



Mayor: Ryan Voss
Precinct 1 Councilor: Sue Olson
Precinct 2 Councilor: Mark Hueser
Precinct 3 Councilor: Paul Lemke
Precinct 4 Councilor: Cory Neid
At-Large Councilor: Yodee Rivera

GLENCOE CITY COUNCIL MEETING AGENDA

Monday
March 18, 2024
City Center Ballroom
7:00 PM

- 1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 2. CONSENT AGENDA**
 - A. Approve Minutes of the Regular Meeting of March 4, 2024
 - B. Special Event – Spring Fling – First Congregational Church, 1400 Elliott Avenue North, Glencoe, MN. 5/19/2024 – Close Street and Picnic Tables
- 3. APPROVE AGENDA**
- 4. PUBLIC COMMENT (agenda items only)**
- 5. PUBLIC HEARINGS - None Scheduled**
- 6. BIDS AND QUOTES**
 - A. Quote for Pickup for Street/Parks – PW Director Voigt
 - B. Update on Security Cameras for Police Department/Liquor Store/City Center – City Administrator
- 7. REQUESTS TO BE HEARD – None Scheduled**
- 8. ITEMS FOR DISCUSSION**
 - A. City Council Workshop, March 25, 2024
 - B. Zoning Code update – City Administrator
 - C. Aquatic Center Opening – June 1, 2024
- 9. ROUTINE BUSINESS**
 - A. Project Updates
 - B. Economic Development
 - C. Public Input
 - D. Reports
 - E. City Bills
- 10. Close Meeting for Public Works Union Contract Negotiations**
- 11. ADJOURNMENT**



SMALL CITY  BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES

March 4, 2024 – 7:00 PM

City Center Ballroom

Attendees: Ryan Voss, Yodee Rivera, Susan Olson, Mark Hueser, and Cory Neid

City Staff: Mark Larson, Mark Lemen, Mark Ostlund, Todd Trippel, Tony Padilla, James Voigt, and Myranda VanDamme

Others: Rich Glennie, Lowell Anderson, Justin Defoe, and James Eiden.

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Voss.

2. CONSENT AGENDA

- A. Approve Minutes of the Regular Meeting of February 20, 2024
- B. Approve Tobacco license for Central Tobacco Inc. / DBA: SmoKing Shop; 2306 9th St East, Glencoe, MN 55336

Motion: Hueser, seconded by Rivera to approve the consent agenda. All in favor, the motion carried.

3. APPROVE AGENDA

Motion: Neid, seconded by Olson to approve the agenda. All in favor, the motion carried.

4. PUBLIC COMMENT (agenda items only)

There were no public comments regarding agenda items.

5. PUBLIC HEARINGS

- A. **7:00 PM** – Public Hearing on MS4 – PW Director Lemen reviewed a PowerPoint presentation about the City of Glencoe's Municipal Separate Storm Sewer System (MS4). He reviewed the History of the program and the current work being done by the City Staff regarding the MS4.

Motion: At this time, Mayor Voss opened the public hearing on MS4.

Motion: With no Public comment, Councilor Neid made a motion to close the public hearing. Seconded by Rivera, with all in favor, the motion carried.

1. Adopt a Catch Basin – PW Director Lemen provided a PowerPoint presentation on the proposed Adopt a Catch Basin program. He noted that it was voluntary and those residents that participated would be recognized annually.

Motion: Neid, seconded by Olson. All in favor, the motion carried.

2. Annual Contractors Breakfast
PW Director Mark Lemen noted March 20th, at 7:00 AM is the Annual Contractors Breakfast.

6. BIDS AND QUOTES

None scheduled.

7. REQUESTS TO BE HEARD

A. Pickleball Courts Request for funding – Mayor Voss

Mayor Voss presented a proposal to construct a 4-net Pickleball Court in Oscar Olson Park at an estimated cost of \$120,000 to \$150,00. He noted that the Park Board had recommended up to \$100,000 in Park Improvement Funds (PIF) be used for the project. Currently there is \$178,000 in the PIF with designated funding from the Sno Pros and Lions for Pickleball at \$14,000.

Councilor Neid asked about the need for the additional pickleball facilities with the GSL High School Tennis Courts so close to Oscar Olson Park. He questioned using that much PIF monies toward the project; he felt there should be more donation. Olson noted the work done to date.

Neid recommended up a 50/50 match with a maximum of \$75,000 in PIF monies be designated for Pickleball, as there are many other projects that will be requesting funding from the PIF

Motion: Neid, seconded by Rivera. All in favor, the motion carried.

B. Appoint Lynda Wagoner to Park Board

Motion: Neid, seconded by Olson. All in favor, the motion carried.

8. ITEMS FOR DISCUSSION

- A. Emerald - Ash Borer update – PW Director Voigt updated the City Council and confirmed that the Emerald Ash Borer had been positively identified in Glencoe. He discussed the need to conduct an inventory of boulevard ash trees and trees on public property. He would be bringing more information to the City Council as it became available.

B. Set Economic Development Authority meeting for March 18, 2024, at 5:00 PM

Motion: Hueser, seconded by Neid to approve the Economic Development Authority meeting for March 18, 2024, at 5:00 PM. With all in favor, the motion carried.

C. Presidential Primary March 5 at City Center – City Administrator Larson updated the City Council on the Presidential primary.

D. Workshop reminder for March 25th at 5:30 PM

9. ROUTINE BUSINESS

A. Project Updates

Mayor Voss and Councilor Olson asked for an update on BIT 49. City Attorney Ostlund updated and informed the City Council that he would reach out to BIT 49 and report back to the CC at the next meeting.

B. Economic Development

The Dollar General survey was received and forwarded to the City Engineer. A formal Highway 22 access request had not been received by MNDOT yet.

C. Public Input – no public comment

D. Reports – Neid asked Voigt for an update on Ford F550 for the next City Council meeting.

E. City Bills

Motion: Neid, second by Hueser to pay City Bills. All in favor, the motion carried.

10. ADJOURNMENT

Motion: Neid, seconded by Olson to Adjourn. All in favor, the motion carried.



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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To separate agenda items

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Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid



City of Glencoe
Special Event Application
1107 11th Street East, Suite 107
Glencoe, MN 55336
320-864-5586
info@ci.glencoe.mn.us

Event name: Spring Fling Location: 1400 Elliott Ave N

Date(s) of the event: 5/19/2024 Time(s) of event: 12-4pm

Group name or organization: First Congregational Contact Name: Adam Thompson, Pastor

Address: 1400 Elliott Ave N City: Glencoe Zip: 55336

Email: pastor@firstcongregationalchurch.org Phone: 952-239-5893

Type of organization: For Profit ☐ Non-Profit ☒ Charity ☐

Location requested: City Parking Lot ☐ City Park ☐ Street Closure ☒

Estimated number of participants expected to attend the event: 150

Event Description: Free outdoor community music event. Event to include 2 live bands, activities for youth, food and beer available for purchase from Lazy Leon Brewing Co. (temporary liquor lic. and liability insurance will be obtained). Free will offering to benefit Common Cup Ministries local non-profit.

Assistance Requested: Street closure and picnic tables (6-8)

Street Closure Request - Describe the name and sections of the streets for requested closure.

