



SMALL CITY  BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES

April 1, 2024 – 7:00 PM

City Center Ballroom

Attendees: Ryan Voss, Yodee Rivera, Susan Olson, Mark Hueser, Paul Lemke, Cory Neid

City Staff: Mark Larson, Mark Lemen, Mark Ostlund, Todd Trippel, Tony Padilla, Myranda VanDamme, and James Voigt

Others: Rich Glennie, Lowell Anderson, Owen Elle, and Elisa Dording

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Voss.

2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of March 18, 2024

B. Approve Retailer's Fireworks License, Coborns Incorporated – Store #2027, 2211 11th Street East, Glencoe, 55336

C. Approve book transfers:

1. \$20,000.00 from General Fund to Park Imp. Fund - Campground Reimbursement
2. \$70,000.00 from Storm Water Management to General Fund – Employee Wages
3. \$120,000.00 from Water to 2015 Street Improvement Bond – Bond Payment
4. \$180,000.00 from WWTP to 2015 Street Improvement Bond – Bond Payment
5. \$60,000.00 from Water to 2016 Street Improvement Bond – Bond Payment
6. \$20,000.00 from WWTP to 2016 Street Improvement Bond – Bond Payment
7. \$127,549.00 from Municipal State Aid to 2016 Street Imp. Bond – Bond Payment
8. \$70,000.00 from Water to 2017 Street Improvement Bond - Bond Payment
9. \$40,000.00 from WWTP to 2017 Street Improvement Bond – Bond Payment
10. \$55,000.00 from Stormwater Management to 2017 Street Imp. Bond – Bond Payment
11. \$30,000.00 from Water to 2018 Stormwater Imp. Bond – Bond Payment
12. \$51,000.00 from WWTP to 2018 Stormwater Imp. Bond – Bond Payment
13. \$205,000.00 from Storm Water Management to 2018 Storm Water Imp. Bond – Bond Payment
14. \$185,500.00 from Water to General Fund – Administration & 2023 Street Imp.
15. \$185,500.00 from WWTP to General Fund - Administration & 2023 Street Imp.
16. \$345,000.00 from General Fund to 2023 Street Improvement Construction
17. \$90,000.00 from 2023 Street Improvement Bond to 2023 Street Imp. Construction

18. \$60,000.00 from Stormwater Management to General Fund – Administration & 2023 Street Improvement
19. \$10,000.00 from Cable TV to General Fund
20. \$50,000.00 from Liquor Store to General Fund – Administration
21. \$6,000.00 from Liquor Store to City Center Operating – Eliminate Negative Fund Balance
22. \$144,000.00 from Liquor Store to City Center Bonds – Eliminate Negative Fund Balance
23. \$89,000.00 from General Fund to Aquatic Center – Eliminate Negative Fund Balance
24. \$30,250.00 from General Fund to Cemetery – Eliminate Negative Fund Balance
25. \$15,000.00 from General Fund to Engineering/Inspection Services – Eliminate Negative Fund Balance
26. \$8,000.00 from City Sinking to 2015 Street Improvement Bond – Eliminate Negative Fund Balance
27. \$7,000.00 from General Fund to 2015 Street Improvement Bond – Eliminate Negative Fund Balance
28. \$60,000.00 from Tax Increment #4 to 2007 Tax Increment Bond – Bond Payment
29. \$38,000.00 from Tax Increment #9 to 2018 Tax Increment Bond – Bond Payment

Motion: Lemke, seconded by Olson to approve the consent agenda. All in favor, the motion carried.

3. APPROVE AGENDA

Motion: Neid, seconded by Rivera to approve the agenda. All in favor, the motion carried.

4. PUBLIC COMMENT (agenda items only)

Resident, Rich Glennie, questioned why there were multiple negative fund balances. Mark Larson explained there are only three actual fund funds that have negative balances. One is the city center fund where we make an operating transfer every year. Second is the aquatic center. A transfer is made every year because this fund does not have cash flow. Same with the cemetery.

5. PUBLIC HEARINGS

None scheduled.

6. BIDS AND QUOTES

A. Police Space Needs Study – SEH Quote

B. Fire Department Space Needs Study – SEH Quote

Space needs assessment for the police department and space needs assessment for the fire department. Both are \$5,800.00. These were brought up at the workshop last week and City Council did go on tours of both facilities. Either monies get put into the budget for next year to do this and put off until the first of the year or we look at doing

either one of both studies now. \$9,800.00 to do both studies now and if we did them separately it would be about \$11,600.00.

