



SMALL CITY  BIG FUTURE

GLENCOE CITY COUNCIL MEETING MINUTES
February 18, 2025 – 7:00 PM
City Center Ballroom

Attendees: Mark Hueser, Jon Dahlke, Scott Maynard, Paul Lemke, Cory Neid, Yodee Rivera

City Staff: Mark Larson, Mark Ostlund, Mark Lemen, Jamie Voigt, Tony Padilla, Todd Trippel

Others: Rich Glennie, Gary Ziemer

1. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Meeting was called to order by Mayor Mark Hueser

2. CONSENT AGENDA

A. Approve Minutes of the Regular Meeting of February 3, 2025

Motion: Lemke, seconded by Neid to approve the consent agenda. All in favor, the motion carries.

3. APPROVE AGENDA

Motion: Dahlke, seconded by Neid to approve the agenda. All in favor, the motion carries.

4. PUBLIC COMMENT (agenda items only)

None.

5. PUBLIC HEARINGS

None.

6. BIDS AND QUOTES

A. Siding for Park Shed – Assistant City Administrator Lemen

The City of Glencoe moved the old airport arrival and departure building to Oak Leaf Park to utilize as an additional equipment storage and repair facility. City staff were able to complete most of the site prep work and complete the task of setting the building in place. There are a few final items left to do for the project to be complete. City staff received quotes for installation of soffit and fascia as well as the completion of the overhead door. There will be insulation installed around the entire building. All Aspects Builders provided the lowest quote of \$11,000.00. Assistant City Administrator Lemen is recommending a motion to approve the quote from All Aspects Builders.

Motion: Lemke, seconded by Maynard to approve the quote from All Aspects Builders for \$11,000.00. All in favor, the motion carries.

B. Park Shelter Repairs and Siding – Assistant City Administrator Lemen

Shelter 4 at Oak Leaf Park sustained storm damage from a falling tree. The damage is covered by the City insurance policy, however, the replacement of just the damaged area would present an unsightly finish. Therefore, City staff obtained quotes for the additional repairs to maintain aesthetic cohesion. All Aspects Builders provided the lowest bid. The complete quote including the entirety of the shelter is \$17,400.00. The City insurance is providing \$11,900.00 in coverage leaving \$5,500.00 for the City's portion. Assistant City Administrator Lemen is recommending a motion to approve the overall project for Oak Leaf Park Shelter 4 to All Aspects Builders, whereas the City's portion of the expense is \$5,500.00. They will be lumping the bathroom in with Park Shelter 4 all in one.

Motion: Maynard, seconded by Dahlke to approve the overall project for Oak Leaf Park Shelter 4 to All Aspects Builders, whereas the City's portion of the expense is \$5,500.00. All in favor, the motion carries.

C. IT Management Contract with Nuvera – Assistant City Administrator Lemen

Late in 2024, City staff began a cooperative with the City of Glencoe IT provider Nuvera, to audit our IT systems for security and functionality. The audit outlined areas for improvement and efficiency. The results were discussed at multiple council workshops that included representatives from Nuvera. After reviewing and discussing the results, Assistant City Administrator Lemen requested Nuvera provide the City with a quote for updated services. Lemen then reached out to other cities and the League of MN Cities IT representative, Christian Torkelson, to discuss the proposal Nuvera provided the City of Glencoe. The feedback received gave confidence in recommending that the City move forward with the proposal that Nuvera provided. This process will help navigate cybersecurity concerns and operating software efficiency. Assistant City Administrator Lemen is recommending a motion to approve the quote of \$5,624.60 for updated IT services from Nuvera. Council would like the option to exit the contract if we are not getting the services that are provided. Council would like the verbiage specifically added to the contract. They would like Nuvera to bring the contract forward with the requirements that were just set.

Motion: Lemke, seconded by Rivera to approve the quote of \$5,624.60 for updated IT services from Nuvera with a six-month, one year, and a yearly review in person with the options to be removed from the contract if expectations are not being met. All in favor, the motion carries.

D. Tree Removal Quotes for Hennepin Avenue – Brody Bratsch, SEH

Brody Bratsch, with SEH, received three quotes for the Tree Removal on the 2025 Hennepin Avenue Project on February 14, 2025, at 10:00 AM. The bids ranged from a high of \$74,260.00 to a low of \$26,000.00. There are 48 trees that need to be removed. With how close to the curb and gutter or sidewalk, the roadway cannot be rebuilt. Of the 48 trees being removed, 17 of them are Emerald Ash Borer infested.

Brody Bratsch is recommending a motion to approve the low quote of \$26,000.00 from TreeStory Inc of Dassel, MN.

Motion: Neid, seconded by Dahlke to approve the low quote of \$26,000.00 from TreeStory Inc of Dassel, MN. All in favor, the motion carries.

7. REQUESTS TO BE HEARD

A. First Reading of Ordinance No. 627 an Ordinance amending the City of Glencoe Charter – City Attorney Ostlund

It is the recommendation of the Charter Commission to approve Ordinance Number 627 which amends the City of Glencoe Charter. A public hearing will be held on the Ordinance on March 3, 2025, at 7:00 PM. Ordinance on file with the City Administrator.

Motion: Lemke, seconded by Dahlke to approve the First Reading of Ordinance No. 627 amending the City of Glencoe Charter. All in favor, the motion carries. Upon a roll call vote, the following voted Aye, Rivera, Dahlke, Maynard, Lemke, and Neid. The following voted Nay, none. Whereupon the First Reading of Ordinance No. 627 was approved.

B. Waiver of Monetary Limits on Municipal Tort Liability, established by MN Statute 466.04 to the extent of the limits of the liability coverage obtained from the League of MN Cities Insurance Trust – City Administrator Larson

It is recommended to waive tort liability limits established by statute and purchase excess liability coverage from the League of MN Cities Insurance Trust. This has been done annually and provides additional coverage for a potential claimant in excess of the established law.

Motion: Neid, seconded by Lemke to waive tort liability limits established by statute and purchase excess liability coverage from the League of MN Cities Insurance Trust. All in favor, the motion carries.

C. Planning Commission Membership – Planning Commission Recommendation

It is the recommendation of the Planning and Industrial Commission to appoint Josh Miller to the Commission to replace Scott Maynard.

Motion: Neid, seconded by Maynard to appoint Josh Miller to the Planning and Industrial Commission. All in favor, the motion carries.

8. ITEMS FOR DISCUSSION

A. Coalition of Greater MN Legislative Priorities – City Administrator Larson

The major concern is the deficit of about \$5.7 billion. There are no anticipated changes in local government aid due to that. It is set in statute now of the amount of money that we would receive for local government aid. A couple issues we should support is a bonding bill that would include money for the public facilities authority for water and wastewater infrastructure projects. One thing I think we should promote is eliminating the income restriction for housing tax increment finance districts. Right now, for a housing district to be established, 20% of that housing district has to be low to moderate income, which makes no sense in a new subdivision because they probably wouldn't get financing.

9. ROUTINE BUSINESS

- A.** Project Updates – 12 water meters left to be replaced.
- B.** Economic Development – EDA meeting next Monday.
- C.** Public Input
- D.** Reports – it would be beneficial to have someone from various departments come to Council once in awhile to give a report of their point of view of what’s going down at the water plant, wastewater plant, etc. Give them a chance to address whatever it is they find necessary.
- E.** City Bills

Motion: Neid, seconded by Dahlke to pay City bills. All in favor, the motion carries.

10. ADJOURN

Motion: Neid, seconded by Rivera to adjourn the meeting. All in favor, the motion carries.