Close 14th St east of Elliott Ave N to west of alleyway between Elliott and Ford.

Date/Time for beginning of street closure: 10:30am on 5/21/23

Date/Time for reopening of streets: 5:30pm on 5/21/23

NOTE: Events using public streets and parking lots must submit a map with precise locations.

See back side for guidelines and agreement.

Adopted: 6.6.2022

Special Event Guidelines

Special events include walk/runs, tournaments, concerts or gatherings of 50 participants or more in the City of Glencoe. Special Event Applications must be submitted at least 30 calendar days prior the event. Below is a list of additional items that may be required for your event, please review carefully.

Certificate of Liability Insurance: The City of Glencoe, at its discretion, may require the applicant to obtain a certificate of Liability Insurance. If required, applicants must provide a minimum of \$1,000,000 of general liability coverage for each occurrence and shall name the City of Glencoe as an additional insured. Based on special event activities, some events may be required to obtain additional coverage. If you don't have private insurance or your organization does not have insurance, you may obtain insurance through the League of MN Cities Tenant User Liability Insurance Program (TULIP). Information on TULIP is located online at: www.lmc.org

Alcohol: If alcohol is sold or provided, the event must have proper licensing through State of MN and City of Glencoe. Liquor Liability Insurance is required for events that sell or provide alcohol.

Security: If the Chief of Police determines security is needed for the event, the organizer will be charged an hourly rate per officer as set by the City's fee schedule.

Street Closures: If a street closure occurs along residential streets, reasonable efforts must be made to alert all property owners along the street of the proposed closure. Failure to notify property owners in street closure areas or gain approval of street closures will result in revocation of permit.

Garbage: Organizers may be required to provide garbage containers and removal depending on the size of the event and the number of participants.

Sanitary Restrooms: Organizers may be required to provide sanitary restrooms depending on the size of the event and the number of participants.

Directional Markers: No paint or chalk paint should be used as directional markers on the trail systems in the parks or on the sidewalks and streets. Suggestions for directional markers include cones, sidewalk chalk, small signs or volunteers. Renter will be charged a fee if paint or permanent marks are placed on the trail system, sidewalks or streets. If you need cones or other materials from the Street Department, please make sure to include these items in the assistance requested section.

Contract Agreement: The renter will abide by all rules governed in City Ordinances and all City of Glencoe policies. The renter also understands that failure to abide by these rules and regulations could result in additional fees or denial of facility use.

Signature

Date

City Staff Use Only

Date Received:

Public Works Director Street/Parks Recommendation:

Approve ☒

Deny ☐

Comments: Barricades and cones will be dropped off the Friday before. Placed on boulevard by X. Owner responsible to put out and take down.

Chief of Police Recommendation:

Approve ☒

Deny ☐

Comments:

picnic tables will be delivered Friday.

City Council: Approve ☐ Deny ☐

Date: _____

Adopted: 6.6.2022



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization	Tax exempt number
First Congregational Church		10/16/1969	ES 22241
Organization Address (No PO Boxes)	City	State	Zip Code
1400 Elliott Ave N	Glencoe	MN	55336
Name of person making application		Business phone	Home phone
Adam Thompson, Pastor		320-864-3855	952-239-5893
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
5/19/2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Stan Hoof	Glencoe	MN	55339
Organization officer's name	City	State	Zip Code
Carmen Klenenburger	Glencoe	MN	55339
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.

14th St, east of Elliott for 1/2 block to alleyway. At front of church's south side extending into street (closure permitted and approved by city) and into church property lot south of 14th St.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Lazy Loon Brewing Company - 610 13th Street East

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

TRUSTED INSURANCE AGENCY INC - \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event In conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

First Congregational Event Map



Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data. The data is meant for reference purposes only and should not be used for official decisions. If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department. This information is to be used for reference purposes only.





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Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

To: Mayor and City Council

From: Jamie Voigt, PW Director

Date: March 15, 2024

Re: Pickup for Public Works

The City of Glencoe Street/Park Department is requesting the purchase of a 2024 ½ ton pickup to replace the 1998 Chevrolet extended cab 1500 4x4 pickup. The Street/Park Department budgeted for a pickup replacement in 2024.

I looked into 2024 State contracting specification and pricing for a Chevrolet and Ford along with matching specs from the same vehicles that was presented to the City Council from Wastewater last year. I found out that the Ford XL has more issues with delays in delivery; and, the Ford XLT has no issues, so after talking to the City Administrator, I decided to quote the XLT. I forwarded that information to Paul Harpel at Weelborg Chevrolet, and to Mike Schuetz at Morries Buffalo Ford (Light and Power has purchased from Morries in the past). The City and Light and Power have been satisfied with the service provided by both dealers.

Regarding specifications, I needed to add features to both vehicles to make them comparable. Also, the Ford is not considered a fleet vehicle (with more options), and the Chevrolet is considered a fleet vehicle. Below is the cost to purchase a truck from each dealer:

Weelborg Chevrolet – Chevrolet Silverado 1500
\$47,890.70

Morries Buffalo Ford – Ford F150 XLT
\$49,485.22

City of Glencoe
1107 11th Street
Glencoe MN 55336

Attention:
Jamie Voigt
Public Works Director for Streets and Parks

RE: Bid for a 2024 Chevrolet Silverado

Attached please find the quote for a 2024 Chevrolet Silverado Crew Cab 4-wheel drive.

Chevrolet is at the end of the 2024 Fleet order process and could stop accepting orders at any time.

Unfortunately, we cannot control exactly when this will happen and there could be a possibility that the order will not be accepted once the City Council gives final approval.

If that is the case, we would have to reapply for 2025 model year fleet incentives and at that point we would be subject to whatever that result would be along with any additional 2025 MSRP adjustments.

Thank you in advance for your understanding.

If you have any questions regarding this or the specs, please feel free to contact me anytime.

Thank you for the opportunity to provide you with this bid.

Paul Harpel
320-864-5181



Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10743) 4WD Crew Cab 157" Work Truck (✔ Complete)

Window Sticker

SUMMARY

[Fleet] 2024 Chevrolet Silverado 1500 (CK10743) 4WD Crew Cab 157" Work TruckMSRP:\$46,100.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8

Transmission, 10-speed automatic, electronically controlled

OPTIONS

CODE	MODEL	MSRP
CK10743	[Fleet] 2024 Chevrolet Silverado 1500 (CK10743) 4WD Crew Cab 157" Work Truck	\$46,100.00
OPTIONS		
1WT	Work Truck Preferred Equipment Group	\$0.00
9L7	Upfitter switch kit, (5)	\$150.00
A2X	→ Seat adjuster, driver 10-way power including lumbar	\$290.00
AZ3	Seats, front 40/20/40 split-bench	\$0.00
B30	→ Floor covering, color-keyed carpeting	\$100.00
B32	Floor mats, rubberized vinyl, front	Inc.
B33	Floor mats, rubberized-vinyl rear	Inc.
C5Y	GVWR, 7100 lbs. (3221 kg)	Inc.
CTT	Hitch Guidance	Inc.
DLF	Mirrors, outside heated power-adjustable	Inc.
FE9	Emissions, Federal requirements	\$0.00
G80	→ Auto-locking rear differential	Inc.
GAZ	Summit White	\$0.00
GU5	Rear axle, 3.23 ratio	Inc.
H0U	Jet Black, Cloth seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system	\$0.00
JHD	Hill Descent Control	Inc.
K34	Cruise control, electronic	Inc.

