



SMALL CITY  BIG FUTURE

## **GLENCOE CITY COUNCIL MEETING MINUTES**

**April 15, 2024 – 7:00 PM**

City Center Ballroom

Attendees: Ryan Voss, Yodee Rivera, Susan Olson, Mark Hueser, Paul Lemke, Cory Neid

City Staff: Mark Larson, Mark Lemen, Mark Ostlund, Todd Trippel, Marco Miranda, and James Voigt

Others: Rich Glennie, Lowell Anderson, Owen Elle, Justin Black, and Victor Garcia

### **1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

The Meeting was called to order by Mayor Voss.

### **2. CONSENT AGENDA**

**A.** Approve Minutes of the Regular Meeting of April 1, 2024

**B.** Approve Special Event Application of the Glencoe Car and Bike Show, Glencoe City Center Parking Lot, 1107 11<sup>th</sup> Street East, June 23, July 21 (Happy Hour), and September 8, 2024

**Motion:** Hueser, seconded by Olson to approve the consent agenda. All in favor, the motion carried.

### **3. APPROVE AGENDA**

**Motion:** Neid, seconded by Rivera to approve the agenda. All in favor, the motion carried.

### **4. PUBLIC COMMENT (agenda items only)**

None.

### **5. PUBLIC HEARINGS - None Scheduled**

### **6. BIDS AND QUOTES –**

**A.** Wastewater Utility Vehicle – Mark Lemen, Public Works Director

In 2018/2019, a used utility vehicle was purchased for the wastewater department. There have been some pretty extensive expenditures including brake failures, engine oil burning, and coolant leaks. The brakes and the suspension work were unable to be fixed due to not being able to purchase the parts needed anymore. Mark Lemen received four quotes: two from Arnold's, one from Midwest Machinery, and one from Polaris. The plan is to move forward with the Kubota. This side by side has a diesel

engine, comes equipped with a hydraulic bed, all the lights, and a heated and air-conditioned cab.

**Motion:** Neid, seconded by Hueser to proceed with the purchase of the Kubota from Arnold's. All in favor, the motion carried.

**B.** SLA for updated Sound Study for Revolve Labs (BIT 49) – City Attorney

**Motion:** Neid, seconded by Hueser to approve the quote for the three test sites with SEH. All in favor, the motion carried.

**C.** SLA for Construction Administration for Waterline Installation –

US Highway 212/Morningside Avenue Roundabout Project – Justin Black, SEH  
MNDOT has developed a policy about locations of public infrastructure, water, and sanitary sewer pipes within a roundabout footprint. Their policy states that these pipes be relocated to one leg of the roundabout.

**Motion:** Lemke, seconded by Rivera to approve the supplemental letter of agreement for the water main project in connection with the Hwy 212/Morningside Ave project. All in favor, the motion carried.

## 7. REQUESTS TO BE HEARD

**A.** Community Garden Location – Together We are Glencoe

**Motion:** Neid, seconded by Lemke to approve site three as the location of the future community garden. All in favor, the motion carried.

**B.** Appointment to Boards and Commissions

1. Airport Commission

**Motion:** Lemke, seconded by Neid to appoint Christopher Yurek to the open position on the Airport Commission Board. All in favor, the motion carried.

2. Park Board

**Motion:** Rivera, seconded by Neid to appoint Derek Rosenwald to the open position on the Park Board. All in favor, the motion carried.

## 8. ITEMS FOR DISCUSSION

**A.** Airport Terminal Dedication and Open House – June 7<sup>th</sup> and June 8<sup>th</sup>

**B.** Update on 1234 Greeley Avenue – City Attorney

The property owner reached out to Mark Ostlund requesting to be moved to next month's agenda. He said he will show up with a master plan including quotes and a business plan.

**C.** Lease Renewals

1. Glencoe Woodworking Club

2. Common Cup Ministries

**Motion:** Lemke, seconded by Hueser to draft new leases for the Glencoe Woodworking Club and Common Cup Ministries. All in favor, the motion carried.

**D.** Hotel Study – City Administrator

After talking with one of the potential new investors, a full comprehensive market study would be required. The last time someone was in the field out in Glencoe was back in

2013. The developing group that we are talking to at this time has indicated a 76-unit hotel, where it was at 53 units with the last study. Mark Larson's recommendation is to refer the Hotel Study to the EDA.

**9. ROUTINE BUSINESS**

- A. Project Updates
- B. Economic Development
- C. Public Input
- D. Reports
- E. City Bills

**Motion:** Neid, second by Hueser to pay City Bills. All in favor, the motion carried.

**10. Close Meeting for Public Works Union Contract Negotiations**

**Motion:** Lemke, second by Neid to close the meeting for Public Works Union Contract Negotiations. All in favor, the motion carried.

**11. ADJOURNMENT**

**Motion:** After reopening the meeting, no action was taken. The meeting was adjourned by Lemke, second by Neid. All in favor, the motion carried.