Mayor Voss opens this up for council discussion. Lemke stated there are issues at the PD that need to be addressed sooner than later. Safety concerns in his perspective that need immediate addressing. There will be a mechanical contractor coming in to give an estimate. Mayor Voss suggests making the most efficient and neat use of our spaces and working with a consultant to help us try and do that structurally. Hoping to see quotes maybe in a week or so and have some idea from the contractor's standpoint.

Motion: Neid, second by Hueser to have the Space Needs Assessment put on their 2025 budgets for next year. Olson, Lemke, and Rivera voting against, the motion failed. Rivera motions to approve moving forward with the combined study this year, second by Olson with Lemke voting in the affirmative, the motion carries.

C. SLA for updated Sound Study for Revolve Labs (BIT 49) – City Attorney

Mark Ostlund's recommendation is to move forward with the sound study to be completed in April and to have the city buy-in to this agreement. When they do the sound study, they'll have it operating at full capacity. The city would pay for the study upfront, reimbursed by Revolve Labs (BIT49) in May. The readings will be completed at the Gould property and next to the workforce housing on Seneca property. Hueser questions if we shouldn't be setting one up on the south side as well or the southeast.

Motion: Nied, second by Lemke to table with the revised quote at the next meeting to explore the third site. All in favor, the motion carries.

7. REQUESTS TO BE HEARD

A. Glencoe Sportsman's Club request for funding Fence Improvements

The Sportsman's Club came to the workshop last week to talk to the city council about an additional expense that they did not anticipate or foresee. Looking at about \$89,000 with multiple fences plus additional costs they're going to incur. Asking the city for any type of assistance. My recommendation is if we are going to participate, somewhere in the tune of \$10,000, it would just come from the general fund. Hueser stated the sanctuary is a key part of the park.

Motion: Hueser, second by Olson to approve \$10,000 for funding fence improvements for the Glencoe Sportsman's Club on contingent that they raise the additional funding. All in favor, the motion carries.

B. Approval of Grant Application for DNR Outdoor Grant for Pickleball Courts – Mayor Voss

1. Resolution 2024-05 – Approving DNR Grant Submittal

Motion: Lemke, second by Neid to approve Resolution 2024-05 on approving the DNR Grant Submittal. All in favor, the motion carries.

C. Dog Park Appropriation from Park Improvement fund for 2025 – Glencoe Rotary Club

The anticipated cost of the dog park is about \$51,000, with about \$41,000 of that being the fencing. The Glencoe Area Foundation is looking at setting up a fund that people could make donations toward the dog park and have the tax-deductible ability. The Rotary Club is looking at applying for a grant through the Rotary Foundation for another \$4,000. There has been discussion ongoing with the Glencoe Woodworkers Club about building some of the amenities in the park. The Rotary Club right now is asking for an earmark for a 2025 project by the City Council for \$12,500 toward the construction. This won't be until next year, but just an earmark so the Rotary Club can go out and start soliciting other funding sources.

Motion: Lemke, second by Rivera to approve a \$12,500 earmark for 2025 for the dog park appropriation.

8. ITEMS FOR DISCUSSION

- A. Airport Terminal Dedication and Open House – June 7th and June 8th
Friday, June 7th at 1 pm and Saturday, June 8th in the morning, time yet to be determined.
- B. Update on 1234 Greeley Avenue – City Attorney
Mark Ostlund requested that Mr. Nseumen attend tonight's meeting to give an update on his progress. The council had given him an extension on his deadline. A hearing several months ago determined 1234 Greeley Ave building was hazardous under the statute. He was given 30 days to fix the issues. Ostlund is asking council tonight to vote in the affirmative to direct him to file the order with the court asking for a judge to issue an order to enforce the terms of hazardous building or circle back to Mr. Nseumen for the update and push him harder to see where he stands and essentially ask that he shows up to the next meeting. Mr. Nseumen has got one last chance to appear before the city council with a plan, deadlines, and a timeframe with a finishing date. If he does not show up, we are done.
- C. Legislative Update – City Administrator
Mark Larson attended the Coalition of Greater Minnesota City's Legislative Update in St. Paul.
- D. 2024 Workers' Compensation Premium reduction
Premium reduced by \$36,000.

9. ROUTINE BUSINESS

- A. Project Updates
The Hennepin Ave Project open house will be at City Hall on April 23rd. The first session is from 12 pm – 1 pm, second session from 6 pm – 7 pm.
- B. Economic Development
- C. Public Input
- D. Reports
- E. City Bills

Motion: Neid, second by Olson to pay City Bills. All in favor, the motion carried.

10. Close Meeting for Public Works Union Contract Negotiations
Cancelled.

ADJOURNMENT

Motion: Lemke, second by Neid to adjourn the meeting. All in favor, the motion carried.