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Data Version: 21924. Data Updated: Mar 11, 2024 6:39:00 PM PDT.



Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10743) 4WD Crew Cab 157" Work Truck (✔ Complete)

K47	Air filter, heavy-duty	Inc.	
KC4	Cooling, external engine oil cooler	Inc.	
KC9	Power outlet, bed mounted, 120-volt	Inc.	
KI4	Power outlet, interior power outlet, 120-volt		\$225.00
KNP	Cooling, auxiliary external transmission oil cooler	Inc.	
KW7	Alternator, 170 amps		\$0.00
L84	Engine, 5.3L EcoTec3 V8		\$1,595.00
MHT	Transmission, 10-speed automatic, electronically controlled	Inc.	
NQH	Transfer case, two-speed	Inc.	
NZZ	Skid Plates	Inc.	
QT5	Tailgate, gate function manual with EZ Lift		\$150.00
RC5	Tires, LT265/70R17C all-terrain, blackwall		\$395.00
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel		\$0.00
RHM	Tire, spare, LT265/70R17, all-terrain, blackwall	Inc.	
UBI	USB ports, rear, dual, charge-only	Inc.	
V46	Bumper, front chrome		\$200.00
VJH	Bumper, rear chrome		\$0.00
VXH	LPO, Assist steps, chromed tubular, 6" rectangular		\$850.00
Z71	Z71 Off-Road Package		\$945.00
Z82	Trailering Package		\$425.00
ZLQ	WT Fleet Convenience Package		\$370.00

SUBTOTAL	\$51,795.00
Adjustments Total	\$0.00
Destination Charge	\$1,995.00
TOTAL PRICE	\$53,790.00

FUEL ECONOMY

Est City:15 MPG

Est Highway:20 MPG

Est Highway Cruising Range:480.00 mi

Dealer Install Switch's +165⁰⁰

\$ 53,955.00

BID ASSISTANCE - 2900.00

WEELBORG Discount - 3164.30

** Plus Sales TAX - License + FEES ** → \$ 47,890.70

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10743) 4WD Crew Cab 157" Work Truck ( Complete)

Standard Equipment

Package

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

Mechanical

- Durabed, pickup bed
- Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.)
- Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)
- Rear axle, 3.42 ratio
- GVWR, 7000 lbs. (3175 kg) (STD) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine.)
- Push Button Start
- Automatic Stop/Start (Not available with (5W4) Special Services Package, (9C1) Police Pursuit Package or (FHS) E85 FlexFuel capability.)
- Transfer case, single speed electronic Autotrac with push button control (4WD models only)
- Four wheel drive
- Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power
- Alternator, 220 amps (Included with (L3B) TurboMax engine, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package.)
- Recovery hooks, front, frame-mounted, Black
- Frame, fully-boxed, hydroformed front section
- Suspension Package, Standard
- Steering, Electric Power Steering (EPS) assist, rack-and-pinion
- Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
- Brake lining wear indicator
- Capless Fuel Fill
- Exhaust, single outlet

Exterior

Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10743) 4WD Crew Cab 157" Work Truck (✔ Complete)

Exterior

- Tires, 255/70R17 all-season, blackwall (STD)
- Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)
- Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare
- Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door
- Bumpers, front, Black (semi-gloss)
- Bumpers, rear, Black (semi-gloss)
- CornerStep, rear bumper
- Cargo tie downs (12), fixed rated at 500 lbs per corner
- Headlamps, halogen reflector with halogen Daytime Running Lamps
- IntelliBeam, automatic high beam on/off
- Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel (incandescent on Regular Cab models, LED on Crew Cab and Double Cab models)
- Taillamps with incandescent tail, stop and reverse lights
- Mirrors, outside manual, Black (Standard on Crew Cab and Double Cab models only. Not available on Regular Cab models.)
- Glass, solar absorbing, tinted
- Door handles, Black
- Tailgate and bed rail protection cap, top
- Tailgate, standard
- Tailgate, locking utilizes same key as ignition and door (Removed when (QT5) EZ Lift power lock and release tailgate is ordered.)
- Tailgate, gate function manual, no EZ Lift

Entertainment

- Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
- Sirius XM, delete (Can be upgraded to (U2K) SiriusXM.)
- Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)
- Wireless phone projection for Apple CarPlay and Android Auto
- Bluetooth for phone, connectivity to vehicle infotainment system
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10743) 4WD Crew Cab 157" Work Truck (Complete)

Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Vinyl

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display located in radio display

Compass located in instrument cluster

Window, power front, drivers express up/down

Window, power front, passenger express down

Windows, power rear, express down (Not available with Regular Cab models.)

Door locks, power

Remote Keyless Entry, with 2 transmitters

Power outlet, front auxiliary, 12-volt

USB Ports, 2, Charge/Data ports located on instrument panel

Air conditioning, single-zone manual

Air vents, rear, heating/cooling (Not available on Regular Cab models.)

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Automatic Emergency Braking

Front Pedestrian Braking

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10743) 4WD Crew Cab 157" Work Truck (✔ Complete)

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera

Lane Keep Assist with Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

3 Years of Remote Access. The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)



Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10743) 4WD Crew Cab 157" Work Truck (✔ Complete)

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Silverado TurboMax™ engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Silverado TurboMax™ engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 21924. Data Updated: Mar 11, 2024 6:39:00 PM PDT.

Intent to Purchase

(For use with Government orders only)



Date:

Government Agency		Dealer	
Agency Name	City of Glencoe	Dealership Name	Morrie's Buffalo Ford
Street Address		Street Address	
City, State, Zip Code	Glencoe MN	City State, Zip Code	Buffalo
FIN Code	QG737	Dealer Code	F58631

ORDE R NUMB ERS	VEHICLE DESCRIPTION (BODY CODE)		
	W3L	2024 FORD F150 CREWCAB XLT 157' WB	\$48,152.22
		Beacon Amber/Amber	\$592
		Mobile Office - get pwr inverter	\$951
		E-lock rear axle 3.31	\$382
If needed, you may attach an additional list of order numbers			49,485.22
TOTAL PURCHASE			\$50,077.22

Government Agency Representative		Dealership Sales Representative	
Signature		Signature	
Printed Name/Title	Jamie Voigt	Printed Name/Title	Mike Schuetz
Date	3-13-2024	Date	3-13-24
Email		Email	
Telephone		Telephone	763-765-1932



Preview Order 0011 - W3L - 4x4 XLT SuperCrew : Order Summary Time of Preview: 03/13/2024 14:47:53 Receipt: 2/5/2024

Dealership Name : Morrie's Buffalo Ford

Sales Code : F58631

Dealer Rep.	Michael Schuetz	Type	Fleet	Vehicle Line	F-150	Order Code	0011
Customer Name	CITY GLENCOE	Priority Code	D3	Model Year	2024	Price Level	430

