911.00</u>
MMBA - MN MUNICIPAL BEV. ASSC	0444	LIQUOR: TRAINING	0	00/00/0000	<u>1,156.00</u>
				Vendor Total:	<u>1,156.00</u>
PERCY A PARR ESTATE	0787	AIRPORT: DAMAGE DEPOSIT REFUND	0	00/00/0000	<u>110.00</u>
				Vendor Total:	<u>110.00</u>
PLUNKETT'S PEST CONTROL, INC	0446	WWTP: PEST CONTROL	0	00/00/0000	<u>97.74</u>
				Vendor Total:	<u>97.74</u>
PRINTING SYSTEMS, INC.	0346	FINANCE: OFFICE SUPPLIES	0	00/00/0000	<u>389.69</u>
				Vendor Total:	<u>389.69</u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

APRIL 1, 2024 - REGULAR BILLS

Date: 03/29/2024

Time: 11:44 am

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
PURPLE ROLL-OFF	1582	STREET: METAL RECYCLING HAULING	0	00/00/0000	140.75
				Vendor Total:	140.75
RELIANCE STANDARD LIFE INS CC	1915	MULT DEPTS: INSURANCE PREMIUMS	0	00/00/0000	1,257.86
				Vendor Total:	1,257.86
REVIER WELDING	1509	STREET: EQUIPMENT REPAIR	0	00/00/0000	386.70
				Vendor Total:	386.70
SEH	1757	ADMIN, MUN. STATE AID: ENGINEERING SERVICES	0	00/00/0000	5,354.48
				Vendor Total:	5,354.48
SHRED-N-GO, INC	0032	FINANCE, POLICE: PAPER SHREDDING	0	00/00/0000	167.86
				Vendor Total:	167.86
SIMON, DAN	1306	CITY CENTER: DAMAGE DEPOSIT REFUND	0	00/00/0000	200.00
				Vendor Total:	200.00
TOTAL COMPLIANCE SOLUTIONS	1452	ADMIN: EMPLOYEE TESTING	0	00/00/0000	65.00
				Vendor Total:	65.00
VANDAMME, JON	0136	LIQUOR: CELL PHONE REIMBURSMENT	0	00/00/0000	50.00
				Vendor Total:	50.00
VANDAMME, MYRANDA	0028	CITY CENTER: CELL PHONE REIMBURSMENT	0	00/00/0000	50.00
				Vendor Total:	50.00
VIVID IMAGE, INC.	0436	CITY CENTER: WEBSITE MAINTENANCE	0	00/00/0000	37.50
				Vendor Total:	37.50
VOSS, RYAN	2217	ADMIN: CELL PHONE REIMBURSMENT	0	00/00/0000	50.00
				Vendor Total:	50.00
				Grand Total:	35,760.11
				Less Credit Memos:	0.00
				Net Total:	35,760.11
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	35,760.11
	Total Invoices:	35			

CITY OF GLENCOE BILLS

APRIL 1, 2024

**** PREPAID PAYROLL & WIRE TRANSFER BILLS ****

<u>VENDOR</u>	<u>DEPARTMENT: DESCRIPTION</u>	<u>TOTAL</u>
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 12-27-23	\$64,104.27
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$44,309.58
	TOTAL PREPAID BILLS ----->	<u><u>\$108,413.85</u></u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

APRIL 1, 2024 - PREPAID BILLS

Date: 03/27/2024

Time: 3:15 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BOBBING BOBBER BREWING COM	1802	LIQUOR: MERCH FOR RESALE	179970	12/29/2023	155.91
				Vendor Total:	155.91
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	179971	12/29/2023	2,871.84
				Vendor Total:	2,871.84
C & L DISTRIBUTING	0492	LIQUOR: MERCH FOR RESALE	179972	12/29/2023	13,023.11
				Vendor Total:	13,023.11
DAHLHEIMER BEVERAGE	0003	LIQUOR: MERCH FOR RESALE	179973	12/29/2023	11,406.61
				Vendor Total:	11,406.61
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	179974	12/29/2023	4,206.46
				Vendor Total:	4,206.46
MARLIN'S TRUCKING	1387	LIQUOR: MERCH FOR RESALE	179975	12/29/2023	519.75
				Vendor Total:	519.75
MINNESOTA CHILD SUPPORT	1646	POLICE: CHILD SUPPORT PAYMENT	179976	12/29/2023	279.18
				Vendor Total:	279.18
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	179977	12/29/2023	88.60
				Vendor Total:	88.60
MORGAN CREEK VINEYARDS	0784	LIQUOR: MERCH FOR RESALE	179978	12/29/2023	201.60
				Vendor Total:	201.60
NCPERS GROUP LIFE INS	1619	MULT DEPTS: INS PREMIUMS	179979	12/29/2023	16.00
				Vendor Total:	16.00
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	179980	12/29/2023	1,836.46
				Vendor Total:	1,836.46
PPLSI	0485	MULT DEPTS: INS PREMIUMS	179981	12/29/2023	112.60
				Vendor Total:	112.60
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	179982	12/29/2023	978.17
				Vendor Total:	978.17
VIKING BEVERAGES	0973	LIQUOR: MERCH FOR RESALE	179983	12/29/2023	6,295.30
				Vendor Total:	6,295.30
VISA	0350	MULT DEPTS: DRY ERASE BOARD, TOOLS, TRAINING, FLASH DRIVES	179984	12/29/2023	4,920.78
				Vendor Total:	4,920.78
				Grand Total:	46,912.37
				Less Credit Memos:	0.00
				Net Total:	46,912.37
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	46,912.37
	Total Invoices:	15			

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

APRIL 1, 2024 - PREPAID BILLS

Date: 03/27/2024

Time: 3:16 pm

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City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	180038	01/10/2024	1,344.65
				Vendor Total:	1,344.65
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	180039	01/10/2024	453.00
				Vendor Total:	453.00
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	180040	01/10/2024	7,975.04
				Vendor Total:	7,975.04
				Grand Total:	9,772.69
				Less Credit Memos:	0.00
				Net Total:	9,772.69
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	9,772.69
Total Invoices:	3				