



SMALL CITY  BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES

October 7, 2024 – 7:00 PM

City Center Ballroom

Attendees: Ryan Voss, Susan Olson, Mark Hueser, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Larson, Mark Ostlund, Mark Lemen, Jamie Voigt, Tony Padilla, Todd Trippel, Haylie Kusler

Others: Owen Elle, Lowell Anderson, Richard Glennie, Liz Griebel, Anna Sievert, Emma Salisbury

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Voss.

2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of September 16, 2024 – Note Change in Resolution 2024-11 – reduction due to addition error.

B. Special Event Application of **JL Insurance Advisors**, 1132 Hennepin Avenue, Street Closure S 1/2 of 12 Street East of Hennepin Avenue for Customer Appreciation and Chamber of Commerce Ribbon Cutting. October 15, 2024 from 8:00 AM to 11:00 AM. Cones, Barricades and Picnic Tables.

C. Special Event Application of **Glencoe Days Committee** for Oak Leaf Park – Shelters 1 and 2 for Haunted Harvest Event at Oak Leaf Park, 200 DeSoto Avenue South October 18-19, and October 25-26. Requesting the use of Shelters 1 and 2 for duration of event requiring shelters to be closed for rental, parking, and staff cleanup.

Motion: Neid, seconded by Hueser to approve the consent agenda. All in favor, the motion carries.

3. APPROVE AGENDA

Motion: Lemke, seconded by Neid to approve the agenda. All in favor, the motion carries.

4. PUBLIC COMMENT (agenda items only)

None.

5. PUBLIC HEARINGS

None Scheduled.

6. BIDS AND QUOTES

None Scheduled.

7. REQUESTS TO BE HEARD

A. FFA Signage Request – Glencoe FFA

MNDOT approved a permit for the local FFA chapter to hang signs stating that Glencoe is a “Proud FFA Community” on the city population signs on Hwy 212 and Hwy 22. The FFA chapter presented the information to the Council and expressed their appreciation for the City’s cooperation with this project.

B. Police Policy Change- FBI Criminal Justice Information Services (CJIS) security – Chief Padilla

Glencoe Police Department (GPD) recently went through a mandatory State Bureau of Criminal Apprehension (BCA) security audit. During this audit, our security policy was updated.

Motion: Neid, seconded by Lemke. All in favor, the motion carries.

C. Resolution 2024-12 Designating Election Judges and polling place for General Election on November 5th, 2024 – City Administrator

Motion: Hueser, seconded by Olson, to approve Resolution 2024-12 approving the election judges and polling place for the General Election. Upon a roll call vote, the following voted Aye, Rivera, Olson, Hueser, Neid and Lemke. The following voted Nay, none. Whereupon the resolution was declared adopted and approved.

RESOLUTION 2024-12

RESOLUTION DESIGNATING CITY OF GLENCOE ELECTION JUDGES FOR THE GENERAL ELECTION TO BE HELD ON NOVEMBER 5th, 2024

WHEREAS, the election laws of the State of Minnesota provide that the governing body of a municipality must designate election judges for the municipality for the Primary Election:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENCOE, MINNESOTA.

That the following persons are hereby declared to be judges of the General Election to be held on Tuesday, November 5th, 2024 in the City of Glencoe.

Bonnie Hahn	Greg Ettl	Sarah Hueser
Cheryl Schmidt	Jodi Sell	Sharel Hoops
Connie Heitz	John McBride	Shari O’Donnell
Corey Schwanke	John Thell	Sharon Hoese
Deb Bargmann	John Winter	Steve Brelje
Deb Donnay	Kevin Dietz	Sue Terlinden
Dennis Oltmann	Lesa Hueser	Theresa Adrian
Eileen Harff	Michelle Miller	
Gary Schreifels	Paula Bulau	
Gary Ziemer	Renae Peterson	

Adopted and approved this 7th day of October, 2024.

Ryan Voss, Mayor

ATTEST:

Mark Larson, City Administrator

D. 2025 Prosecuting Attorney Fee Increase request – City Administrator

Ken Jannsen is requesting to increase the fee for prosecuting Attorney fees from \$145.00 per hour to \$165.00 per hour. City Administrator Larson recommended the Council to table this request until staff can look at the number of billable hours over the past 5 years.

Motion: Neid, seconded by Hueser to table the 2025 prosecuting Attorney fee increase. All in favor, the motion carries.

8. ITEMS FOR DISCUSSION

A. Reminder of City Council Date Change for General Election to November 6, 2024, at 7:00 PM

B. Revolve Labs update – City Attorney Ostlund

The new gate and blankets on the fence have been installed. Revolve Labs is ready for another sound study with SEH. The city has been reimbursed for all the sound studies to date. We are hopeful for the study to take place within the next two weeks.

9. ROUTINE BUSINESS

A. Project Updates

B. Economic Development

C. Public Input

D. Reports

E. City Bills

Motion: Lemke, seconded by Neid to approve the city bills. All in favor, the motion carries.

10. ADJOURN

Motion: Neid, seconded by Olson to adjourn the meeting. All in favor, the motion carries.