DESCRIPTION	MSRP	INVOICE	DESCRIPTION	MSRP	INVOICE
F150 4X4 SUPERCREW XLT - 157	\$55630	\$52014	JOB #2 ORDER	\$0	\$0
157 INCH WHEELBASE	\$0	\$0	FRONT LICENSE PLATE BRACKET	\$0	\$0
TOTAL BASE VEHICLE	\$55630	\$50425	50 STATE EMISSIONS	\$0	\$0
OXFORD WHITE	\$0	\$0	MOBILE OFFICE PACKAGE 120 power	\$1045	\$951
CLOTH 40/CONSOLE/40	\$0	\$0	.PARTITIONED LOCKABLE STORAGE	\$0	\$0
MEDIUM DARK SLATE	\$0	\$0	18" CHROME-LIKE PVD WHEELS	\$0	\$0
EQUIPMENT GROUP 301A	\$0	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$0	\$0
.XLT SERIES	\$0	\$0	LED WARNING BEACONS-AMBER*ACCY	\$650	\$592
5.0L V8 ENGINE	\$0	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0	\$-1589
ELEC TEN-SPEED AUTO TRANS	\$0	\$0	FUEL CHARGE	\$0	\$11.88
275/65R 18 BSW ALL-TERRAIN	\$0	\$0	PRICED DORA	\$0	\$0
3.31 ELECTRONIC LOCK RR AXLE	\$420	\$382	ADVERTISING ASSESSMENT	\$0	\$0
7200# GVWR PACKAGE	\$0	\$0	DESTINATION & DELIVERY	\$1995	\$1995

TOTAL BASE AND OPTIONS

DISCOUNTS

TOTAL

MSRP INVOICE

\$59740 \$64356.88

NA NA

\$59740 \$54356.88

48,152.22
~~+ 592 - Beacon~~
+ 951 - Mobile office
+ 382 E-Lock 3.31 Axle
\$ 50,077.22

This order has not been submitted to the order bank.

- 592
\$ 49,485.22

This is not an invoice.

REGULAR CAB / SUPERCAB / SUPERCREW® – XL SERIES

STANDARD EQUIPMENT

MECHANICAL

- 2.7L V6 EcoBoost® with Auto Start-Stop Technology (standard on 141" and 145")
- 5.0L V8 with Auto Start-Stop Technology (standard on 122" and 157")
- 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
- Auto Hold
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Trail – 4x2 only
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Deep Snow/Sand, Mud/Rut – 4x4 only
- Electronic Ten-Speed Automatic Transmission
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- Bed Storage Boxes (NA w/ 8' Box)
- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp (CHMSL)
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank
 - Standard Range 23 Gallon (Regular Cab 6.5' Box)
 - Extended Range 36 Gallon (Regular Cab (NA w/ 6.5' Box), SuperCab and SuperCrew®)
- Fully Boxed Steel Frame
- Grille – Black Coast to Coast
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Power Glass with Heat and Black Skull Caps
- Power Tailgate Lock
- Spare Tire Carrier – Rear Under Frame
- Spare Tire
- Stone Cuffs, Front & Rear
- Tailgate Lift Assist
- Tailgate – removable with key lock
- Tires
 - 245/70R 17 BSW all-season tires (A/S) 4x2
 - 265/70R 17 BSW all-terrain tires (A/T) 4x4
- Trailer Sway Control
- Trailer Towing – 4-pin wiring, ball mounting provisions in rear bumper
- Wheels – 17" silver steel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- 12" Productivity Screen in Instrument Cluster
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Auxiliary Audio Input Jack
- Black Vinyl Floor Covering
- Compass Display in Instrument Cluster
- Cruise Control

INTERIOR/COMFORT (continued)

- Dome Light
- Door trim – Soft armrest, grab handle and front map pockets
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
 - Front – A-Pillar, Driver and Passenger Side
 - Rear – B-Pillar (SuperCrew®)
- Horn – Dual-Note
- Illuminated Entry
- Manual Air Conditioning, Single Zone
- Outside Temperature Display
- Powerpoint 12V
- Power Door-Locks with Flip Key and Integrated Key Transmitter Keyless-Entry (incl. Autolock)
- Power Windows (Front/Rear) – One-touch Up/Down Driver and Passenger Front Windows (Rear Power Windows not available on Regular Cab)
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plates – MIC, Front
- Seat, Front
 - Cloth 40/20/40
 - 2-Way manual driver/passenger
 - Armrest
- Seat, Rear
 - Cloth
 - USB charging ports – two (2)
 - 60/40 flip-up split seat (SuperCab)
 - 60/40 flip-up split seat with elongated cushion (SuperCrew®)
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags
 - Driver and Passenger Front Airbags
 - Driver and Passenger Seat-Mounted Side Airbags
 - Safety Canopy® Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control
- LED Reflector Headlamps – Black Bezels
- Perimeter Alarm
- Rainlamp Wiper Activated Headlamps
- Seat Belts, Active Restraint System (ARS). Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SecuriLock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)
- Stolen Vehicle Services (1-year Plan Included)

REGULAR CAB / SUPERCAB / SUPERCREW® – XL SERIES STANDARD EQUIPMENT

ADVANCED DRIVER ASSISTANCE SYSTEMS

- Ford Co-Pilot360™ 2.0
 - Pre-Collision Assist with Automatic Emergency Braking (AEB)
 - Pedestrian Detection
 - Forward Collision Warning
 - Dynamic Brake Support
 - BLIS® with Cross-Traffic Alert
 - Lane-Keeping System
 - Lane-Keeping Alert¹
 - Lane-Keeping Aid
 - Driver Alert
 - Rear View Camera
 - Auto High Beams
 - Reverse Sensing System
 - Reverse Brake Assist
 - Post-Collision Braking
- Autolamp – Auto On/Off Headlamps

FUNCTIONAL

- AM/FM Stereo (speakers; four (4) with Regular Cab, six (6) with SuperCab and SuperCrew®)
- Class IV Trailer Hitch (incl. Smart Trailer Tow Connector, 7/4 pin-connector; Class IV trailer hitch receiver)
- FordPass™ Connect (5G)
 - 5G LTE Wi-Fi hotspot connects up to 10 devices¹
 - Schedule specific times to remotely start vehicle²
 - Locate parked vehicle²
 - Check vehicle status²

Note: Ford Telematics is available for fleet customers, providing access to real-time OEM-grade data (including GPS tracking, vehicle health, driver behavior and other unique information) in a web based application. Learn more about our telematics products at <https://www.fordpro.com/en-us/intelligence> or email telematics@fordpro.com, or by calling 833-327-FORD (833-327-3763)
- Hill Start Assist
- SYNC® 4 with Enhanced Voice Recognition (incl. SiriusXM® with 360L)
 - 12" LCD Capacitive Touchscreen with Swipe Capability
 - Wireless Phone Connection
 - Cloud Connected
 - AppLink® w/App Catalog
 - 911 Assist®
 - Apple CarPlay® and Android Auto™ Compatibility
 - Digital Owner's Manual
 - Conversational Voice Command Recognition
 - Connected Navigation³ (incl. 1-year trial)

¹ Wi-Fi hotspot includes wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford

² FordPass™ Connect (optional on select vehicles), the Ford Pass™ App., and Complimentary Connected Services are required for remote features (see FordPass™ Terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot.

³ Navigation services require SYNC®4 and FordPass Connect (optional on select vehicles), complimentary connect service and the FordPass app (see FordPass Terms for details). Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation.

Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features.

FUNCTIONAL (continued)

- USB charging ports – two (2)
- USB data charging ports – two (2)

FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.

2024 F-150®
SUPERCREW® – STX SERIES
STANDARD EQUIPMENT

The following equipment is standard as indicated. This series includes all XL content plus the following:

EXTERIOR

- Bumper, Front/Rear – Body-color
- Electronic Rear-Window Defroster
- Rear Privacy Glass
- Fender Vent – Electric Lime Accent
- Grille – Black and Dark Gray Coast to Coast
- LED Fog Lamps w/ LED Cornering Lamp
- STX Box Side Decal
- Tires
 - 275/60/20 BSW all-season (A/S) (4x2)
 - 275/60/20 BSW all-terrain (4x4)
- Wheels – 20" Dark Gray with Machined Aluminum

INTERIOR/COMFORT

- Carpet – Color-coordinated with Carpeted Floor Mats
- Seat, Front
 - Unique Sport Cloth 40/console/40
 - Manual lumbar (driver/passenger)
 - Seatback Map Pockets

FUNCTIONAL

- Zone Lighting (200A only)

REGULAR CAB / SUPERCAB / SUPERCREW® – XLT SERIES

STANDARD EQUIPMENT

The following equipment is standard as indicated. This series includes all STX content plus the following:

EXTERIOR

- 6" Chrome Running Boards
- Bumper, Front – Chrome with Body-color Fascia
- Bumper Rear – Chrome
- Chrome door and tailgate handles
- Chrome single-tip exhaust
- Grille – Black Painted Coast to Coast Black Mesh with chrome center bar
- Tires
 - 265/60R18 BSW all-season (A/S) (4x2)
 - 275/65R18 BSW all-terrain (A/T) (4X4)
- Wheels
 - 18" Chrome-like PVD

INTERIOR/COMFORT

- Auto-Dimming Rearview Mirror
- Carpet – Color-coordinated with Carpeted Floor Mats
- Delayed Accessory Power
- Dual-zone Electronic Automatic Temperature Control (DEATC)
- Rear Under-seat Storage
- Seat, Front
 - 8-way Power Driver's Seat
 - Cloth 40/20/40
 - Power driver and Manual passenger lumbar
 - Armrest w/storage
 - Locking storage under 20% seat
- Visors with Driver and Passenger Covered Mirrors
- Wrapped Steering Wheel

FUNCTIONAL

- Zone Lighting

SAFETY/SECURITY

- SecuriCode™ Keyless-Entry Keypad, Driver's Side

ADVANCED DRIVER ASSISTANCE SYSTEMS

- 360-Degree Camera (Includes Trailer Reverse Guidance)
- Pro Trailer Backup Assist
- Pro Trailer Hitch Assist



City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.us Email: info@ci.glencoe.mn.us

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To separate agenda items**

CITY OF GLENCOE BILLS

MARCH 18, 2024

**** PREPAID PAYROLL & WIRE TRANSFER BILLS ****

VENDOR	DEPARTMENT: DESCRIPTION	TOTAL
CITY OF GLENCOE EMPLOYEES	MULTIPLE DEPTS.: CITY OF GLENCOE PAYROLL 12-13-23	\$88,833.37
WIRE TRANSFER	MULT DEPTS: STATE SALES TAX	\$21,040.00
WIRE TRANSFER	MULT DEPTS:EMP/CITY PAYROLL TAXES,HSA,PERA,D COMP,CAFE	\$56,344.35
TOTAL PREPAID BILLS ----->		<u>\$166,217.72</u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 18, 2024 - PREPAID BILLS

Date: 03/14/2024

Time: 4:50 pm

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
A.H. HERMEL CO.	0573	LIQUOR: MERCH FOR RESALE	179717	11/30/2023	509.52
				Vendor Total:	509.52
ARCTIC GLACIER USA, INC	0495	LIQUOR: MERCH FOR RESALE	179718	11/30/2023	476.80
				Vendor Total:	476.80
BREAKTHRU BEVERAGE	0513	LIQUOR: MERCH FOR RESALE	179709	12/12/2023	1,175.30
				Vendor Total:	1,175.30
C & L DISTRIBUTING	0492	LIQUOR: MERCH FOR RESALE	179719	11/30/2023	22,760.82
				Vendor Total:	22,760.82
CARLOS CREEK WINERY, INC.	0188	LIQUOR: MERCH FOR RESALE	179710	12/12/2023	1,335.00
				Vendor Total:	1,335.00
CROW RIVER WINERY	2067	LIQUOR: MERCH FOR RESALE	179711	12/12/2023	898.80
				Vendor Total:	898.80
DAHLHEIMER BEVERAGE	0003	LIQUOR: MERCH FOR RESALE	179720	11/30/2023	17,197.92
				Vendor Total:	17,197.92
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	179712	12/12/2023	595.40
				Vendor Total:	595.40
MARLIN'S TRUCKING	1387	LIQUOR: MERCH FOR RESALE	179721	11/30/2023	390.25
				Vendor Total:	390.25
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	179713	12/12/2023	2,983.65
				Vendor Total:	2,983.65
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	179714	12/12/2023	5,443.25
				Vendor Total:	5,443.25
TIMBERLINE WOODPRODUCTS, LI	1591	AIRPORT: CABINETS	179715	12/12/2023	2,558.00
				Vendor Total:	2,558.00
VIKING BEVERAGES	0973	LIQUOR: MERCH FOR RESALE	179722	11/30/2023	6,877.00
				Vendor Total:	6,877.00
VIKING COCA-COLA BOTTLING CC	0494	LIQUOR: MERCH FOR RESALE	179723	11/30/2023	510.20
				Vendor Total:	510.20
VINOCOPIA, INC.	1353	LIQUOR: MERCH FOR RESALE	179716	12/12/2023	327.50
				Vendor Total:	327.50
				Grand Total:	64,039.41
				Less Credit Memos:	0.00
Total Invoices:	15			Net Total:	64,039.41
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	64,039.41

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 18, 2024 - PREPAID BILLS

Date: 03/14/2024
Time: 4:51 pm
Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	179779	12/15/2023	6,337.85
				Vendor Total:	6,337.85
COLONIAL LIFE	0735	MULT DEPTS: INS PREMIUMS	179780	12/15/2023	263.70
				Vendor Total:	263.70
HOME SOLUTIONS OF GLENCOE	1947	AQUATIC: FREEZER	179781	12/15/2023	497.94
				Vendor Total:	497.94
JOHNSON BROS - ST PAUL	0504	LIQUOR: MERCH FOR RESALE	179782	12/15/2023	6,130.59
				Vendor Total:	6,130.59
MINNESOTA CHILD SUPPORT	1646	POLICE: CHILD SUPPORT PAYMENT	179783	12/15/2023	279.18
				Vendor Total:	279.18
MINNESOTA PUBLIC EMPLOYEE	1439	POLICE: UNION DUES	179784	12/15/2023	88.60
				Vendor Total:	88.60
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR: MERCH FOR RESALE	179785	12/15/2023	3,322.94
				Vendor Total:	3,322.94
SOUTHERN GLAZER'S OF MN	1429	LIQUOR: MERCH FOR RESALE	179786	12/15/2023	8,260.61
				Vendor Total:	8,260.61
				Grand Total:	25,181.41
				Less Credit Memos:	0.00
Total Invoices:	8			Net Total:	25,181.41
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	25,181.41

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 18, 2024 - PREPAID BILLS

Date: 03/14/2024

Time: 4:51 pm

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BELLBOY CORPORATION	1113	LIQUOR STORE: MERCH FOR RESALE	179903	12/26/2023	1,848.20
				Vendor Total:	1,848.20
BREAKTHRU BEVERAGE	0513	LIQUOR STORE: MERCH FOR RESALE	179904	12/26/2023	2,580.08
				Vendor Total:	2,580.08
INDIAN ISLAND WINERY	1512	LIQUOR STORE: MERCH FOR RESALE	179905	12/26/2023	447.84
				Vendor Total:	447.84
JOHNSON BROS - ST PAUL	0504	LIQUOR STORE: MERCH FOR RESALE	179906	12/26/2023	6,024.58
				Vendor Total:	6,024.58
PAUSTIS WINE COMPANY	0916	LIQUOR STORE: MERCH FOR RESALE	179907	12/26/2023	2,734.00
				Vendor Total:	2,734.00
PHILLIPS WINE & SPIRITS, INC.	1010	LIQUOR STORE: MERCH FOR RESALE	179908	12/26/2023	4,225.00
				Vendor Total:	4,225.00
SOUTHERN GLAZER'S OF MN	1429	LIQUOR STORE: MERCH FOR RESALE	179909	12/26/2023	2,234.26
				Vendor Total:	2,234.26
VINOCOPIA, INC.	1353	LIQUOR STORE: MERCH FOR RESALE	179910	12/26/2023	1,393.50
				Vendor Total:	1,393.50
				Grand Total:	21,487.46
				Less Credit Memos:	0.00
				Net Total:	21,487.46
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	21,487.46
Total Invoices:		8			

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 18, 2024 - REGULAR BILLS

Date: 03/14/2024

Time: 5:01 pm

Page: 1

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
A & K REPAIR	0001	W.W.T.P.: FAN REPAIR	0	00/00/0000	639.98
				Vendor Total:	639.98
A.H. HERMEL CO.	0573	ADMIN: OFFICE SUPPLIES	0	00/00/0000	222.83
				Vendor Total:	222.83
ARNOLD'S OF GLENCOE, INC.	1449	STREET: KUBOTA RADIO	0	00/00/0000	320.94
				Vendor Total:	320.94
AT&T MOBILITY	1205	MULT DEPTS: CELL PHONE BILLS	0	00/00/0000	726.06
				Vendor Total:	726.06
AXON ENTERPRISE, INC	0439	POLICE: TRAINING SUPPLIES	0	00/00/0000	153.99
				Vendor Total:	153.99
BLUE CROSS BLUE SHIELD OF MII	1254	MULT DEPTS: INS PREMIUMS	0	00/00/0000	42,570.28
				Vendor Total:	42,570.28
BORDER STATES INDUSTRIES INC	0852	WATER, CITY CENTER: LIGHT BULBS	0	00/00/0000	59.36
				Vendor Total:	59.36
BUMPS FAMILY RESTAURANT	0961	MULT DEPT: ELECTION MEALS, CONTRACTOR MEALS	0	00/00/0000	1,174.39
				Vendor Total:	1,174.39
CARD SERVICES	0330	MULT DEPTS: BAR SUPPLIES, LAB, FUEL	0	00/00/0000	302.21
				Vendor Total:	302.21
CARS ON PATROL TOWING	1365	POLICE: SQUAD SETUP	0	00/00/0000	7,639.85
				Vendor Total:	7,639.85
CENTERPOINT ENERGY	0204	MULT DEPTS: NATURAL GAS BILLS	0	00/00/0000	14,042.61
				Vendor Total:	14,042.61
FLAHERTY & HOOD, P.A.	0441	ADMIN, WATER, W.W.T.P: LEGAL FEES	0	00/00/0000	3,817.50
				Vendor Total:	3,817.50
FRANKLIN PRINTING INC.	0085	POLICE: BUSINESS CARDS	0	00/00/0000	39.00
				Vendor Total:	39.00
GACC TOURISM	0168	REIMB: LODGING TAX	0	00/00/0000	65.93
				Vendor Total:	65.93
GALLS, LLC	0452	POLICE: UNIFORMS	0	00/00/0000	591.90
				Vendor Total:	591.90
GAVIN, JANSSEN, STABENOW &	0087	POLICE: LEGAL SERVICES	0	00/00/0000	7,467.50
				Vendor Total:	7,467.50
GLENCOE CO-OP ASSN.	1842	MULT DEPTS: FUEL	0	00/00/0000	3,429.29
				Vendor Total:	3,429.29
GLENCOE FLEET SUPPLY	2074	MULT DEPTS: PAINT & SUPPLIES, TOOLS, FASTENERS	0	00/00/0000	576.89
				Vendor Total:	576.89
GOPHER STATE ONE CALL	0482	WATER, WWTP, STORM WATER: LOCATE TICKETS	0	00/00/0000	24.30
				Vendor Total:	24.30
HAWKINS, INC.	1133	AQUATIC CENTER, WWTP: CHEMICALS	0	00/00/0000	16,668.02
				Vendor Total:	16,668.02
HILLYARD HUTCHINSON	0122	ADMIN, STREET: CLEANING SUPPLIES, PAPER PRODUCTS	0	00/00/0000	1,124.95
				Vendor Total:	1,124.95
HUEMOELLER, GONTAREK &	1800	ADMIN: LEGAL SERVICES	0	00/00/0000	6,024.00
				Vendor Total:	6,024.00
ID SIGN SOLUTIONS	0219	STREET: SIGNS AND BRACKETS	0	00/00/0000	907.49
				Vendor Total:	907.49

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 18, 2024 - REGULAR BILLS

Date: 03/14/2024

Time: 5:01 pm

Page: 2

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
JOHN DEERE FINANCIAL	1299	STREET: FILTERS, PAINT	0	00/00/0000	150.42
				Vendor Total:	150.42
KDUZ - KARP - KGLB	2248	ADMIN, LIQUOR: ADVERTISING	0	00/00/0000	1,072.00
				Vendor Total:	1,072.00
KNIFE RIVER CORP.	1555	STREET: SEALANT	0	00/00/0000	900.00
				Vendor Total:	900.00
KWIK TRIP	1653	POLICE: FUEL	0	00/00/0000	1,905.66
				Vendor Total:	1,905.66
LIGHT & POWER COMMISSION	1484	MULT DEPTS: ELECTRICITY, CREDIT CARD & BILLING FEES	0	00/00/0000	24,533.68
				Vendor Total:	24,533.68
LITZAU EXCAVATING	0380	WATER, WWTP: WATER MAIN & SEWER LINE REPAIRS	0	00/00/0000	29,938.00
				Vendor Total:	29,938.00
MCLEOD COOP. POWER ASS'N.	0201	ADMIN, AIRPORT: ELECTRICITY	0	00/00/0000	888.69
				Vendor Total:	888.69
METERING & TECHNOLOGY	1050	WATER: METERS	0	00/00/0000	5,172.36
				Vendor Total:	5,172.36
METRO SALES, INC	1066	ADMIN POLICE: OFFICE EQUIPMENT LEASE	0	00/00/0000	511.56
				Vendor Total:	511.56
MID-AMERICAN RESEARCH CHEM	1032	PARK: WEED PICKER	0	00/00/0000	480.97
				Vendor Total:	480.97
MINI BIFF	0177	PARK: WASTE REMOVAL	0	00/00/0000	125.46
				Vendor Total:	125.46
MNSPECT	0722	CODE ENFORCE: BUILDING & RENTAL INSPECTIONS	0	00/00/0000	3,548.72
				Vendor Total:	3,548.72
MORRIS ELECTRONICS INC	1372	POLICE: LABOR	0	00/00/0000	312.50
				Vendor Total:	312.50
MVTL , INC.	0353	WATER, WWTP: LAB TESTING	0	00/00/0000	160.50
				Vendor Total:	160.50
NORTH CENTRAL INTERNATIONAL	0683	STREET: PARTS	0	00/00/0000	68.58
				Vendor Total:	68.58
NORTH CENTRAL LABORATORIES	0631	WWTP: LAB SUPPLIES	0	00/00/0000	2,026.94
				Vendor Total:	2,026.94
NUVERA	2120	MULT DEPTS: INTERNET, PHONE, IT SUPPORT	0	00/00/0000	5,222.18
				Vendor Total:	5,222.18
OXYGEN SERVICE COMPANY	0653	STREET: WELDING SUPPLIES	0	00/00/0000	16.24
				Vendor Total:	16.24
PIONEERLAND LIBRARY SYSTEMS	0227	LIBRARY, REIMB: BOOKS, FINES, CARDS, QUARTERLY FUNDING	0	00/00/0000	24,367.30
				Vendor Total:	24,367.30
PREMIUM WATERS, INC.	1081	MULT DEPTS: WATER	0	00/00/0000	240.17
				Vendor Total:	240.17
QUALITY FLOW SYSTEMS, INC.	1038	WWTP: PARTS	0	00/00/0000	1,483.48
				Vendor Total:	1,483.48
RELIABLE OFFICE SUPPLIES	0476	MULT DEPTS: INS PREMIUMS	0	00/00/0000	1,075.12
				Vendor Total:	1,075.12
REVIER WELDING	1509	STREET: EQUIPMENT REPAIR, METAL	0	00/00/0000	1,785.00

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

MARCH 18, 2024 - REGULAR BILLS

Date: 03/14/2024

Time: 5:01 pm

Page: 3

City of Glencoe

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
Vendor Total:					<u>1,785.00</u>
SAM'S TIRE SERVICE INC.	0250	STREET: LOADER TIRE MAINTENANCE	0	00/00/0000	<u>250.00</u>
Vendor Total:					<u>250.00</u>
SOUTHWEST EYE CARE	0038	PARK: SAFETY GLASSES	0	00/00/0000	<u>505.94</u>
Vendor Total:					<u>505.94</u>
STORM TRUCKING, LLC	1687	STREET: SNOW HAULING	0	00/00/0000	<u>585.00</u>
Vendor Total:					<u>585.00</u>
THOMSON REUTERS	1260	POLICE: SOFTWARE SUBSCRIPTION	0	00/00/0000	<u>182.00</u>
Vendor Total:					<u>182.00</u>
Grand Total:					<u>216,097.74</u>
Less Credit Memos:					<u>0.00</u>
Net Total:					<u>216,097.74</u>
Less Hand Check Total:					<u>0.00</u>
Outstanding Invoice Total :					<u>216,097.74</u>
Total Invoices:	51				



SMALL CITY  BIG FUTURE

City of Glencoe ♦ 1107 11th Street East, Suite 107 ♦ Glencoe, Minnesota 55336
Phone: (320) 864-5586 Website: www.glencoe.mn.org Email: info@ci.glencoe.mn.us

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To separate agenda items

Mayor: Ryan Voss **City Administrator:** Mark D. Larson

Councilors: At-Large Yodee Rivera, Precinct 1 Sue Olson, Precinct 2 Mark Hueser, Precinct 3 Paul Lemke, Precinct 4 Cory Neid

CITY OF GLENCOE
DEPARTMENT SUPERVISOR
MONTHLY SUMMARY REPORT
(Due by 10th of each month)

Department: Streets/Parks/Airport/Cemetery

Supervisor Name: Jamie Voigt

Month: January

Week of Week of 1/2/24

Picnic table maintenance
Tar buggy detail
New park shed close up and insulate, trench power
Christmas tree pickup
Flood rinks
Cremation (1)
Garbage route
Equipment maintenance/repairs

Week of 1/8/24

Clean break room, bathrooms
Plowed snow (2) Blow snow downtown (1) Sidewalks (3) Airport (1) Cemetery (1)
Salt streets (1)
Plow equipment check, cleanup
Safety meeting
Fire Extinguisher/Ladder inspections
Picnic table maintenance
Christmas tree pickup
Flood rinks
Garbage route
Equipment maintenance/repairs

Week of 1/15/24

Plowed snow (1) Blow snow downtown (1) Sidewalks (1) Airport (1) Cemetery (1)
Plow equipment check, cleanup
Leaf Vac 1 detail
Tar buggy detail
Christmas tree pickup
Flood rinks
Open warming house
Garbage route
Equipment maintenance/repairs

Week of 1/22/24

Salt streets (1)
Picnic table maintenance
Leaf vac 1 & 2 detail
Leaf vac 1 maintenance
New park shed close up inside walls/remove old electric
Water main break detour Chandler
Christmas tree pickup
Warming house closed
Garbage route
Equipment maintenance/repairs

Week of 1/29/24

Clean break room, bathrooms

Hearing test

Street shop detail

Pickup wash/detail

Garbage route

Equipment maintenance/repairs

Signature: _____

A handwritten signature in black ink, written over a horizontal line. The signature is stylized and cursive, appearing to read "Sam H. G.". It is positioned to the right of the "Signature:" label.

**CITY OF GLENCOE
DEPARTMENT SUPERVISOR
MONTHLY SUMMARY REPORT**
(Due by 10th of each month)

Department: Streets/Parks/Airport/Cemetery

Supervisor Name: Jamie Voigt

Month: February

Week of Week of 2/5/24

Park shop detail
Airport hangar maintenance
Sweeper maintenance
Picnic table maintenance
Cremation (1)
Garbage route
Equipment maintenance/repairs

Week of 2/12/24

Plowed snow (1) Blow snow downtown (1) Sidewalks (2) Airport (1) Cemetery (1)
Salt streets (1)
Safety meeting
Fire Extinguisher/Ladder inspections Leaf pickup
Sweeper maintenance
Loader rust maintenance
Picnic table maintenance
Small flags up
Garbage route
Equipment maintenance/repairs

Week of 2/19/24

Clean break room, bathrooms
Plow equipment check, cleanup
Loader rust maintenance
Picnic table maintenance
Garbage route
Equipment maintenance/repairs

Week of 2/26/24

Seal concrete floors street shop bays 1-6
Plow route turf repair
Garbage route
Equipment maintenance/repairs

Signature. 



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FUND BALANCES

FUND #	2023 CASH BALANCES	MONTH NOVEMBER	MONTH OCTOBER	MONTH SEPTEMBER
101	General-Operating	\$ 1,842,896.49	\$ 1,184,303.16	\$ 1,475,969.31
101	General-Childhood Intervention	\$ 886.55	\$ 886.55	\$ 886.55
101	General-Crime Prevention	\$ 11,293.66	\$ 7,295.14	\$ 1,322.55
601	Water-Operating	\$ 2,741,603.02	\$ 2,688,520.83	\$ 2,625,569.89
601	Water-Water Availability Charge	\$ 584,629.39	\$ 580,151.98	\$ 579,526.74
601	Water-Trunk Water Charge	\$ 25,547.00	\$ 25,520.13	\$ 25,492.63
601	Water-Bonds	\$ 1,940.34	\$ 1,938.30	\$ 1,936.21
601	Water-Construction	\$ -	\$ -	\$ -
602	W.W.T.P.-Operating	\$ 1,840,475.58	\$ 1,870,574.05	\$ 1,822,373.27
602	W.W.T.P.-Sewer Availability Charge	\$ 1,119,046.82	\$ 1,115,259.93	\$ 1,114,057.99
602	W.W.T.P.-Trunk Sewer Charge	\$ 130,301.97	\$ 130,164.90	\$ 130,024.62
602	W.W.T.P.-Bonds	\$ (64,994.10)	\$ (133,178.86)	\$ (201,286.69)
602	W.W.T.P.-Construction	\$ -	\$ -	\$ -
603	Sanitation	\$ 35,339.20	\$ 35,357.51	\$ 34,528.46
604	City Center-Operating	\$ 4,277.65	\$ (51,625.90)	\$ (46,832.44)
604	City Center-Bonds	\$ (645,368.32)	\$ (644,689.45)	\$ (643,994.65)
609	Liquor Store	\$ 200,975.68	\$ 217,645.61	\$ 199,482.79
612	Airport	\$ (491,591.78)	\$ (339,638.72)	\$ (850,675.52)
651	Storm Water Management	\$ 347,321.79	\$ 305,174.68	\$ 260,524.44
213	Park Improvement	\$ 178,773.68	\$ 178,585.63	\$ 178,393.16
223	Aquatic Center	\$ (92,826.90)	\$ (92,677.72)	\$ (88,236.55)
223	Aquatic Center-Lifeguard Training	\$ 2,295.25	\$ 2,295.25	\$ 2,295.25
225	Cable TV	\$ 10,794.83	\$ 14,079.98	\$ 7,498.08
226	Cemetery	\$ (30,329.41)	\$ (28,259.81)	\$ (26,059.07)
229	Municipal State Aid	\$ 219,502.70	\$ 222,698.04	\$ 222,458.03
230	Engineering/Inspection Services	\$ (126,877.16)	\$ (126,743.70)	\$ (126,607.11)
231	Public Safety Aid	\$ -	\$ -	\$ -
300	City Sinking	\$ 8,395.40	\$ 8,256.79	\$ 8,247.89
382	2007 Tax Increment Bond-2007 Industrial Park	\$ (59,845.25)	\$ (59,782.30)	\$ (59,717.87)
383	2014 Tax Increment Bond-West Industrial Park	\$ -	\$ -	\$ -
384	2018 Tax Increment Bond-Panther Heights	\$ (37,889.29)	\$ (31,293.84)	\$ (31,260.11)
409	Tax Increment #4-Industrial Park	\$ 491,165.84	\$ 448,544.13	\$ 448,060.72
424	Tax Increment #17-Miller Manufacturing	\$ 23,715.02	\$ 1,984.13	\$ 1,981.99
425	Tax Increment #18-West Industrial Park	\$ -	\$ -	\$ -
426	Tax Increment #19-Panther Heights	\$ 79,486.53	\$ 40,258.98	\$ 40,215.59
427	Tax Increment #20-Bus Garage	\$ (9,335.34)	\$ (9,325.52)	\$ (9,315.47)
466	2023 Street Improvement	\$ (401,262.76)	\$ (83,297.02)	\$ 640,111.27
523	2008 11th Street/Morningside Bond	\$ 12,577.05	\$ (42,154.62)	\$ (42,109.19)
524	2014 Street Improvement Bond	\$ (167.39)	\$ (91,531.26)	\$ (91,432.61)
525	2015 Street Improvement Bond-Lincoln Park	\$ (314,994.87)	\$ (422,511.69)	\$ (422,056.34)
526	2016 Street Improvement Bond-Armstrong Avenue	\$ (83,940.93)	\$ (139,977.47)	\$ (139,826.61)
527	2017 Street Improvement Bond-Baxter Avenue	\$ (30,385.18)	\$ (118,299.46)	\$ (118,171.97)
528	2018 Storm Water Improvement Bond-Central Storm Sewer	\$ (107,154.77)	\$ (197,486.56)	\$ (197,273.72)
529	2021 Street Improvement Bond-10th Street	\$ (201,498.24)	\$ 161,266.91	\$ 161,093.11
530	2023 Street Improvement Bond	\$ 460,115.65	\$ 317,928.33	\$ 181,343.25
TOTALS		\$ 7,674,895.40	\$ 6,946,217.04	\$ 7,068,537.87

Glencoe Municipal Liquor Store
Profit & Loss Statement for November 2023

Sales	
Liquor	72,106.57
Beer	101,697.56
Wine	28,896.05
Other Merchandise	3,775.90
Total Sales	206,476.08

Cost of Sales	
Beginning Inventory	465,472.10
Purchases	152,567.99
Total Merch. Avail. for Sale	618,040.09
Less Inventory Ending	472,434.55
Cost of Sales	145,605.54
Gross Profit on Sales	60,870.54
	29.48%

Operating Expenses	
Sales Tax (Use tax)	109.00
Full-Time Employees	8,738.64
Full-Time Employees- Overtime	0.00
Part-Time Employees	9,017.10
PERA Contributions	1,264.09
FICA Contributions	1,093.50
Medicare Contributions	255.73
Health & Life Insurance	2,704.53
Operating Supplies	4,578.23
Cleaning Supplies	0.00
Repair & Maintenance	1,445.30
Professional Services	0.00
Training	0.00
Computer Repair/Equipment	0.00
Telephone	116.73
Travel Expense	0.00
Advertising	1,093.00
Printing & Binding	0.00
Electricity	869.67
Natural Gas	160.11
Uniforms	0.00
Miscellaneous	40.86
Sub-total	31,486.49
Insurance- Liquor, Property, Gen'l Liability	888.12
Depreciation	3,504.41
Audit	250.00
Worker's Comp	450.91
Bond Interest	943.13
Total Operating Expenses	37,523.06

Non-Operating Expenses/Income	
Interest Income	229.19
Miscellaneous	665.00
Sales Tax Variance	(12.74)
Cash Drawer +/-	284.33
Bad/Collected Checks	0.00
Total Non-Operating Exp./Inc.	1,165.78

Net Income	24,513.26
Year-To-Date Income	235,458.76

Comparative Figures

Previous Year (2022)

Total Sales	208,623.71
Gross Profit on Sales	51,826.88
Total Operating Expenses	37,229.36
Total Non-Operating Exp./Inc.	634.04
Net Income	15,231.56
Year-To-Date Income	223,621.09

Current YTD Cash Balance	200,975.68
Last Month YTD Income	210,945.50